

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Action: Interim Appointment to the Budget Committee

Meeting Date: January 11, 2010
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 5
Staff Contact: Pavel Gubanikhin
Contact Telephone Number: (541) 682-5512

AGENDA ITEM SUMMARY

The City Council is being asked to approve a motion to make an interim appointment to the Budget Committee.

BACKGROUND

Each year, the City Council makes appointments of citizen members to the Budget Committee during the Boards and Commissions recruitment and appointment processes. ORS 294.336 requires that “if any appointive member is unable to serve the term for which the member was appointed, or an appointive member resigns prior to completion of the term for which the member was appointed, the governing body of the municipal corporation shall fill the vacancy by appointment for the unexpired term”. The council is asked to make an interim appointment for the unexpired term of Noah Kamrat expiring on June 30, 2012.

Other Background Information

Noah Kamrat was appointed a citizen member of the Budget Committee on October 27, 2008. Due to a work assignment outside of the country, Mr. Kamrat was unable to attend Budget Committee meetings in 2008 and 2009. City staff made several attempts to contact Mr. Kamrat in the fall of 2009 to ascertain his availability and willingness to serve on the Budget Committee, but were unable to reach him.

In December of 2009, the City Council was asked to vote using the pool of applicants who previously applied in the fall and expressed an interest in serving on the Budget Committee. Two candidates, Shanda Miller and Aaron Walker, have received an equal number of votes.

COUNCIL OPTIONS

The City Council may make its candidate selection based on the December 2009 ballot, or may reopen the recruitment process for the Budget Committee appointment.

CITY MANAGER’S RECOMMENDATION

The City Manager recommends the appointment of Shanda Miller or Aaron Walker to the Budget Committee.

SUGGESTED MOTION

Move to appoint _____ as an interim appointment to the Budget Committee to Position 6, the unexpired term of Noah Kamrat, which will expire on June 30, 2012.

ATTACHMENTS

- A. 11/09/09 Letter to Noah Kamrat
- B. 12/03/09 Memorandum Requesting Appointment
- C. 12/10/09 Budget Committee Ballot Results

FOR MORE INFORMATION

Staff Contact: Pavel Gubanikhin
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Staff E-Mail: pavel.e.gubanikhin@ci.eugene.or.us



**Central Services
Finance Division**

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November 9, 2009

Noah Kamrat
1960 West 25th Avenue
Eugene, OR 97405

Dear Noah:

The City desires active participation and attendance by members of the Budget Committee. Because you were working out of the country last year, the City excused your absences during 2008 and the first half of 2009 when the FY10 budget was reviewed by the Budget Committee.

We will not be able to excuse you from meeting attendance for the FY11 budget process which began November 2nd. This letter is to inform you that, if we do not hear from you by November 16, 2009, your term as a member of the City of Eugene Budget Committee will end.

Please call me at 682-5041 or email me at deeann.raile@ci.eugene.or.us and let me know if you are able to participate as a member of the City of Eugene Budget Committee.

Sincerely,

Dee Ann Raile
Financial Analysis/Budget Manager

ATTACHMENT B

From: FORREST Beth L
Sent: Thursday, December 03, 2009 9:58 AM
To: *Eugene Mayor and City Council; 'Alan Zelenka'
Cc: RUIZ Jon R; MEDARY Sarah J; ROBESON Maureen T; RAILE Dee Ann; GUBANIKHIN Pavel E
Subject: POLL - Budget Committee Vacancy
Importance: High

Mayor Piercy and City Councilors,

As you may be aware, there is a vacancy on the Budget Committee due to the continued absence of one of its citizen members, Noah Kamrat. You must now decide how this vacancy will be filled. Please take a moment to review the options below and communicate your preference to me by no later than **December 7, 2009**.

- Nominate a candidate from the recently completed annual recruitment
- Select one or more candidates from the existing applicant pool to interview
- Begin a new recruitment process to solicit a new pool of applicants
- Other: _____

The next Budget Committee meeting is being planned for late January/early February. Staff is providing general orientation sessions for all advisory group members on Dec. 12 and Jan. 12, and is also developing a Budget Committee orientation session specifically for Ramin Shojai before the committee's next meeting in January. It would be optimal to hold that session with both new members if possible.

As background, Mr. Kamrat was appointed to the Budget Committee in November 2008, but did not attend meetings because of his work obligations. In anticipation of the 2010 budget season, staff attempted to contact Mr. Kamrat by phone and left messages on October 12 and October 21 asking him if he would be able to attend the upcoming meetings. An email asking him if he would be able to attend the November 2 Budget Committee meeting was also sent on October 28.

With the concurrence of Budget Committee Chair John Barofsky, a certified letter was sent to Mr. Kamrat on November 10 informing him that he would be replaced if staff did not hear from him by November 16. To-date, no communication or response from Mr. Kamrat has been received.

Copies of the applications received for the Budget Committee, the final appointment ballot, and the certified letter sent to Mr. Kamrat are attached below.

Please let me know if you have any questions.
Thanks!

BALLOT FOR BUDGET COMMITTEE VACANCY
December 10, 2009

PLEASE RETURN BY MONDAY, DECEMBER 14, 2009

Name:

Please indicate those persons you would like to appoint or interview. The name of any candidate receiving a majority of votes to appoint will be placed in nomination for formal appointment at an upcoming City Council meeting. If two or more candidates receive votes, interviews may be scheduled before a final candidate is selected.

BUDGET COMMITTEE: ONE (1) VACANCY

Balthrop, David	√√__ Interview GP, JS	√√__ Appoint CP, JS
Barcus, Linda	____ Interview	____ Appoint
Bates, Michael	____ Interview	____ Appoint
Bottge, Merle	____ Interview	____ Appoint
Canter, Timothy	√__ Interview GP	____ Appoint
Hinkley, David	____ Interview	____ Appoint
Miller, Shanda	√__ Interview MC	√√√√_ Appoint AZ, AO, BT, GB
Walker, Aaron	√__ Interview JS	√√√√_ Appoint GP, CP, JS, MC