



Eugene City Council

125 E. 8th Ave., 2nd Floor
Eugene, OR 97401-2793
541-682-5010 • 541-682-5414 Fax
www.eugene-or.gov

EUGENE CITY COUNCIL AGENDA

September 23, 2013

5:30 p.m. CITY COUNCIL WORK SESSION

Harris Hall

125 East 8th Avenue

Eugene, Oregon 97401

7:30 p.m. CITY COUNCIL MEETING

Harris Hall

125 East 8th Avenue

Eugene, Oregon 97401

**Meeting of September 23, 2013;
Her Honor Mayor Kitty Piercy Presiding**

Councilors

George Brown, President

Pat Farr, Vice President

Mike Clark

George Poling

Chris Pryor

Claire Syrett

Betty Taylor

Alan Zelenka

CITY COUNCIL MEETING AND WORK SESSION

Harris Hall

- 1. PUBLIC FORUM**
- 2. CONSENT CALENDAR**

(Note: Time permitting, action on the Consent Calendar may be taken at the 5:30 p.m. work session.)

- A. **Approval of City Council Minutes**
- B. **Approval of Tentative Working Agenda**

- 3. **ACTION:
Adoption of Resolution Annexing Land to the City of Eugene
(Pennington Family Trust - A 13-3)**

- 4. **ACTION:
An Ordinance Concerning Publication of Snow Emergency Route
Maps; Repealing Section 5.684 of the Eugene Code, 1971; and
Amending Section 5.686 of that Code**

- 5. **WORK SESSION AND POSSIBLE ACTION:
Homeless Camping**

- 6. **COMMITTEE REPORTS AND ITEMS OF INTEREST FROM MAYOR, CITY
COUNCIL, AND CITY MANAGER**

**time approximate*

The Eugene City Council welcomes your interest in these agenda items. This meeting location is wheelchair-accessible. For the hearing impaired, FM assistive-listening devices are available or an interpreter can be provided with 48 hours' notice prior to the meeting. Spanish-language interpretation will also be provided with 48 hours' notice. To arrange for these services, contact the receptionist at 541-682-5010. City Council meetings are telecast live on Metro Television, Comcast channel 21, and rebroadcast later in the week.

City Council meetings and work sessions are broadcast live on the City's Web site. In addition to the live broadcasts, an indexed archive of past City Council webcasts is also available. To access past and present meeting webcasts, locate the links at the bottom of the City's main Web page (www.eugene-or.gov).

El Consejo de la Ciudad de Eugene aprecia su interés en estos asuntos de la agenda. El sitio de la reunión tiene acceso para sillas de ruedas. Hay accesorios disponibles para personas con afecciones del oído, o se les puede proveer un interprete avisando con 48 horas de anticipación. También se provee el servicio de interpretes en idioma español avisando con 48 horas de anticipación. Para reservar estos servicios llame a la recepcionista al 541-682-5010. Todas las reuniones del consejo estan gravados en vivo en Metro Television, canal 21 de Comcast y despues en la semana se pasan de nuevo.

For more information, contact the Council Coordinator at 541-682-5010,

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Public Forum

Meeting Date: September 23, 2013
Department: City Manager's Office
www.eugene-or.gov

Agenda Item Number: 1
Staff Contact: Beth Forrest
Contact Telephone Number: 541-682-5882

ISSUE STATEMENT

This segment allows citizens the opportunity to express opinions and provide information to the council. Testimony presented during the Public Forum should be on City-related issues and should not address items which have already been heard by a Hearings Official, or are on the present agenda as a public hearing item.

SUGGESTED MOTION

No action is required; this is an informational item only.

FOR MORE INFORMATION

Staff Contact: Beth Forrest
Telephone: 541-682-5882
Staff E-Mail: beth.l.forrest@ci.eugene.or.us

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Approval of City Council Minutes

Meeting Date: September 23, 2013
Department: City Manager's Office
www.eugene-or.gov

Agenda Item Number: 2A
Staff Contact: Kris Bloch
Contact Telephone Number: 541-682-8497

ISSUE STATEMENT

This is a routine item to approve City Council minutes.

SUGGESTED MOTION

Move to approve the minutes of the September 9, 2013, Work Session, September 9, 2013, Meeting, and September 11, 2013, Work Session.

ATTACHMENTS

- A. September 9, 2013, Work Session
- B. September 9, 2013, Meeting
- C. September 11, 2013, Work Session

FOR MORE INFORMATION

Staff Contact: Kris Bloch
Telephone: 541-682-8497
Staff E-Mail: kris.d.bloch@ci.eugene.or.us

ATTACHMENT A

MINUTES

**Eugene City Council
Harris Hall, 125 East 8th Avenue
Eugene, Oregon 97401**

**September 9, 2013
5:30 p.m.**

Councilors Present: George Brown, Betty Taylor, Alan Zelenka, George Poling, Mike Clark, Claire Syrett, Greg Evans

Councilors Absent: Chris Pryor

Mayor Piercy opened the September 9, 2013, City Council work session.

Police Chief Kerns provided an update on the investigation into the arrest of homeless campers under Ferry Street Bridge.

A. COMMITTEE REPORTS

The Mayor and Councilors reported on events and meetings including Bethel Sunday Streets, First Friday Art Walk, Eugene Celebration parade, neighborhood park openings, Metropolitan Policy Committee meeting, West Eugene EmX public outreach, and Opportunity Village ribbon-cutting.

Councilor Clark requested information related to the South Willamette Street planning process: How many access points per block are there along S. Willamette Street and how does that compare with other areas?

B. WORK SESSION: Envision Eugene – Roadmap

Interim Planning Director Carolyn Burke introduced the item and reminded the council of the Envision Eugene process and what steps are necessary to realize its goals.

Next Steps:

- Address long-standing economic, social equity and environmental issues
- Protect existing neighborhoods
- Protect farm and forest lands
- Encourage compact development where we want it
- Focus growth in the downtown, along transit corridors and other commercial areas
- Build on existing work
- Be adaptable and flexible

Required actions and estimated timelines:

- Implement efficiency measures - March 2014
- Adjust the UGB – mid-2014
- Update or create plans and policies – mid-2014

C. WORK SESSION: Community Investment Program Update

Senior Planner Robin Hostick and Urban Services Manager, Denny Broad led the staff presentation.

The council considered and discussed the financial, facilitative and regulatory tools available to the City, noting that investing in the community is necessary and important. Part of that investment should be in reinvigorating and supporting the existing work force to prepare it for emerging jobs.

The meeting adjourned at 6:55 p.m.

Respectfully submitted,

Michelle Mortensen
Deputy City Recorder

ATTACHMENT B

MINUTES

**Eugene City Council
Harris Hall, 125 East 8th Avenue
Eugene, Oregon 97401**

**September 9, 2013
7:30 p.m.**

Councilors Present: George Brown, Betty Taylor, George Poling, Mike Clark, Claire Syrett, Alan Zelenka

Councilors Absent: Chris Pryor

Mayor Piercy opened the September 9, 2013, City Council meeting.

1. PUBLIC FORUM

1. Jill Davidson, supported repurposing Civic Stadium for local use.
2. Carlos Barrera, said that Civic Stadium could be a new economic engine.
3. Alena Vasquez, voiced concern about the homeless.
4. Charlene Toler, suggested that empty buildings be used as temporary shelters.
5. Oshiana Thieben, Sadie Wolfsen, requested a safe, sanitary place for homeless to sleep.
6. Tom Brandt, asked that Civic Stadium be maintained as a sports/learning center.
7. Duncan Rhodes, expressed concern about traffic safety and requested enforcement.
8. Bob Hart, asked that Civic Stadium be preserved as a historical building.
9. Lonnie McCulloch, supported saving Civic Stadium for sports and music.
10. Linda Nelkin, supported the four-lane option for Willamette Street redesign.
11. David Nelkin, supported the four-lane option for Willamette Street redesign.
12. Alley Valkyrie, supported the homeless and the SLEEPS initiative.
13. Adam Smith, supported a -sports focus with multiple uses for Civic Stadium.
14. Michael Adams, addressed homeless issues and requested help.
15. Dennis Casady, asked the City to purchase Civic Stadium with parks bond funds.
16. Conrad Barney, announced he was taking a stand for the homeless.
17. Peter Grotticelli, shared information about Spanish farming cooperatives.
18. Sandra Bodiford, David Bodiford, asked for help finding a place to sleep.
19. James Beason, said Eugene needs to help homeless people.
20. Sabra Marcroft, told of a homeless vet whose belongings were stolen.
21. Leslie Robnett, said Eugene needs to help homeless people.
22. Reagan Clark, supported homeless people and innovative assistance programs.
23. Rick Pettigrew, said he is an archeology enthusiast who wants to save Civic Stadium.
24. Dennis Hebert, asked council to consider his Civic Stadium questions.
25. Emily Semple, asked council help the homeless.

26. Scott Landfield, suggested trading City-owned land to 4-J for Civic Stadium.
27. Terra Williams, supported the homeless and providing legal places to sleep.
28. Plaedo Wellman, asked the council to be bold in fighting homelessness.
29. Malakai Bartow, said he wants people to be able to sleep; he's a homeless child.
30. Jersey Marcellus, said he is a homeless supporter asking for help with basic needs.
31. Angela Bartow, asked that people stop treating the homeless like trash.
32. Jean Stacey, said the time is now to make changes to help the homeless.
33. Donna Riddle, asked for sleeping to be legal and for garbage and toilets.
34. Tin Man, related ideas to help the homeless ideas and asked that sleeping be allowed.
35. Kimberly Gladen, said she was frustrated by harassing actions of some activists.
36. Lois Irene Brown, said the City's lack of action to help the homeless is unacceptable.
37. Jim Watson, supported saving Civic Stadium.
38. Damond Morris, supported saving Civic Stadium.
39. Jen Frenzer, suggested a proactive approach to helping the homeless.
40. Tracy Joscelyn, said she wants City Council to support the homeless.
41. Zinnia Morris, supported keeping Civic Stadium as a sports facility.
42. Juan Carlos Valle, urged the council to help the homeless and save Civic Stadium.
43. Scotty Perey, supported safe and secure places for homeless to sleep.
44. Sue Sierralupe, asked the council to restore water and bathrooms for Occupy Medical.
45. Joe Blakely, asked council to save historical Civic Stadium.
46. Sandi Mann, supported saving Save Civic Stadium.
47. Jana Thrift, asked the council to help the homeless population and help SLEEPS.
48. Jonathan Brandt, supported the City's acquisition of Civic Stadium.
49. Samuel Brandt, supported protecting Civic Stadium and City ownership.
50. Michael Gannon, said too much money is spent violating the rights of the homeless.

2. CONSENT CALENDAR

Councilor Zelenka requested that Item 2C be pulled for discussion.

MOTION: Councilor Poling, seconded by Councilor Taylor, moved to approve the items on the Consent Calendar. **PASSED 7:0.**

Councilor Zelenka commented that OSU Extension Service is a great use of the Kaufman Center and he's excited to the Master Gardner Program have a new location .

VOTE ON ITEM 2C: PASSED 7:0.

3. WORK SESSION:

Update on Homeless Issues - Service Provider Panel

Terry McDonald of St. Vincent De Paul Society of Lane County, Susan Ban of Shelter Care and Dan Bryant, President of the Opportunity Village Board provided updates about the progress being made on several initiatives to help the homeless.

Council comments/questions:

- In response to questions about the locket program, Mr. McDonald explained that lockers are issued via a lottery system and are available for a 30-day period of time.
- There was general acknowledgement that both temporary, emergency, and low-income housing is needed and decisions must be made about the best way to allocated existing funds
- Effort should be directed to building partnerships with faith communities, neighborhoods, and social service organizations and helping people to plug in to existing resources.

Due to time constraints, the Community Development Block Grant Financing Options for Homeless Sheltering item will be discussed at a future meeting.

The meeting adjourned at 10 p.m.

Respectfully submitted,

Michelle Mortensen
Deputy City Recorder

ATTACHMENT C

MINUTES

**Eugene City Council
Harris Hall, 125 East 8th Avenue
Eugene, Oregon 97401**

**September 11, 2013
12 p.m.**

Councilors Present: George Brown, Betty Taylor, Alan Zelenka, Mike Clark, Claire Syrett, Greg Evans

Councilors Absent: Chris Pryor, George Poling

Mayor Piercy opened the September 11, 2013, City Council work session.

A. WORK SESSION: Riverfront Urban Renewal District

Urban Services Manager Denny Braud introduced the item and provided some history, financial information, planning elements, property acquisition, and construction and infrastructure needs to realize the identified goals.

The presentation touched on the Federal Courthouse, Riverfront Research Park, the Urban Renewal District itself, the EWEB property and its redevelopment plan, the Agripac Building and its relocation, downtown redevelopment and growth in general, creation of new jobs creation, “great streets” and the overall community vision of a healthy and vibrant downtown that connects to the river.

The Mayor and councilors shared opinions about how tax money is used, whether or not urban renewal districts are beneficial to the public, and whether this particular URD actually works. More study and discussion on this issue is needed.

The meeting adjourned at 1:28 p.m.

Respectfully submitted,

Michelle Mortensen
Deputy City Recorder

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Approval of Tentative Working Agenda

Meeting Date: September 23, 2013
Department: City Manager's Office
www.eugene-or.gov

Agenda Item Number: 2B
Staff Contact: Beth Forrest
Contact Telephone Number: 541-682-5882

ISSUE STATEMENT

This is a routine item to approve City Council Tentative Working Agenda.

BACKGROUND

On July 31, 2000, the City Council held a process session and discussed the Operating Agreements. Section 2, notes in part that, "The City Manager shall recommend monthly to the council which items should be placed on the council agenda. This recommendation shall be placed on the consent calendar at the regular City Council meetings (regular meetings are those meetings held on the second and fourth Monday of each month in the Council Chamber). If the recommendation contained in the consent calendar is approved, the items shall be brought before the council on a future agenda. If there are concerns about an item, the item may be pulled from the consent calendar at the request of any councilor or the Mayor. A vote shall occur to determine if the item should be included as future council business." Scheduling of this item is in accordance with the Council Operating Agreements.

RELATED CITY POLICIES

There are no policy issues related to this item.

COUNCIL OPTIONS

The council may choose to approve, amend or not approve the tentative agenda.

CITY MANAGER'S RECOMMENDATION

Staff has no recommendation on this item.

SUGGESTED MOTION

Move to approve the items on the Tentative Working Agenda.

ATTACHMENTS

A. Tentative Working Agenda

FOR MORE INFORMATION

Staff Contact: Beth Forrest
Telephone: 541-682-5882
Staff E-Mail: beth.l.forrest@ci.eugene.or.us

EUGENE CITY COUNCIL TENTATIVE WORKING AGENDA

September 18, 2013

SEPTEMBER 23	MONDAY
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5:30 p.m.	Budget Committee Meeting	
Harris Hall	Expected Absences:	
A. WS: Budget Committee		90 mins – CS/Silvers

7:30 p.m.	Council Meeting	
Harris Hall	Expected Absences:	
1. Public Forum		
2. Consent Calendar		
a. Approval of City Council Minutes		CS/Forrest
b. Approval of Tentative Working Agenda		CS/Forrest
3. Action: Approval of Annexation – Pennington Family Trust (A13-3)		PDD/Ochs
4. Action: Ordinance Related to Publication of Ice/Snow Map		PW/Jones
5. WS and Possible Action: Camping Ordinance		PW/Corey
6. Committee Reports and Items of Interest from Mayor, City Council, and City Manager		

SEPTEMBER 25	WEDNESDAY
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Noon	Council Work Session	
Harris Hall	Expected Absences:	
A. WS: Downtown Public Safety Strategy		45 mins – EPD/Hawley
B. WS: Re-designation of Striker Field		45 mins – PW/Björklund

OCTOBER 9	WEDNESDAY
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Noon	Council Work Session	
Harris Hall	Expected Absences:	
A. WS: Human Rights Commission Annual Report and Work Plan		45 mins – CS/Kinnison
B. WS: City Hall Update		45 mins – CS/Perry

OCTOBER 14	MONDAY
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5:30 p.m.	Budget Committee Meeting	
Harris Hall	Expected Absences:	
A. WS: Budget Committee		90 mins – CS/Silvers

7:30 p.m.	Council Meeting	
Harris Hall	Expected Absences:	
1. Public Forum		
2. Consent Calendar		
a. Approval of City Council Minutes		CS/Forrest
b. Approval of Tentative Working Agenda		CS/Forrest
3. WS: Downtown Parking		PDD/Petry

OCTOBER 16	WEDNESDAY
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Noon	Council Work Session	
Harris Hall	Expected Absences:	
A. Committee Reports: HRC, SC, Travel LC, HSC, LCOG, MPC, PSCC		30 mins
B. WS: Stormwater Development Standards		30 mins – PW/Keppler
C. WS: Bethel Community Park/YMCA Lease		30 mins – PW/ Björklund

OCTOBER 21	MONDAY	** NOTE: 5:30 WORK SESSION ADDED **
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5:30 p.m.	Council Work Session	
Harris Hall	Expected Absences:	
A. WS: Envision Eugene		45 mins – PDD/Burke
B. WS:		

A=action; PH=public hearing; WS=work session

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EUGENE CITY COUNCIL TENTATIVE WORKING AGENDA

September 18, 2013

7:30 p.m. Council Public Hearing
Harris Hall Expected Absences:
 1. PH: Ordinance Removing Substance and Updating Tracking Instructions for Toxics Program Fire/EMS/Eppli
 2. PH: Amendments to Stormwater Development Standards PW/Kepler

OCTOBER 23 WEDNESDAY

Noon Council Work Session
Harris Hall Expected Absences: Piercy
 A. WS: Licensing of Urban Farm Animals 45 mins – PDD/
 B. WS: Urban Farming/Food Security 45 mins – PDD/

OCTOBER 28 MONDAY

5:30 p.m. Budget Committee Meeting
Harris Hall Expected Absences:
 A. WS: Budget Committee 90 mins – CS/Silvers

7:30 p.m. Council Meeting
Harris Hall Expected Absences:
 1. Public Forum
 2. Consent Calendar
 a. Approval of City Council Minutes CS/Forrest
 b. Approval of Tentative Working Agenda CS/Forrest
 c. Approval of Annexation – Future B Homes (A 13-6) PDD/Taylor
 d. Approval of Annexation - Debra Dade (A 13-7) PDD/Taylor
 e. Approval of Annexation – Gilbert Castro (A 13-8) PDD/Taylor
 3. Action: Ordinance Removing Substance and Updating Tracking Instructions for Toxics Program Fire EMS/Eppli
 4. WS: Fence Regulations PDD/McKerrow

OCTOBER 30 WEDNESDAY

Noon Council Work Session
Harris Hall Expected Absences:
 A. WS: Envision Eugene 90 mins – PDD/Burke

NOVEMBER 4 MONDAY ** NOTE: JEO MEETING ADDED **

6:00 p.m. Joint Elected Officials
Springfield City Hall Expected Absences: Taylor
 A. WS: Chapter IV Amendments to the Metro Plan 60 mins

7:00 p.m. Council Public Hearing
Springfield City Hall Expected Absences: Taylor
 1. PH: Chapter IV Amendments to the Metro Plan

NOVEMBER 12 TUESDAY ** NOTE: LOCATION CHANGE **

5:30 p.m. Budget Committee Meeting
B/T Room - Library Expected Absences: Taylor, Evans
 A. WS: Budget Committee 90 mins – CS/Silvers

7:30 p.m. Council Meeting
B/T Room - Library Expected Absences: Taylor, Evans
 1. Pledge of Allegiance to the Flag (Veterans Day)
 2. Public Forum
 3. Consent Calendar

A=action; PH=public hearing; WS=work session

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EUGENE CITY COUNCIL TENTATIVE WORKING AGENDA

September 18, 2013

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|---|------------|
| a. Approval of City Council Minutes | CS/Forrest |
| b. Approval of Tentative Working Agenda | CS/Forrest |
| 4. Action: Amendments to Stormwater Development Standards | PW/Keppler |

NOVEMBER 13	WEDNESDAY	
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| Noon | Council Work Session | |
| Harris Hall | Expected Absences: Taylor | |
| A. Committee Reports: Chamber of Commerce, HPB, LRAPA, MWMC | | 15 mins |
| B. WS: Update on Plastic Bag Ban Ordinance | | 35 mins – PDD/Nelson |
| C. WS: Human Rights Code/Transgender Amendments | | 40 mins – CS/Kinnison |

NOVEMBER 18	MONDAY	** NOTE: 5:30 WORK SESSION ADDED **
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| 5:30 p.m. | City Council Work Session | |
| Harris Hall | Expected Absences: | |
| A. WS: MUPTTE Program Revisions | | 90 mins – PDD/Braud |
| 7:30 p.m. | Council Public Hearing and Work Session | |
| Harris Hall | Expected Absences: | |
| 1. PH: Envision Eugene Implementation Ordinance | | PDD/Burke |
| 2. WS: River Road/Santa Clara Follow-Up | | CMO/Gardner |

NOVEMBER 20	WEDNESDAY	
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|----------------------------------|-----------------------------|---------------------|
| Noon | Council Work Session | |
| Harris Hall | Expected Absences: | |
| A. WS: Envision Eugene Ordinance | | 45 mins – PDD/Burke |
| B. WS: Fireworks | | 45 mins - Fire EMS/ |

NOVEMBER 25	MONDAY	
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|---|---------------------------------|----------------------|
| 5:30 p.m. | Budget Committee Meeting | |
| Harris Hall | Expected Absences: | |
| A. WS: Budget Committee | | 90 mins – CS/Silvers |
| 7:30 p.m. | Council Meeting | |
| Harris Hall | Expected Absences: | |
| 1. Public Forum | | |
| 2. Consent Calendar | | |
| a. Approval of City Council Minutes | | CS/Forrest |
| b. Approval of Tentative Working Agenda | | CS/Forrest |
| 3. WS: South Willamette Street | | PW/Henry |

NOVEMBER 27	WEDNESDAY	
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| Noon | Council Work Session | |
| Harris Hall | Expected Absences: | |
| A. Committee Reports and Items of Interest from Mayor, City Council, and City Manager | | 30 mins |
| B. WS: Envision Eugene | | 60 mins – PDD/Burke |

DECEMBER 9	MONDAY	
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- | | | |
|-------------------------|---------------------------------|----------------------|
| 5:30 p.m. | Budget Committee Meeting | |
| Harris Hall | Expected Absences: | |
| A. WS: Budget Committee | | 90 mins – CS/Silvers |

A=action; PH=public hearing; WS=work session

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EUGENE CITY COUNCIL TENTATIVE WORKING AGENDA

September 18, 2013

7:30 p.m.
Harris Hall

Council Meeting
Expected Absences:

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Public Forum 2. Consent Calendar <ol style="list-style-type: none"> a. Approval of City Council Minutes b. Approval of Tentative Working Agenda 3. PH and Action: City of Eugene FY14 Supplemental Budget #1 4. PH and Action: Urban Renewal Agency FY14 Supplemental Budget #1 5. PH and Possible Action: Stormwater System Development Charge Methodology Modification 6. Action: Envision Eugene Ordinance 7. WS: MUPTE Program Revisions (<i>if needed for direction</i>) | <p>CS/Forrest
CS/Forrest
CS/Silvers
CS/Silvers
PW/McVey
PDD/Burke
PDD/Braud</p> |
|---|---|

DECEMBER 11

WEDNESDAY

Noon

Council Work Session

Harris Hall

Expected Absences:

- | | |
|--|---|
| <ol style="list-style-type: none"> A. Committee Reports: Police Comm, Lane Metro, LTD (EmX), Lane Workforce, OMPOC, McKenzie Watershed B. Action: Stormwater System Development Charge Methodology Modification (<i>if needed</i>) C. WS: Envision Eugene | <p>15 mins - PW/McVey
60 mins – PDD/Burke</p> |
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COUNCIL BREAK: December 12, 2013 – January 8, 2014

JANUARY 8

WEDNESDAY

5:30 p.m.

State of the City Address

Hult Center

Expected Absences:

- A. State of the City

JANUARY 13

MONDAY

5:30 p.m.

Council Work Session

Harris Hall

Expected Absences:

- | | |
|---|---|
| <ol style="list-style-type: none"> A. Committee Reports: HRC, SC, Travel LC, HSC, LCOG, MPC, PSCC B. WS: Joint Meeting with Police Commission | <p>30 mins
60 mins – EPD/Hawley</p> |
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7:30 p.m.

Council Meeting

Harris Hall

Expected Absences:

- | | |
|--|----------------------------------|
| <ol style="list-style-type: none"> 1. Public Forum 2. Consent Calendar <ol style="list-style-type: none"> a. Approval of City Council Minutes b. Approval of Tentative Working Agenda | <p>CS/Forrest
CS/Forrest</p> |
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JANUARY 15

WEDNESDAY

Noon

Council Work Session

Harris Hall

Expected Absences:

- | | |
|--|--------------------------------|
| <ol style="list-style-type: none"> A. WS: Climate Action Planning B. WS: | <p>60 mins – CS/O'Sullivan</p> |
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JANUARY 21

TUESDAY

7:30 p.m.

Council Public Hearing

Harris Hall

Expected Absences:

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. PH: Ordinance on MUPTE Revisions 2. PH: Ordinance on Envision Eugene 3. PH: Ordinance on South Willamette Street | <p>PDD/Braud
PDD/Burke
PW/</p> |
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EUGENE CITY COUNCIL TENTATIVE WORKING AGENDA

September 18, 2013

JANUARY 22	WEDNESDAY	
Noon	Council Work Session	
Harris Hall	Expected Absences:	
A. WS: Envision Eugene		90 mins – PDD/Burke
JANUARY 27	MONDAY	
5:30 p.m.	Council Work Session	
Harris Hall	Expected Absences:	
A. Committee Reports and Items of Interest from Mayor, City Council, and City Manager		30 mins
B. WS:		
7:30 p.m.	Council Meeting	
Harris Hall	Expected Absences:	
1. Public Forum		
2. Consent Calendar		
a. Approval of City Council Minutes		CS/Forrest
b. Approval of Tentative Working Agenda		CS/Forrest
3. WS and Possible Action: MUPTTE Revisions		PDD/Braud
JANUARY 29	WEDNESDAY	
Noon	Council Work Session	
Harris Hall	Expected Absences:	
A. WS:		
B. WS:		
FEBRUARY 10	MONDAY	
5:30 p.m.	Council Work Session	
Harris Hall	Expected Absences:	
A. Committee Reports: Chamber of Commerce, HPB, LRAPA, MWMC		30 mins
B. WS:		
7:30 p.m.	Council Meeting	
Harris Hall	Expected Absences:	
1. Public Forum		
2. Consent Calendar		
a. Approval of City Council Minutes		CS/Forrest
b. Approval of Tentative Working Agenda		CS/Forrest
FEBRUARY 12	WEDNESDAY	
Noon	Council Work Session	
Harris Hall	Expected Absences:	
A. WS: Envision Eugene Ordinance		90 mins – PDD/Burke
FEBRUARY 18	TUESDAY	
7:30 p.m.	Council Public Hearing	
Harris Hall	Expected Absences:	
1. PH:		
FEBRUARY 19	WEDNESDAY	
Noon	Council Work Session	
Harris Hall	Expected Absences:	
A. WS:		
B. WS:		

A=action; PH=public hearing; WS=work session

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EUGENE CITY COUNCIL TENTATIVE WORKING AGENDA

September 18, 2013

FEBRUARY 24	MONDAY
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5:30 p.m.	Council Work Session	
Harris Hall	Expected Absences:	
A. Committee Reports and Items of Interest from Mayor, City Council, and City Manager		30 mins
B. WS:		

7:30 p.m.	Council Meeting	
Harris Hall	Expected Absences:	
1. Public Forum		
2. Consent Calendar		
a. Approval of City Council Minutes		CS/Forrest
b. Approval of Tentative Working Agenda		CS/Forrest
3. Action: Envision Eugene Ordinance		PDD/Burke

FEBRUARY 26	WEDNESDAY
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Noon	Council Work Session
Harris Hall	Expected Absences:
A. WS:	
B. WS:	

MARCH 10	MONDAY
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5:30 p.m.	Council Work Session	
Harris Hall	Expected Absences:	
A. Committee Reports: Police Comm, Lane Metro, LTD (EmX), Lane Workforce, OMPOC, McKenzie Watershed		
B. WS:		

7:30 p.m.	Council Meeting	
Harris Hall	Expected Absences:	
1. Public Forum		
2. Consent Calendar		
a. Approval of City Council Minutes		CS/Forrest
b. Approval of Tentative Working Agenda		CS/Forrest

MARCH 12	WEDNESDAY
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Noon	Council Work Session
Harris Hall	Expected Absences:
A. WS:	
B. WS:	

COUNCIL BREAK: March 13, 2014 – April 9, 2014

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Action: Adoption of Resolution Annexing Land to the City of Eugene
(Pennington Family Trust - A 13-3)

Meeting Date: September 23, 2013
Department: Planning and Development
www.eugene-or.gov

Agenda Item Number: 3
Staff Contact: Steve Ochs
Contact Telephone Number: 541- 682-5453

ISSUE STATEMENT

This is an action item on a request to annex 17.55 acres of vacant land located near the intersection of Maxwell Road and North Park Avenue. The annexation is being requested by the property owner, Pennington Family Trust.

BACKGROUND

In December 2007, the City Council adopted an ordinance establishing the procedures for annexation requests and amending Chapter 9 of the Eugene Code (EC) to include these procedures. These annexation procedures provide for the council to adopt a resolution approving, modifying and approving, denying an application for annexation, or provide for the council to hold a public hearing before consideration of the annexation request.

This annexation request was pulled from the consent calendar on July 22, 2013, and a public hearing was held on September 16, 2013. At the hearing, Rick Satre spoke on behalf of the applicant in support of the annexation noting that there would be future opportunities for the public to comment on other land use processes. There was no other testimony presented at the hearing.

The council's decision on this annexation request is based on the approval criteria at EC 9.7825, which require that (1) the land is within the city's Urban Growth Boundary (UGB) and is contiguous to the city limits or separated from city limits only by a right-of-way or water body; (2) the proposed annexation is consistent with the applicable policies in the Metro Plan and in any applicable refinement plans, and (3) the proposed annexation will result in a boundary in which the minimal level of key urban facilities and services can be provided in an orderly, efficient, and timely manner.

Referral comments were provided by affected agencies including City of Eugene Public Works, Eugene Water & Electric Board and Lane County. These referral comments confirm that the property can be provided with the minimum level of key urban services, consistent with the approval criteria. Findings demonstrating that the annexation request is consistent with these approval criteria are included as Exhibit C to the resolution (Attachment B).

Additional background information regarding this request, including relevant application materials, is included for reference as Attachment C. A full copy of all materials in the record is also available at the City's Permit and Information Center located at 99 West 10th Avenue.

RELATED CITY POLICIES

The Metro Plan contains the policies that are related to this annexation request. The River Road Santa Clara Urban Facilities Plan is the refinement plan applicable to the subject property. The policies applicable to this request are addressed in the Planning Director's findings and recommendation (Exhibit C to Attachment B).

COUNCIL OPTIONS

City Council may consider the following options:

1. Adopt the resolution
2. Adopt the resolution with specific modifications as determined by the City Council
3. Deny the resolution

CITY MANAGER'S RECOMMENDATION

The City Manager recommends that the City Council adopt the resolution by finding that the request complies with all applicable approval criteria, and that the annexation is approved.

SUGGESTED MOTION

I move to adopt Resolution 5093 annexing land to the City of Eugene (Pennington Family Trust - A 13-3).

ATTACHMENTS



- A. Map of Annexation Request
- B. Annexation Resolution with Exhibits A through C
 - Exhibit A: Map of Annexation Request
 - Exhibit B: Legal Description
 - Exhibit C: Planning Director Findings and Recommendation
- C. Application Materials for Annexation Request

FOR MORE INFORMATION

Staff Contact: Steve Ochs
Telephone: 541-682-5453
Staff E-Mail: Steve.p.ochs@ci.eugene.or.us

Attachment A - Area of Annexation Request



-  Annexation Area
-  Eugene City Limits



RESOLUTION NO. _____

**A RESOLUTION ANNEXING LAND TO THE CITY OF EUGENE
(PROPERTY IDENTIFIED AS ASSESSOR’S MAP 17-04-14-32, TAX LOT
3800).**

The City Council of the City of Eugene finds that:

A. An annexation application was submitted by John W. Pennington Family Trust (Trustee: Thomas W. Pennington) on May 22, 2013, in accordance with the provisions of Section 9.7810(2) of the Eugene Code, 1971, (“EC”) for annexation to the City of Eugene of the property identified as Assessor’s Map 17-04-14-32, Tax Lot 3800.

B. The territory proposed to be annexed is depicted on the map attached as Exhibit A to this Resolution. The legal description of the property described is attached to this Resolution as Exhibit B.

C. The City’s Planning Director has submitted a written recommendation that the application be approved based on the criteria of EC 9.7825. The Planning Director’s Recommendation is attached as Exhibit C.

D. On June 19, 2013, a notice containing the street address and assessor’s map and tax lot number, a description of the land proposed to be annexed, and the Planning Director’s preliminary recommendation was mailed to the applicants, owners and occupants of property within 500 feet of the subject property, and the River Road Community Organization. The notice advised that the City Council would consider the Planning Director’s full recommendation on the proposed annexation on July 22, 2013.

E. After considering the Planning Director’s recommendation, the City Council finds that the application should be approved.

NOW, THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, a
Municipal Corporation of the State of Oregon, as follows:**

Section 1. Based on the above findings and the Planning Director’s Recommendation and Findings attached as Exhibit C which are adopted in support of this Resolution, it is ordered that the land identified as Assessor’s Map 17-04-14-32, Tax Lot 3800 on the map attached as Exhibit A, and described in the attached Exhibit B, is annexed to the City of Eugene.



Section 2. This Resolution is effective immediately upon its passage by the City Council. The annexation and automatic rezoning of the land from R-1/UL/WR; C-1/UL/WR to R-1/WR; C-1/WR pursuant to EC 9.7820(3) shall become effective in accordance with State law.

The foregoing Resolution adopted the ____ day of October, 2013.

City Recorder

Pennington Family Trust (A 13-3)



-  Eugene City Limits
-  Annexation Area



Legal Description of Affected Territory to be Annexed

Map and Tax Lot 17-04-14-32-03800

A unit of land being situated in Southwest ¼ Section 14, Township 17 South, Range 4 West of the Willamette Meridian, said unit of land being more particularly described as follows:

Commencing at the Northeast corner of the James E. McCabe Donation Land Claim No. 46, in Township 17 South, Range 4 West of the Willamette Meridian;

Thence South 89°59'00" West 2229.50 feet and South 00°00'00" East 1226.50 feet to a point in the centerline of County Road No. 1008 (known as Maxwell Road), said point being the **POINT OF BEGINNING** of this unit of land;

Thence along said centerline, South 89°59'00" West 282.27 feet to the Northeast corner of that certain parcel of land described in deed to the Archdiocese of Portland in Oregon, recorded July 19, 1965, Reception No. 11500, Lane County Oregon Deed Records;

Thence along the East line of said parcel, South 00°01'00" East 821.60 feet to the Southeast corner thereof;

Thence along the Southerly line of said parcel, North 78°26'00" West 131.73 feet to a corner in the most Easterly line of that certain parcel of land described in deed to Lane County, a political subdivision of the State of Oregon, recorded May 10, 1963, Reception No. 10072, Lane County Oregon Deed Records;

Thence along the East line of said parcel, South 0°11'20" East 429.00 feet to a point on the South line of that certain parcel of land described in deed to John W. Pennington recorded in Book 233, Page 187, Lane County Oregon Deed Records;

Thence along said South line, North 00°00'00" East 987.79 feet to a point on the centerline of County Road No. 1008 (known as Park Avenue);

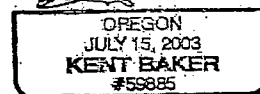
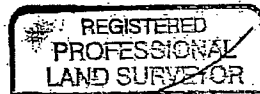
Thence along said centerline, North 00°00'00" East 577.15 feet to the point of intersection with the most Southerly line of that certain parcel of land described in deed to Lane County, a political subdivision of the State of Oregon, recorded December 24, 1964, Reception No. 86613, Lane County Oregon Deed Records;

Thence along said Southerly line, South 89°59'00" West 30.00 feet to the Southwest corner thereof;

Thence along the West line of said parcel, North 0°10'00" East 233.36 feet to a point on the South line of that certain parcel of land described in deed to George F. Wingard and Rhee Wingard recorded October 8, 1964, Reception No. 77372, Lane County Oregon Deed Records;

Thence along said South line, South 89°59'00" West 550.00 feet to the Southwest corner thereof;

Thence along the West line of said parcel, North 0°10'00" East, 413.93 feet to the Point of Beginning, in Lane County, Oregon.



Expires 12-31-2013



**Planning Director’s Recommendations and Findings:
Pennington Family Trust (A 12-3)**

Application Submitted: May 22, 2013	
Applicant: John W. Pennington Family Trust	
Map/Lot(s): 17-04-14-32 Lot 3800	
Zoning: R-1/UL/WR; C-1/UL/WR	
Location: South side of Maxwell Road between Maxwell Connector and North Park	
Representative: Rick Satre	
Lead City Staff:	Steve Ochs, Associate Planner, (541) 682-5453

EVALUATION:

Based on the information provided by the applicant, the City has determined that this request complies with Eugene Code (EC) Section 9.7805 Annexation - Applicability. As such, it is subject to review and approval in accordance with the requirements, application criteria and procedures of EC 9.7800 through 9.7835. The applicable approval criteria are presented below in bold typeface with findings and conclusions following each.

EC 9.7825(1) The land proposed to be annexed is within the city’s urban growth boundary and is: (a) Contiguous to the city limits; or (b) Separated from the city only by a public right of way or a stream, bay, lake or other body of water.	
Complies	Findings: The annexation area is within the City's urban growth boundary (UGB), and is contiguous to the City limits, consistent with subsection (a). The City limits are contiguous with the subject area of land along the south, western and eastern boundaries of the property.
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
EC 9.7825(2) The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans.	
Complies	Findings: The proposed annexation area is within the UGB. Several policies from the <u>Metro Plan</u> generally support this annexation by encouraging compact urban growth to achieve efficient use of land and urban service provisions within the UGB, including the following: C. Growth Management, Goals, Findings and Policies: <i>Policy 8. Land within the UGB may be converted from urbanizable to urban only through annexation to a city when it is found that:</i> <i>a. A minimum level of key urban facilities and services can be provided to the area in an orderly and efficient manner.</i>
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

		<p><i>b. There will be a logical area and time within which to deliver urban services and facilities. Conversion of urbanizable land to urban shall also be consistent with the Metro Plan. (page II-C-4)</i></p> <p><i>Policy 10. Annexation to a city through normal processes shall continue to be the highest priority. (page II-C-4).</i></p> <p><i>Policy 16. Ultimately, land within the UGB shall be annexed to a city and provided with the required minimum level of urban facilities and services. While the time frame for annexation may vary, annexation should occur as land transitions from urbanizable to urban. (page II-C-5)</i></p> <p>The <u>Metro Plan</u> designates the annexation area as appropriate for residential use. The adopted refinement plan the <u>River Road Santa Clara Urban Facilities Plan (RR/SC UFP)</u> is the adopted refinement plan for the subject properties and designates the area for medium density residential and commercial uses. If the annexation is approved, per EC 9.7820(3), the annexation area will remain zoned C-1/WR and R-1/WR, and the /UL overlay will be automatically removed from the annexation area.</p> <p>With regard to applicable policies of the <u>RR/SC UFP</u>, the subject property is in the Maxwell/Park Avenue subarea. The recommendations in this area apply to the designation and zoning of properties but not annexation. The general “Residential Land Use Policies” at Section 2.2, none appear to be directly applicable to the subject request. The “Public Facilities and Services Element” policies of the <u>RR/SC UFP</u> are directed at local government; however, the premise of these policies for the provision of urban services is the assumption that the properties within the UGB will be annexed.</p> <p>As previously discussed in this subsection, and further detailed under subsection (3) below, the proposed annexation is consistent with <u>Metro Plan</u> growth management policies and can be served by the minimum level of key urban services. The annexation procedures beginning at EC 9.7800 are consistent with State law and therefore, as found throughout this report, the annexation is consistent with State law.</p>
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EC 9.7825(3) The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly, efficient, and timely manner.

Complies		<p>Findings: The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services can be provided in an orderly, efficient, and timely manner as detailed below:</p> <p>Wastewater Public wastewater is available; there is an 8-inch public line within N. Park Ave and an 8-inch stub to serve the vacant property (per as-construct record, micro file no. 3040.040).</p>
<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	

Additionally, there is an 8-inch public line within Maxwell, though there doesn't appear to be an existing stub to the property from this line. Related wastewater assessments have not yet been paid, and will be due at the time of development.

Stormwater

There are no existing public stormwater lines available for collection of stormwater runoff from the property, though on-site retention may be feasible for future development. Infiltration facilities would need to be sized to store and infiltrate the Flood Control Design Storm and on-site tests must demonstrate the viability of infiltration. At the time of development, applicants must address all applicable stormwater management standards such as: destination, pollution reduction, oil control, easements, and operation and maintenance.

Streets

The property has frontage on Maxwell Road, Maxwell Connector, and North Park Avenue. Lane County referral comments indicate that Maxwell Connector and North Park Avenue are both Lane County roads functionally classified as urban Local Roads. Both Maxwell Connector and North Park Avenue are maintained by the City of Eugene per intergovernmental agreement. Maxwell Road is a Lane County road, maintained by Lane County and is functionally classified as an urban Minor Arterial. Street standards must be addressed with future development which may require right of way dedication, special setbacks and street improvements.

Solid Waste

Collection service is provided by private firms. Regional disposal sites and the Short Mountain Landfill are operated by Lane County.

Water

Eugene Water and Electric Board (EWEB) staff notes that there is an existing 8-inch cast iron water main along the east side of North Park and a 6-inch cast iron water main on the north side of Maxwell Road. The River Road Water District currently serves the subject property. EWEB will take over water service once property is removed from the special district and adequate service can be made at the time of development.

Electric

EWEB currently serves the subject properties and has no objections to the annexation.

Public Safety

Police protection can be extended to this site upon annexation consistent with service provision through the City. Fire protection services and ambulance services are currently provided to the subject property by the City of Eugene. Emergency medical services are currently provided on a regional basis by the cities of Eugene and Springfield to central Lane County and will continue in the same manner upon annexation.

Parks and Recreation

A minimum level of park service can be provided to the proposal area as prescribed in

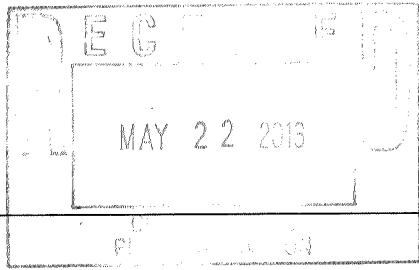
		<p>the Metro Plan. The property is currently located the River Road – Santa Clara parks planning district with Walnut Grove park just to the south and Bramblewood Park just north of Maxwell being the nearest parks serving that area.</p> <p>Planning and Development Services Planning and building permit services are provided for all properties located within the urban growth boundary by the City of Eugene. The Eugene Code, Chapter 9, will provide the required land use controls for future development of the subject property upon annexation.</p> <p>Communications Qwest communications and a variety of other telecommunications providers offer communications services throughout the Eugene/Springfield area.</p> <p>Public Schools The subject property is within the 4J School district and is served by Howard Elementary School, Kelly Middle School and North Eugene High School.</p>
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CONCLUSION:

Based on the above findings, information submitted to date, and the criteria set forth in EC 9.7825, the proposed annexation is found to be consistent with the applicable approval criteria. Based upon findings above, the Planning Director recommends that City Council approve this annexation proposal. A map and legal description showing the area subject to annexation are included in the application file for reference. The effective date is set in accordance with State law.

INFORMATION:

- ◆ Approval of this annexation does not relieve the applicant from complying with applicable codes and statutory requirements.
- ◆ Future development of the property will require a feasible stormwater proposal and demonstration that all applicable stormwater management standards have been met, including establishing capacity of the receiving system, pre-treating impervious areas prior to discharge, and possibly oil and source controls, depending on proposed development.



Planning & Development Planning

ANNEXATION APPLICATION

City of Eugene
 99 West 10th Avenue
 Eugene, Oregon 97401
 (541) 682-5377
 (541) 682-5572 Fax
 www.eugene-or.gov

Please complete the following application checklist. Note that additional information may be required upon further review in order to adequately address the applicable criteria for approval. If you have any questions about filling out this application, please contact Planning staff at the Permit and Information Center, phone (541)682-5377, 99 West 10th Avenue, Eugene.

List all Assessor's Map and Tax Lot numbers of the property included in the request.

Assessor's Map	Tax Lot	Zoning	Acreage
17-04-14-32	03800	R-1/UL/WR;	17.52
		C-1/UL/WR	

Property Address: N/A

Plans for Future Development & Permit Number (if applicable): N/A

Public Service Districts:

Name			
Parks:	River Road Park and Recreation District		
Electric:	EWEB		
Water:	EWEB		
Sanitary Sewer:	City of Eugene		
Fire:	River Road WD		
Schools:	Elementary: Howard	Middle: Kelly	High: North Eugene
Other:			

Filing Fee

A filing fee must accompany all applications. The fee varies depending upon the type of application and is adjusted periodically by the City Manager. Check with Planning staff at the Permit and Information Center to determine the required fee or check website at www.eugeneplanning.org

Written Statement (Submit 5 copies)

- Submit a detailed written statement describing **how** this request is consistent with all applicable criteria (Section 9.7825 of the Eugene Code).

Site Plan Requirements

Submit 8 copies of a site plan, drawn to an engineer's scale on 8 1/2" x 14" sheet of paper. Site plans shall include the following information:

- Show the date & north arrow on site plan.
- Show the Assessor's Map and Tax Lot number(s) on the site plan.
- Show a vicinity map on the site plan (vicinity map does not need to be to scale).
- Show city limits & UGB (if applicable)
- Clearly label the affected territory and any public right of ways to be annexed.
- Show all adjacent streets, alleys, and accessways.
- Show all dimensions of existing public utility easements and any other areas restricting use of the parcels, such as conservation areas, slope easements, access easements, etc.
- Show the location of all existing structures.

Other Application Requirements (Submit 5 copies of all)

- Petition for Annexation form listing all owners, including partial owners, and electors. This form includes the Certification of Electors which must be signed by the Lane County Elections/Voter Registration Department and also includes the Verification (Certification) of Property Owners which must be signed by the Lane County Department of Assessment and Taxation. *This form is required even if the land is vacant.*
- Notarized Consent to Annexation form.
- A legal description of the land proposed for annexation, including any public right of way prepared by a registered land surveyor. Oregon Revised Statutes (ORS) 308.225 requires submittal of a closing metes and bounds description or subdivision block and lot number description. Please see example of acceptable legal descriptions contained in the application packet. The legal description must exactly correspond with the map included with the application or the Assessor's map.
- Summary of Urban Service Provision form.
- A county Assessor's cadastral map. *(Available at Lane County Assessment & Taxation)*
- Census Information Sheet.

Note: This is not a complete list of requirements. Additional information may be required after further review in order to adequately address the applicable approval criteria.

By signing, the undersigned certifies that he/she has read and understood the submittal requirements outlined, and that he/she understands that omission of any listed item may cause delay in processing the application. I (We), the undersigned, acknowledge that the information supplied in this application is complete and accurate to the best of my (our) knowledge.

PROPERTY OWNER OF TAX LOT: 03800

Name (print): John W. Pennington Family Trust (Trustee: Thomas W. Pennington)

Address: 5117 Dudley Lane 302 Email: tom.pennington@areva.com

City/State/Zip: Bethesda, MD 20814 Phone: 301-941-1690 Fax:

Signature: Thomas W. Pennington - Trustee Date: May 14, 2013

PROPERTY OWNER OF TAX LOT: _____

Name (print): _____

Address: _____ Email: _____

City/State/Zip: _____ Phone: _____ Fax: _____

Signature: _____ Date: _____

PROPERTY OWNER OF TAX LOT: _____

Name (print): _____

Address: _____ Email: _____

City/State/Zip: _____ Phone: _____ Fax: _____

Signature: _____ Date: _____

SURVEYOR:

Name (print): _____

Company/Organization: _____

Address: _____

City/State/Zip: _____ Phone: _____ Fax: _____

E-mail: _____

Signature: _____ Date: _____

REPRESENTATIVE (If different from Surveyor):

Name (print): Rick Satre

Company/Organization: Schirmer Satre Group

Address: 375 W. 4th Avenue. Suite 201

City/State/Zip: Eugene, OR 97401 Phone: 541-686-4540 x 2 Fax: 541-686-4577

E-mail: rick@schirmersatre.com

Signature:  Date: 5/17/13

****Attached additional sheets if necessary.**

April 26, 2013

PENNINGTON FAMILY TRUST
 Annexation Application
 Map 17-04-14-32, Tax Lot 3800

WRITTEN STATEMENT

In accordance with EC 9.7800, Annexation Application Procedures and Criteria, the applicant, the John W. Pennington Family Trust (Trustee: Thomas W. Pennington), is requesting that the City of Eugene review this annexation request and determine that the proposal complies with criteria contained in EC 9.7825 and that the requested annexation can be approved. To aid Eugene staff in this endeavor, the following information is provided.

I. The Site and Existing Conditions

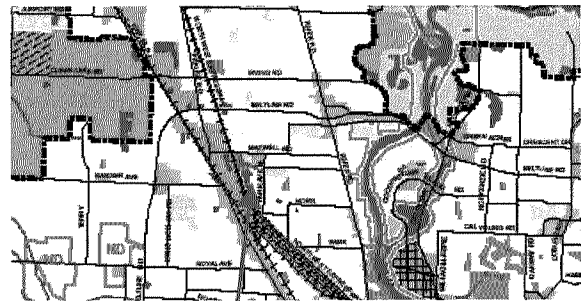
A. Planning Context

The Pennington property has a split Metro Plan land use designation of Medium Density Residential (MDR) and Commercial (C)¹. The applicable neighborhood refinement plan (the River Road-Santa Clara Urban Facilities Plan), shows a similar Medium Density Residential and Commercial land use split. The site has split zoning with Low Density Residential (R-1)² to the south and west and Neighborhood Commercial (C-1) to the northeast. Development of the property is subject to the Eugene-Springfield Metropolitan Area General Plan (Metro Plan), the River Road-Santa Clara Urban Facilities Plan, and the Eugene Code, in particular Chapter 9 which governs land use.

The site is inside the Urban Grown Boundary (UGB) and outside the City Limits of Eugene (CL). The site is contiguous to existing City of Eugene city limits along its southwest, south and southeast boundaries. There is an overlay zone of Urbanizable Land (/UL/*) which regulates and limits land use on the site until annexation. It would be extinguished upon annexation.

Additional planning documents also apply to the subject property, including TransPlan, Parks and Open Space Plan (not adopted), Goal 5 Water Resources Conservation Plan, and the in-process Envision Eugene project (not adopted but provides helpful direction).

While not directly applicable to annexation approval criteria, each of these planning documents, and their applicability to the Pennington property, will become pertinent with later planning applications and/or development permits.



Excerpt
 Metro Plan Diagram
 December 2010

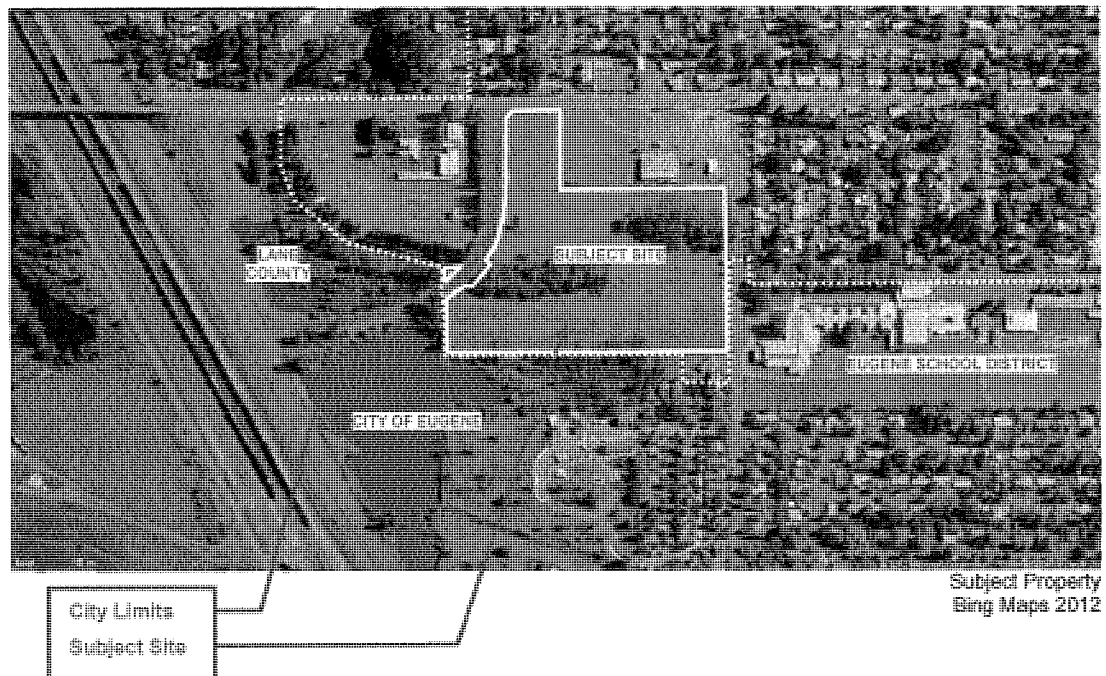
¹ The adopted Metro Plan Diagram is not tax lot specific, nor are the boundaries between different land use designations. Furthermore, the Metro Plan Diagram is valid at an 11x17 inch scale only. For the subject property, the southern portion of the site is Medium Density Residential with the northern portion designated Commercial. The dividing line runs east-west, more or less in alignment with Howard Avenue to the east.
² It is not uncommon for current zoning on a property to not coincide with land use jurisdictions. Land use designations represent the future use of the land. Zoning would need to be changed to match the long term designation prior to development approval.



B. Subject Site

The property is located in the northwest area of Eugene, in what is known as the River Road-Santa Clara neighborhood. The site itself is approximately 17.55 acres in size and is undeveloped. It is located to the south of Maxwell Road, abutting Maxwell Connector to the west and North Park Avenue to the east. To the west, across Maxwell Connector is a church with Lane County property to the west of that. To the south is City of Eugene park land. Southeast, across North Park Avenue is Eugene School District's Kelly Middle School and Howard Elementary School. To the east is existing low density residential use. North of the site, between the site and Maxwell Road at the corner of North Park Avenue is partially developed commercial property.

A short distance to the west is the Northwest Expressway, with the parallel Burlington-Northern rail line. Maxwell Road itself contains an overpass over the rail line and expressway. Maxwell Connector connects to the expressway. Northwest Expressway is a limited access minor arterial and the Burlington-Northern line is a main north-south rail line for the western United States. West of the expressway about 0.4 miles is Highway 99 North, a major arterial. East of the subject site, about 0.9 miles, is River Road, a major arterial. In addition to nearby schools and parks, regional shopping and employment centers are not too distant along both Highway 99 and River Road. Maxwell Road is a minor arterial.



The site is fairly flat and open. There are two jurisdictional riparian corridors/wetlands on the site. Known as Middle Flat Creek and Middle Flat Creek Wetlands, one of these (the westernmost one) is designated for protection and the other is not.

Soils are a mixture of gravelly silts with a few lenses of silty clay. Depth to ground water has not been mapped but is thought to be about 6 to 10 feet below the surface. The 100-year flood plain exists on the adjacent city and county property and occupies only a narrow strip of the subject property along its south and west property lines. The site historically drains to Middle Flat Creek to the west across Maxwell Connector.

II. Annexation – Approval Criteria

Annexation Approval Criteria are found in Section 9.7825 of the Eugene Code. Applicable sections of the Code are in *italics*, followed by proposed findings of facts in normal text.

9.7825 Annexation – Approval Criteria. *The city council shall approve, modify and approve, or deny a proposed annexation based on the application’s consistency with the following:*

- (1) *The land proposed to be annexed is within the city’s urban growth boundary and is:*
- (a) *Contiguous to the city limits; or*
 - (b) *Separated from the city only by a public right of way or a stream, bay, lake or other body of water.*

Response: The Pennington property is contiguous to existing City of Eugene city limits on its southwest, south and southeast boundaries. Therefore, this criterion is met.

- (2) *The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans.*

METRO PLAN: Applicable Metro Plan policies and findings in support of this annexation request are as follows:

Growth Management

- *Policy 8a. Land within the UGB may be converted from urbanizable to urban only through annexation to a city when it is found that: A minimum of key urban facilities and services can be provided to the area in an orderly and efficient manner.*

Response: Minimum key urban facilities and services as defined in the Metro Plan includes wastewater, stormwater, transportation, solid waste management, water service, fire and emergency medical service, police protection, city-wide parks and recreation programs, electric service, land use controls, communication facilities and public schools on a district-wide basis (Metro Plan, Chapter V, Glossary, definition 24). As documented elsewhere in this Written Statement these key urban facilities and services can be provided to the subject site in an orderly and efficient manner.

- *Policy 10. Annexation to a city through normal processes shall continue to be the highest priority.*

Response: Annexation into the corporate limits of the City of Eugene is codified in the Eugene Code (EC) 9.7800-9.7835. Processes and procedures regarding application, annexation, approval criteria, effective date and notice, and withdrawal from special districts are, by submittal and processing of this Annexation Application, being followed.

- *Policy 16. Ultimately, land within the UGB shall be annexed to a city and provided with the required minimum level of urban facilities and services.*

Response: The subject site is inside the Eugene jurisdiction of the metro area’s Urban Growth Boundary. By this Annexation Application herein land within the UGB (the subject site) is being annexed and, as required by applicable approval criteria, will be provided with the minimum level of urban facilities and services.

- *Policy 18. As annexations to cities occur over time, existing special service districts within the UGB shall dissolve. The cities should consider developing intergovernmental agreements, which address transition issues raised by annexation, with the affected special service districts.*

Response: Special districts providing services to the subject property include River Road Park and Recreation District (for parks and recreation programs) and River Road Water District (for fire protection). The city of Eugene has intergovernmental agreements with these two entities. As codified in Eugene Code (EC) 9.7835, Annexation – Withdrawal from Public Service Districts Following Annexation, the Eugene City Council utilizes a set process to facilitate withdrawals from special districts.

- *Policy 21a. When unincorporated territory within the UGB is provided with any new urban service, that service shall be provided by the following method: Annexation to a city.*

Response: Future development of the vacant subject property will require the provision of urban services. Annexation is the preferred method to enable urban service provision. Approval of this Annexation Application herein will satisfy this Metro Plan policy.

APPLICABLE REFINEMENT PLAN: The applicable refinement plan is the River Road-Santa Clara Urban Facilities Plan. Applicable annexation criteria and findings in support of the annexation request are as follows:

Chapter 1 – Sanitary Sewer Service Element

1.1 EXISTING POLICIES AND SITUATION

Policy 3 - The Metropolitan Plan specifies that cities are the sole providers of sewers in the metro area. The plan states that Eugene, through annexation, or a new city, will provide sewers to the River Road Santa Clara area.

Response: Eugene remains the responsible party for sanitary sewer service provision. Approval of this annexation application will enable this policy to be followed.

Chapter 2 – Lane Use Element

2.1 GENERAL LAND USE

Policy 1.0 - Minimize land use conflicts by promoting compatibility between land uses, especially among residential, commercial industrial, and commercial agricultural uses.

Policy 2.0 - Adopt zoning that is consistent with the land use diagram and policies contained in the land use element of the Urban Facilities Plan.

Policy 3.0 - Provide for land uses that conform to Metropolitan Plan goals and policies and that consider the provision of a full range of urban services in an efficient and cost-effective manner.

Response: Annexation into the corporate limits of Eugene will ensure land use conflicts are minimized through the eventual re-zoning in conformance with adopted plans and the use of development standards found in the Eugene Code. Annexation will allow for the full provision of key urban facilities and services.

2.2 RESIDENTIAL LAND USE

Policy 5.0 - Permit medium-density housing (10 to 20 dwelling units/acre) in proximity to existing or planned urban facilities. Access to commercial development, transit, and alternative modes of transportation, schools and parks, and open space should be considered. Medium-density residential development will be considered for the north Santa Clara area consistent with the above criteria.

Response: The subject property has a Medium Density Residential (MDR) designation in both the Metro Plan and River Road Santa Clara Urban Facilities Plan. There is nearby commercial development, transit, schools and parks. Annexation will enable eventual implementation of the MDR designation.

2.3 COMMERCIAL AND INDUSTRIAL LAND USE

Policy 6.0 - New neighborhood commercial uses shall be located away from River Road in locations that facilitate the provision of commercial facilities scaled to a residential area and that allow for dispersal of commercial uses throughout River Road-Santa Clara.

Response: In addition to the MDR designation, the subject property also has an area of Commercial (C) designation. The subject property is away from River Road and is in a location (on an arterial street and adjacent to existing commercial) which will enable the provision of neighborhood-scaled commercial uses in a disbursed manner.

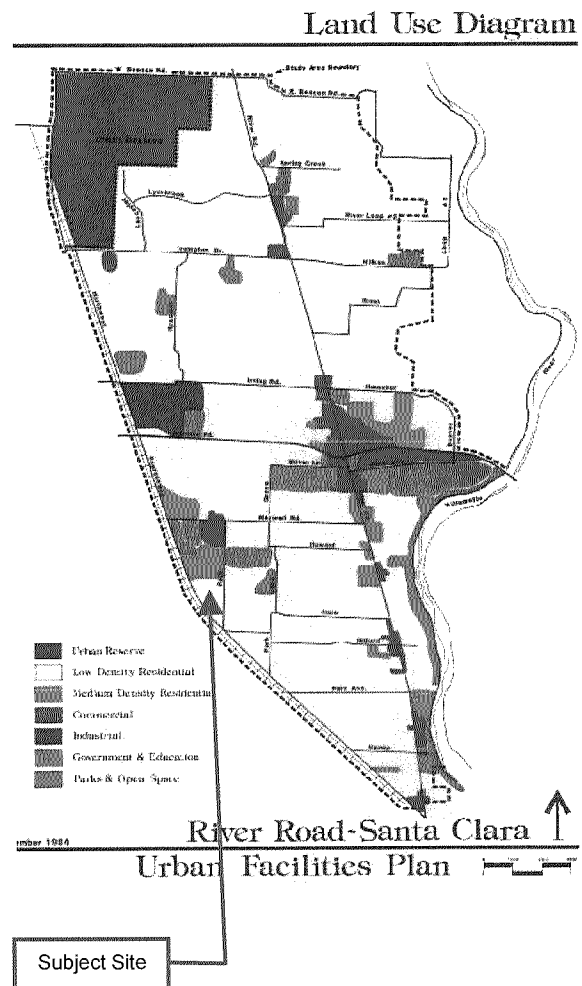
2.5 RIVER ROAD SUBAREAS

e. Maxwell/Park Avenue

Recommendation 2 - Recommend development of medium-density housing, while maintaining natural features, for neighborhood park and open space through use of clustering and site review.

Recommendation 3 - Concentrate medium-density development around the commercial node, with a transition to low-density, particularly at the northern and southern boundaries of the subarea.

Recommendation 5 - Maintain current commercial designation to the north of the line which would be Howard Avenue if ever extended westerly. Only commercial developments making unified use of five or more acres shall be allowed in the area.

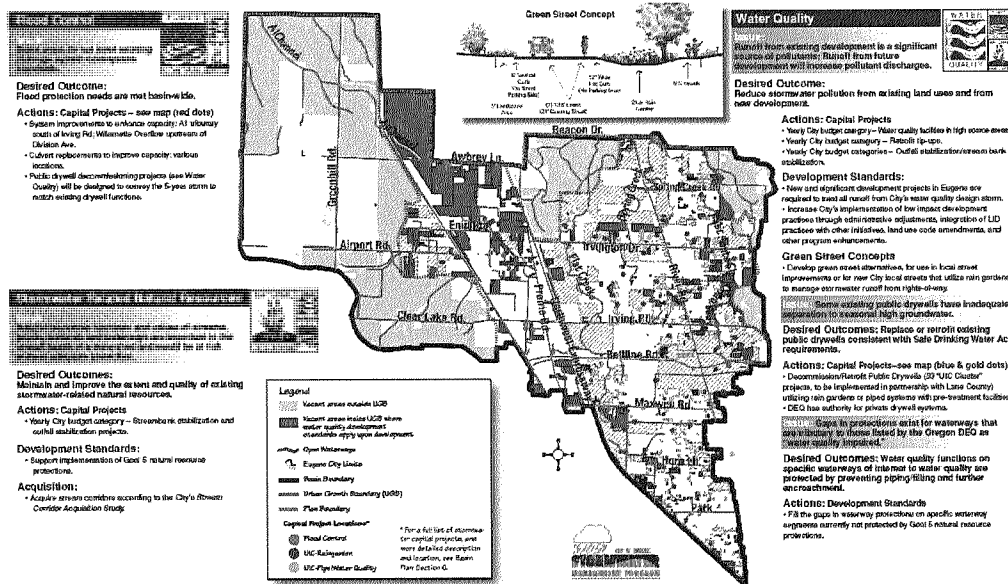


Response: The subject property's existing land use designations are MDR and C. The site is adjacent to natural features to the west and a natural feature/city park to the south. It is adjacent to existing commercial land use, where the existing commercial designation would remain. Annexation to the City of Eugene would enable the implementation of site development standards and process requirements, including Site Review.

Chapter 3 – Public Facilities and Services Element
3.1 STORM SEWERS/DRAINAGE

- Policy 3 - As annexation or incorporation occurs; a comprehensive drainage plan for the area shall be developed in cooperation with Lane County and other appropriate agencies.*
- Identify and implement means of improving maintenance of existing drainage systems serving the area, recognizing that without maintenance the existing system will become inadequate.*
 - Identify those portions of the open storm drainageways which can be retained and those which should be eliminated and provide sufficient right-of-way or easements for their continued maintenance.*

Response: The city of Eugene and Lane County have developed a comprehensive stormwater drainage plan. In the River Road-Santa Clara drainage basin, Water Quality Development Standards will apply. All site stormwater runoff will be required to be treated (vegetative treatment is preferred) before leaving the property.



3.2 FIRE

- Policy 1 - As annexation occurs, Eugene shall provide for a level of fire and emergency services comparable to that received in the remainder of the city.*
- Policy 3 - As annexations or incorporation occur in the area, maintain or enhance present response times and levels of service to non-annexed areas.*

Response: River Road Water District provides fire and ambulance service to the subject property (by and through a contract with the City of Eugene). Upon annexation, service will be provided directly by the City of Eugene. As the service provider is already the city, present response times will be maintained.

3.3 PUBLIC UTILITIES

Policy 1 - In accordance with the acknowledged Metropolitan Plan, special purpose water districts within the urban growth boundary ultimately shall be extinguished.

Policy 2 - EWEB shall continue to provide electrical service to its existing service area unless a newly-incorporated city, working through the Public Utility Commission, obtains service from another utility.

Response: EWEB is the current water and electric service provider for the subject site. Upon annexation, this will continue.

3.8 POLICE PROTECTION

Policy 1 – As annexation occurs, Eugene shall provide for a level of police service comparable to that received in the remainder of the city.

Response: Annexation of the subject property will enable city police protection to serve the subject property. Efficiency and economy of service will benefit in that existing city police services are present in the adjacent area already inside the city limits.

3.9 PARK AND RECREATION SERVICE

The River Road Park and Recreation District and the City of Eugene have entered into intergovernmental agreements which specify the process of transition from district to city operation of the park and recreation service.

Policy 2 - If an annexation involving at least 25 percent of River Road, Santa Clara, and/or a park subarea's undeveloped land occurs, the City of Eugene shall begin amending its Parks Master Plan to include the area annexed.

Response: Annexation of the subject property will not materially affect existing intergovernmental agreements. The subject annexation, together with all annexations since the adoption of the River Road Santa Clara Urban Facilities Plan, does not yet meet the 25 percent threshold.

Chapter 4 – Environmental Design Element

4.3 REUSE OF BORROW PITS AT MAXWELL AND NORTHWEST EXPRESSWAY

Policy 1 – Lane County shall investigate the possibility of developing the Maxwell gravel pits for recreational use or open space.

4.9 VEGETATED SLOUGHS

Policy 1 - During the development of a comprehensive drainage plan, existing vegetated sloughs shall be evaluated and mapped to establish those sections considered to be significant environmental resources for the plan area.

Response: While not directly related to annexation per-se, these two policies are related to the provision of a key urban service – storm drainage. The borrow pit directly west of the subject property, across Maxwell Connector, and the borrow pit south of the subject property, now part of a city park, continues to serve today as two components of the area's storm drainage system. As the City of Eugene and Lane County manage the comprehensive drainage plan, these borrow pits, which are also, in part, vegetated sloughs, should not only remain vegetated sloughs, riparian corridors, open space elements and, most importantly, an important link in the neighborhood's storm drainage system, they should also function to assist with drainage needs for neighboring property.

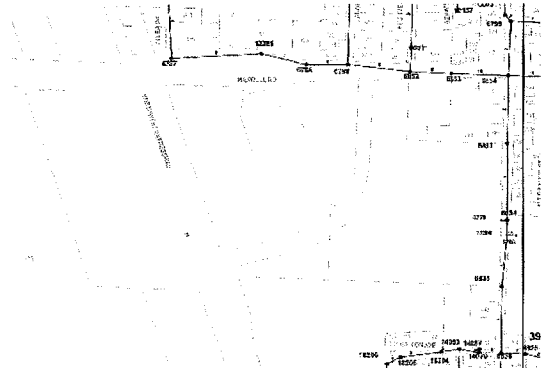
Given the above demonstrated compliance with the Metro Plan and applicable refinement plan, this criterion is met.

- (3) *The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly, efficient, and timely manner.*

Response: The minimum level of key urban facilities and services are available and have sufficient capacity to serve the site. The facility, provider and condition applicable to the site are as follows:

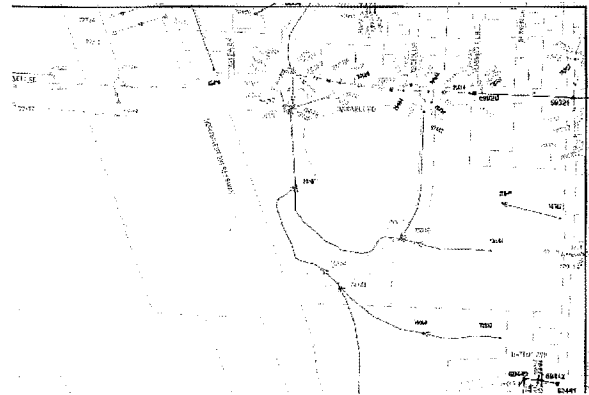
Wastewater

Public wastewater service is available to the site and is of sufficient capacity to serve the property at its planned medium density residential (MDR) and commercial (C) designation. An 8-inch line is in Park Street along the property's east boundary and an 8-inch to 18-inch line is in Maxwell Road along the property's north boundary.



Stormwater

Existing public stormwater facilities available to the site are a combination of piped system and open drainages. The piped system is comprised of a 54-inch and 60-inch line in Maxwell Road. The open drainageway system is comprised of an existing riparian swale running east-west in the property's southwest quadrant and two open swale/pond facilities south of the property and west of the property. The piped system drains into the open swale system as the system continues northward to the west of the subject site. The piped system does not have sufficient capacity to accommodate the development capacity of the property. Stormwater facilities for the site will need to be a combination of on-site detention/retention facilities (by way of vegetated bio-swales and/or rain gardens) connected to either/and/or one or both of the existing open swales/ponds to the south and west. At a Project Consultation Meeting (PC 13-24), staff indicated that this would be the required approach to providing stormwater management for the property. A stormwater study will be a required component of subsequent planning applications (i.e., Planned Unit Development and/or Site Review) and/or development permits.

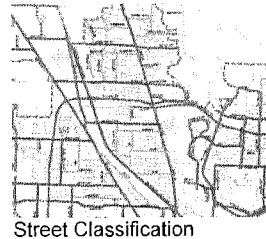


Transportation

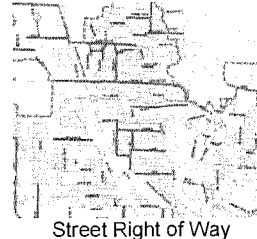
Streets – The property fronts three public streets - Maxwell, Maxwell Connector and Park. Maxwell, a minor arterial, and Maxwell Connector, a local street, are county facilities. Park, a neighborhood collector, is a city facility. Although none of the streets are improved to full urban standards, all three streets have their full right-of-way and determining future

improvement requirements will be a component of subsequent planning applications and/or development permits.

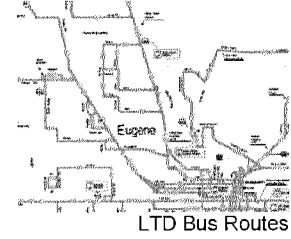
Transit – Lane Transit District has regular bus service on Park Street.



Street Classification



Street Right of Way



LTD Bus Routes

Solid Waste Management

Solid waste collection is provided by private firms, whose franchise territory granted by the City of Eugene includes the site. Regional disposal sites are operated by Lane County.

Water and Electric Service

Water and electric service is currently provided to the subject site. Eugene Water and Electric Board (EWEB) provide both water and electric service to the site. There is sufficient capacity to serve the property at its planned Medium Density Residential (MDR) and Commercial (C) capacities.

Fire and Emergency Medical Services

River Road Water District provides fire and ambulance service to the subject property (by and through a contract with the city of Eugene). Upon annexation, service will be provided directly by the City of Eugene.

Police Protection

Police protection is currently provided by Lane County. Upon annexation, the City of Eugene will provide police protection. With annexation police protection will be consistent with service provision throughout the city. Eugene Police currently serve the incorporated areas immediately to the south and southeast of the site. Infill annexations and development in this area increase the efficiency of service delivery.

City-Wide Parks and Recreation

The site is in the boundaries of the River Road Park and Recreation District. Upon annexation, parks and recreation services will be provided by the City of Eugene.

Land Use Controls

The subject property is inside the Eugene portion of the Metro Plan Urban Growth Boundary. The city of Eugene provides land use controls for the site.

Communication Facilities

US West Communications and a variety of other telecommunications providers offer communication services throughout the Eugene/Springfield Area.

Public Schools on a District-Wide Basis

Eugene School District is the k-12 education service provider. Howard Elementary School and Kelly Middle School are to the southeast of the site. North Eugene High School also serves this site. The full range of District school services is available to the property.

Given the above regarding public and private facility availability, this criterion is met.

III. Attachments

The following attachments are included with this application.

1. Petition for Annexation
2. Consent for Annexation
3. Legal Description of Affected Territory to be Annexed
4. Summary of Urban Service Provision
5. County Assessor's Cadastral Map
6. Census Information Sheet

IV. Conclusion

Based on the information contained in this written statement, the applicant believes that the requested Annexation can be approved.

If there are any questions regarding the above information, please do not hesitate to contact Rick Satre, AICP, at Schirmer Satre Group, 541-686-4540 or rick@schirmersatre.com.

Application #: C * 2008 - _____
For City Use Only

PETITION

- * CB = Coburg
- CR = Creswell
- FL = Florence
- OA = Oakridge
- CG = Cottage Grove
- EU = Eugene
- JC = Junction City
- SP = Springfield

Petition Signature Sheet
Annexation by Individuals

We, the following property owners/electors, consent to the annexation of the following territory to the City of (Insert Name of City):

Signature	Date Signed m/d/y	Print Name	Residence Address (street, city, zip code)	Map and Tax Lot Number (example: 17-04-03-00-00100)	Land Owner	Reg Voter	Acres (qty)
<u>Thomas W. Pennington - Trustee</u>	<u>5/16/13</u>	<u>John W. Pennington Family Trust</u> Thomas W. Pennington - Trustee	<u>N/A</u>	<u>17-04-14-32-03800</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>17.52</u>
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

Note: With the above signature(s) I am attesting that I have the authority to consent to annexation on my own behalf or on behalf of my firm or agency. (Attach evidence of such authorization when applicable.)

I, Steve Balllock (printed name of circulator), hereby certify that every person who signed this sheet did so in my presence.
X _____ (signature of circulator)

CERTIFICATION OF PROPERTY OWNERS

The total landowners in the proposed annexation are 1 (qty). This petition reflects that 1 (qty) landowners (or legal representatives) listed on this petition represent a total of 100 (%) of the landowners and 100 (%) of the acres as determined by the map and tax lots attached to the petition. A&T is not responsible for subsequent deed activity which may not yet be reflected on the A&T computerized tax roll.

Steve Balllock
Lane County Department of Assessment and Taxation

5-20-13

Date Certified

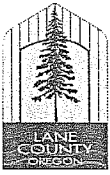
[Signature]
Lane County Clerk or Deputy Signature

5/20/13

Date Certified

CERTIFICATION OF ELECTORS

The total active registered voters in the proposed annexation are 0. I hereby certify that this petition includes 0 valid signatures representing 0 (%) of the total active registered voters that are registered in the proposed annexation.



LANE COUNTY

Property Account Summary

As Of 5/20/2013 Status: Active

Account No.: 0390474 **Alternate Property Number:** 1704143203800
Account Type: Real Property
TCA: 00412
Situs Address: ADDRESS UNKNOWN
 OR
Legal: Section 14 Township 17 Range 04 Quarter 32 TL 03800

Parties:

Role	Name & Address
Owner	JOHN W PENNINGTON FAMILY TRUST % THOMAS W PENNINGTON 5117 DUDLEY LN 302 BETHESDA MD 20814
Taxpayer	JOHN W PENNINGTON FAMILY TRUST % THOMAS W PENNINGTON 5117 DUDLEY LN 302 BETHESDA MD 20814
Trustee	PENNINGTON THOMAS W 5117 DUDLEY LN 302 BETHESDA MD 20814

Property Values:

Value Name	2012	2011	2010
MKTTL	\$835,825	\$1,027,839	\$1,176,199
AVR	\$385,375	\$374,150	\$363,252
TVR	\$385,375	\$374,150	\$363,252

Property Characteristics:

Tax Year	Characteristic	Value
2012	Property Class	190 Potential dev vacant
	Change Property Ratio	1XX Residential
	Size	17.52
	Code Split	N
	Neighborhood	431500

Exemptions:

(End of Report)

Consent to Annexation

Consent is hereby given to the annexation by the City of Eugene, Oregon of the following described real property:

Map and Tax Lot: 17-04-14-32 / 03800 Address: N/A

Legal Description: See Attached.

In the corporate limits of said city, which is owned by the undersigned

DATED this 8th day of May, 2013.

John W. Pennington Family Trust

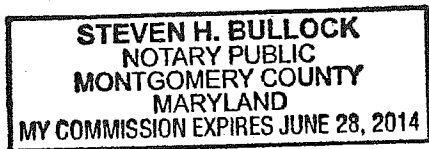
By: Thomas W. Pennington - Trustee

Thomas W. Pennington - Trustee

STATE OF MARYLAND)
)ss
County of Montgomery)

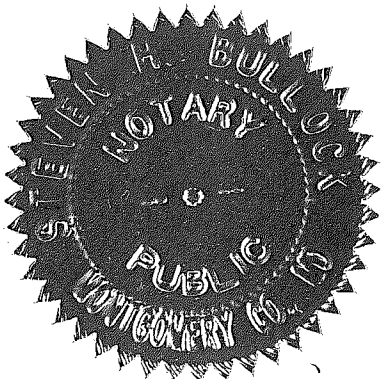
On this 8th day of May, 2013, before me, the undersigned, a notary public in and for the said county and state, personally appeared the within-named, Thomas W. Pennington - Trustee, who is known to me to be the identical individual described herein and who executed the same freely and voluntarily.

Seal:



IN TESTIMONY WHEREOF, I have hereunto set my hand and seal the day and year last above written.

Steven H. Bullock
Notary Public for Maryland
My Commission Expires 6/28/2014



Legal Description of Affected Territory to be Annexed

Map and Tax Lot 17-04-14-32-03800

Beginning at a point in the centerline of County Road No. 1008 (known as Maxwell Road), said point being 1226.5 feet South and 2229.50 feet South 89° 59' West from the Northeast corner of the James E. McCabe Donation Land Claim No. 46, in Township 17 South, Range 4 West of the Willamette Meridian; thence South 89° 59' West along said centerline 282.27 feet to the Northeast corner of that certain parcel of land described in deed to the Archdiocese of Portland in Oregon, recorded July 19, 1965, Reception No. 11500, Lane County Oregon Deed Records; thence South 0° 01' East 821.6 feet along the East line of said parcel to the Southeast corner thereof; thence North 78° 26' West along the Southerly line of said parcel, 131.73 feet to a corner in the most Easterly line of that certain parcel of land described in deed to Lane County, a political subdivision of the State of Oregon, recorded May 10, 1963, Reception No. 10072, Lane County Oregon Deed Records, thence South 0° 11' 20" East along the East line of said parcel 429.00 feet, more or less, to a point on the South line of that certain parcel of land described in deed to John W. Pennington recorded in Book 233, Page 187, Lane County Oregon Deed Records; thence East along said South line to a point on the centerline of County Road No. 1008 (known as Park Avenue); thence North to the point of intersection with the most Southerly line of that certain parcel of land described in deed to Lane County. A political subdivision of the State of Oregon, recorded December 24, 1964, Reception No. 86613, Lane County Oregon Deed Records; thence South 89° 59' West 30 feet along said South line to the Southwest corner thereof; thence North 0° 10' East along said West line 233.36 feet to a point on the South line of that certain parcel of land described in deed to George F. Wingard and Rhee Wingard recorded October 8, 1964, Reception No. 77372, Lane County Oregon Deed Records; thence South 89° 59' West along said South line 550.00 feet to the Southwest corner thereof; thence North 0° 10' East along the West line of said parcel, 413.93 feet to the Point of Beginning, in Lane County, Oregon.

Summary of Urban Service Provision

This form is intended as a guide to assist applicants in demonstrating that a minimum level of key urban services can be provided to the area proposed for annexation. Space is provided on this form for you to provide detailed information on service provision. Please add additional pages if necessary to provide details of servicing issues related to the area you are annexing. To assist you in providing this information, some contacts are listed below. For large or difficult to serve properties, you may wish to contact a private land use planning consultant to prepare your application.

Property Owner(s) Name: John W. Pennington Family Trust

Assessor's Map and Tax Lot Numbers for Properties Proposed for Annexation
(For example: Map 17-03-19-31, Tax Lot 100)

Map 17-04-14-32, Tax Lot 3800

Wastewater -- All new development must connect to the wastewater (sanitary sewer) system. Is wastewater service available to serve the area proposed for annexation? (For more information, contact the Engineering staff at the City of Eugene Permit and Information Center or call 541-682-8400.)

The property(ies) in this annexation request:

 X will be served from an existing gravity wastewater line.

Location and size of existing wastewater line:

An 8-inch line is in Park Street along the property's east boundary and an 8-inch to 18-inch line is in Maxwell Road along the property's north boundary.

_____ will be served by an extension of an existing gravity wastewater line.

Where will a wastewater line be extended from? When will it be extended? By whom?

Stormwater -- Site plans for all new development must provide for drainage to an approved system consistent with the Comprehensive Stormwater Management Plan. City approval for storm drainage will be required as part of the development process. (For more information, contact the Engineering staff at the City of Eugene Permit and Information Center or call 541-682-8400.)

Is the site currently served by an approved stormwater system?

No.

If no, how will stormwater be handled after development?

Stormwater facilities for the site will need to be a combination of on-site detention/retention facilities (by way of vegetated bio-swales and/or rain gardens) connected to either/and/or one or both of the existing open swales/ponds to the south and west. At a Project Consultation Meeting (PC 13-24), staff indicated that this would be the required approach to providing stormwater management for the property. A stormwater study will be a required component of subsequent planning applications (i.e., Planned Unit Development and/or Site Review) and/or development permits.

Streets – What existing streets provide access to this site. List existing streets that provide access to this site from River Road, the Northwest Expressway, or Beltline Highway

Maxwell Road provides access to the site from both River Road and the Northwest Expressway. In addition to Maxwell Road, Maxwell Connector also provides access to the site from the Northwest Expressway.

Will dedication for additional street right-of-way be required upon further development of this site?

Yes No Unknown

Will existing streets be extended or new streets constructed upon further development of this site?

Yes No Unknown

(For more information, contact the City of Eugene Public Works staff at (682-6004.)

Parks, Recreation, and Cultural Services

Systems Development revenues generated by new development and Ballot Measure 20-30, which authorized the issuance of \$25.3 million in general revenue bonds, will help to fund future City park acquisition and development in this area and throughout the city. Please list the parks and recreation facilities that already exist or are planned in the general vicinity of the property(ies) included in this annexation:

Bramblewood City Park is located northwest of the site across Maxwell Road. Walnut Grove City Park is located adjacent to the site along the southern border while Emerald Park is in close proximity to the southeast

Key services, defined by the Metropolitan Plan as parks and recreation programs, will be available to new city residents in this area on an equal basis with residents throughout the city.

Public Safety

Police services - Police protection can be extended to this site upon annexation consistent with service provision throughout the city.

For River Road/Santa Clara area-

Police services - Police protection can be extended to this site upon annexation consistent with service provision throughout the city. Police currently travel along River Road to provide service to areas throughout the River Road and Santa Clara area. Infill annexations and development in this area will increase the efficiency of service delivery to this area.

Fire and emergency services (Please indicate which fire district serves subject property.)

 Santa Clara - Fire protection services are currently provided to the subject property by the Santa Clara Rural Fire Protection District.

 X River Road - Fire and emergency services - Fire protection is currently provided to the subject property by the River Road Water District under contract with the City of Eugene. Upon annexation, fire protection will be provided directly by the City of Eugene Fire & EMS Department.

Emergency medical transport (i.e., ambulance) services are currently provided on a regional basis by Eugene, Springfield, and Lane Rural Fire/Rescue to central Lane County, including the River Road and Santa Clara areas. After annexation, this service will continue to be provided by the current provider. All ambulance service providers have mutual aid agreements and provide back-up service into the other providers' areas.

Planning and Development Services -- Planning and building permit services are provided to the area outside the city limits but within the urban growth boundary by the City of Eugene. This service would continue after annexation.

EWEB (Eugene Water and Electric Board) currently provides water and electric service in the Eugene area and can provide service to new development in the River Road and Santa Clara area upon annexation. Some properties in northern Eugene receive electric service from EPUD (Emerald People's Utility District). Some properties in south Eugene receive electric services from the Lane Electric Cooperative; please note if this is the case for your property. For more information contact EWEB, ph. 484- 2411, EPUD, ph. 746-1583 or Lane Electric Co-op, 484-1151.

Electric Service – Which electric company will serve this site?

EWEB

Water Service -- Please provide the size and location of the water main closest to your property.

The closest water main is a 6-inch cast iron pipe located on the north side of Maxwell Road.

Solid Waste -- Solid waste collection service is provided by private firms. Regional disposal sites and the Short Mountain Landfill are operated by Lane County.

Natural Gas -- Northwest Natural Gas can extend service to new development in this area.

Communications -- US West Communications and a variety of other telecommunications providers offer communications services throughout the Eugene/Springfield Area.

County Assessor's Cadastral Map (1)

REVISIONS
99/10/02 - LAR 141 - CONVERT MAP TO GIS

N.W.1/4 S.W.1/4 SEC. 14 T.17S. R.4W. W.M.
Lane County

FOR ASSESSMENT AND
TAXATION ONLY

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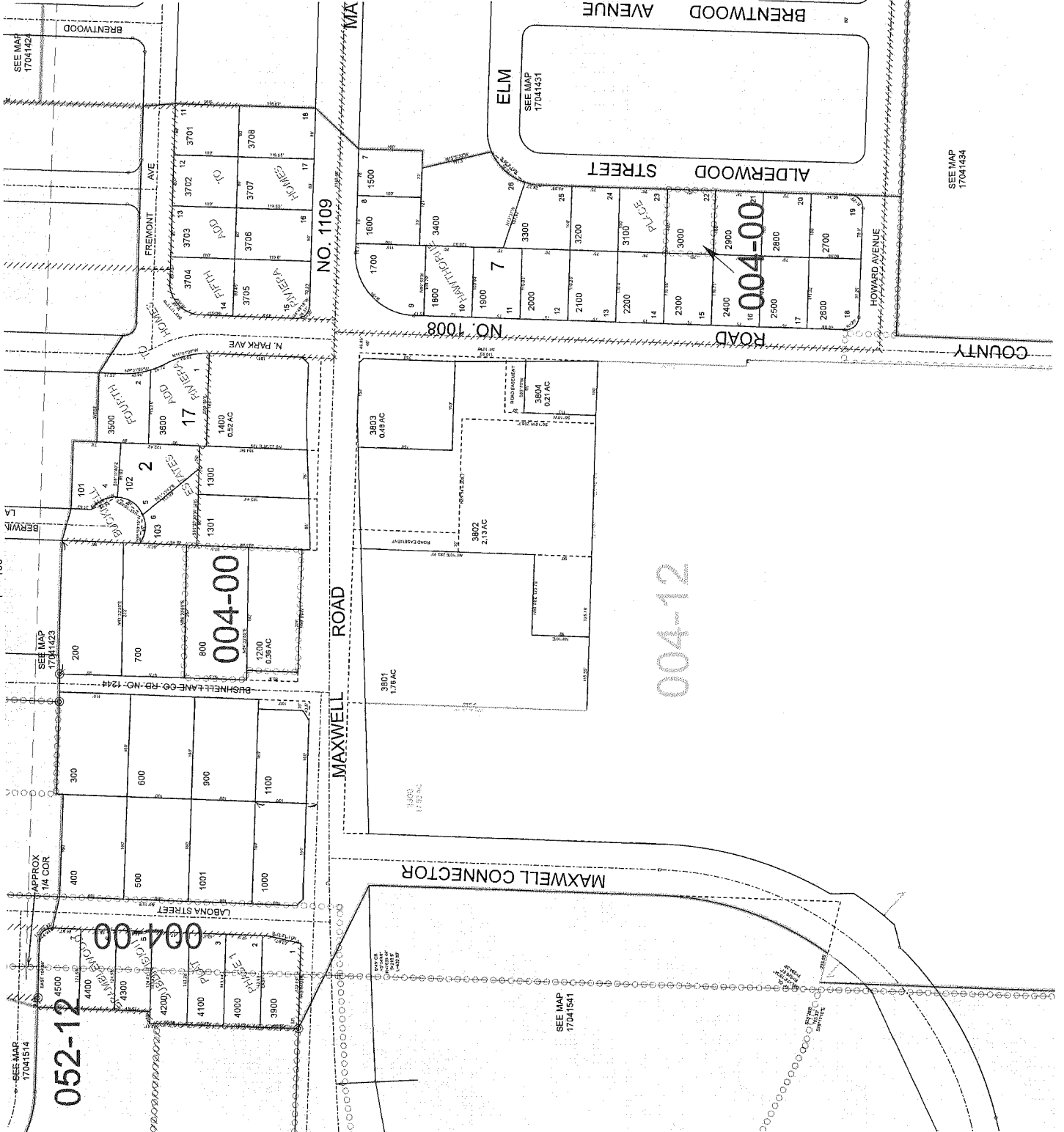
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SEE MAP
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July 15, 2012 11:15:15 AM

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County Assessor's Cadastral Map (2)

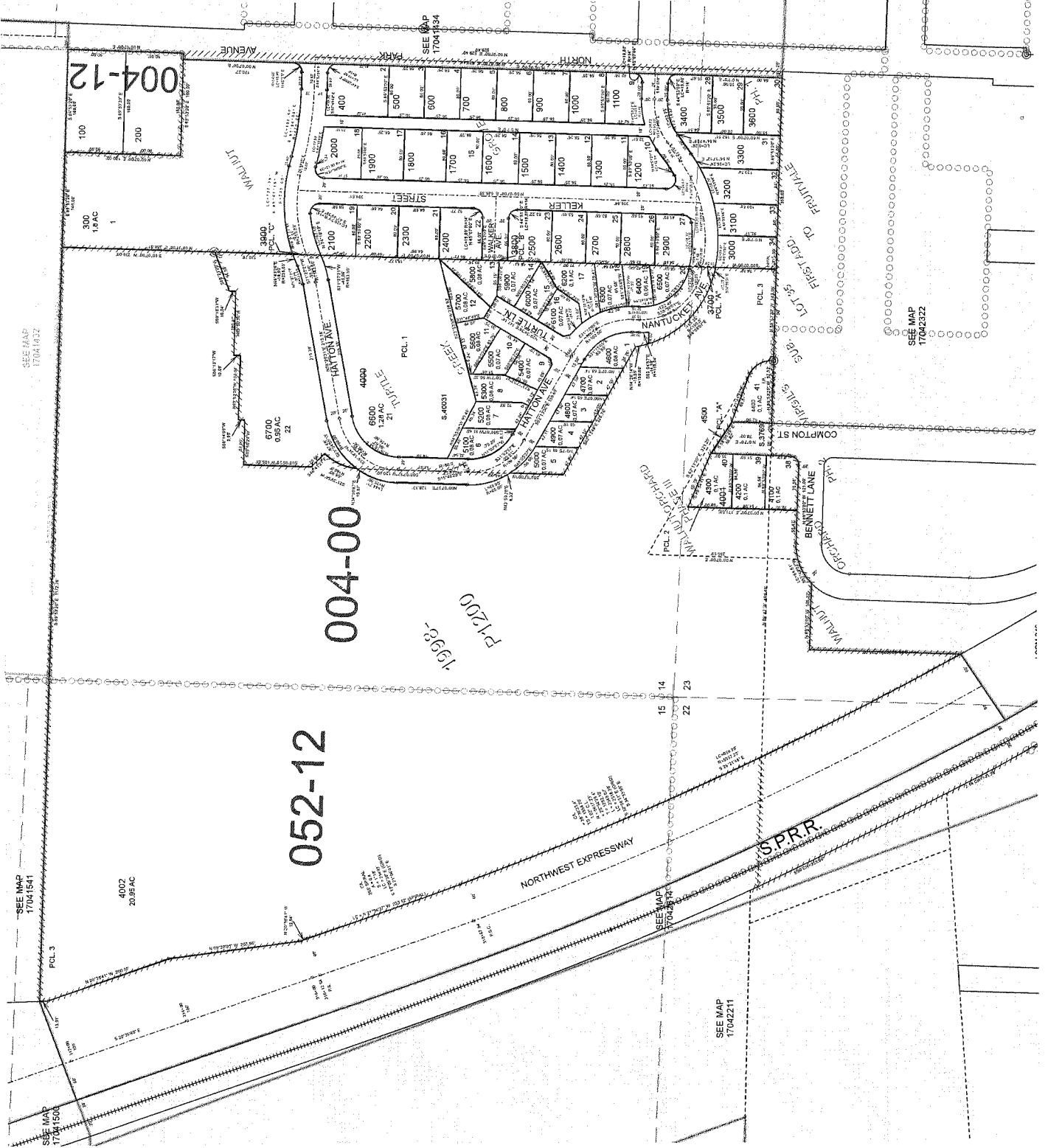
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Lane County

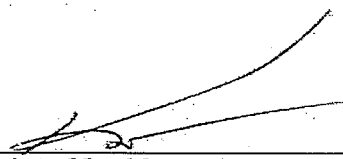
1" = 100'

FOR ASSESSMENT AND
TAXATION ONLY



Certification of Description

Pursuant to EC 9.7810(7), Annexation Application Requirements, I hereby certify the metes and bounds description of the real property proposed for annexation closes; and the map outlining the boundary is a true representation of the description.

Signature: 
Registered Land Surveyor

Print Name: Kent Baker

Date: 6/11/13

Seal: 

Legal Description of Affected Territory to be Annexed

Map and Tax Lot 17-04-14-32-03800

A unit of land being situated in Southwest ¼ Section 14, Township 17 South, Range 4 West of the Willamette Meridian, said unit of land being more particularly described as follows:

Commencing at the Northeast corner of the James E. McCabe Donation Land Claim No. 46, in Township 17 South, Range 4 West of the Willamette Meridian;

Thence South 89°59'00" West 2229.50 feet and South 00°00'00" East 1226.50 feet to a point in the centerline of County Road No. 1008 (known as Maxwell Road), said point being the **POINT OF BEGINNING** of this unit of land;

Thence along said centerline, South 89°59'00" West 282.27 feet to the Northeast corner of that certain parcel of land described in deed to the Archdiocese of Portland in Oregon, recorded July 19, 1965, Reception No. 11500, Lane County Oregon Deed Records;

Thence along the East line of said parcel, South 00°01'00" East 821.60 feet to the Southeast corner thereof;

Thence along the Southerly line of said parcel, North 78°26'00" West 131.73 feet to a corner in the most Easterly line of that certain parcel of land described in deed to Lane County, a political subdivision of the State of Oregon, recorded May 10, 1963, Reception No. 10072, Lane County Oregon Deed Records;

Thence along the East line of said parcel, South 0°11'20" East 429.00 feet to a point on the South line of that certain parcel of land described in deed to John W. Pennington recorded in Book 233, Page 187, Lane County Oregon Deed Records;

Thence along said South line, North 00°00'00" East 987.79 feet to a point on the centerline of County Road No. 1008 (known as Park Avenue);

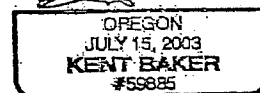
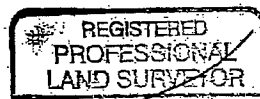
Thence along said centerline, North 00°00'00" East 577.15 feet to the point of intersection with the most Southerly line of that certain parcel of land described in deed to Lane County, a political subdivision of the State of Oregon, recorded December 24, 1964, Reception No. 86613, Lane County Oregon Deed Records;

Thence along said Southerly line, South 89°59'00" West 30.00 feet to the Southwest corner thereof;

Thence along the West line of said parcel, North 0°10'00" East 233.36 feet to a point on the South line of that certain parcel of land described in deed to George F. Wingard and Rhee Wingard recorded October 8, 1964, Reception No. 77372, Lane County Oregon Deed Records;

Thence along said South line, South 89°59'00" West 550.00 feet to the Southwest corner thereof;

Thence along the West line of said parcel, North 0°10'00" East, 413.93 feet to the Point of Beginning, in Lane County, Oregon.



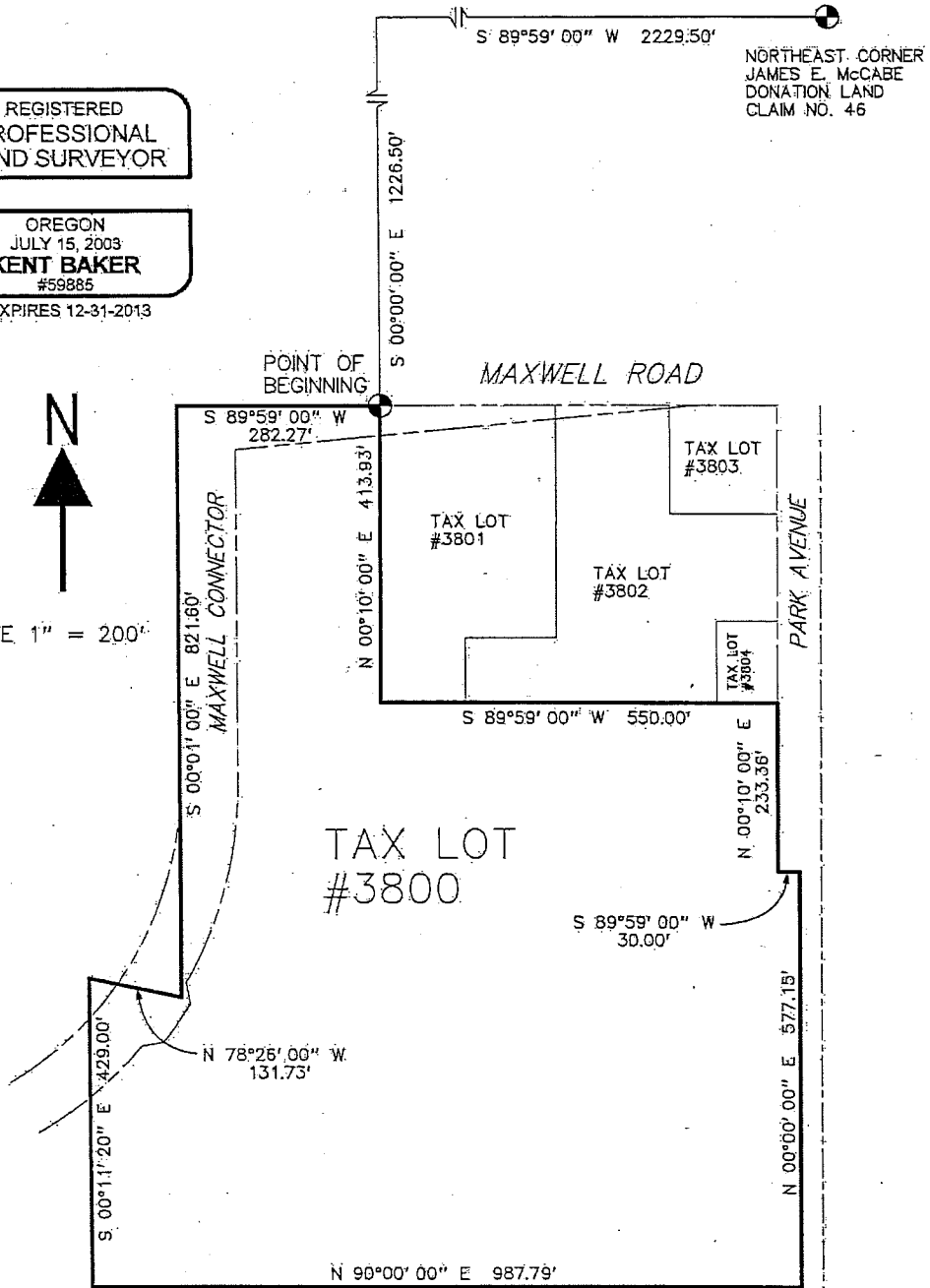
Expires 12-31-2013


REGISTERED
PROFESSIONAL
LAND SURVEYOR

OREGON
JULY 15, 2003
KENT BAKER
#59865
EXPIRES 12-31-2013

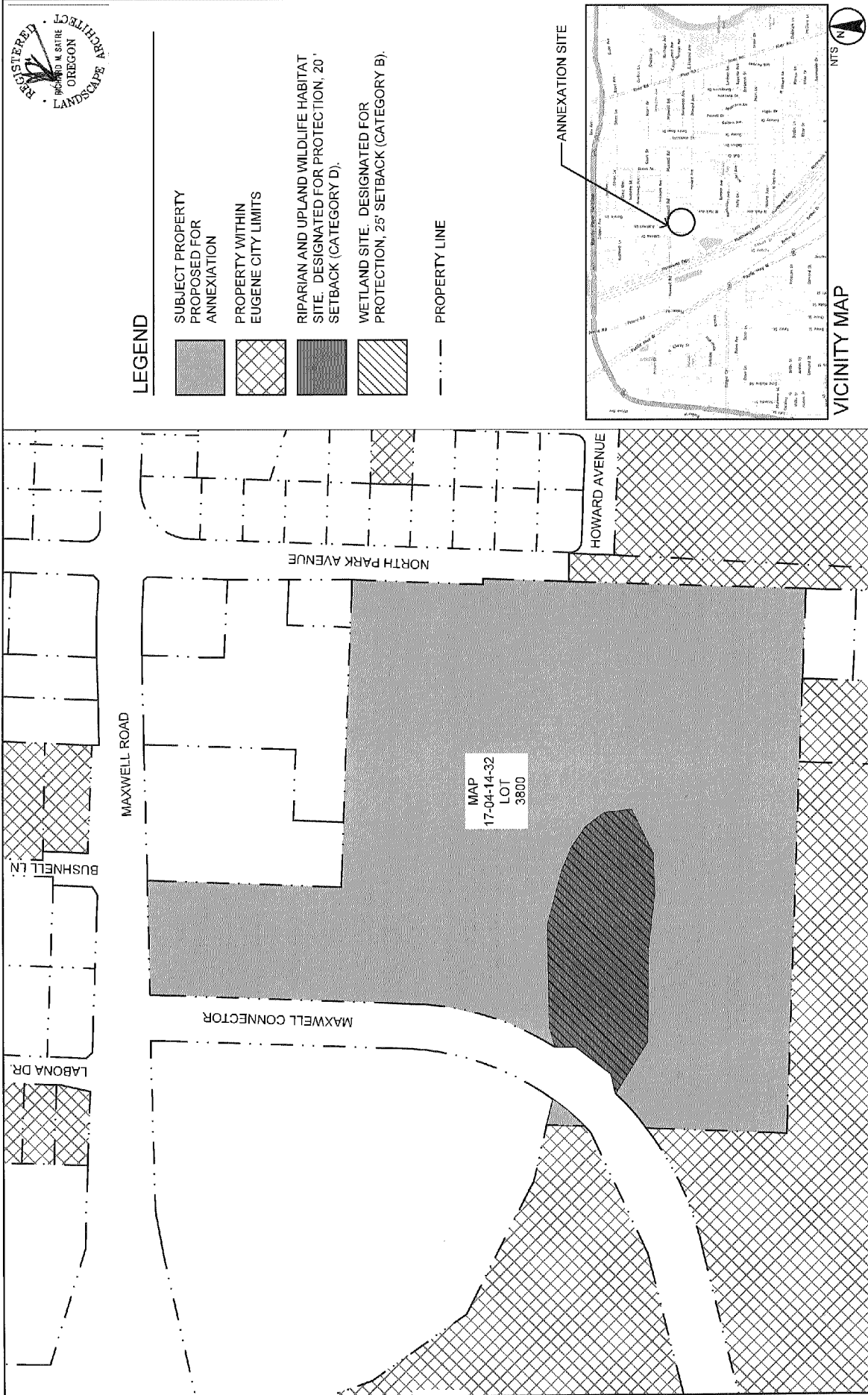


SCALE 1" = 200'



 <p>LANDSCAPE ARCHITECTS</p> <p>SCHIRMER STATE</p>	<p>375 West 4th, Suite 201, Eugene OR 97401 Phone: 541.888.4540 Fax: 541.888.4577 www.schirmersa.com</p>	<p>Scale: 1" = 200'-0"</p>	<p>Pennington Annexation Map and Tax Lot 17-04-14-32 - 03800</p>	<p>Project Number</p>
	<p>DATE: 4/30/13</p> <p>CHECKED: mm</p> <p>DRAWN BY: jm</p>	<p>SITE PLAN</p>		

L1.0



EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Action: An Ordinance Concerning Publication of Snow Emergency Route Maps; Repealing Section 5.684 of the Eugene Code, 1971; and Amending Section 5.686 of that Code

Meeting Date: September 23, 2013
 Department: Public Works
www.eugene-or.gov

Agenda Item Number: 4
 Staff Contact: Eric Jones
 Contact Telephone Number: 541-682-5523

ISSUE STATEMENT

Eugene Code currently requires the annual newspaper publication of a snow emergency route map. Staff is asking council to take action on an ordinance that would eliminate this newspaper publication requirement.

BACKGROUND

On July 22, 2013, the council scheduled a public hearing on an ordinance deleting EC 5.684 and amending Section 5.5686, requiring the annual publication of snow emergency route maps.

The public hearing was held on Sept. 16, 2013. No testimony was received at the hearing.

Eugene Code 5.684 requires that annually, in October, the City publish a map indicating priority 1, priority 2 and priority 3 emergency snow routes, a list of conditions under which a snow emergency will automatically exist, a list of broadcast stations, a statement that parking is not permitted along priority routes, and a notice of the City's ability to tow cars parked on priority routes. To meet these requirements and to provide information that is legible and distinguishes the various priority routes, the City purchases nearly a full-page, color ad in the Register-Guard each October at a cost of more than \$4,000.

EC 5.684 deals exclusively with the annual publishing of the City's emergency route maps. Other code provisions prohibit parking on emergency snow routes (EC 5.677-5.678) and the City's notification requirements when declaring a snow emergency (EC 5.681). EC 5.686, which deals with amendments of the snow emergency route map, includes a reference to EC 5.684: "However, said changes shall not become effective until they are published as required in section 5.684 of this code."

Staff has and will continue to use best management practices to provide timely and effective notification of snow and ice emergencies. These practices include web publishing (e.g., www.eugene-or.gov/icesnow), news releases and other media contacts, and informal notifications

to partner agencies, neighborhood associations and other groups as the winter weather season approaches. Additional advantages to web-based information include the ability to provide “zoomable” pdf maps (so a viewer can zoom in on an area of particular interest) and the ability to update information quickly and cost effectively as situations develop or media stations change.

RELATED CITY POLICIES

Council goals for effective, accountable municipal government and fair, stable and adequate financial resources.

COUNCIL OPTIONS

- Council may take action to adopt the ordinance as drafted or with amendments.
- Council may choose to not adopt the ordinance, in which case the requirements of EC 5.684 will remain in force.

CITY MANAGER’S RECOMMENDATION

The City Manager recommends the council adopt the ordinance as drafted.

SUGGESTED MOTION

Move to adopt Council Bill 5099, an ordinance concerning publication of snow emergency route maps.

ATTACHMENTS

- A. Proposed Ordinance

FOR MORE INFORMATION

Staff Contact: Eric Jones
Telephone: 541-682-5523
Staff E-Mail: Eric.R.Jones@ci.eugene.or.us

ORDINANCE NO. _____

AN ORDINANCE CONCERNING PUBLICATION OF SNOW EMERGENCY ROUTE MAPS; REPEALING SECTION 5.684 OF THE EUGENE CODE, 1971; AND AMENDING SECTION 5.686 OF THAT CODE.

THE CITY OF EUGENE DOES ORDAIN AS FOLLOWS:

Section 1. Section 5.684 of the Eugene Code, 1971, is repealed.

~~[5.684 — **Snow Emergency — Publication of Snow Emergency Route Maps.** Within 30 days of the date of adoption of this section, and beginning in October of every year hereafter, the city manager or the manager's designee shall cause to be published in a newspaper of general circulation within the city public notice of the snow emergency provisions of this code. Published notice shall include:
(a) A map indicating priority one, priority two, and priority three routes;
(b) A list of the conditions under which a snow emergency will automatically exist;
(c) A list of what stations will be broadcasting snow emergency declarations and other updates;
(d) A statement that parking is not permitted along priority routes;
(e) Notice of the city's ability to tow cars parked or stranded in violation of sections 5.677 to 5.687 of this code.]~~

Section 2. Section 5.686 of the Eugene Code, 1971, is amended to provide as follows:

5.686 Snow Emergency - Amendment of Snow Emergency Route Map. The city manager or the manager's designee shall from time to time review the snow emergency route map and may change the priority of roadways or add new roadways to the priority system. Such changes shall be made as a part of an administrative order and shall be subject to appeal as provided in section 5.045 of this code. ~~[However, said changes shall not become effective until they are published as required in section 5.684 of this code.]~~

Section 3. The City Recorder, at the request of, or with the consent of the City Attorney, is authorized to administratively correct any reference errors contained herein, or in other provisions of the Eugene Code, 1971, to the provisions added, amended or repealed herein.

Passed by the City Council this
___ day of _____, 2013

Approved by the Mayor this
___ day of _____, 2013

City Recorder

Mayor

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Work Session and Possible Action: Homeless Camping

Meeting Date: September 23, 2013
 Department: Public Works
www.eugene-or.gov

Agenda Item Number: 5
 Staff Contact: Kurt Corey
 Contact Telephone Number: 541-682-8421

ISSUE STATEMENT

This work session provides an opportunity for the council to discuss and possibly take action on a proposed ordinance related to overnight homeless camping and to receive updates from staff on the process for selecting a site for a 90-day overnight sleeping pilot program and creating an overnight camping resource network.

BACKGROUND

Ordinance Concerning Permitted Overnight Sleeping

The City Council held work sessions on homeless camping in parks and open spaces on April 24, 2013, May 20, 2013, June 26, 2013, and July 10, 2013. On July 10, 2013, the City Council directed the City Manager to include in a proposed ordinance a provision removing the sunset on the ordinance authorizing Conestoga huts. The council also directed the City Manager to bring back an ordinance that develops and establishes rules for a 90-day pilot overnight sleeping program or "rest stop." In addition, the council requested information concerning the additional cost of increasing the number of vehicles allowed to be used for sleeping at any one time on a site. Subsequently, staff responded that the cost of portable toilets, solid waste collection, and supervision is not likely to be appreciably different for six vehicles as compared to three since the same general type and size of facilities would be required. The cost of site cleanup would probably be reasonably proportional to the number of vehicles and would likely vary based upon the effectiveness of the site supervision.

A public hearing on the proposed ordinance provisions was held on September 16, 2013. Twenty-six people testified. Common themes were the magnitude of the need for homeless camping facilities, the urgency of the problem with winter approaching, and requests to keep the rest stop(s) open 24 hours a day. Specific to the ordinance, several people spoke in favor of the provisions making permanent the definition of "vehicle" to include Conestoga huts and expanding to six the number of vehicles permitted on a registered site.

Camping Resource Network

At the July 10, 2013, work session on homeless camping, the council asked staff to draft for council consideration a plan to create and operate a homeless temporary overnight camping resource network to match up those with appropriate space to those with need.

An interdepartmental staff team with representatives from Public Works, Planning and Development and Central Services considered options for collecting information, processing the information received, and distributing the information so it could be used to make the desired matches.

- Data collection from interested hosts could be relatively simple and utilize technology currently being used by the City. A sign-up form could be created and made available on the internet. Estimated cost for a functional database and form with customized fields would be less than \$5,000.
- The cost associated with processing the information is primarily in staff time. If there is demand for the service, an estimated 10 hours per month would be required to manage the database, confirm that registrants own the property they are offering and ensure that registrants understand various code requirements associated with allowing campers on private property. Staff also would compile periodic reports to distribute as appropriate. Complaints and requests for code enforcement are anticipated from neighbors of those hosting a homeless camper, which will increase the amount of staff time required.
- The effective distribution of the compiled host information and the actual matching of people with space to people with needs would be the most challenging aspects of the concept. In all likelihood it would require active participation by one or more social service agencies that have connections with people in need of shelter and also have experience in managing social service referral programs. To be successful, the resource network needs to build relationships and make meaningful matches. This most likely would be achieved through an experienced social service provider.
- The staff team also identified several other potential areas that need to be addressed:
 - The proposal assumes there is sufficient interest among homeowners to host those seeking shelter and that a social service provider will see the benefit of the service and be willing to help manage it. While there is no easy way to assess the potential supply side before implementing the program, additional research is needed to determine interest among social service providers and what the costs would be to contract this service.
 - Additional expense and staff time would be incurred to adequately market the service. In addition to increasing awareness about the code and where to sign up to be a host there would need to be significant outreach to those seeking shelter so that they are aware of any newly emerging options. Evaluation of the effectiveness of the resource network would also add expense to the project. Since this would likely be a pilot project some kind of data collection and reporting would be required to provide the council with recommendations for the future of the program. Evaluation should include utilization numbers and ideally also satisfaction surveys for both hosts and guests who have utilized the service. Other stakeholders such as neighbors, code enforcement staff, and the Eugene Police Department may also need to be involved in evaluation of the success of the program. Marketing, monitoring, and evaluation could be done under contract to a social service provider.
 - Liability and risk should be considered, particularly if the City facilitates matches between homeless people and local property owners. This liability could be addressed

in part by contracting with a responsible social service provider to manage the actual match-ups.

If the council is interested in further developing this plan, next steps might include conducting a full needs assessment, formally contacting local social service providers to request proposals for participating in this effort, identifying in greater detail liability issues, and looking for funding for those costs that the City would bear.

Pilot Project and Site Selection

Regarding the pilot project and the possible selection of a site, the ordinance under consideration by the council was drafted with the following elements:

- One site shall be recommended by the City Manager and approved by the council at a City-owned site, religious institution, non-profit organization or business located in a commercial or industrial zone.
- The site shall allow no more than 15 people at the site in vehicles, tents campers, or trailers.
- City Manager shall develop a public-private partnership whereby the private partner shall provide for adequate garbage, toilets and supervision at the site at no cost to the City.
- Overnight camping at this site shall be allowed between 9 p.m. and 7 a.m.
- Each day the site shall be completely cleaned up by 7 a.m. and all personal property shall be removed so that the site does not become a 24-hour site.
- The 90-day start of the program shall begin after things are fully up and running.
- The agency that provides site supervision should work with surrounding and nearby neighbors (businesses or residences) to address any concerns.

On July 10, 2013, the council directed the City Manager to remove from the list of potential homeless camping sites any site located in a residential area or close to a school.

The list of example City-owned sites was provided to the council on June 26, 2013, based upon criteria referenced by the council in previous work sessions. An updated list of non-park, City-owned sites meeting the appropriate criteria is included as Attachment B. A prospective list of privately owned sites located in commercial or industrial zones, or owned and operated by a religious institution or non-profit could be derived through an RFP process if desired. The council has previously expressed a preference for approving the specific site.

RELATED CITY POLICIES

Eugene Code 4.815 Prohibited Camping and Eugene Code 4.816 Permitted Camping.

COUNCIL OPTIONS

Proposed ordinance:

- The council can choose to approve the ordinance, as drafted or with amendments, at the September 23, 2013, work session; or bring back the ordinance, as drafted or with amendments, at the regular council meeting on October 14, 2013; or choose to not move forward with the ordinance at this time.

Overnight camping resource center:

- The council can choose to provide direction to the City Manager to conduct a full needs assessment which would include further gauging the demand for the resource center and soliciting proposals from service providers to determine their interest in managing the matches, and potential sources of funding for this effort; the council also could choose to take no action at this time.

Selection of a pilot project “rest stop” site:

- The council can choose to select a pilot project site from the list of example sites, provide further criteria for potential additional sites, direct that a list of privately-owned sites be solicited thru an RFP process, or select a different option.

CITY MANAGER’S RECOMMENDATION

The City Manager intends to email the council his recommendation on Friday.

ATTACHMENTS

- A. Proposed Ordinance Concerning Permitted Overnight Sleeping
- B. Updated List of City-Owned, Non-Park Sites and Related Criteria

FOR MORE INFORMATION

Staff Contact: Kurt Corey
Telephone: 541-682-8421
Staff E-Mail: Kurt.A.Corey@ci.eugene.or.us

ATTACHMENT A

ORDINANCE NO. _____

**AN ORDINANCE CONCERNING PERMITTED OVERNIGHT SLEEPING;
AMENDING SECTION 4.816 OF THE EUGENE CODE, 1971; AND
PROVIDING A SUNSET DATE FOR UNCODIFIED PROVISIONS.**

The City Council of the City of Eugene finds as follows:

A. Section 4.816 of the Eugene Code, 1971 (EC) provides for the regulation of overnight sleeping.

B. In order to create additional sleeping options for people who are homeless, Ordinance No. 20484 was adopted temporarily allowing overnight sleeping in a tent where overnight sleeping would be allowed in a vehicle. The sunset date of that provision was extended to December 31, 2014 by Ordinance No. 20501. Ordinance No. 20503 was adopted allowing overnight sleeping in a "Conestoga hut" where overnight sleeping would be allowed in a vehicle. That Ordinance will sunset on October 1, 2013. EC 4.816 should be amended to make those provisions permanent.

C. In addition, a pilot program expanding the permitted overnight sleeping provisions should be established and remain in effect until March 31, 2014, which will allow the City to monitor the program to determine whether it should be made permanent, revised or abandoned.

NOW, THEREFORE,

THE CITY OF EUGENE DOES ORDAIN AS FOLLOWS:

Section 1. The findings set forth above are adopted.

Section 2. Subsection (1) of EC 4.816 is amended to provide as follows:

4.816 Permitted Overnight Sleeping.

(1) Notwithstanding any other provision of this code:

- (a) Persons may sleep overnight in a vehicle ~~[, camper or trailer]~~ in a parking lot of a religious institution, place of worship, business or public entity that owns or leases property on which a parking lot and occupied structure are located, with permission of the property owner. The property owner may not grant permission for more than ~~[three]~~ **six** vehicles used for sleeping at any one time. ***For purposes of this subsection (1), the term "vehicle" includes a car, tent, camper, trailer, and Conestoga hut.***
- (b) Persons may sleep overnight in the back yard of a single family residence in a residential zoning district, with permission of the owner and tenant of the residence. Not more than one family may sleep in any back yard, and not more than one tent or camping shelter may be used for sleeping in the back yard. As an alternative, but not in addition to sleeping overnight in the back yard, not more than one family may sleep in a vehicle, camper or trailer parked in the driveway of a single family

residence in a residential zoning district, with permission of the owner and tenant of the residence. For purposes of this subsection, "family" means persons related by blood or marriage, or no more than two unrelated adults.

- (c) Persons may sleep overnight in a vehicle, [~~camper or trailer~~] on a paved or graveled surface located on a vacant or unoccupied parcel, with the permission of the property owner, if the owner registers the site with the city or its agent. The city may require the site to be part of a supervised program operated by the city or its agent. The property owner may not grant permission for more than [~~three~~] **six** vehicles used for sleeping at any one time.

Section 3. The following provisions are adopted as a pilot program and shall sunset and be repealed on March 31, 2014, unless extended or made permanent by future Council action:

Permitted Overnight Sleeping Pilot Program.

- (1) Up to 15 persons may sleep overnight in vehicles, as that term is defined in section 4.816(1)(a) of this code, between 9:00 p.m. and 7:00 a.m. only, on the property authorized pursuant to Section 4 of this ordinance. A person who uses the site for overnight sleeping shall remove all personal property from the site by 7:00 a.m.
- (2) No site may be used for overnight sleeping pursuant to subsection (1) of this section unless one or more entities other than the City provides, at no cost to the City, adequate garbage, toilets and supervision. The entity providing supervision shall work with surrounding and nearby neighbors (businesses or residences) to address any concerns.

Section 4. The City Manager shall recommend to the City Council a proposed site for the pilot project authorized by Section 3 of this Ordinance. Any such site may not be located in a residential area or close to a school, and must be owned by the City of Eugene, a religious institution, a non-profit organization, or a business if the business is located on property zoned commercial or industrial. Before a proposed site may be used, it must be approved by motion by the City Council.

Passed by the City Council this
____ day of _____, 2013.

Approved by the Mayor this
____ day of _____, 2013.

City Recorder

Mayor



ATTACHMENT B

Memorandum

Date: September 16, 2013
 To: Mayor Piercy and City Council
 From: Kurt Corey, Public Works Director
 Subject: Updated list of Potential Homeless Camping Sites and Related Criteria

The June 26, 2013, packet for a council work session on homeless camping included a list of potential homeless camping sites and related criteria (Attachment B in that packet). This memorandum updates the list and criteria based on council direction and further staff analysis.

Criteria:

- City-owned (excluding EWEB-owned sites that name the City as an owner)
- Non-sensitive open space (exclude ridgeline, Goal 5, wetlands, Willamette River, Amazon Creek)
- Street access
- Within city limits
- Greater than one tenth of an acre in size
- Relatively flat
- Useable shape (e.g. not long and narrow)
- Not heavily wooded
- Undeveloped and excluding utilities (pump stations and drainageways)
- Excluding undeveloped parks, and parcels adjacent to neighborhoods or schools

Potential City-owned Non-Park Sites:

Application of the criteria resulted in the following identified potential sites:

Reference Name	Acres
8th/Mill	0.3
Broadway/Hilyard	0.3
County Farm	5.2
Naval Reserve	3.1
NW Expressway/Chambers	1.1
Roosevelt West of Garfield	0.2
Willow Creek	2.8

