

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Work Session: Boards and Commissions

Meeting Date: October 20, 2010
Department: Central Services

Agenda Item Number: A
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ISSUE STATEMENT

This work session provides an opportunity for the council to discuss a range of issues for City of Eugene boards and commissions, including membership, appointments, vacancies, and communications between advisory groups and council.

BACKGROUND

The City of Eugene has a number of standing boards, and commissions and committees, including the Budget Committee, Human Rights Commission, Planning Commission, Historic Review Board, Police Commission, Civilian Review Board, Sustainability Commission, and Toxics Board. Other ad hoc council committees and department advisory committees also make valuable contributions to the community and the City of Eugene organization.

In June 2009, the council affirmed best outcomes in three areas:

1) Representation

The makeup of boards, commissions and committees should over time represent the richness of our community's perspectives, neighborhoods, and population demographics – race and ethnicity, gender, age, socioeconomic class, dis/ability and other factors.

2) Board, commission and committee member development

Advisory group members are effective and feel satisfied because they have the training and support to be successful contributors – both before becoming candidates for vacancies and following their appointments.

3) Recruitment and selection

Communication and procedures associated with outreach, recruitment, interviews, selection and appointments are fair, accessible, transparent and civil.

On September 28, 2009, the council approved an ordinance changing the effective start date of advisory group member terms – shifting from November 1 to July 1. The full effect of this change will occur in 2011, with recruitment getting underway early in the calendar year and council interviews in the spring.

This change was intended to align better with advisory group work plans and improve outreach to potential applicants.

Issue: Appointment and Membership

In recent months, the council has raised questions about recommendations from advisory groups for appointments and requests for removal of members. Membership procedures are largely embedded in Eugene City Code, with additional protocols in bylaws adopted by the different boards and commissions.

None of the standing advisory groups to the council has authority to appoint or remove members; however, several have procedures for reviewing applications or interviewing prospective members and offering recommendations to the Mayor and council. Board and commission members generally can be removed by council upon a member's resignation or for non-attendance. Additionally, the Human Rights Commission has a unique City Code provision, adopted by the council in 1990, which allows a recommendation that the council remove a member upon concurring with the commission that a member has failed to properly represent the commission or otherwise damaged its work.

The structure and processes for boards and commissions vary – from the number of members and term lengths to the manner in which members are selected. **Attachment A** provides an overview of these processes.

Issue: Communications with Boards and Commissions

The council *and* advisory group members (including boards, commissions and neighborhood associations) have all expressed a desire to strengthen communications.

Annual report and work plan sessions currently occur for the Planning Commission, Civilian Review Board, Sustainability Commission, Human Rights Commission, and Police Commission. These groups also may check in on an occasional basis on specific topics. Regular work sessions are not planned for the Toxics Board and Budget Committee, although the council meets regularly with the latter during budget season. Formal communications to obtain updates and provide direction for Eugene's members on intergovernmental committees are not established.

Additional options include:

- Advisory group members can testify on particular issues at public forums and public hearings, identifying themselves either as representing an adopted position of the group or presenting as individuals who incidentally are advisory group members.
- Advisory groups can provide written testimony and other materials via email and/or the weekly council packet.
- Advisory groups can communicate about events and actions through the weekly council newsletter, working with their support staff to submit articles.
- Advisory groups can provide written progress reports to council -- quarterly or twice yearly.
- Council liaisons to advisory groups can provide updates during the Committee Reports agenda item at council meetings.
- Advisory groups can continue to request work sessions on particular topics when strategic and appropriate.

Issue: Work Plans & Alignment

Advisory groups provide a valuable way for community members to influence City policies and practices. While annual reports and work plans offer one way for standing advisory committees to check in with council on their direction and approach, the feedback loop may not always support full and timely consideration of issues and concerns. The October 2010 Neighborhood Summit focused on issues of advocacy, outreach and representation, and what it means to be in an advisory role to City decision makers. These are ongoing themes for boards and commissions. Preserving the diverse voices advisory groups can offer while strengthening their alignment with council goals takes smart structures and processes, open communications, and ongoing member development and education.

Issue: Training and Development

As part of a commitment to building skills and capacity among advisory group members, a number of opportunities have occurred and are planned. Collaboration across advisory groups and neighborhood associations also is a priority. This work includes:

- a. Advisory group general orientation – Two sessions were offered in January 2010, and expanded to include neighborhood leaders; one session also was open to the public. City staff, including the City Attorney, provided information about the City budget process, Oregon Public Records and Open Meetings laws, meeting facilitation, and working with the media. This general orientation, which is offered every year or two, supplements specific orientations offered for each advisory group.
- b. Neighborhood leaders training - This recurring training expanded to include interested advisory group members, on a space-available basis, and it covers roles and responsibilities of a formally-recognized neighborhood association, and provides information about City departments and the many services provided, important resources available to help neighborhoods organize themselves and accomplish great things.
- c. Neighborhood Summit – The annual summit provides a forum for discussion among neighborhood leaders and future leaders, advisory group members, elected officials and City staff on critical issues.
- d. Best practices training - Set for November 6, this will provide in-depth training to neighborhood leaders and advisory group members to increase effectiveness, including member participation, outreach and effective decision-making processes.
- e. The Diversity and Equity Strategic Plan also includes an action item to develop and begin offering free trainings for community members on City services and processes, beginning in FY11.

RELATED CITY POLICIES

This item relates to the City Council goals of *Effective, Accountable Municipal Government: a government that works openly, collaboratively, and fairly with the community to achieve measurable and positive outcomes* and a *Safe Community: a community in which everyone feels safe, valued and welcome*.

In addition, the council in 2007 adopted an action plan recommended by the Council Committee on Race: *Enhance outreach efforts to our communities of color to increase racial and ethnic diversity on City boards and commissions*.

COUNCIL OPTIONS

1. Provide direction to staff to develop proposed Eugene City Code provisions to address particular items.
2. Convey feedback to members of boards and commissions, and the staff who provide support to those groups, about ways to enhance communications and work planning.
3. Offer suggestions for additional ways to expand and improve recruitment, training and development for prospective and current advisory group members.

CITY MANAGER'S RECOMMENDATION

The City Manager makes no recommendation on this informational item.

SUGGESTED MOTION

No motion is suggested.

ATTACHMENTS

- A. Boards and Commissions Matrix
- B. Demographic Data on Advisory Group Membership
- C. Boards and Commissions Recruitment and Appointment Timeline (2011)
- D. Council Committee Report Cheat Sheet
- E. Eugene Code Section 2.013

FOR MORE INFORMATION

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Boards and Commissions Matrix

Boards/Commissions/Committees						
	Budget Committee	Civilian Review Board	Human Rights Commission	Planning Commission	Police Commission	Sustainability Commission
No. of Members	8 Citizens, 8 Councilors	7 Members	14 Citizens, 1 Councilor or the Mayor	7 Members	2 City Councilors, 1 Member of the HRC, 1 Member of the CRB, 8 Citizens	12 Citizens, 1 Councilor
Appointment Process	Council Appoints	Council Appoints	Council Appoints, HRC Provides Recommendations	Council Appoints	Mayor Nominates, Council Appoints, PC Provides Recommendations	1 Citizen Appointed by Each Councilor, 4 Citizens Appointed by Full Council, 1 Councilor Appointed by Mayor
Term	3 Years	3 Years	3 Years	4 Years	City Councilors, HRC Member, CRB Member, During Their Respective Term / 4 Years Citizen Member	4 Years Citizen Members, Councilor During Term of Office
Authority	EC 2.013, ORS 294.336	EC 2.240	EC 2.260	EC 2.330 , ORS 227.030	EC 2.368	EC 2.013 and EC 2.380
Consecutive Terms Allowed	2	3	6	N/A	2	2
Officers	Chair, Vice Chair	Chair, Vice Chair	Chair, Vice Chair	Chair, Vice Chair, Secretary	Chair, Vice Chair	Chair, Vice Chair
Officer Term	1 Year	1 Year	1 Year	1 Year	2 Years	1 Year
Annual Report/Workplan	5 to 30 Days Prior to the City Council Public Hearing	Yearly by May 30th	Yearly by July 1	Yearly	Yearly by July 1	Yearly in addition to an annual work plan
Minimum Annual Meetings	N/A	1 Per Calendar Quarter	6	4	6	4

Boards/Commissions/Committees

Boards and Commissions Matrix

	Budget Committee	Civilian Review Board	Human Rights Commission	Planning Commission	Police Commission	Sustainability Commission
Quorum - Transaction of Official Business	9 Members	4 Members	8 Members	4 Members	7 Members	7 Members
Members Required for Regular Meeting	Majority of Sitting Committee	4 Members	6 Members	4 Members	7 Members	4 Members
Removal of Members/Vacancies -- For all advisory groups: death or resignation of member; council chooses not to reappoint member at expiration of his or her term; and, a member ceases to be qualified for initial appointment.	Removal of a member by the City Council for being absent for more than 3 consecutively scheduled meetings without having been excused by the chair of the commission.	Removal of a member by the City Council for being absent for more than 3 consecutively scheduled meetings without having been excused by the chair of the commission.	Removal of member by City Council for missing 3 consecutive meetings, without excuse or leave. Removal of member by council, at recommendation of HRC, for nonperformance of duty, failure to properly represent the commission or actions damaging the work of the commission.	Removal of a member by the City Council for being absent for more than 6 consecutively scheduled meetings without having been excused by the chair of the commission.	Removal of a member by the City Council for being absent for more than 3 consecutively scheduled meetings without having been excused by the chair of the commission.	Removal of a member by the City Council for being absent for more than 3 consecutively scheduled meetings without having been excused by the chair of the commission.

2010 Boards and Commissions Member Demographics ATTACHMENT B

2010 BCC Members

Committee:	# of members	(Ward)	1	2	3	4	5	6	7	8	UGB
Budget Committee	8	0	2	3	0	0	0	1	2	0	0
Civilian Review Board	7	2	1	1	1	1	1	0	0	0	0
Historic Review Board	5	2	1	2	0	0	0	0	0	0	0
Human Rights Commission	11	3	3	1	1	0	0	1	2	0	0
LRAPA Board of Directors	3	0	2	1	0	0	0	0	0	0	0
Lane Workforce Partnership	13 (8 n/a)	1	0	0	0	1	1	1	0	1	1
Library Board	8 (1 n/a)	2	1	1	0	2	1	0	0	0	0
Metropolitan Wastewater Management Commission	2	0	1	0	0	0	1	0	0	0	0
Planning Commission	7	1	1	2	0	2	0	0	1	0	0
Police Commission	10	2	2	1	1	2	1	0	0	1	1
Sustainability Commission	12 (1 n/a)	2	0	1	2	0	0	2	2	2	2
Toxics Board	7 (1 n/a)	2	2	0	0	0	1	0	0	1	1
Wilamut Natural Area Citizen Planning Committee	15 (5 n/a)	2	1	1	2	1	0	3	0	0	0
Total	108 (16 n/a)	19	17	14	7	9	6	8	7	5	

2010 BCC Demographics

	Budget Committee	Civilian Review Board	Historic Review Board	Human Rights Commission	LRAPA	L.W.P.	Library Board	M.W.M Commission	Planning Commission	Police Commission	Sustainability Commission	Toxics Board	W.N.A.C.P. Committee	Totals
Sex					1 n/a							1 n/a		
M	5	4	3	5	3	9	2	1	5	6	9	2	6	60
F	3	3	2	6	0	4	6	1	2	4	3	4	9	47
Age						10 n/a	2 n/a					2 n/a	3 n/a	
19-25	0	0	0	0	0	0	1	0	0	0	0	0	0	1
26-35	1	1	1	3	0	0	2	0	1	2	2	3	2	18
36-45	4	5	1	2	2	1	2	0	0	4	3	0	1	25
46-55	0	1	1	2	0	2	1	1	3	1	4	1	4	21
56-65	2	0	2	3	0	0	0	1	3	3	2	0	3	19
65+	1	0	0	1	0	0	0	0	0	0	1	1	2	6
Ethnicity														
African American	0	1	0	2	0	0	0	0	0	0	0	0	0	3
American Indian/ Alaskan Native	0	0	0	0	0	0	0	0	1	0	0	0	0	1
Asian/ Pacific Islander	0	0	0	0	0	0	1	0	0	0	0	0	0	1
Did not respond	0	2	1	3	1	11	2	1	1	1	1	3	4	31
Hispanic	0	1	0	0	0	0	0	0	0	1	0	0	0	2
Middle Eastern	1	0	0	1	0	0	0	0	0	0	0	0	0	2
Multiracial	1	1	0	1	0	0	0	0	0	0	0	1	0	4
White/ European American	6	2	4	4	2	2	5	1	5	8	11	3	11	64

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Boards and Commissions Recruitment and Appointment Timeline

Planning Commission (and Historic Review Board)
Sustainability Commission
Human Rights Commission
Budget Committee
Civilian Review Board
Police Commission
Toxics Board
Lane Regional Air Pollution Authority Board (LRAPA)
Whilamut Citizen Planning Committee
Library Board

Note: Specific dates to be scheduled.

July 1, 2011	Terms begin
June 1, 2011	Target for appointment decisions for council-advisory groups
April & May	Council interviews with applicants for council-advisory groups
January – March	Outreach & recruitment

Committee Reports – Cheat Sheet

Committee or Commission

- a. What are current issues, agenda items and topics of discussion?
- b. Has the group taken a position or is it considering an action?
- c. Will the group be seeking council action or support on an issue?
- d. Are there upcoming meetings or events that would interest the Mayor and City Council, or general public?
- e. Are there any other matters the Mayor and Council should be aware of?

Neighborhood Association

- a. Are there upcoming meetings or events that would interest the Mayor and City Council, or general public?
- b. What are the current issues and topics of discussion?
- c. Are there any particular challenges neighbors are dealing with right now?

2.013

City Council - Boards, Commissions and Committees.

(1) Except for boards, commissions or committees established pursuant to ordinance, state statute, or intergovernmental agreement, the following are the presently constituted boards, commissions and committees of the city with the number of members and names of the appointive authority indicated thereafter, together with the term and the authority for such board, commission or committee:

Budget Committee

No. of Members:	8 Citizens 8 Councilors
Appointment Process:	Council appoints
Term:	3 years
Authority:	EC 2.013, ORS 294.336

Civilian Review Board

No. of Members:	5 or 7 Members
Appointment Process:	Council appoints
Term:	3 years, except for initial members, which shall be: If 5 members: 2 years for 3 initial members and 3 years for 2 initial members If 7 members: 2 years for 4 initial members and 3 years for 3 initial members
Authority:	EC 2.240

Eugene Water and Electric Board

No. of Members:	5
Appointment Process:	Elected
Term:	4 years
Authority:	EC 2.175, EC 2.968

Human Rights Commission

No. of Members:	14 Citizens 1 Councilor or the Mayor
Appointment Process:	Council appoints
Term:	3 years
Authority:	EC 2.260

Human Rights Commission - Agenda Committee

No. of Members:	5 (The Chairperson and Vice-Chairperson from the Human Rights Commission and the Chairperson or representative from each standing committee)
Appointment Process:	Election by the Commission and each standing committee
Term:	During the term of office that provides membership on the Agenda Committee
Authority:	EC 2.280

Human Rights Commission - Standing Committees

Committee on Accessibility

No. of Members:	10 (Five from the Human Rights Commission, five citizens)
Appointment Process:	Commission appoints
Term:	Commission members: during service on Commission; Citizen members 3 years
Authority:	EC 2.280

Advocate Response Team

No. of Members:	5 (At least 3 Human Rights Commissioners and 2 advocates, all from the qualified advocate pool)
Appointment Process:	Commission appoints
Term:	Commission members: during service on Commission; Citizen members 3 years
Authority:	EC 2.280

Committee on Education and Outreach

No. of Members:	10 (Five from the Human Rights Commission, five citizens)
Appointment Process:	Commission appoints
Term:	Commission members: during service on Commission; Citizen members 3 years
Authority:	EC 2.280

Planning Commission

No. of Members:	7
Appointment Process:	Council appoints
Term:	4 years
Authority:	EC 2.330, ORS 227.030

Planning Commission - Standing Committee

Historic Review Board

No. of Members:	1 Planning Commissioner 6 Citizens
Appointment Process:	Mayor and Planning Commission Chair nominate, Council appoints
Term:	Planning Commissioner during his or her term or as determined by Planning Commission Chair 4 years citizen members
Authority:	EC 2.355

Police Commission

No. of Members:	2 city councilors 1 member from the human rights commission 1 member from the civilian review board 8 citizens
Appointment Process:	Mayor nominates, council appoints
Term:	City councilors, human rights commission member, civilian review board member, during their respective terms. 4 years - citizen members
Authority:	EC 2.368

Sustainability Commission

No. of Members:	12 Citizens 1 Councilor
Appointment Process:	1 Citizen appointed by each Councilor 4 Citizens appointed by full Council 1 Councilor appointed by Mayor
Term:	4 years citizen members Councilor during term of office
Authority:	EC 2.013 and EC 2.380

- (2)** In addition to the boards and commissions in subsection (1) above:
- (a) The council may create council standing or ad hoc committees to advise the council on the creation of policy and develop recommendations for council direction or action; and,
 - (b) The city manager or designee may create standing or ad hoc departmental advisory committees to make recommendations to city staff and departments concerning the implementation of city policy.
- At the time an ad hoc or standing committee is created, the committee's charge or task shall be specified. At the time an ad hoc committee is

created, the council or city manager also shall specify a specific date for completion of the work, and the committee shall cease to exist upon completion. Standing committees shall continue in effect until dissolved by the council (for council created committees) or the city manager (for department advisory committees).

- (3)** The mayor shall nominate, and the council shall appoint the members of any committee established by the council unless a different procedure is specified at the time the committee is established. The city manager or designee shall appoint the members of department advisory ad hoc committees, unless a different procedure is specified at the time the committee is established. The number of members of each committee will be as established at the time it is created.
- (4)** As the need arises to fill any vacancy, or from time to time as the council directs, the city shall conduct a well planned publicity campaign making use of media, community centers, neighborhood associations, and other civic interest groups to create an awareness among the public of the opportunities for citizen participation in local government. All releases shall be designed so as to make known the number and nature of board, commission and committee vacancies, any existing criteria for selection, the timing and methods of appointments and selection procedures, and an explanatory statement regarding the limitations on opportunities to serve.
- (5)** At such times as may be appropriate throughout the year, the city manager shall cause to be distributed and collected, citizen interest forms on which interested citizens may indicate their interest in participating in local government areas of special interest to them. The forms shall be prepared by the city manager and approved by the council, and shall be so designed as to be applicable to both existing positions and such new positions as may be created from time to time, including positions on ad hoc committees, and shall contain space for such information as the applicant's appropriate civic and neighborhood experience, applicable skills, appointments of particular interest to them, and the times(s) which they will be available to serve. In addition, the forms shall contain a space for the applicant's consent to the sharing of the completed form with other interested units of local government.
- (6)** All appointments to the boards, commissions and committees of the city shall be made as indicated in subsections (1) and (2) above, or as designated by the ordinance or state law creating the board, commission or committee. In nominating or making appointments, the council, mayor, or city manager or designee shall take into consideration information provided by the citizen interest form, and shall nominate or appoint only those persons who at the time of appointment, reside within the city's urban growth boundary. If during their term a member ceases to reside or work, if applicable, within the city's urban growth boundary, the position shall be vacated, effective as of the date a qualified resident from within the city's urban growth boundary willing to serve is appointed to fill the position. The council may waive the residency requirement if the council deems it to be in the best interest of the committee purpose and function. In addition to any other provisions in this code for

declaring a position vacant, the council may remove a member from a board, commission or committee and declare the position vacant if a member is absent without leave of the chair from three consecutive meetings of the board, commission or committee of which he or she is a member.

- (7)** Any and all boards, commissions and committees appointed pursuant to state law or ordinance of the city shall exercise the functions and perform the responsibilities therein contained. Any ad hoc committee created by the council or department advisory ad hoc committee created by the city manager or designee shall perform the duties prescribed at the time the committee is created. All committees shall have a chairperson to be appointed by the council, or city manager or designee, or in the absence of such appointment a chairperson and secretary shall be elected by vote of a majority of the committee at its first meeting. Committee membership may include members of the council and interested citizens, or both.
- (8)** The membership of an ad hoc committee appointed for a specific purpose shall end at the time the final report of the committee is made to the council or city manager or designee.
- (9)** Unless otherwise provided in the ordinance, resolution, state law or other action creating the board, commission or committee, the terms of all members on boards, commissions and committees other than ad hoc or department advisory committees shall expire on June 30 of the year the member's term has been designated to expire. If no qualified successor has been appointed as of that date, a member's term shall continue until the member's successor is appointed and qualified.
- (10)** Vacancies on boards, commissions and committees, including ad hoc and department advisory committees, shall be filled in the same manner as original appointments, unless those procedures are in conflict with the ordinance, resolution or state law creating the same.
- (11)** Pursuant to the requirements and provisions of section 294.336 of Oregon Revised Statutes, a budget committee shall consist of all members of the council and a like number of qualified electors of the city, who shall be appointed by the council for terms of three years. The term of an appointive member shall expire as provided in subsection (9) of this section, and, upon council approval, an appointive member may be reappointed once to such position upon expiration of the term for which originally appointed. Vacancies in the appointive membership of the budget committee shall be filled in the same manner as original appointments.

(Section 2.013 added by Ordinance No. 18001, enacted June 13, 1977, and amended by Ordinance No. 18178, enacted May 3, 1978; Ordinance No. 18421, enacted June 20, 1979; Ordinance No. 18610, enacted April 3, 1980; Ordinance No. 18797, enacted May 20, 1981; Ordinance No. 18813, enacted June 10, 1981; Ordinance No. 18822, enacted June 24, 1981; Ordinance No. 18903, enacted December 16, 1981; Ordinance No. 18910, enacted January 20, 1982; Ordinance No. 18969, enacted May 24, 1982; Ordinance No. 18970, enacted May 24, 1982; Ordinance No. 18988, enacted June 9, 1982; Ordinance No. 18997, enacted July 14, 1982; Ordinance No. 19086, enacted January 12, 1983; Ordinance No. 19197, enacted November 16, 1983, effective January 1, 1984; Ordinance No. 19208, enacted December 14, 1983; Ordinance No. 19212, enacted January 14, 1984; Ordinance No. 19239, enacted April 11, 1984; Ordinance No. 19241, enacted April 18, 1984; Ordinance No. 19250, enacted May 30, 1984; Ordinance No. 19285, enacted October 8, 1984, effective October 8, 1984 and January 1, 1985; Ordinance Nos. 19294 and 19298,

enacted November 19, 1984; Ordinance No. 19314, enacted February 13, 1985; Ordinance No. 19338, enacted June 26, 1985, effective July 26, 1985; Ordinance No. 19366, enacted November 20, 1985; Ordinance No. 19375, enacted January 29, 1986, Ordinance No. 19404, enacted September 17, 1986; Ordinance No. 19405, enacted September 17, 1986; Ordinance 19451, enacted March 9, 1987; Ordinance No. 19476 enacted May 20, 1987; Ordinance No. 19481, enacted June 10, 1987; Ordinance No. 19524, enacted December 9, 1987; Ordinance No. 19525, enacted December 9, 1987; Ordinance No. 19526, enacted December 9, 1987; Ordinance No. 19525, enacted January 6, 1988; Ordinance No. 19536, enacted February 22, 1988; Ordinance No. 19573, enacted August 8, 1988, effective September 7, 1988; Ordinance No. 19579, enacted October 10, 1988; Ordinance No. 19603, enacted February 13, 1989; Ordinance No. 19628, enacted July 26, 1989; Ordinance No. 19636, enacted September 25, 1989; Ordinance No. 19714, enacted August 8, 1990, effective September 7, 1990; Ordinance No. 19732, November 5, 1990; Ordinance No. 19736, enacted November 14, 1990; Ordinance No. 19729, enacted October 29, 1990, effective November 28, 1990; Ordinance No. 19793, enacted August 5, 1991; and Ordinance No. 19814, enacted December 2, 1991; Ordinance No. 19926, enacted June 28, 1993; Ordinance No. 19941, enacted November 22, 1993, effective December 22, 1993; Ordinance No. 19997, enacted December 5, 1994, effective January 4, 1995; Ordinance No. 20037, enacted February 12, 1996, effective March 13, 1996; Ordinance No. 20136, enacted December 7, 1998, effective January 6, 1999; Ordinance No. 20148, enacted March 8, 1999, effective April 7, 1999; Ordinance No. 20202, enacted August 7, 2000, effective September 7, 2000; Ordinance No. 20264, enacted November 12, 2002, effective December 12, 2002; Ordinance No. 20309, enacted February 11, 2004, effective March 12, 2004; Ordinance No. 20374, enacted December 13, 2006, effective January 12, 2007; Ordinance No. 20379, enacted February 26, 2007, effective April 4, 2007; Ordinance No. 20398, enacted October 24, 2007, effective November 23, 2007; clerically corrected May 1, 2008; amended by Ordinance No. 20410, enacted June 9, 2008, effective July 11, 2008; and amended by Ordinance No. 20436, enacted September 28, 2009, effective July 1, 2010.)