Attachment A

## Attachment A: Vicinity Map



EUG
Taxlots



Caution: This map is based on imprecise source data, subject to change, and for general reference only.



September 15, 2014

### **RESOLUTION NO.**

#### A RESOLUTION ANNEXING LAND TO THE CITY OF EUGENE (348 RIVER LOOP 1, AND IDENTIFIED AS ASSESSOR'S MAP 17-04-11-11, TAX LOT 8500).

#### The City Council of the City of Eugene finds that:

**A.** An annexation application was submitted by Land Whisperers LLC, on behalf of William D. Olson and Jana L. Olson, on July 9, 2014, in accordance with the provisions of Section 9.7810(2) of the Eugene Code, 1971, ("EC") for annexation to the City of Eugene of the property identified as Assessor's Map 17-04-11-11, Tax Lot 8500.

**B.** The territory proposed to be annexed is described in Exhibit A attached to this Resolution, and depicted on the map attached as Exhibit B to this Resolution.

**C.** The City's Planning Director has submitted a written recommendation that the application be approved based on the criteria of EC 9.7825. The Planning Director's Recommendation is attached as Exhibit C.

**D.** On September 9, 2014, a notice containing the street address and assessor's map and tax lot number, a description of the land proposed to be annexed, and the Planning Director's preliminary recommendation was mailed to the applicants, owners and occupants of property within 500 feet of the subject property, and the Santa Clara Community Organization. The notice advised that the City Council would consider the Planning Director's full recommendation on the proposed annexation on October 13, 2014.

**E.** After considering the Planning Director's recommendation, the City Council finds that the application should be approved.

### NOW, THEREFORE,

## **BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE**, a Municipal Corporation of the State of Oregon, as follows:

<u>Section 1</u>. Based on the above findings and the Planning Director's Recommendation and Findings attached as Exhibit C, which are adopted in support of this Resolution, it is ordered that the land identified as Assessor's Map 17-04-11-11, Tax Lot 8500 as described in the attached Exhibit A and shown on the map attached as Exhibit B, is annexed to the City of Eugene.

<u>Section 2</u>. This Resolution is effective immediately upon its passage by the City Council. The annexation and automatic rezoning of the land from AG/UL to AG pursuant to EC 9.7820(3) shall become effective in accordance with State law.

The foregoing Resolution adopted the \_\_\_\_\_ day of October, 2014.

City Recorder

Exhibit A

Beginning at a point 322.52 feet South 00°30'00" East of a stone set for the beginning point of County Road No. 18, said stone being of record South 89°50'00" West 42.56 chains of a point 20.10 chains South of the Northeast corner of the L. Poindexter D.L.C. No. 52 in Township 17 South, Range 4 West of the Willamette Meridian; thence running South 89°50'00" East 245.00 feet; thence South 00°30'00" East 112.22 feet; thence South 89°45"00" West 245.00 feet; thence North 00°30'00" West 114.00 feet to the point of beginning, all in Lane County, Oregon.

REGISTERED PROFESSIONAL AND SURVEYOR tatter OREGON JULY 13, 1984 JONATHAN A. OAKES Expires: DEC. 31, 2014

Exhibit B







#### Exhibit C Page 1 of 3



## Planning Director's Recommendations and Findings: Olson, William and Jana (A 14-4)

Application Submitted: July 9, 2014			
Applicant: William and Jana Olson			
Map/Lot(s): 17-04-1	Map/Lot(s): 17-04-11-11: 8500		
Zoning: AG/UL Agric	Zoning: AG/UL Agricultural with Urbanizable Land Overlay		
Location: 348 River Loop 1			
Lead City Staff: Becky Taylor, Associate Planner, (541) 682-5437			

## **EVALUATION:**

Based on the information provided by the applicant, the City has determined that this request complies with Eugene Code (EC) Section 9.7805 Annexation - Applicability. As such, it is subject to review and approval in accordance with the requirements, application criteria and procedures of EC 9.7800 through 9.7835. The applicable approval criteria are presented below in bold typeface with findings and conclusions following each.

	land proposed to be annexed is within the city's urban growth boundary and is:
• •	Contiguous to the city limits; or
	Separated from the city only by a public right of way or a stream, bay, lake or other body
	of water.
plies	<b>Findings:</b> The annexation area is within the City's urban growth boundary (UGB), and is
	contiguous to the City limits, consistent with subsection (a). Abutting lands to the north
	and east are in City limits.
5(2) The	proposed annexation is consistent with applicable policies in the Metro Plan and in any
appl	icable refinement plans.
plies	Findings: The proposed annexation area is within the UGB. Several policies from the
	Metro Plan generally support this annexation by encouraging compact urban growth to
	achieve efficient use of land and urban service provisions within the UGB, including the
	following:
	C. Growth Management, Goals, Findings and Policies:
	Policy 8. Land within the UGB may be converted from urbanizable to urban only
	through annexation to a city when it is found that:
	a. A minimum level of key urban facilities and services can be provided to the area
	in an orderly and efficient manner.
	b. There will be a logical area and time within which to deliver urban services and
	facilities. Conversion of urbanizable land to urban shall also be consistent with the
	Metro Plan. (Page II-C-4)
	Policy 10. Annexation to a city through normal processes shall continue to be the
	highest priority. (Page II-C-4)
	Policy 16. Ultimately, land within the UGB shall be annexed to a city and provided with
	the required minimum level of urban facilities and services. While the time frame for
	(a) ( (b) s (b) s (c) s

# Exhibit C Page 2 of 3

		annexation may vary, annexation should occur as land transitions from urbanizable to urban. (Page II-C-5)
		The <u>Metro Plan</u> designates the annexation area as appropriate for residential use. The <u>River Road/Santa Clara Urban Facilities Plan (RR/SC UFP)</u> is the adopted refinement plan for the subject properties and also designates the area for residential uses. The property is currently zoned AG/UL Agricultural with Urbanizable Land Overlay. The /UL overlay will be automatically removed from the zoning following annexation approval. The applicant plans to file a zone change application to low-density residential following approval of the annexation.
		With regard to applicable policies of the <u>RR/SC UFP</u> , the subject property is not within a subarea; of the general "Residential Land Use Policies" at Section 2.2, none appear to be directly applicable to the subject request. The "Public Facilities and Services Element" policies of the <u>RR/SC UFP</u> are directed at local government; however, the premise of these policies (regarding the provision of urban services) is the assumption that the properties within the UGB will be annexed.
		As previously discussed in this subsection, and further detailed under subsection (3) below, the proposed annexation is consistent with <u>Metro Plan</u> growth management policies and can be served by the minimum level of key urban services. The annexation procedures beginning at EC 9.7800 are consistent with State law and therefore, as found throughout this report, the annexation is consistent with State law.
EC 9.782		e proposed annexation will result in a boundary in which the minimum level of key
		ban facilities and services, as defined in the Metro Plan, can be provided in an orderly, ficient, and timely manner.
Com	plies	<b>Findings:</b> The proposed annexation will result in a boundary in which the minimum level
		<b>o</b> , , , , , , , , , , , , , , , , , , ,
YES		of key urban facilities and services can be provided in an orderly, efficient, and timely manner as detailed below:
YES	∐ NO	manner as detailed below:
<b>∐</b> YES	L NO	
<b>∐</b> YES	∟ NO	manner as detailed below: Wastewater Public wastewater is provided by an existing 8-inch main located within River Loop 1,

<b></b>	
	Solid Waste
	Collection service is provided by private firms. Regional disposal sites and the Short
	Mountain Landfill are operated by Lane County.
	Water & Electric
	Eugene Water and Electric Board (EWEB) staff states no objection to serving the
	proposed annexation, provided future development of the subject property complies
	with applicable policies and procedures. There is an existing six-inch water main located
	within the abutting segment of River Loop 1.
	Public Safety
	Police protection can be extended to this site upon annexation consistent with service
	provision through the City. Fire protection services and ambulance services are currently
	provided to the subject property by the City of Eugene. Emergency medical services are
	currently provided on a regional basis by the cities of Eugene and Springfield to central
	Lane County and will continue in the same manner upon annexation.
	Parks and Recreation
	A minimum level of park service can be provided to the proposal area by the city as
	prescribed in the Metro Plan. Terra Linda Park is located approximately 400 feet to the
	northeast.
	Planning and Development Services
	Planning and building permit services are provided for all properties located within the
	urban growth boundary by the City of Eugene. The Eugene Code, Chapter 9, will provide
	the required land use controls for future development of the subject property upon
	annexation.
	Communications
	Communications
	CenturyLink (formerly Qwest) and a variety of other telecommunications providers offer
	communications services throughout the Eugene/Springfield area.
	Public Schools
	The subject property is within the Eugene 4J School district and is served by Awbrey Park
	Elementary School, Madison Middle School and North Eugene High School.

## **CONCLUSION:**

Based on the above findings, the proposed annexation is found to be consistent with the applicable approval criteria. The Planning Director recommends that City Council approve this annexation proposal. The effective date is set in accordance with State law.

P. O. BOX 11350 *Eugene, Oregon 97440* 541-344-3332 www.arborsouth.com

Attachment C



#### ANNEXATION WRITTEN NARRATIVE

Consistency with approval criteria set out at EC 9.7825.

EC 9.7825 Annexation -- Approval Criteria. The City shall approve, modify and approve, or deny a proposed annexation based on the application's consistency with the following:

- (1) The land proposed to be annexed is within the city's urban growth boundary and is:
- (a) Contiguous to the city limits; or
- (b) Separated from the city only by a public right of way or a stream, bay, lake or other body of water.
- (2) The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans.
- (3) The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly, efficient, and timely manner.

Regarding EC 9.7825(1)(a), the property is contiguous to the north and east with the lot that is within the city limits (Lot 1500, recently annexed under A13-7). As such, EC 9.7825(1)(b) does not apply.

Regarding EC 9.7825(2), Metro Plan Policy I "The UGB and sequential development shall continue to be implemented as an essential means to achieve compact urban growth. The provision of all urban services shall be concentrated inside the UGB."

This property currently is within the Eugene UGB. By submitting for annexation, given the adjacent properties that are already annexed, sequential development is achieved and compact urban growth is also maintained.

Policy 8 states "Land within the UGB may be converted from urbanizable to urban only through annexation to a city when it is found that:

- a. A minimum level of key urban facilities and services can be provided to the area in an orderly and efficient manner.
- b. There will be a logical area and time within which to deliver urban services and facilities. Conversion of urbanizable land to urban shall also be consistent with the Metro Plan."

Key urban facilities already exist. Wastewater (MH49477) at River Loop I has an 8" stub to the property. Stormwater will be kept completely on-site. The property is already served by River Loop I for access. Awbrey Park, Arrowhead City Park and Whitely Landing County Park all serve and are near the site. Santa Clara RFPD currently serves the property and will be withdrawn upon annexation; City of Eugene Fire & EMS will be provided upon annexation. Electric service is already on site (EWEB) as well as an 8" water service is currently at River Loop I. Policy 10 states "Annexation to a city through normal processes shall continue to be the highest priority."

With the owner-initiated annexation request, the normal process is maintained.

Policy 16 states "Ultimately, land within the UGB shall be annexed to a city and provided with the required minimum level of urban facilities and services. While the time frame for annexation may vary, annexation should occur as land transitions from urbanizable to urban."

Since this land is already within the UGB, and the required minimum level of service is provided, the land is transitioning from urbanizable to urban.

Policy 18 states "As annexations to cities occur over time, existing special service districts within the UGB shall be dissolved. The cities should consider developing intergovernmental agreements, which address transition issues raised by annexation, with affected special service districts."

The site is not part of a special service district.

Policy 20 states "Annexation of territory to existing service districts within the UGB shall occur only when the following criteria are met:

- a. Immediate annexation to a city is not possible because the required minimum level of key urban facilities and services cannot be provided in a timely manner (within five years, as outlined in an adopted capital improvements program);
- b. Except for areas that have no fire protection, affected property owners have signed consent to annex agreements with the applicable city consistent with Oregon annexation law.

Such annexations shall be considered as interim service delivery solutions until ultimate annexation to a city occurs."

For this property, key urban facilities are already adjacent to the property and affected property owners have signed a consent to annex agreement.

Policy 22 states "Cities shall not extend water or wastewater service outside city limits to serve a residence or business without first obtaining a valid annexation petition, a consent to annex agreement, or when a health hazard annexation is required."

For this property, key urban facilities are already adjacent to the property and affected property owners have signed a consent to annex agreement.

## **Summary of Urban Service Provision**

This form is intended as a guide to assist applicants in demonstrating that a minimum level of key urban services can be provided to the area proposed for annexation. Space is provided on this form for you to provide detailed information on service provision. Please add additional pages if necessary to provide details of servicing issues related to the area you are annexing. To assist you in providing this information, some contacts are listed below. For large or difficult to serve properties, you may wish to contact a private land use planning consultant to prepare your application.

Property Owner(s) Name:

#### WILLIAM D. OLSON AND JANA L. OLSON

Assessor's Map and Tax Lot Numbers for Properties Proposed for Annexation (For example: Map 17-03-19-31, Tax Lot 100)

17-04-11-1-1-08500

**Wastewater** -- All new development must connect to the wastewater (sanitary sewer) system. Is wastewater service available to serve the area proposed for annexation? (For more information, contact the Engineering staff at the City of Eugene Permit and Information Center or call 541-682-8400.)

The property(ies) in this annexation request:

X will be served from an existing gravity wastewater line.

Location and size of existing wastewater line: \_MH 49477 AT RIVER LOOP 1 HAS AN 8" STUB TO THE PROPERTY

E PROPERTY

2014

\_\_\_\_ will be served by an extension of an existing gravity wastewater line.

Where will a wastewater line be extended from? When will it be extended? By whom?

**Stormwater** -- Site plans for all new development must provide for drainage to an approved system consistent with the Comprehensive Stormwater Management Plan. City approval for storm drainage will be required as part of the development process. (For more information, contact the Engineering staff at the City of Eugene Permit and Information Center or call 541-682-8400.)

Is the site currently served by an approved stormwater system? NO

If yes, location?

#### If no, how will stormwater be handled after development? -WILL BE CONTAINED WITH ON SITE STORM SWALE SYSTEM

**Streets** – What existing streets provide access to this site. List existing streets that provide access to this site from River Road, the Northwest Expressway, or Beltline Highway.

#### **RIVER LOOP 1**

Will dedication for additional street right-of-way be required upon further development of this site?

\_\_\_\_\_Yes \_\_\_\_\_No \_\_\_\_Unknown

Will existing streets be extended or new streets constructed upon further development of this site?

\_\_\_\_\_Yes \_\_\_\_\_No <u>X</u>\_\_Unknown

(For more information, contact the City of Eugene Public Works staff at (682-6004.)

#### Parks, Recreation, and Cultural Services

Systems Development revenues generated by new development and Ballot Measure 20-30, which authorized the issuance of \$25.3 million in general revenue bonds, will help to fund future City park acquisition and development in this area and throughout the city. Please list the parks and recreation facilities that already exist or are planned in the general vicinity of the property(ies) included in this annexation:

#### AWBREY PARK (NORTH), ARROWHEAD CITY PARK (WEST)

#### WHITELY LANDING COUNTY PARK (EAST)

Key services, defined by the Metropolitan Plan as parks and recreation programs, will be available to new city residents in this area on an equal basis with residents throughout the city.

#### **Public Safety**

**Police services** - Police protection can be extended to this site upon annexation consistent with service provision throughout the city.

#### For River Road/Santa Clara area-

*Police services* - Police protection can be extended to this site upon annexation consistent with service provision throughout the city. Police currently travel along River Road to provide service to areas throughout the River Road and Santa Clara area. Infill annexations and development in this area will increase the efficiency of service delivery to this area.

Fire and emergency services (Please indicate which fire district serves subject property.)

X Santa Clara - Fire protection services are currently provided to the subject property by the Santa Clara Rural Fire Protection District.

River Road - Fire and emergency services - Fire protection is currently provided to the subject property by the River Road Water District under contract with the City of Eugene. Upon annexation, fire protection will be provided directly by the City of Eugene Fire & EMS Department.

**Emergency medical transport (i.e., ambulance) services** are currently provided on a regional basis by Eugene, Springfield, and Lane Rural Fire/Rescue to central Lane County, including the River Road and Santa Clara areas. After annexation, this service will continue to be provided by the current provider. All ambulance service providers have mutual aid agreements and provide back-up service into the other providers' areas.

**Planning and Development Services** -- Planning and building permit services are provided to the area outside the city limits but within the urban growth boundary by the City of Eugene. This service would continue after annexation.

**EWEB** (Eugene Water and Electric Board) currently provides water and electric service in the Eugene area and can provide service to new development in the River Road and Santa Clara area upon annexation. Some properties in northern Eugene receive electric service from EPUD (Emerald People's Utility District). Some properties in south Eugene receive electric services from the Lane Electric Cooperative; please note if this is the case for your property. For more information contact EWEB, ph. 484- 2411, EPUD, ph. 746-1583 or Lane Electric Co-op, 484-1151.

**Electric Service** – Which electric company will serve this site? **EWEB** 

Water Service -- Please provide the size and location of the water main closest to your

property.

8" AT WEST IN RIVER LOOP 1

**Solid Waste** -- Solid waste collection service is provided by private firms. Regional disposal sites and the Short Mountain Landfill are operated by Lane County.

Natural Gas -- Northwest Natural Gas can extend service to new development in this area.

Communications -- US West Communications and a variety of other telecommunications providers offer communications services throughout the Eugene/Springfield Area.

			Acres (qty)						]	
			Reg Voter						ation	
			Land Owner						uy prese	
		y Of (Insert Name of City):	Map and Tax Lot Number (example: 17-04-03-00-00100)	17-04-11-1-1-08500	17-04-11-1-1-08500				n or agency. (Attach evidence of such authorization when applicable.) ty person who signed this sheet did so in my presence. Lane County Department of Assessment and Taxation Date Certified	1
NC	ure Sheet adividuals	the annexation of the following territory to the City of <i>(Insert Name of City</i> ):	Residence Address (street, city, zip code)	1390 GROSBECK COURT REDMOND, OR 97756	1390 GROSBECK COURT REDMOND, OR 97756				or on behalf of my firm or agency. (Attacl certify that every person who a total Lane County I and <i>inich</i> Date Certified fy Lane County E Date Certified	
PETITION	Petition Signature Sheet Annexation by Individuals	sent to the annexation of the fo	Print Name	WILLIAM D. OLSON	JANA L. OLSON		9		Note: With the above signature(s), I an attesting that I have the authorization when applicable.) 1, $Gab_{1}$ $E$ $Mab_{1}$ $printed name of circulator), hereby certify that every person who signed this sheet did so in my presence. X Mab_{1} proverse from the of circulator) (attach evidence of such authorization when applicable.) X Mab_{1} proverse from the of circulator) (attach evidence of such authorization when applicable.) X Mab_{1} proverse from the of circulator) (attach evidence of such authorization when applicable.) X Mab_{1} proverse from the of circulator) (attach evidence of such authorization when applicable.) X Mab_{1} proverse from the of circulator) (attach evidence of such authorization in my presence. X Mab_{1} proverse from the of circulator) (attach evidence of such authorization when applicable.) X Mab_{1} proverse from the proposed annexation are 2 (qp). This petition reflects that arc (qp) landowners and 10^{\circ O} (%) of the acres as determined by the map and tax lots attached to the petition. A\&T is not responsible for subsequent deed activity which may not yet be reflected on the A\&T computerized tax roll. Detected on the acres as determined by the map and tax lots attached to the petition. A\&T computerized tax roll. Detected on the text of a signature form the total active registered voters in the proposed annexation are 2. I hereby certify that this petition includes O valid signatures representing \overline{O} (%) of the total active registered voters that are registered in the proposed annexation. The total active registered in the proposed annexation. The total active registered voters that are registered in the proposed annexation. The total active registered voters that are registered in the proposed annexation. The total active registered voters that are registered in the proposed annexation. The total active registered voters that are registered in the proposed annexation. The total active registered voters that are registe$	
ove		lectors, con	Date Signed m/d/y	\$1-8-2	61.8-2				$\frac{1}{ ave the authorit}$ $\frac{presentatives}{presentatives}$ $\frac{presentatives}{preterized ta}$ $\frac{proposed ann}{proposed ann}$	
CG = Cottage Grove	JC = Junction City SP = Springfield	We, the following property owners/electors, consent to	Signature	in D. Man	L'Alas				Note: With the above signature(s), I am attesting that I have the authority to consent to annexal 1, Gav, F, Mav + Ma	
* CB = Coburg CD = Crannell	CAN – Cleswell FL = Florence OA = Oakridge	Wc, the followin	Sig	1. M. J. Ma	2 And	3.	4.	5.	Note: With the above signation of the second secon	

Application #: C \* 2008 - \_\_\_\_\_ For City Use Only

LCOG: P:\'LAND-USE-FERMITS-SECTION\^APPLICATION-FORMS\^APPLICATION-FORMS\2008 ANNEXATION FORMS\PETITION FOR ANNEXATION DOC page 1

Attachment C

Consent is hereby given to the annexation by the City of Eugene, Oregon of the following described real property:

Map and Tax Lot: 17-04-11-1-08500 Address: 348 RIVER LOOP 1, EUGENE, OR Legal Description:

Beginning at a point 322.52 feet South 00°30'00" East of a stone set for the beginning point of County Road No. 18, said stone being of record South 89°50'00" West 42.56 chains of a point 20.10 chains South of the Northeast corner of the L. Poindexter D.L.C. No. 52 in Township 17 South, Range 4 West of the Willamette Meridian; thence running South 89°50'00" East 245.00 feet; thence South 00°30'00" East 112.22 feet; thence South 89°45"00" West 245.00 feet; thence North 00°30'00" West 114.00 feet to the point of beginning, all in Lane County, Oregon.

In the corporate limits of said city, which is owned by the undersigned

DATED this \_\_\_\_\_ day of \_\_\_\_ STATE OF OREGON )ss County of ) before me, the undersigned, a On this 20 day of notary public in and for the said county and state, personally appeared the within-named, Ro. who is known to me to be the identical individual described herein and who executed the same freely and voluntarily.

Seal:



IN TESTIMONY WHEREOF, I have hereunto set my hand and seal the day and year last above written.

Notary Public for Oregon My Commission Expires 5-26-15

.....

## **Certification of Description**

Pursuant to EC 9.7810(7), Annexation Application Requirements, I hereby certify the metes and bounds description of the real property proposed for annexation closes; and the map outlining the boundary is a true representation of the description.

Signature:	Registered Land Surveyor
Print Name:	JONNATHAN A. OAKES
Date:	July z, zoi4
Seal:	REGISTERED PROFEBSIONAL AND SURVEYOR
	JONATHAN A. OAKES
2141	HEEK posterior in the second second

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## Tax Map 17-04-11-1-1; Tax Lot 8500

Beginning at a point 322.52 feet South 00°30'00" East of a stone set for the beginning point of County Road No. 18, said stone being of record South 89°50'00" West 42.56 chains of a point 20.10 chains South of the Northeast corner of the L. Poindexter D.L.C. No. 52 in Township 17 South, Range 4 West of the Willamette Meridian; thence running South 89°50'00" East 245.00 feet; thence South 00°30'00" East 112.22 feet; thence South 89°45"00" West 245.00 feet; thence North 00°30'00" West 114.00 feet to the point of beginning, all in Lane County, Oregon.

	REGISTERED PROFESSIONAL, LAND SURVEYOR
~	Stather A Cale
	OREGON JULY 13, 1984 JONATHAN A. OAKES 2105
	Expires: DEC. 31, 2014

	JUL - 9 2014	Planning & Development Planning
ANNEXATION APPLICATION	CITY DY COLE     PL: 1 OIVISION	City of Eugene 99 West 10 <sup>th</sup> Avenue Eugene, Oregon 97401 (541) 682-5377 (541) 682-5572 Fax www.eugene-or.gov

Please complete the following application checklist. Note that additional information may be required upon further review in order to adequately address the applicable criteria for approval. If you have any questions about filling out this application, please contact Planning staff at the Permit and Information Center, phone (541)682-5377, 99 West 10<sup>th</sup> Avenue, Eugene.

List all Assessor's Map and Tax Lot numbers of the property included in the request.

Assessor's Map	Tax Lot	Zoning	Acreage
17-04-11-1-1	08500	AG/UL	0.56
	synthetic area a second and a second		
			,

Property Address: 348 River Loop 1, Eugene, Oregon

Plans for Future Development & Permit Number (if applicable):

Public Service Districts:

		Name			
Parks:	River Road/Santa Clara Parks				
Electric:	EWEB				
Water:	EWEB				
Sanitary Sewer:	EWEB				
Fire:	Santa Clara RFPD				
Schools:	Elementary: Awbrey Park	Middle:	Madison	High:	North Eugene
Other:					

#### Filing Fee

A filing fee must accompany all applications. The fee varies depending upon the type of application and is adjusted periodically by the City Manager. Check with Planning staff at the Permit and Information Center to determine the required fee or check website at <u>www.eugeneplanning.org</u>

#### Written Statement (Submit 5 copies)

Submit a detailed written statement describing <u>how</u> this request is consistent with all applicable criteria (Section 9.7825 of the Eugene Code).

#### Site Plan Requirements

Submit 8 copies of a site plan, drawn to an engineer's scale on 8 ½" x 14" sheet of paper. Site plans shall include the following information:

- Show the date & north arrow on site plan.
- Show the Assessor's Map and Tax Lot number(s) on the site plan.
- Show a vicinity map on the site plan (vicinity map does not need to be to scale).
- Show city limits & UGB (if applicable)
- Clearly label the affected territory and any public right of ways to be annexed.
- Show all adjacent streets, alleys, and accessways.
- Show all dimensions of existing public utility easements and any other areas restricting use of the parcels, such as conservation areas, slope easements, access easements, etc.
- Show the location of all existing structures.

#### **Other Application Requirements** (Submit 5 copies of all)

- Petition for Annexation form listing all owners, including partial owners, and electors. This form includes the Certification of Electors which must be signed by the Lane County Elections/Voter Registration Department and also includes the Verification (Certification) of Property Owners which must be signed by the Lane County Department of Assessment and Taxation. *This form is required even if the land is vacant*.
- Notarized Consent to Annexation form.
- A legal description of the land proposed for annexation, including any public right of way prepared by a registered land surveyor. Oregon Revised Statues (ORS) 308.225 requires submittal of a closing metes and bounds description or subdivision block and lot number description. Please see example of acceptable legal descriptions contained in the application packet. The legal description must exactly correspond with the map included with the application or the Assessor's map.
- Summary of Urban Service Provision form.
- A county Assessor's cadastral map. (Available at Lane County Assessment & Taxation)
- Census Information Sheet.
- Note: This is not a complete list of requirements. Additional information may be required after further review in order to adequately address the applicable approval criteria.

Last Revised May, 2009

By signing, the undersigned certifies that he/she has read and understood the submittal requirements outlined, and that he/she understands that omission of any listed item may cause delay in processing the application. I (We), the undersigned, acknowledge that the information supplied in this application is complete and accurate to the best of my (our) knowledge.

PROPERTY OW	VNER OF TAX LOT: 8500			
Name (print):	WILLIAM D. OLSON			- An and Advances
Address:	1390 GROSBECK COURT	Email:		
City/State/Zip:	REDMOND, OREGON 97756	Phone:	Fax:	
Signature:	Quilliam 1	D. Olson		,
PROPERTY OV	VNER OF TAX LOT: <u>8500</u>			
Name (print):	JANA L. OLSON			
Address:	1390 GROSBECK COURT	Email:		
City/State/Zip:	REDMOND, OREGON 97756	Phone:	Fax:	
Signature:	ana LOla	on		
PROPERTY OV Name (print):	WNER OF TAX LOT:			
Address:		Email:		
City/State/Zip:		Phone:	Fax:	
Signature:				
SURVEYOR:				
Name (print):	DON MOGSTAD			
Company/Organi	zation: POAGE ENGINEERING			
Address:	990 OBIE STREET			
City/State/Zip:	EUGENE, OREGON 9740	2 Phone: 541-485-45	05 Fax:	
E-mail:	mogstad@poage.net			

Signature:

Annexation Application Form By signing, the undersigned certifies that he/she has read and understood the submittal requirements outlined, and that he/she understands that omission of any listed item may cause delay in processing the application. I (We), the undersigned, acknowledge that the information supplied in this application is complete and accurate to the best of my (our) knowledge.

#### PROPERTY OWNER OF TAX LOT: 8500

**Application Form** 

Name (print):	WILLIAM D. OLSON	A data in the state of the stat	and the state of the
Address:	1390 GROSBECK COURT	Email:	
City/State/Zip:	REDMOND, OREGON 97756	Phone:	Fax:
Signature:			
PROPERTY O	WNER OF TAX LOT: <u>8500</u>		
Name (print):	JANA L. OLSON		
Address:	1390 GROSBECK COURT	Email:	
City/State/Zip:	REDMOND, OREGON 97756	Phone:	Fax:
Signature:			
Name (print): Address:	WNER OF TAX LOT:	Email:	
Address:		Email:	
City/State/Zip:		Phone:	Fax:
Signature:			
SURVEYOR:			
Name (print):	TOM POAGE		
Company/Organ	ization: POAGE ENGINEERING		
Address:	990 OBIE STREET		
City/State/Zip:	EUGENE, OREGON 97402	Phone: 541-485-4	505 Fax:
E-mail:	mogstad@poage.net		
Signature: 📐	Unonus & long		
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