



Eugene City Council

125 E. 8th Ave., 2nd Floor
Eugene, OR 97401-2793
541-682-5010 • 541-682-5414 Fax
www.eugene-or.gov

EUGENE CITY COUNCIL AGENDA

December 14, 2015

5:30 p.m. CITY COUNCIL WORK SESSION

Harris Hall

125 East 8th Avenue

Eugene, Oregon 97401

7:30 p.m. CITY COUNCIL MEETING

Harris Hall

125 East 8th Avenue

Eugene, Oregon 97401

**Meeting of December 14, 2015;
Her Honor Mayor Kitty Piercy Presiding**

Councilors

George Brown, President

Pat Farr, Vice President

Mike Clark

George Poling

Chris Pryor

Claire Syrett

Betty Taylor

Alan Zelenka

CITY COUNCIL WORK SESSION

Harris Hall

**5:30 p.m. A. EXECUTIVE SESSION
Pursuant to ORS 192.660(2)(e)**

- 6:30 p.m. B. COMMITTEE REPORTS:**
Police Commission, South Willamette Economic Development Corporation, Lane Transit District/ EmX Steering Committee, Oregon Metropolitan Planning Organization Consortium, McKenzie Watershed Council

**CITY COUNCIL MEETING and
MEETING OF THE EUGENE URBAN RENEWAL AGENCY
Harris Hall**

1. PUBLIC FORUM

2. CONSENT CALENDAR

(Note: Time permitting, action on the Consent Calendar may be taken at the 5:30 p.m. work session.)

- A. Approval of City Council Minutes**
- B. Approval of Tentative Working Agenda**
- C. Appointment to the Police Commission**

3. PUBLIC HEARING AND ACTION:

Resolution Adopting a Supplemental Budget; Making Appropriations for the City of Eugene for the Fiscal Year Beginning July 1, 2015 and Ending June 30, 2016

4. PUBLIC HEARING AND ACTION:

Resolution Adopting a Supplemental Budget; Making Appropriations for the Urban Renewal Agency of the City of Eugene for the Fiscal Year Beginning July 1, 2015, and Ending June 30, 2016

**time approximate*

The Eugene City Council welcomes your interest in these agenda items. This meeting location is wheelchair-accessible. For the hearing impaired, FM assistive-listening devices are available or an interpreter can be provided with 48 hours' notice prior to the meeting. Spanish-language interpretation will also be provided with 48 hours' notice. To arrange for these services, contact the receptionist at 541-682-5010. City Council meetings are telecast live on Metro Television, Comcast channel 21, and rebroadcast later in the week.

City Council meetings and work sessions are broadcast live on the City's Web site. In addition to the live broadcasts, an indexed archive of past City Council webcasts is also available. To access past and present meeting webcasts, locate the links at the bottom of the City's main Web page (www.eugene-or.gov).

El Consejo de la Ciudad de Eugene aprecia su interés en estos asuntos de la agenda. El sitio de la reunión tiene acceso para sillas de ruedas. Hay accesorios disponibles para personas con afecciones del oído, o se les puede proveer un interprete avisando con 48 horas de anticipación. También se provee el servicio de interpretes en idioma español avisando con 48 horas de anticipación. Para reservar estos servicios llame a la recepcionista al 541-682-5010. Todas las reuniones del consejo estan gravados en vivo en Metro Television, canal 21 de Comcast y despues en la semana se pasan de nuevo.

For more information, contact the Council Coordinator at 541-682-5010,
or visit us online at www.eugene.or.gov

HOUSING FIRST - DEFINED

As defined by the US Interagency Council on Homelessness and US Dept. of Housing and Urban Development

- ▶ An approach to quickly and successfully connect individuals and families experiencing homelessness to permanent housing
- ▶ No preconditions or barriers to entry such as sobriety, treatment, clean criminal history or service participation requirements
- ▶ Supportive services are offered to maximize housing stability

HOUSING FIRST – CORE COMPONENTS

- ▶ Rapid and streamlined entry into housing
- ▶ Applications not rejected based on credit history, rental history, etc.
- ▶ Use of alcohol or drugs in and of itself is not considered a reason for eviction
- ▶ Supportive services are voluntary
- ▶ Tenants have full rights, responsibilities and legal protections
- ▶ Practices and policies to prevent lease violations and evictions
- ▶ Applicable in a variety of housing models (project-based or scattered)

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Public Forum

Meeting Date: December 14, 2015
Department: City Manager's Office
www.eugene-or.gov

Agenda Item Number: 1
Staff Contact: Beth Forrest
Contact Telephone Number: 541-682-5882

ISSUE STATEMENT

This segment allows citizens the opportunity to express opinions and provide information to the council. Testimony presented during the Public Forum should be on City-related issues and should not address items which have already been heard by a Hearings Official, or are on the present agenda as a public hearing item.

SUGGESTED MOTION

No action is required; this is an informational item only.

FOR MORE INFORMATION

Staff Contact: Beth Forrest
Telephone: 541-682-5882
Staff E-Mail: beth.l.forrest@ci.eugene.or.us

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Approval of City Council Minutes

Meeting Date: December 14, 2015
Department: City Manager's Office
www.eugene-or.gov

Agenda Item Number: 2A
Staff Contact: Kris Bloch
Contact Telephone Number: 541-682-8497

ISSUE STATEMENT

This is a routine item to approve City Council minutes.

SUGGESTED MOTION

Move to approve the Minutes of November 18, 2015, Work Session, and Minutes of November 23, 2015, Work Session and Meeting.

ATTACHMENTS

- A. Minutes of November 18, 2015, Work Session
- B. Minutes of November 23, 2015, Work Session and Meeting

FOR MORE INFORMATION

Staff Contact: Kris Bloch
Telephone: 541-682-8497
Staff E-Mail: kris.d.bloch@ci.eugene.or.us

ATTACHMENT A

MINUTES

Eugene City Council
Harris Hall, 125 East 8th Avenue
Eugene, Oregon 97401

November 18, 2015
12:00 p.m.

Councilors Present: George Brown, Betty Taylor, Alan Zelenka, George Poling, Mike Clark, Claire Syrett, Chris Pryor

Councilors Absent: Greg Evans

Mayor Piercy opened the November 18, 2015, city council work session.

A. WORK SESSION: Economic Prosperity – Tech Cluster

Economic Development Planner Anne Fifield, Lane Workforce Partnership Executive Director Kristina Payne and Technology Association of Oregon Director Matt Sayre gave a PowerPoint on efforts to assist the local technology industry.

Council discussion:

- Efforts will have long-term positive impact for the people of Lane County.
- Collaboration is paying off; exciting to see ideas being turned into action.
- Real leadership is emerging from this process.
- Expanding fiber optics is critical for spurring economic development.

B. WORK SESSION: Transportation Safety -Vision Zero and the Mayors' Challenge for Safer People, Safer Streets

Transportation Planning Manager Rob Inerfeld discussed the Vision Zero goals with transportation and proposed resolution.

MOTION AND VOTE (*friendly amendment incorporated*): Councilor Syrett, seconded by Councilor Zelenka, moved to adopt the substitute draft of the vision zero resolution that was provided by BEST, and adding a new Section 6 that creates a task force to involve the community in identifying the detail and impacts of what a Vision Zero policy for the city would mean. **PASSED 7:1**, Councilor Clark opposed

Council discussion:

- Traffic safety is one of the most pressing issues for the community.
- Fundamental responsibility of the City to provide safe streets and infrastructure.
- Adoption of initiative would give staff clear direction on future transportation policy decisions.
- This action could have long-term impacts; more analysis needed.
- Important to follow adoption of policy with meaningful action.

The meeting adjourned at p.m.

Respectfully submitted,

Chuck Crockett
Deputy City Recorder

MINUTES

**Eugene City Council
Harris Hall, 125 East 8th Avenue
Eugene, Oregon 97401**

**November 23, 2015
5:30 p.m.**

Councilors Present: George Brown, Betty Taylor, Alan Zelenka, George Poling, *Mike Clark via phone*, Greg Evans, *Claire Syrett via phone*, Chris Pryor

Councilor Evans called the November 9, 2015, City Council Work Session to order, noting that Mayor Piercy was absent.

A. WORK SESSION: Annual Report from Civilian Review Board and Police Auditor's Tri-Annual Report

Civilian Review Board Chair Bernadette Conover presented the 2014 annual report highlighting the work of the Civilian Review Board.

Council discussion:

- Impressed with how thoroughly the CRB looks at cases.
- The work of the CRB is critical to maintaining public trust.
- The CRB/Police Auditor system in Eugene works well; provides better transparency.

Police Auditor Mark Gissiner discussed the Police Auditor's Tri-Annual Report highlighting case reviews and process, complaints, allegations, use of force, Civilian Review Board, new position in office, and other initiatives.

Council discussion:

- Police Auditor provides important connection between City, Police, and community.
- The community and Police department have buying into this program.
- More interaction between Police Auditor and community suggested; visit neighborhood meetings and answer questions.

B. CONSENT CALENDAR

MOTION AND VOTE: Councilor Taylor, seconded by Councilor Poling, moved to approve the items on the consent calendar. **PASSED 8:0**

C. WORK SESSION: Climate Recovery Targets and Benchmarks

Sustainability Liaison Babe O'Sullivan and Climate and Energy Analyst Matt McRae gave a PowerPoint presentation showing an overview of the Climate Recovery Ordinance, internal targets and benchmarks and community targets and benchmarks.

Council discussion:

- Statistics on emissions for different wards requested.
- More in-depth look into car emissions, including idling, and tree protection needed.
- Awareness of external legal obligations needed.
- Progress is lagging on this issue; important to follow through on commitment.

Item 2.A.

The work session adjourned at 6:55 p.m.

Respectfully submitted,

Chuck Crockett
Deputy City Recorder

MINUTES

**Eugene City Council
Harris Hall, 125 East 8th Avenue
Eugene, Oregon 97401**

**November 23, 2015
7:30 p.m.**

Councilors Present: George Brown, Betty Taylor, Alan Zelenka, George Poling, *Mike Clark via phone*, Greg Evans, *Claire Syrett via phone*, Chris Pryor

Councilor Evans called the November 9, 2015, City Council Meeting to order, noting that Mayor Piercy was absent.

1. PUBLIC FORUM

1. Ed Moye – Opposed to South Willamette Special Area Zone.
2. Elizabeth Brown – Supported implementation of the climate recovery ordinance.
3. Coreal Riday-White – Concerned with planning’s disconnect with climate ordinance.
4. Kathleen Petersen – Opposed to camping ban; violates human rights.
5. Stephen Aiesi – Opposed to camping ban; people need places to sleep.
6. Mark Cosby – Supported having more sanitary public restrooms downtown.
7. Win Swafford – Supported providing more resources and attention to climate ordinance.
8. Jessica Tieman – Opposed to camping ban; people need places to sleep.
9. Kristen Brandt – Supported more places for homeless to stay dry and safe.
10. Gabrielle Marshall – Opposed to camping ban; people need places to sleep.
11. Daniel Lydon – Opposed to camping ban; people need places to sleep.
12. Laurie Powell – Supported more work on Plan A of climate ordinance.
13. Brian Weaver – Supported development of open spaces, not rezoning of residential areas.
14. Sabra Marcroft – Supported dusk-to-dawn pilot program; more help is needed.
15. Joshua Skov – Supported taking action to achieve targets for climate ordinance.
16. Steve Bade – Supported Vision Zero goal and thanked council for adopting it.
17. Ali Emami – Opposed sale of Kesey Square; need to rethink options.
18. Caitlin Feely – Supported addition of solar energy goal to climate ordinance.
19. Maria Gallegos – Supported addition of solar energy goal to climate ordinance.
20. Kimberly Gladen – Supported national efforts to help the homeless; more shelters needed.
21. Heather Sielicki – Supported efforts to address homeless issues; enlist CERT team to help.
22. Richard Locke – Opposed to Toxics Right-To-Know program.

Council discussion:

- St. Vincent De Paul has a car camping program that could help with issues raised.
- Council recognizes the need to take a step back on the South Willamette Special Area Zone plan.
- Kesey Square should be saved from development.
- Council shouldn’t adopt or enact policies that would cause more people to become homeless.

2. ACTION: Appointment to Sustainability Commission

MOTION AND VOTE: Councilor Taylor, seconded by Councilor Poling, moved to appoint Zach Mullholland to Position 2 on the Sustainability Commission, an unexpired term ending on June 30, 2017. **PASSED 8:0**

4. **ACTION: An Ordinance to Re-Designate and Rezone “The Rest-Haven Memorial Park Site” by Amending the Eugene-Springfield Metropolitan Area General Plan Diagram; and Amending the Eugene Zoning Map (City files MA 15-1, Z 15-1)**

MOTION AND VOTE: Councilor Taylor, seconded by Councilor Poling, moved to adopt Council Bill 5148, the proposed ordinance as contained in Attachment C. **PASSED 7:1**, Councilor Taylor opposed.

Council discussion:

- Concern expressed that the City is relinquishing public/park land that might be needed later.

5. **ACTION: An Ordinance Adopting the “Dusk to Dawn” Permitted Overnight Sleeping Pilot Program**

MOTION: Councilor Syrett, seconded by Councilor Evans, moved to adopt Council Bill 5149, the “Dusk to Dawn” Permitted Overnight Sleeping Pilot Program.

MOTION TO AMEND AND VOTE: Councilor Poling, seconded by Councilor Zelenka, moved to amend the hours in Recital A and Section 1 from “between the hours of 8 p.m. and 7 a.m.” to read “between the hours of 4:30 p.m. and 7:30 a.m.” **PASSED 8:0**

Council discussion:

- Hours proposed are more constant with daylight hours this time of year; safety issue.
- Fairgrounds or Autzen Stadium area could be good potential sites.

VOTE ON MAIN MOTION AS AMENDED: PASSED 8:0

6. **COMMITTEE REPORTS AND ITEMS OF INTEREST FROM MAYOR, CITY COUNCIL, AND CITY MANAGER**

Council discussion:

- Gratitude expressed for 11 years of reporting on City matters by Ed Russo of the *Register-Guard*.

The meeting adjourned at 9:00 p.m.

Respectfully submitted,

Chuck Crockett
Deputy City Recorder

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Approval of Tentative Working Agenda

Meeting Date: December 14, 2015
Department: City Manager's Office
www.eugene-or.gov

Agenda Item Number: 2B
Staff Contact: Beth Forrest
Contact Telephone Number: 541-682-5882

ISSUE STATEMENT

This is a routine item to approve City Council Tentative Working Agenda.

BACKGROUND

On July 31, 2000, the City Council held a process session and discussed the Operating Agreements. Section 2, notes in part that, "The City Manager shall recommend monthly to the council which items should be placed on the council agenda. This recommendation shall be placed on the consent calendar at the regular City Council meetings (regular meetings are those meetings held on the second and fourth Monday of each month in the Council Chamber). If the recommendation contained in the consent calendar is approved, the items shall be brought before the council on a future agenda. If there are concerns about an item, the item may be pulled from the consent calendar at the request of any councilor or the Mayor. A vote shall occur to determine if the item should be included as future council business." Scheduling of this item is in accordance with the Council Operating Agreements.

RELATED CITY POLICIES

There are no policy issues related to this item.

COUNCIL OPTIONS

The council may choose to approve, amend or not approve the tentative agenda.

CITY MANAGER'S RECOMMENDATION

Staff has no recommendation on this item.

SUGGESTED MOTION

Move to approve the items on the Tentative Working Agenda.

ATTACHMENTS

A. Tentative Working Agenda

FOR MORE INFORMATION

Staff Contact: Beth Forrest
Telephone: 541-682-5882
Staff E-Mail: beth.l.forrest@ci.eugene.or.us

EUGENE CITY COUNCIL TENTATIVE WORKING AGENDA

December 9, 2015

DECEMBER 14**MONDAY****5:30 p.m.****Council Work Session****Harris Hall****Expected Absences:**

- A. Executive Session – pursuant to ORS 192.660(2)(e)
- B. Committee Reports: PC, South Willamette EDC, LTD/EmX, OMPOC, McKenzie Watershed

7:30 p.m.**Council Meeting****Harris Hall****Expected Absences:**

- 1. Public Forum
- 2. Consent Calendar
 - a. Approval of City Council Minutes
 - b. Approval of Tentative Working Agenda
 - c. Interim Appointment to Police Commission
- 3. PH and Action: Supplemental Budget #1
- 4. PH and Action: URA Supplemental Budget #1

CS/Bloch
CS/Forrest
EPD/Hawley
CS/Miller
CS/Miller

DECEMBER 16**WEDNESDAY****Noon****Council Work Session****Harris Hall****Expected Absences: Piercy**

- A. WS: Economic Prosperity – Creative Industries 60 mins – LRCS/Anderson
- B. WS: Climate Recovery: Carbon Emissions 30 mins – CS/O'Sullivan

COUNCIL BREAK: DECEMBER 17 , 2015 – JANUARY 6, 2016

JANUARY 6**WEDNESDAY****5:30 p.m.****State of the City****Hult Center****Expected Absences:**

- A. State of the City Address

JANUARY 11**MONDAY****5:30 p.m.****Council Work Session****Harris Hall****Expected Absences:**

- A. Committee Reports and Items of Interest: HRC, SC, HSC, LCOG, MPC, PSCC 30 mins
- B. WS: Economic Prosperity – Update 60 mins – PDD/Braud

7:30 p.m.**Council Meeting****Harris Hall****Expected Absences:**

- 1. Election of 2016 Council Officers
- 2. Public Forum
- 3. Consent Calendar
 - a. Approval of City Council Minutes CS/Bloch
 - b. Approval of Tentative Working Agenda CS/Forrest
 - c. Adoption of Resolution Acknowledging Receipt of the FY15 CAFR CS/Cronin
- 4. Action: URA - Resolution Acknowledging Receipt of the FY15 URA Annual Financial Report CS/Cronin

JANUARY 13**WEDNESDAY****Noon****Council Work Session****Harris Hall****Expected Absences:**

- A. WS: Parks & Recreation System Plan 90 mins – PW/Carnagey

A=action; PH=public hearing; WS=work session

M:\CMO\CC\CCAGENDA.docx

EUGENE CITY COUNCIL TENTATIVE WORKING AGENDA

December 9, 2015

JANUARY 19	TUESDAY
-------------------	----------------

7:30 p.m.	Council Public Hearing	
Harris Hall	Expected Absences:	
1. PH: Ordinance Providing For Withdrawal of Annexed Properties from Special Districts		PDD/Berg-Johansen

JANUARY 20	WEDNESDAY
-------------------	------------------

Noon	Council Work Session	
Harris Hall	Expected Absences:	
A. WS:		
B. WS:		

JANUARY 25	MONDAY
-------------------	---------------

5:30 p.m.	Council Work Session	
Harris Hall	Expected Absences:	
A. Committee Reports and Items of Interest from Mayor, City Council and City Manager		30 mins
B. WS:		

7:30 p.m.	Council Meeting	
Harris Hall	Expected Absences:	
1. Public Forum		
2. Consent Calendar		
a. Approval of City Council Minutes		CS/Bloch
b. Approval of Tentative Working Agenda		CS/Forrest

JANUARY 27	WEDNESDAY
-------------------	------------------

Noon	Council Work Session	
Harris Hall	Expected Absences:	
A. WS:		
B. WS:		

FEBRUARY 8	MONDAY
-------------------	---------------

5:30 p.m.	Council Work Session	
Harris Hall	Expected Absences:	
A. Committee Reports: LWP, Chamber of Commerce, HPB, LRAPA, MWMC		30 mins
B. WS: Economic Prosperity – Update		60 mins – PDD/Braud

7:30 p.m.	Council Meeting	
Harris Hall	Expected Absences:	
1. Public Forum		
2. Consent Calendar		
a. Approval of City Council Minutes		CS/Bloch
b. Approval of Tentative Working Agenda		CS/Forrest
3. Action: Ordinance Providing For Withdrawal of Annexed Properties from Special Districts		PDD/Berg-Johansen

FEBRUARY 10	WEDNESDAY
--------------------	------------------

Noon	Council Work Session	
Harris Hall	Expected Absences:	
A. WS:		
B. WS:		

FEBRUARY 16	TUESDAY
--------------------	----------------

7:30 p.m.	Council Public Hearing	
Harris Hall	Expected Absences:	
1. PH: Annual Hazardous Substance User Fee Ordinance		Fire EMS/Eppli

A=action; PH=public hearing; WS=work session

EUGENE CITY COUNCIL TENTATIVE WORKING AGENDA

December 9, 2015

FEBRUARY 17	WEDNESDAY
--------------------	------------------

Noon	Council Work Session
Harris Hall	Expected Absences:
A. WS:	
B. WS:	

FEBRUARY 22	MONDAY
--------------------	---------------

5:30 p.m.	Council Work Session	
Harris Hall	Expected Absences:	
A. Committee Reports and Items of Interest from Mayor, City Council and City Manager		30 mins
B. WS: Community Justice Update		60 mins

7:30 p.m.	Council Meeting	
Harris Hall	Expected Absences:	
1. Public Forum		
2. Consent Calendar		
a. Approval of City Council Minutes		CS/Bloch
b. Approval of Tentative Working Agenda		CS/Forrest

FEBRUARY 24	WEDNESDAY
--------------------	------------------

Noon	Council Work Session	
Harris Hall	Expected Absences:	
A. WS: Workforce Housing		45 mins – PDD/Braud
B. WS: Overview of Chronic Nuisance Codes		45 mins – PDD/Nicholas

MARCH 9	WEDNESDAY
----------------	------------------

Noon	Council Work Session
Harris Hall	Expected Absences:
A. WS:	
B. WS:	

MARCH 14	MONDAY
-----------------	---------------

5:30 p.m.	Council Work Session
Harris Hall	Expected Absences:
A. Committee Reports: PC, South Willamette EDC, LTD/EmX, OMPOC, McKenzie Watershed	
B. WS:	

7:30 p.m.	Council Meeting	
Harris Hall	Expected Absences:	
1. Public Forum		
2. Consent Calendar		
a. Approval of City Council Minutes		CS/Bloch
b. Approval of Tentative Working Agenda		CS/Forrest

MARCH 16	WEDNESDAY
-----------------	------------------

Noon	Council Work Session
Harris Hall	Expected Absences:
A. WS:	
B. WS:	

COUNCIL BREAK: MARCH 17 , 2016 – APRIL 8, 2016

EUGENE CITY COUNCIL TENTATIVE WORKING AGENDA

December 9, 2015

APRIL 11	MONDAY
-----------------	---------------

5:30 p.m.	Council Work Session	
Harris Hall	Expected Absences:	
A. Committee Reports and Items of Interest: HRC, SC, HSC, LCOG, MPC, PSCC		30 mins
B. WS:		

7:30 p.m.	Council Meeting	
Harris Hall	Expected Absences:	
1. Public Forum		
2. Consent Calendar		
a. Approval of City Council Minutes		CS/Bloch
b. Approval of Tentative Working Agenda		CS/Forrest

APRIL 13	WEDNESDAY
-----------------	------------------

Noon	Council Work Session
Harris Hall	Expected Absences:
A. WS:	
B. WS:	

APRIL 18	MONDAY
-----------------	---------------

7:30 p.m.	Council Public Hearing
Harris Hall	Expected Absences:
1. PH:	

APRIL 20	WEDNESDAY
-----------------	------------------

Noon	Council Work Session
Harris Hall	Expected Absences:
A. WS:	
B. WS:	

APRIL 25	MONDAY
-----------------	---------------

5:30 p.m.	Council Work Session	
Harris Hall	Expected Absences:	
A. Committee Reports and Items of Interest from Mayor, City Council and City Manager		30 mins
B. WS:		

7:30 p.m.	Council Meeting	
Harris Hall	Expected Absences:	
1. Public Forum		
2. Consent Calendar		
a. Approval of City Council Minutes		CS/Bloch
b. Approval of Tentative Working Agenda		CS/Forrest

APRIL 27	WEDNESDAY
-----------------	------------------

Noon	Council Work Session
Harris Hall	Expected Absences:
A. WS:	
B. WS:	

MAY 9	MONDAY
--------------	---------------

5:30 p.m.	Council Work Session	
Harris Hall	Expected Absences:	
A. Committee Reports: LWP, Chamber of Commerce, HPB, LRAPA, MWMC		30 mins
B. WS:		

A=action; PH=public hearing; WS=work session

EUGENE CITY COUNCIL TENTATIVE WORKING AGENDA

December 9, 2015

7:30 p.m. Council Meeting
Harris Hall Expected Absences:
 1. Public Forum
 2. Consent Calendar
 a. Approval of City Council Minutes
 b. Approval of Tentative Working Agenda

CS/Bloch
CS/Forrest

MAY 11	WEDNESDAY
---------------	------------------

Noon	Council Work Session
Harris Hall	Expected Absences:
A. WS:	
B. WS:	

MAY 16	MONDAY
---------------	---------------

7:30 p.m.	Council Public Hearing
Harris Hall	Expected Absences:
1. PH:	

MAY 18	WEDNESDAY
---------------	------------------

Noon	Council Work Session
Harris Hall	Expected Absences:
A. WS:	
B. WS:	

MAY 23	MONDAY
---------------	---------------

5:30 p.m.	Council Work Session	
Harris Hall	Expected Absences:	
A. Committee Reports and Items of Interest from Mayor, City Council and City Manager		30 mins
B. WS:		
C. WS:		

7:30 p.m. Council Meeting
Harris Hall Expected Absences:
 1. Public Forum
 2. Consent Calendar
 a. Approval of City Council Minutes
 b. Approval of Tentative Working Agenda

CS/Bloch
CS/Forrest

MAY 25	WEDNESDAY
---------------	------------------

Noon	Council Work Session
Harris Hall	Expected Absences:
A. WS:	
B. WS:	

JUNE 8	WEDNESDAY
---------------	------------------

Noon	Council Work Session
Harris Hall	Expected Absences:
A. WS:	
B. WS:	

A=action; PH=public hearing; WS=work session

EUGENE CITY COUNCIL TENTATIVE WORKING AGENDA

December 9, 2015

JUNE 13	MONDAY
----------------	---------------

5:30 p.m.	Council Work Session
Harris Hall	Expected Absences:
	A. Committee Reports: PC, South Willamette EDC, LTD/EmX, OMPOC, McKenzie Watershed
	B. WS:

7:30 p.m.	Council Meeting
Harris Hall	Expected Absences:
	1. Public Forum
	2. Consent Calendar
	a. Approval of City Council Minutes
	b. Approval of Tentative Working Agenda
	CS/Bloch CS/Forrest

JUNE 15	WEDNESDAY
----------------	------------------

Noon	Council Work Session
Harris Hall	Expected Absences:
	A. WS:
	B. WS:

JUNE 20	MONDAY
----------------	---------------

7:30 p.m.	Council Public Hearing
Harris Hall	Expected Absences:
	1. PH:

JUNE 22	WEDNESDAY
----------------	------------------

Noon	Council Work Session
Harris Hall	Expected Absences:
	A. WS:
	B. WS:

JUNE 27	MONDAY
----------------	---------------

5:30 p.m.	Council Work Session
Harris Hall	Expected Absences:
	A. Committee Reports and Items of Interest from Mayor, City Council and City Manager
	B. WS:
	30 mins

7:30 p.m.	Council Meeting
Harris Hall	Expected Absences:
	1. Public Forum
	2. Consent Calendar
	a. Approval of City Council Minutes
	b. Approval of Tentative Working Agenda
	3. PH and Action: COE Supplemental Budget
	4. PH and Action: COE FY17 Proposed Budget
	5. PH and Action: URA Supplemental Budget
	6. PH and Action: URA FY17 Proposed Budget
	CS/Bloch CS/Forrest CS/Miller CS/Miller CS/Miller CS/Miller

JUNE 28	WEDNESDAY
----------------	------------------

Noon	Council Work Session
Harris Hall	Expected Absences:
	A. WS:
	B. WS:

EUGENE CITY COUNCIL TENTATIVE WORKING AGENDA

December 9, 2015

ON THE RADAR

Work Session Polls/Council Requests	Status
1. Update on EPD Response to Mental Health Crises	to be scheduled
2. \$15 Minimum Wage for City and Contract Employees (Syrett).....	to be scheduled

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Appointment to the Police Commission

Meeting Date: December 14, 2015
Department: Police Department
www.eugene-or.gov

Agenda Item Number: 2C
Staff Contact: Carter Hawley
Contact Telephone Number: 541-682-5852

ISSUE STATEMENT

This item is the appointment by the City Council of a new member to the Police Commission to serve the unexpired term of Jesse Lohrke.

BACKGROUND

Police Commissioner Jesse Lohrke has moved outside of the urban growth boundary and as a result, will be vacating his seat on the Eugene Police Commission.

Ms. Terry Robertson is a retired educator from the Jefferson Westside Neighborhood. She submitted an application for the Police Commission during the 2015 regular recruitment in the spring of 2015. Based on meetings with a committee of the Police Commission and the nomination of the Mayor, it is recommended that Ms. Robertson be appointed to the Police Commission to fill Jesse Lohrke's seat, which expires June 30, 2019.

RELATED CITY POLICIES

Eugene Municipal Code 2.013 establishes the Police Commission and conditions for membership.

COUNCIL OPTIONS

1. Appoint a candidate from the five applicants interviewed and remaining in the pool.
2. Appoint another candidate after reviewing all of the applications.
3. Choose no candidate at this time.

CITY MANAGER'S RECOMMENDATION AND SUGGESTED MOTION

The City Manager has no recommendation on this item; the appointments are made by the City Council.

SUGGESTED MOTION

Move to appoint Terry Robertson to Position 5 on the Police Commission, an unexpired term ending on June 30, 2019.

ATTACHMENTS

- A. Ballot
- B. Applicant information

FOR MORE INFORMATION

Staff Contact: Carter Hawley
Telephone: 541-682-5852
Staff E-Mail: carter.r.hawley@ci.eugene.or.us

ATTACHMENT A

POLICE COMMISSION
Winter 2015

Mayor nominates: Council appoints. No balloting required.

* Indicates current member

Notes entered 10/22/15

@ Notes entered 12/1/15

Last Name	First Name	Notes
Lohrke * # @	Jesse	Appointed to Police Commission Resigning due to move outside UGB
Nowicki #	Scott	Appointed to Police Commission
Price	Michelle	
Rees	Evan	Applied to Civilian Review Board but got no votes
Robertson	Terry	Applied only to Police Commission
Shadell	John	Applied only to Police Commission
Stapleton	John	Applied only to Police Commission
Walker * #	Robert	Appointed to Police Commission
Wilde #	Marshall	Appointed to Police Commission



Interested Applicants

InterestedApplicants

3/30/2015 11:42:20 AM

Police Commission

Name **Jesse C. Lohrke**

Address **2560 Edison St.**

Eugene OR 97402

Occupation **Lawyer**

Business Address **795 West Seventh Ave.**

Eugene OR 97402

Optional Information

Gender **M** Age **36-45** Ethnicity **White/European American**

Additional Languages spoken

Education / Training

- University of Oregon School of Law, Juris Doctor, 2011.
- Oregon Statutory Mediator certificate, 2010.

Community Service / Volunteer

- Eugene Police Commission
- Know Your Rights Trainings for local non-profits
- Veterans Legal Clinic
- Trainsong Neighborhood Council

Evening Phone **5413576788** Day Phone **5413576788**

Do You Live within the City Limits? **Y** If so how long? **7 years**

Ward **7** Neighborhood **Trainsong Neighbors**

Employer **Self**

Fax **541-343-8021** E-Mail **Jesse@lohrkelaw.com**

How did you learn of this vacancy? **Word of Mouth**

Disability **N** Description

Job Experience

- Law Office of Jesse Lohrke, LLC. 2011-Present. Criminal Defense Attorney.
- Department of Human Services, Child Welfare. 2007-2008.
- United States Navy. 1994-2000.

Personal Experience

I have served on the Police Commission for four years. My hope is for a continued fair and Constitutional criminal justice system.



Interested Applicants

InterestedApplicants

3/30/2015 11:42:20 AM

Personal Interest

My five year old son has grown up in Eugene. This town has become our home. I see a positive future for the community and I hope to contribute something to that through civic engagement. The Police Commission deals with issues I enjoy discussing.

Contribution

As a current member of the Commission, I have come to realize part of its value is its discussions. I am there to add a voice. My voice comes from the perspectives of and conversations with neighbors, colleagues, and clients as well as my own.

1 What is your understanding of the role of the Police Commission within the community?

The Police Commission advises the Chief of Police on matters of policy and financing. It is a liaison between the department, the City, and the community.

2 What do you see as the role of the Police Commission relative to City government?

The Police Commission is independent of the Police Department. The City's government can look to it independently for information and feedback. While the role of the Commission is to advise the chief of police, it also provides a check within the system that can prevent abuse.

3 What community issues, related to the work of the Police Commission, are of interest to you?

1. I would like to see the Police Commission learn to work more closely with the Public Information Officer at EPD to occasionally publicize topics being discussed.

2. Technology has been a topic of discussion. There is more to discuss as more tools become available to police.

3. Continued policy review is important. It is good to leave room in the work plan for topics that come up from time to time (such as recording of police). However, it is also good to continue reviewing existing policies that can become outdated or that should be modified to be more appropriate for Eugene.

-32-



Interested Applicants

InterestedApplicants

3/30/2015 11:42:20 AM

Police Commission

Name **Scott M. Nowicki** Evening Phone **2533489348** Day Phone **2533499348**
 Address **3164 Tanner Park Dr** Do You Live within the City Limits? **Y** If so how long? **2 years**
Eugene OR 97405 Ward **8** Neighborhood **None**
 Occupation **Agency Field Leadership** Employer **State Farm Insurance**
 Business Address **3164 Tanner Park Dr** Fax E-Mail **s.nowicki395@gmail.com**
Eugene OR 97405 How did you learn of this vacancy? **Friend**

Optional Information

Gender **M** Age **36-45** Ethnicity **White/European American** Disability **N** Description
 Additional Languages spoken **English**

Education / Training

2000 Troy State University Dothan - MA Human Resource Management
1994 University of Alabama - BA Criminal Justice

2014 University of Chicago

Community Service / Volunteer

2015 - Present Parent Volunteer, St Paul/Marist
2013 - Present Marketing and Sales Competition Trainer, University of Oregon Team
2009 - 2013 AYSO Coach
2009 - 2010 Vice President, PTO

Job Experience

2007 - present Agency Field Leadership - State Farm Insurance
2006 - 2007 State Farm Agent, Pasco, WA
2005 - 2006 Agency Intern, State Farm Insurance
1994 - 2005 United States Army Officer - Combat Veteran

Personal Experience

As a former small business owner, city council member, and military officer my background has been one of service to my community and nation. I have a desire and passion to bring my education and experience to serve our community.

-33-



Interested Applicants

InterestedApplicants

3/30/2015 11:42:20 AM

Personal Interest

I have a background in government and law enforcement through being elected to a city council position and serving as a reserve deputy. I would like to build upon these experiences by working on either the Budget Committee or Police Commission.

Contribution

I would like to play a role in improving city services by working with the city council to advise them on budgets or city services. In the end, I would hope those contributions improved our great city.

1 What is your understanding of the role of the Police Commission within the community?

The Police Commission advises the city council, city manager, and police chief by reviewing proposed and existing police policies to ensure they support the goals of our community.

2 What do you see as the role of the Police Commission relative to City government?

To advise the city council, city manager, or police chief on police policies and how effective, they are in the community. Additionally, the commission can assist in determining metrics and resources needed for the police department to better serve the community.

3 What community issues, related to the work of the Police Commission, are of interest to you?

I am interested in community policing, technology implementation, and improving communications within our community.

-34-



Interested Applicants

InterestedApplicants

3/30/2015 11:42:20 AM

Police Commission

Name **Michelle D. Price**
 Address **2308 Park View Drive**
Eugene Or 97408
 Occupation **Management**
 Business Address **541 Willamette Street**
Eugene OR 97401

Evening Phone **5417298186** Day Phone **5417298186**
 Do You Live within the City Limits? **Y** If so how long? **5 yrs, 2 mo**
 Ward **5** Neighborhood **Cal Young Neighborhood**
 Employer **Hepa-Graff Professional Cleaning**
 Fax E-Mail **michelle@hepagraff.com**
 How did you learn of this vacancy? **Word of Mouth**

Optional Information

Gender **F** Age **36-45** Ethnicity **White/European American**
 Additional Languages spoken **English**

Disability **N** Description

Education / Training

I have served on several boards in this community. I do not have any degrees but one does not need a degree to make a difference.

Job Experience

My employment history consists of title and escrow work, human resources, marketing and business management.

Community Service / Volunteer

I am a director on the board for Just In Time. JIT serves the community with resources for people and families dealing with addiction/substance abuse. I am also a Rotarian.

Personal Experience

My life has been a strange journey. I overcame substance abuse/addiction and have been "clean" for over five years. My specific contribution is a passion for cleaning up the community and sharing my story and message of hope.

-35-



Interested Applicants

InterestedApplicants

3/30/2015 11:42:20 AM

Personal Interest

I want to make a difference. I readily do what is within my means to help non-profits in the community. Whether it's fundraising or simply lending a hand, I want to help.

Contribution

My own personal experiences, passion and hope.

1 What is your understanding of the role of the Police Commission within the community?

Deals with public safety issues

2 What do you see as the role of the Police Commission relative to City government?

That's an open ended question that's open to interpretation. Again, I see this relative to matters of overall public safety and well being.

3 What community issues, related to the work of the Police Commission, are of interest to you?

My passion is cleaning up the addicted youth. Our youth are our future.

-36-



Interested Applicants

InterestedApplicants

3/30/2015 11:42:20 AM

Police Commission

Name **Evan L. Rees**

Address **3870 WATKINS LANE
EUGENE OR 97401**

Occupation **Business Owner**

Business Address **1430 Willamette St #474
Eugene OR 97401**

Optional Information

Gender **M** Age **46-55** Ethnicity **White/European American**

Additional Languages spoken **English**

Education / Training

Experienced sales professional with B2B clientele, Dedicated relationship approach to business development, Extensive background in service companies, commodities and real estate. ? ? Accomplished history of corporate and small business

Community Service / Volunteer

Volunteered at Food for Lane County, Bethesda Lutheran Food Bank, Opportunity Village homeless camp...

Evening Phone **541-600-4744** Day Phone **541-600-4744**

Do You Live within the City Limits? **Y** If so how long? **4**

Ward **2** Neighborhood **Crest Drive Citizens**

Employer

Fax E-Mail **evan@ipetfooddelivery.com**

How did you learn of this vacancy? **Word of Mouth**

Disability **N** Description

Job Experience

SEC licensed professional in retail and institutional banking capacity for Merrill Lynch, A.G. Edwards and Prudential Securities

Personal Experience

Served on many Boards of Directors for small to mid size companies.

-37-



Interested Applicants

InterestedApplicants

3/30/2015 11:42:20 AM

Personal Interest

Church Activities, Bible Studies, Yoga, Fitness are some of my interests. I like helping people and my community to get things done. Sometimes where no one else could!

Contribution

My contribution will be to help bridge any communication gap between the police and the community. To put the time in to get done whatever needs tp be done to make this happen.

1 What is your understanding of the role of the Police Commission within the community?

That the board acts in an advisory capacity to city council, the chief of police and the city manager on police policy and resource issues.

2 What do you see as the role of the Police Commission relative to City government?

The role of the board is to facilitate communication between the community and police. To increase public understanding of police policies and practices and provide input on police policies and procedures...

3 What community issues, related to the work of the Police Commission, are of intrest to you?

Communication between the police and the community at large. How the community can better understand what is involved in keeping the community safe and how individual citizens can assist with the police on neighborhood specific issues...

-38-



Interested Applicants

InterestedApplicants

3/30/2015 11:42:20 AM

Police Commission

Name **Terry L. Robertson**
 Address **843 1/2 ALMADEN ST**
EUGENE OR 974024434
 Occupation **Retired Educator**
 Business Address

Evening Phone **541-653-9011** Day Phone **702-527-0816**
 Do You Live within the City Limits? **Y** If so how long? **2 yrs., 9 mos.**
 Ward **1** Neighborhood **Jefferson Westside Neighbors**
 Employer
 Fax E-Mail **tlr78787@gmail.com**
 How did you learn of this vacancy? **Web Site**

Optional Information

Gender **F** Age **66+** Ethnicity **White/European American** Disability **N** Description

Additional Languages spoken

Education / Training

AA in Police Admin, BA in Criminal Justice, MA in Political Science (U.S. Constitution), teaching credentials in Nevada and New Mexico.

Job Experience

Motion Picture Production, 10 years; teaching 22 years. My last 7 years of teaching were at the Juvenile Detention facility in Las Vegas, NV.

Community Service / Volunteer

I currently volunteer at the Eugene Public Library.

Personal Experience

I was raised in a military family. I am widely traveled. Have always lived in and preferred a diverse population. I moved to Eugene when I retired to be with my family. I feel I have found a permanent home in this community.

-39-



Interested Applicants

InterestedApplicants

3/30/2015 11:42:20 AM

Personal Interest

I am seeking a way to become more involved in my community and feel this position is a good match for my skills and experience.

Contribution

Experience with diverse populations including a working knowledge of the criminal justice system including working with gang members and teens at risk.

1 What is your understanding of the role of the Police Commission within the community?

It is my understanding that this body serves an advisory role for the Eugene Police Dept. and the City Council insofar as policies and procedures to ensure fair and equal treatment under the law. Input from representatives of the community at large is invaluable in establishing and maintaining the trust between the Police and the community especially in these challenging times.

2 What do you see as the role of the Police Commission relative to City government?

City Government must be responsive to its citizenry while providing leadership, stability, and order. Both City government and all administrative bodies must exhibit transparency in their dealings with the community. All of this while keeping an eye on the future. Quite a challenge.

3 What community issues, related to the work of the Police Commission, are of interest to you?

Promoting understanding and transparency between the Police Department and the citizens it serves is critical. It has to be a two-way street. Neither the police on the street nor the citizens can afford to feel alienated from one another. Each must respect and respond to the needs of the other to ensure a healthy community for everyone.

-40-



Interested Applicants

InterestedApplicants

3/30/2015 11:42:20 AM

Police Commission

Name **John A. Shadell**

Address **28900 Sundance Lane
Eugene OR 97402**

Occupation **Student**

Business Address

Optional Information

Gender **M** Age **26-35** Ethnicity **Choose not to respond**

Additional Languages spoken

Education / Training

**History Major. Front Range Community College,
University Of Oregon.**

Community Service / Volunteer

**Churchill Lancers Tackle Football Assistant Coach. Bags
Of Love, Eugene. L.L.C. Community Garden, Eugene.
University Of Oregon Student Gov.**

Evening Phone **5017864946** Day Phone **5017864946**

Do You Live within the City Limits? **N** If so how long?

Ward **Not in E-UGB** Neighborhood **Churchhill Area Neighborhood**

Employer

Fax E-Mail **jshadell@gmail.com**

How did you learn of this vacancy? **Word of Mouth**

Disability **N** Description

Job Experience

United States Army, 2006-2009.

Personal Experience

**I have served in the military,experienced various
socioeconomic situations,and have volunteered with
University Of Oregon's Student Gov.**

41-



Interested Applicants

InterestedApplicants

3/30/2015 11:42:20 AM

Personal Interest

I am interested in local and world politics, and serving my community.

Contribution

I will provide an open mind, a variety of different perspectives. I want to become a member because to continue to serve my community.

1 What is your understanding of the role of the Police Commission within the community?

To be a mediator between the community and the policemen who serve them.

2 What do you see as the role of the Police Commission relative to City government?

To provide a opinions and viewpoints from the general public rather than that of an elected official.

3 What community issues, related to the work of the Police Commission, are of intrest to you?

I am interested in the safety and security of my community, and want them to believe that they are there for them and not against them.

-42-



Interested Applicants

InterestedApplicants

3/30/2015 11:42:20 AM

Police Commission

Name **John . Stapleton**
 Address **1645 East 43rd Ave**
Eugene OR 97405
 Occupation **Associate**
 Business Address **44 West Broadway**
Eugene OR 97401

Evening Phone **541 953 6983** Day Phone **same**
 Do You Live within the City Limits? **N** If so how long? **12**
 Ward **2** Neighborhood **Southeast Neighbors**
 Employer **Pivot Architecture**
 Fax E-Mail **jstapleton@pivotarchitecture.com**
 How did you learn of this vacancy? **Friend**

Optional Information

Gender **M** Age **46-55** Ethnicity **White/European American** Disability **N** Description
 Additional Languages spoken **English**

Education / Training

Bachelor of Architecture University of Oregon
General Contractor/construction tradesperson
US Army - Enlisted/NCO

Job Experience

General Contractor - Owner of GC firm, Eugene OR
Architectural designer, SS&W Engineers, Eugene OR
Associate, PIVOT Architecture, Eugene OR

Community Service / Volunteer

Low income housing - Habitat for Humanity volunteer
Homeless/low income medical support - Whitebird Clinic volunteer
Youth Development - Camp Fire Boys & Girls volunteer
Educational - PTA volunteer

Personal Experience

Grew up on family farm in Midwest, served in US Army Europe. Went to school in California for environmental science, transferred to UO for architectural degree and worked in Eugene for 12 years. Worked downtown for last 9 years. Married, one child.

43-



Interested Applicants

InterestedApplicants

3/30/2015 11:42:20 AM

Personal Interest

Youth development and homelessness big issues for me. Social justice and fairness to all important. Generally have a business perspective, economic development that's fair and sustainable important.

Contribution

As a person who works and recreates downtown, I have experience with the issues here. Want to see revitalization continue. Police operations are very important to this. At the same time, I'm committed to social justice, especially with regard to youth. A balance must be struck that offers empowerment and opportunity for all parties.

1 What is your understanding of the role of the Police Commission within the community?

Brings the community perspective to police operations. Acts as liaison between citizens and police.

2 What do you see as the role of the Police Commission relative to City government?

Serve as a bridge between police and other city commissions, such as the Human Rights Commission. Since this is a mayor appointed Board, I assume there is some interest in the police commission members communicating with the Mayor's office and the City Council about topics of interest or high profile police issues.

3 What community issues, related to the work of the Police Commission, are of interest to you?

Continuing to build on our downtown revitalization, working with other agencies to build partnerships to empower our homeless citizens to move them into safety and stability. Continue to build and improve the relationship between the EPD and the community.

44-



Interested Applicants

InterestedApplicants

3/30/2015 11:42:20 AM

Police Commission

Name **Robert E. Walker**

Evening Phone **(541) 344-8421**

Day Phone **(541) 520-7490**

Address **2575 Jackson St.**

Do You Live within the City Limits? **Y** If so how long? **19 years 8 months**

Eugene OR 97405

Ward **1** Neighborhood **Friendly Area Neighbors**

Occupation **Retired**

Employer

Business Address

Fax E-Mail **rewmole@comcast.net**

How did you learn of this vacancy? **Mail**

Optional Information

Gender **M** Age **66+** Ethnicity **White/European American**

Disability **N** Description

Additional Languages spoken **English**

Spanish

Education / Training

High school graduate. Some college course work.

Job Experience

Retired Detective Sergeant. Homicide Investigator for the city of Richmond, Virginia, 29 years. U.S. Marshal's Court Security Program, Eugene Oregon. Retired after 12 years as Lead supervisor.

Community Service / Volunteer

I have previously served as a volunteer with the Eugene Human Rights Commission as a citizen advocate. I now volunteer with the Eugene Police Department, Huckleberry Patrol and Cold Case Squad. I am currently Chairman of the Eugene Police Commission.

Personal Experience

I come from a varied background. Born in New York, where I graduated high school. Served my country in the Navy and raised 3 children while on the police department. Proud to be grandfather to 7 and a great grandfather.



Interested Applicants

InterestedApplicants

3/30/2015 11:42:20 AM

Personal Interest

My interest in a career in law enforcement began in high school and I never looked back. I have made the study and professionalization of policing a life's work. I have always been in service to my country, city and neighborhoods. I have enjoyed interacting with people and helping people in both bad circumstances and those who could not help themselves. I Helped charter and served on the Virginia Silver Star Foundation, which assisted widows and orphans of Police and Firefighters killed in the line of duty. I was appointed by the Governor of Virginia to serve on the Virginia Juvenile Justice Commission to oversee the revamping of the laws dealing with young people in Virginia. I believe Eugene should have the best and most professional police department. The citizens of Eugene deserve no less

Contribution

I would contribute by bringing the benefit of over 40 years of experience in law enforcement to the commission. My perspective may be a bit different because I served in a different city with different methodologies and policies than Eugene. My skills and knowledge of the various Police divisions I worked over my career make me an excellent candidate for this commission. I have a continuing desire to serve my community and to see that we constantly strive to better ourselves by making the right moral choices that will benefit us all in the long run.



Interested Applicants

InterestedApplicants

3/30/2015 11:42:20 AM

1 What is your understanding of the role of the Police Commission within the community?

The Police Commission Serves in an advisory capacity to the City Council, City Manager and Chief of Police. It may make suggestions as to policy and review current or proposed policy. Most importantly, The commission provides a forum for citizens express their concerns and to better understand the workings of the police in their community.

2 What do you see as the role of the Police Commission relative to City government?

City government must necessarily rely on commissions in a general sense to help inform it of specific and technical issues related to its need to govern. The Police Commission, because of its diverse composition will provide feedback from the community in an unbiased and thoughtful manner. Objective information helps government do its job in a more efficient and equitable manner.

3 What community issues, related to the work of the Police Commission, are of interest to you?

I am interested in all of the aspects of the commission. The obvious issues of use of force, police personal body worn cameras policy and crime in the downtown area are the most controversial at the moment but I believe if the policies put in place are sound in their methodology and professional in their context, these issues can and will be worked out. Having the input of the community to assist the commission in decision making is one of the more interesting aspects for me personally. I feel a strong community input is essential to building trust.

47-



Interested Applicants

InterestedApplicants

3/30/2015 11:42:20 AM

Police Commission

Name **Marshall L. Wilde**

Address **3390 Potter Street**

Eugene OR 97405

Occupation **Military Officer**

Business Address **PO BOX 14350**

SALEM OR 97405

Optional Information

Gender **M** Age **36-45** Ethnicity **White/European American**

Additional Languages spoken **English**

Education / Training

JD, University of Oregon, LLM, University of Houston, Air Command and Staff College, Air War College, Naval War College, Joint Professional Military Education

Community Service / Volunteer

Eugene Budget Committee, Camas Ridge PTO Chair, 4J Local Operating Levy Campaign, Democratic Party of Lane County Budget Chair, CASA, Office of the Long Term Care Ombudsman, President/Program Chair, City Club of Eugene.

Evening Phone **5415149712** Day Phone **5415149712**

Do You Live within the City Limits? **Y** If so how long? **4 years, 6 months**

Ward **2** Neighborhood **Southeast Neighbors**

Employer **Oregon Air National Guard**

Fax E-Mail **mlwilde@gmail.com**

How did you learn of this vacancy? **Word of Mouth**

Disability **Y** Description

Spanish

Job Experience

US military, 1994-present; Deputy District Attorney, 5 years; Private Law Practice, 3 years.

Personal Experience

As I have worked in law enforcement and development, in the US and overseas, and in the military and out, I've come to appreciate the importance of good policing and development policies and care implementing them.



Interested Applicants

InterestedApplicants

3/30/2015 11:42:20 AM

Personal Interest

With my experience on the Budget Committee, I have enjoyed the opportunity to learn about the fiscal aspects of the city. Now, I would like to learn more about policies, while serving the people of Eugene.

Contribution

I have an inquisitive mind. I enjoy learning about new issues, both factual and legal, and considering how they will apply in practice and will impact the future of the city.

1 What is your understanding of the role of the Police Commission within the community?

The Police Commission serves as a critical bridge between the police force and the people. By developing effective policies that reflect the public's priorities, while ensuring officer safety, the PC keeps the police close the people. .

2 What do you see as the role of the Police Commission relative to City government?

The Police Commission provides civilian oversight of the police by providing a forum for public input, information about police operations to the people, and a bridge between the Council and the police.

3 What community issues, related to the work of the Police Commission, are of interest to you?

Data driven policing - The Chief has done an exceptional job in generating data. I would enjoy mediating the discussion about how this data reflects the public's preferences or how it could help shape change to better do so. Interactions with the University community - I'm interested in how the UOPD and EPD will interact and cooperate to address issues around the University.

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Public Hearing and Action: Resolution Adopting a Supplemental Budget; Making Appropriations for the City of Eugene for the Fiscal Year Beginning July 1, 2015 and Ending June 30, 2016

Meeting Date: December 14, 2015
 Department: Central Services
www.eugene-or.gov

Agenda Item Number: 3
 Staff Contact: Twylla Miller
 Contact Telephone Number: 541-682-8417

ISSUE STATEMENT

City Council approval of the first Supplemental Budget (SB1) for Fiscal Year 2016 (FY16) is requested. Oregon Local Budget Law (ORS 294.471) allows for supplemental budgets in the event of "An occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires a change in financial planning." ORS 294.471 also allows for a supplemental budget if there are "funds that are made available by another unit of federal, state or local government and the availability of which could not reasonably be foreseen when preparing the original budget or a previous supplemental budget for the current year or current budget period." This Supplemental Budget does not authorize any increase in the property tax levy and has been published in compliance with the Oregon Local Budget Law.

BACKGROUND

The Supplemental Budget that occurs in December of a fiscal year is usually the largest because of the audit adjustments to budgeted Beginning Working Capital and the reappropriation of funds from the prior fiscal year for contracts, program initiatives or projects that were started but not completed in that fiscal year. This Supplemental Budget also recognizes new revenue and authorizes other unanticipated changes in legal appropriations.

Transactions Related to Beginning Working Capital

Isler & Company, LLC, the City's external auditor, has completed its Fiscal Year 2015 (FY15) audit of Beginning Working Capital, and this Supplemental Budget includes Marginal Beginning Working Capital (MBWC) adjustments for all City funds. The MBWC is the difference between the estimate of ending working capital that was made in the adopted budget for FY16 and the audited actual FY15 ending working capital. This adjustment is recognized on SB1 and is the largest component of the transactions included in this budget request.

General Fund Transactions and Fund Balance Information

For the Main Subfund of the General Fund, the MBWC adjustment is -\$154,803. The negative Marginal Beginning Working Capital adjustment is primarily due to revenues that were slightly lower than the experience estimate that was used to prepare the FY16 budget. This included lower

tax revenue of \$0.6 million due to a combination of lower than anticipated Eugene Water & Electric Board (EWEB) CILT revenues (\$0.4 million) and delinquent tax collections (\$0.2 million). Overall revenue estimates were accurate within 0.3 percent for a revenue budget of \$131.5 million.

On the expenditure side, the experience estimate assumed that departments would underspend their budgets by just under \$2 million (about 1.5 percent). This is less than department underspending of, on average, \$2.9 million (2.4 percent) over the prior four years. Actual department underspending ended up at 1.5 percent, the same as the percentage included in the experience estimates.

Total funds available for appropriation on this supplemental budget in the Main Subfund of the General Fund is \$4,701,006, consisting of the following:

Source	Amount
MBWC adjustment	(\$154,803)
FY16 adopted reserve for encumbrances	\$2,723,809
Additional property tax revenue	\$1,200,000
Reserve for Revenue Shortfall	\$900,000
Council contingency	\$32,000
Total funds available for appropriation	\$4,701,006

The reserve for encumbrance represents a reserve for uncompleted contracts carried over to the next fiscal year. In addition, it is estimated that property taxes will exceed the amount built into the FY16 budget by \$1.2 million. Also shown in the chart is \$0.9 million that is proposed to be withdrawn from the Reserve for Revenue Shortfall to fund the General Capital Projects transfer.

The disposition of these funds is as follows:

Description	Amount
Actual prior fiscal year encumbrances	\$2,271,375
Re-appropriation of prior project funding	\$844,751
One-time funding requests	
Transfer to the General Capital Projects fund	\$900,000
PDD work on urban reserves	\$300,000
Library levy election costs	\$170,300
Car camping/Lindholm Center funding	\$125,000
Fire information technology services	\$59,580
Downtown portable restrooms	\$30,000
Total SB1 appropriation requests	\$4,701,006

\$2,271,375 is dedicated to prior fiscal year encumbrances and \$844,751 is dedicated to reappropriation of prior project funding such as the Community Justice Initiative, the Regional Prosperity Plan, and Neighborhood Matching Grants Program. After accounting for these expenditures, the remainder of funds available is \$1,584,880 and is allocated to the projects listed

in the one-time funding requests category. A summary of the General Fund reserve for encumbrance, reappropriations and other uses of MBWC is included in Attachment A.

The City Manager is recommending that \$900,000 be used from the Reserve for Revenue Shortfall for the transfer to the General Capital Projects Fund. After this Supplemental Budget, there will be a total of \$8,551,371 in the Reserve for Revenue Shortfall, which represents 6.2 percent of the FY16 General Fund (Main Subfund) operating expenditures if this supplemental budget is approved. This is a drop from the 6.8 percent Reserve for Revenue Shortfall that was built into the FY16 Adopted Budget.

This Supplemental Budget includes a total of \$1,355,787 in other General Fund (Main Subfund) revenue increases. These revenues include grants re-budgeted from the prior fiscal year, new FY16 grants, reimbursements from local/state/federal sources, business code development related to the peer-to-peer economy, and additional staff hours for business license and nuisance abatement programs. Operating budget appropriations for the departments receiving these revenues are being increased by the same amount.

After the audit, FY15 actual results show an ending working capital (EWC) in the General Fund, reporting fund (including the Main Subfund, Cultural Services Subfund and Equipment Replacement Subfund) of \$40,179,466 which is \$2,153,281 less than the FY14 EWC and \$965,104 more than anticipated for carryover resources in the FY16 Adopted Budget. These figures are reported on a Budget Basis of accounting.

On a Generally Accepted Accounting Principles (GAAP) basis, the FY14 Ending Fund Balance represented 33 percent of the General Fund revenues in FY14, which decreased to 31 percent based upon FY15 actual results. GAAP results differ from budget basis results because the budget is created on a modified accrual basis while GAAP rules are slightly different in terms of when revenues and expenditures are recognized. The chart below compares FY14 and FY15 Ending Fund Balance for the General Fund (GAAP Basis). For the Main Subfund, the decrease in Ending Working capital is a result of the FY15 strategy to use reserves to balance the budget.

General Fund Ending Fund Balance GAAP Basis	Main Subfund	Cultural Services Subfund	Equipment Replacement Subfund	Total Reporting Fund
FY14	\$39,117,324	\$2,488,436	\$1,362,302	\$42,968,062
FY15	37,411,228	2,380,537	1,241,849	41,033,614
Change	(1,706,096)	(107,899)	(120,453)	(1,934,448)

The Ending Working Capital is broken down into several components, as shown in the following chart. Nearly all of the items in the Ending Working Capital (or fund balance) have been appropriated or designated by the City Council either through policy or past budget actions. Note that the portion that is shown as "Unassigned" is being considered for appropriation by the City Council on this Supplemental Budget request.

Item 3.

Category	Item	Explanation	FY14	FY15	Change
Non-Spendable		Prepays and deposits have already been paid out and are not available for other spending	\$623,852	\$837,243	\$213,391
Restricted	Cultural Services	From Transient Room Tax; must be spent according to state law	1,088,331	1,107,064	18,733
Assigned	Unappropriated Ending Fund Balance	Pay bills and payroll until property taxes are received; set at 2 months of expenditures per Council policy	21,710,000	23,040,000	1,330,000
	Cultural Services	Prudent reserve for operation of Hult Center, etc	1,400,106	1,273,473	(126,633)
	Encumbrances	Contracts that were not complete as of June 30	2,439,332	2,543,769	104,437
	Reserve for Next Year's Spending	Used to balance the subsequent year's budget	1,724,995	810,398	(914,597)
	Reserve for Revenue Shortfall	Prudent reserve for the General Fund; target is 8% of expenditures	6,134,237	9,451,371	3,317,134
	Other Reserves	For property tax appeals and equipment replacement	1,224,706	1,069,153	(155,553)
Unassigned		Appropriated on Supplemental Budget #1 in December of the following fiscal year and no longer available for spending	6,622,503	901,143	(5,721,360)
Total Fund Balance			\$42,968,062	\$41,033,614	(\$1,934,448)

Capital Carryover

The Capital Project Carryover Reconciliation is also included in this Supplemental Budget. An estimate of the unspent balance in each capital project was established in the FY16 Adopted Budget. These estimates have been reconciled with the actual FY15 expenditures, and the Capital Budget is adjusted to reflect the remaining unspent balances in each project. The Capital Carryover on this Supplemental Budget reduces the Capital Budget by \$6,516,591, reduces reserves by \$540,000 and increases Balance Available by \$7,056,591.

Non-General Fund Transactions

This Supplemental Budget recognizes approximately \$18 million in non-general fund transactions, other than MBWC, encumbrances and capital carryover reconciliation. Much of this total is reflected in recognizing and re-budgeting approximately \$13 million in grants and other revenue. This budget also includes non-general fund reappropriations for projects not completed in the prior fiscal year. Other non-general fund transactions are described in Attachment A.

Interfund Loan

The Construction Permits subfund is providing an interfund loan in the amount of \$65,000 to the Low Income Housing subfund for the purchase of a landbank site. The expected purchase date is December 31, 2015. Repayment of the loan will be made on or before December 31, 2017, from CDBG funds. The repayment schedule and loan terms are as follows:

Expected Repayment Schedule

Amount of Loan: \$65,000.00
 Purpose of Loan: Purchase the Land Bank Site
 Interest Rate To Be Paid on Loan: City's actual portfolio earnings rate

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>Totals</u>
Loan Granted on 12/14/2015	65,000			65,000
<u>Repayment</u>				
Principal		0	65,000	65,000
Interest*		<u>0</u>	<u>3,959</u>	<u>3,959</u>
Total Repayment		0	68,959	68,959

*Estimated interest rate in FY17 is 3% and FY18 is 3%, but the actual rate may vary and the receiving fund will pay the actual portfolio rate.

*Interest calculated at 3% per annum for two fiscal years from date of loan.

Assumptions:

- (1) Purchase of the site is expected to be completed by December 31, 2015.
- (2) Annexation of the site by the City of Eugene is expected by December 31, 2016.
- (3) Principal and interest repayment will be made from Community Development Block Grant.
- (4) Repayment in full including interest will be made on or before December 31, 2017.

Budget Committee Direction

As part of their recommendation to the City Council on the FY16 Recommended Budget, the Budget Committee included the following motion:

“Move that the Budget Committee recommend to the Eugene City Council the FY16 Budget for the City of Eugene that consists of the City Manager's Proposed FY16 Budget, including the property tax levies and/or rates contained therein, amended to reflect appropriations for prior year encumbrances and prior year capital projects, with the following amendments:

- transfer \$55K from the reserve account for large property tax appeals to Neighborhood Services for newsletter outreach and for matching grants, and
- direct the City Manager to restore said reserve account using the Marginal Beginning Working Capital (MBWC) in Supplemental Budget #1 after the capital transfer and any other prearranged expenditures are accounted for.”

The General Fund (Main Subfund) Marginal Beginning Working Capital adjustment is negative (\$154,803). Therefore, the City Manager recommends against enacting the second bullet of the Budget Committee's motion.

Timing

In some cases, expenditure authority is needed immediately to carry out City Council direction or to meet legal or program requirements. Approval of SB1 in December allows the organization to prepare more accurate mid-year projections by having the general ledger reflect the audited balances in each fund. This, in turn, enables staff to more accurately project the Beginning Working Capital for the next fiscal year's Proposed Budget.

RELATED CITY POLICIES

These transactions conform to the City's Financial Management Goals and Policies.

COUNCIL OPTIONS

Particular requests requiring more information or discussion may be removed from the Supplemental Budget and delayed for action in a future Supplemental Budget. In certain cases there may be a financial or legal impact to delaying budget approval. The council may also adopt amended appropriation amounts or funding sources for specific requests in the Supplemental Budget.

CITY MANAGER'S RECOMMENDATION

Approve the attached resolution adopting the Supplemental Budget.

SUGGESTED MOTION

Move to adopt Resolution 5145, adopting a Supplemental Budget; making appropriations for the City of Eugene for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

ATTACHMENTS

- A. Transaction Summary
- B. Resolution

FOR MORE INFORMATION

Staff Contact: Twylla Miller
Telephone: 541-682-8417
Staff E-Mail: twylla.j.miller@ci.eugene.or.us

OR

Staff Contact: Jamie Garner
Telephone: 541-682-5512
Staff E-Mail: jamie.p.garner@ci.eugene.or.us

Attachment A

Transaction Summary

010 General Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	39,214,362	965,104	a,d,f	40,179,466
CHANGE TO WORKING CAPITAL				
REVENUE				
Taxes	106,999,000	1,200,000	a	108,199,000
Licenses/Permits	6,170,000	0		6,170,000
Intergovernmental	4,560,357	780,787	b	5,341,144
Rental	127,040	0		127,040
Charges for Services	13,112,253	448,000	b	13,560,253
Fines/Forfeitures	2,474,200	127,000	b	2,601,200
Miscellaneous	477,947	0		477,947
Interfund Transfers	9,519,145	0		9,519,145
Total Revenue	143,439,942	2,555,787		145,995,729
TOTAL RESOURCES	182,654,304	3,520,891		186,175,195
II. REQUIREMENTS				
Department Operating				
Central Services	22,906,243	1,895,755	a,b,c	24,801,998
Fire and Emergency Medical Services	27,594,830	1,242,676	a,b,h	28,837,506
Library, Recreation and Cultural Services	27,348,754	433,067	a,b,e,g,h	27,781,821
Planning and Development	5,919,055	1,085,713	a,b	7,004,768
Police	49,611,910	1,019,912	a,b,g,h	50,631,822
Public Works	5,790,248	366,259	a	6,156,507
Total Department Operating	139,171,040	6,043,382		145,214,422
Non-Departmental				
Debt Service	0	0		0
Interfund Transfers	4,379,300	900,000	a	5,279,300
Interfund Loans	0	0		0
Contingency	32,000	(32,000)	c	0
Special Payments	700,000	0		700,000
Reserves	12,215,266	(273,793)	a,d,e,f,g,h,i	11,941,473
Reserve for Encumbrances	3,116,698	(3,116,698)	a,e,g,i	0
UEFB	23,040,000	0		23,040,000
Total Non-Departmental	43,483,264	(2,522,491)		40,960,773
TOTAL REQUIREMENTS	182,654,304	3,520,891		186,175,195

010 General Fund

Main Subfund (011):

a) *Carryover Reconciliation:*

Carryover Resources:

Beginning Working Capital Adjustment *	(\$154,803)
FY16 Adopted Reserve for Encumbrances	\$2,723,809
Total Carryover Resources	\$2,569,006

New Resources:

Additional property tax revenue	\$1,200,000
Total New Resources	\$1,200,000

Reserves:

Use of Reserve for Revenue Shortfall for General Capital Projects Transfer	\$900,000
Total Use of Reserve for Revenue Shortfall	\$900,000

Contingency:

Use of Contingency for Library levy election costs	\$32,000
Total Use of Contingency	\$32,000

Total Funds Available for Appropriation	\$4,701,006
--	--------------------

Distribution of Funds Available for Appropriation:

Reserve for Encumbrances Distribution to Departments:

Central Services	\$1,000,423
Fire and Emergency Medical Services	\$109,742
Library, Recreation, and Cultural Services	\$166,199
Planning and Development	\$406,354
Police	\$427,899
Public Works	\$160,758
Total Encumbrance Distribution to Departments	\$2,271,375

Reappropriations from Prior Fiscal Year:

Central Services	\$486,891
Planning and Development	\$152,359
Public Works	\$205,501
Total Reappropriations from Prior Fiscal Year	\$844,751

Other One-Time Funding Requests:

Interfund Transfer to the General Capital Projects Fund	\$900,000
---	-----------

<u>Central Services</u>	
Downtown portable restrooms	\$30,000
Library Levy election costs	\$170,300
Total Central Services One-Time Funding Requests	\$200,300

<u>Fire and EMS</u>	
IT Services	\$59,580
Total Fire and EMS One-Time Funding Requests	\$59,580

010 General Fund

Main Subfund (011) (continued from previous page):

<u>Planning and Development</u>	
Car camping and Lindholm Center funding	\$125,000
Urban Reserves	\$300,000
Total Planning and Development One-Time Funding Requests	\$425,000
<hr/>	
Total Other One-Time Funding Requests	\$1,584,880
<hr/>	
Total Available Funds Appropriated	\$4,701,006

* **Beginning Working Capital Reconciliation:** Decrease the budgeted Beginning Working Capital in the Main Subfund of the General Fund by \$154,803. This adjustment brings the FY16 budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

b) **Revenue Adjustments:** These transactions recognize new FY16 revenues or revenue-backed expenditures and increase operating appropriations in the following Departments:

<u>Central Services</u>	
Spay and Neuter Clinic revenues to be used for operations	\$120,000
USDN FY14 sustainability grant and FY16 sustainable consumption grant	\$63,141
<u>Fire and EMS</u>	
Springfield logistics contract, Federal and State fire conflagration	\$328,000
Homeland Security and health preparedness grants	\$9,870
<u>Library, Recreation, and Cultural Services</u>	
Oregon Community Foundation grants for bicycle safety education and afterschool programs	\$45,000
21st Century Community Learning Center grant for afterschool programs	\$80,000
<u>Planning and Development</u>	
Peer-to-peer economy services backed by City Attorney fees and business code development	\$92,000
Business License and Nuisance Abatement increased staff hours and revenue	\$35,000
<u>Police Department</u>	
U.S. Department of Justice body worn cameras grant	\$249,000
Various new and old grants	\$333,776
Total Revenue Adjustments	\$1,355,787

c) **Contingency:** This section is intended to provide the status of the Council's contingency account after including transactions that are authorized by City Council to be charged against it. The transactions detailed below have been accounted for in footnote A.

Starting balance	\$32,000
Library levy election costs	(\$32,000)
Contingency balance after SB1	\$0

Cultural Services Subfund (031):

d) **Beginning Working Capital Reconciliation:** Increase the budgeted Beginning Working Capital by \$335,436 and increase the Cultural Services Subfund Reserve by the same amount. This adjustment brings the FY16 budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

e) **Encumbrance Estimate Reconciliation:** Increase the Library, Recreation and Cultural Services (LRCS) Department operating appropriations by \$15,572, increase the Cultural Services Subfund Reserve by \$184,428, and decrease Reserve for Encumbrance by \$200,000 to reconcile the amount estimated for payment of obligations incurred but not paid in FY15 to the actual amount paid.

Equipment Replacement Subfund (041):

f) **Beginning Working Capital Reconciliation:** Increase the budgeted Beginning Working Capital by \$784,471 and increase the Equipment Replacement Subfund Reserve by the same amount. This adjustment brings the FY16 budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

g) **Encumbrance Estimate Reconciliation:** Increase the Police Department operating appropriations by \$7,242, increase the LRCS Department operating appropriations by \$56,296, increase the Equipment Replacement Subfund Reserve by \$129,351, and decrease the Reserve for Encumbrance by \$192,889 to reconcile the amount estimated for payment of obligations incurred but not paid in FY15 to the actual amount paid.

h) **Reappropriations:** Increase the Fire and EMS Department operating appropriations by \$735,484, increase the Police Department operating appropriations by \$1,995, and increase the LRCS Department operating appropriations by \$70,000 for equipment replacement not completed in the prior fiscal year, and decrease the Equipment Replacement Subfund Reserve by \$807,479.

010 General Fund**i) Summary of the General Fund Reserves (All Subfunds):**

	FY15 Adopted	FY16 Adopted	FY16 SB1 Action	FY16 Revised
General Fund Reserve for Revenue Shortfall	\$6,134,237	\$9,451,371	(\$900,000)	\$8,551,371
General Fund Reserve for Property Tax Appeals	\$1,000,000	\$695,000	\$0	\$695,000
Reserve for Prior Year Encumbrances	\$2,079,548	\$3,116,698	(\$3,116,698)	\$0
Cultural Services Subfund Reserve	\$1,519,639	\$1,663,631	\$519,864	\$2,183,495
Cultural Services Reserve - Dedicated Donations for Arts	\$31,111	\$31,111	\$0	\$31,111
Equipment Replacement Reserve	\$224,706	\$374,153	\$106,343	\$480,496
Total	\$10,989,241	\$15,331,964	(\$3,390,491)	\$11,941,473

110 Special Assessment Management Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	1,216,372	32,990	a	1,249,362
CHANGE TO WORKING CAPITAL				
REVENUE				
Charges for Services	45,380	0		45,380
Miscellaneous	49,671	0		49,671
Interfund Transfers	30,000	0		30,000
Fiscal Transactions	4,900	0		4,900
Total Revenue	129,951	0		129,951
TOTAL RESOURCES	1,346,323	32,990		1,379,313
II. REQUIREMENTS				
Department Operating				
Central Services	130,758	0		130,758
Total Department Operating	130,758	0		130,758
Non-Departmental				
Interfund Transfers	7,000	0		7,000
Special Payments	30,000	0		30,000
Reserve	50,000	0		50,000
Balance Available	1,128,565	32,990	a	1,161,555
Total Non-Departmental	1,215,565	32,990		1,248,555
TOTAL REQUIREMENTS	1,346,323	32,990		1,379,313

110 Special Assessment Management Fund

a) **Beginning Working Capital Reconciliation:** Increase the budgeted Beginning Working Capital by \$32,990 and increase Balance Available by the same amount. This adjustment brings the FY16 budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

130 Public Safety Communications Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	1,518,345	203,228	a	1,721,573
CHANGE TO WORKING CAPITAL				
REVENUE				
Intergovernmental	809,571	0		809,571
Charges for Services	2,155,495	0		2,155,495
Miscellaneous	4,590	0		4,590
Total Revenue	<u>2,969,656</u>	<u>0</u>		<u>2,969,656</u>
TOTAL RESOURCES	<u>4,488,001</u>	<u>203,228</u>		<u>4,691,229</u>
II. REQUIREMENTS				
Department Operating				
Police	2,785,303	(2,609)	b	2,782,694
Total Department Operating	<u>2,785,303</u>	<u>(2,609)</u>		<u>2,782,694</u>
Non-Departmental				
Interfund Transfers	197,000	0		197,000
Reserves	903,409	0		903,409
Balance Available	602,289	205,837	a,b	808,126
Total Non-Departmental	<u>1,702,698</u>	<u>205,837</u>		<u>1,908,535</u>
TOTAL REQUIREMENTS	<u>4,488,001</u>	<u>203,228</u>		<u>4,691,229</u>

130 Public Safety Communications Fund

a) **Beginning Working Capital Reconciliation:** Increase the budgeted Beginning Working Capital by \$203,228 and increase Balance Available by the same amount. This adjustment brings the FY16 budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

b) **Encumbrance Estimate Reconciliation:** Reduce the Police Department operating appropriations by \$2,609 to reconcile the amount estimated for payment of obligations incurred but not paid in FY15 to the actual amount paid, and increase Balance Available by the same amount.

131 Road Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	3,907,530	429,286	a	4,336,816
CHANGE TO WORKING CAPITAL				
REVENUE				
Licenses/Permits	1,796,500	0		1,796,500
Intergovernmental	9,132,000	210,423	b,c	9,342,423
Rental	55,000	0		55,000
Charges for Services	76,000	0		76,000
Miscellaneous	182,500	0		182,500
Total Revenue	11,242,000	210,423		11,452,423
TOTAL RESOURCES	15,149,530	639,709		15,789,239
II. REQUIREMENTS				
Department Operating				
Public Works	13,345,508	203,977	b,c,d	13,549,485
Total Department Operating	13,345,508	203,977		13,549,485
Non-Departmental				
Interfund Transfers	863,000	0		863,000
Balance Available	941,022	435,732	a,c,d	1,376,754
Total Non-Departmental	1,804,022	435,732		2,239,754
TOTAL REQUIREMENTS	15,149,530	639,709		15,789,239

131 Road Fund

a) **Beginning Working Capital Reconciliation:** Increase the budgeted Beginning Working Capital by \$429,286 and increase Balance Available by the same amount. This adjustment brings the FY16 budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

b) **New Revenues:** Recognize Intergovernmental revenue in the amount of \$20,000 for a grant from LTD for SmartTrips program and increase the Public Works Department operating appropriations by the same amount.

c) **Reappropriations:** Reappropriate Intergovernmental revenue of \$190,423 for various prior year grants, increase the Public Works Department operating appropriations by \$502,170 for bike pedestrian operating improvements (\$73,741), Drive Less grant activity (\$7,519), crosswalk safety education (\$5,496), multimodal street design standards (\$100,498), SmartTrips program (\$76,910), enhanced pothole program (\$51,372), off-street pedestrian bridges (\$111,634), and seismic bridge inspection (\$75,000), and decrease Balance Available by \$311,747.

d) **Encumbrance Estimate Reconciliation:** Reduce the Public Works Department operating appropriations by \$318,193 to reconcile the amount estimated for payment of obligations incurred but not paid in FY15 to the actual amount paid, and increase Balance Available by the same amount.

135 Telecom Registration/Licensing Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	4,646,605	1,427,747	a	6,074,352
CHANGE TO WORKING CAPITAL				
REVENUE				
Licenses/Permits	2,950,000	0		2,950,000
Miscellaneous	32,000	0		32,000
Total Revenue	<u>2,982,000</u>	<u>0</u>		<u>2,982,000</u>
TOTAL RESOURCES	<u>7,628,605</u>	<u>1,427,747</u>		<u>9,056,352</u>
II. REQUIREMENTS				
Department Operating				
Central Services	2,710,592	1,248,316	b,c	3,958,908
Total Department Operating	<u>2,710,592</u>	<u>1,248,316</u>		<u>3,958,908</u>
Capital Projects				
Capital Carryover	169,850	0		169,850
Total Capital Projects	<u>169,850</u>	<u>0</u>		<u>169,850</u>
Non-Departmental				
Interfund Transfers	1,493,000	0		1,493,000
Reserves	340,907	0		340,907
Balance Available	2,914,256	179,431	a,b,c	3,093,687
Total Non-Departmental	<u>4,748,163</u>	<u>179,431</u>		<u>4,927,594</u>
TOTAL REQUIREMENTS	<u>7,628,605</u>	<u>1,427,747</u>		<u>9,056,352</u>

135 Telecom Registration/Licensing Fund

- a) **Beginning Working Capital Reconciliation:** Increase the budgeted Beginning Working Capital by \$1,427,747 and increase Balance Available by the same amount. This adjustment brings the FY16 budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.
- b) **Telecommunication Projects Reappropriation:** Increase Central Services Department operating appropriations by \$1,425,364 for Telecommunication projects not completed in the prior fiscal year, and decrease Balance Available by the same amount.
- c) **Encumbrance Estimate Reconciliation:** Reduce the Central Services Department operating appropriations by \$177,048 to reconcile the amount estimated for payment of obligations incurred but not paid in FY15 to the actual amount paid, and increase Balance Available by the same amount.

150 Construction and Rental Housing Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	5,297,081	400,633	a	5,697,714
CHANGE TO WORKING CAPITAL				
REVENUE				
Licenses/Permits	3,598,529	0		3,598,529
Charges for Services	4,362,554	0		4,362,554
Fines/Forfeitures	41,103	0		41,103
Miscellaneous	281,150	0		281,150
Total Revenue	8,283,336	0		8,283,336
TOTAL RESOURCES	13,580,417	400,633		13,981,050
II. REQUIREMENTS				
Department Operating				
Fire and Emergency Medical Services	303,275	0		303,275
Planning and Development	6,533,652	(1,617)	b,d	6,532,035
Public Works	440,639	0		440,639
Total Department Operating	7,277,566	(1,617)		7,275,949
Non-Departmental				
Interfund Transfers	820,000	0		820,000
Special Payments	800,000	0		800,000
Interfund Loans	0	65,000	c	65,000
Balance Available	4,682,851	337,250	a,b,c,d	5,020,101
Total Non-Departmental	6,302,851	402,250		6,705,101
TOTAL REQUIREMENTS	13,580,417	400,633		13,981,050

150 Construction and Rental Housing Fund

- a) **Beginning Working Capital Reconciliation:** Increase the budgeted Beginning Working Capital by \$400,633 and increase Balance Available by the same amount. This adjustment brings the FY16 budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.
- b) **One-Time Funding Requests:** Increase the Planning and Development Department operating appropriations by \$50,000 for a limited duration Construction Services Outreach Manager and decrease Balance Available by the same amount.
- c) **Interfund Loan:** Increase Loans by \$65,000 for an interfund loan from the Construction Permits subfund (151) to the Low Income Housing subfund (175) for the purchase of a landbank site with repayment of the loan to occur by 12/31/2017 and decrease Balance Available by the same amount.
- d) **Encumbrance Estimate Reconciliation:** Reduce the Planning and Development Department operating appropriations by \$51,617 to reconcile the amount estimated for payment of obligations incurred but not paid in FY15 to the actual amount paid, and increase Balance Available by the same amount.

155 Solid Waste and Recycling Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	596,536	4,359	a	600,895
CHANGE TO WORKING CAPITAL				
REVENUE				
Licenses/Permits	850,133	0		850,133
Miscellaneous	5,000	0		5,000
Total Revenue	<u>855,133</u>	<u>0</u>		<u>855,133</u>
TOTAL RESOURCES	<u>1,451,669</u>	<u>4,359</u>		<u>1,456,028</u>
II. REQUIREMENTS				
Department Operating				
Planning and Development	820,644	(22,304)	b	798,340
Total Department Operating	<u>820,644</u>	<u>(22,304)</u>		<u>798,340</u>
Non-Departmental				
Interfund Transfers	74,000	0		74,000
Balance Available	557,025	26,663	a, b	583,688
Total Non-Departmental	<u>631,025</u>	<u>26,663</u>		<u>657,688</u>
TOTAL REQUIREMENTS	<u>1,451,669</u>	<u>4,359</u>		<u>1,456,028</u>

155 Solid Waste and Recycling Fund

a) **Beginning Working Capital Reconciliation:** Increase the budgeted Beginning Working Capital by \$4,359 and increase Balance Available by the same amount. This adjustment brings the FY16 budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

b) **Encumbrance Estimate Reconciliation:** Reduce the Planning and Development Department operating appropriations by \$22,304 to reconcile the amount estimated for payment of obligations incurred but not paid in FY15 to the actual amount paid, and increase Balance Available by the same amount.

170 Community Development Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	6,888,397	(3,237,737)	a	3,650,660
CHANGE TO WORKING CAPITAL				
REVENUE				
Intergovernmental	4,728,957	3,103,458	a,b,d	7,832,415
Charges for Services	83,950	0		83,950
Miscellaneous	515,670	776,914	b,d	1,292,584
Fiscal Transactions	2,748,600	65,000	e	2,813,600
Total Revenue	8,077,177	3,945,372		12,022,549
TOTAL RESOURCES	14,965,574	707,635		15,673,209
II. REQUIREMENTS				
Department Operating				
Central Services	0	0		0
Planning and Development	2,372,481	1,198,363	b,c,d,e	3,570,844
Total Department Operating	2,372,481	1,198,363		3,570,844
Capital Projects				
Capital Carryover	1,582,134	0		1,582,134
Total Capital Projects	1,582,134	0		1,582,134
Non-Departmental				
Debt Service	368,000	0		368,000
Interfund Transfers	123,000	0		123,000
Special Payments	9,329,959	(870,891)	a	8,459,068
Reserves	1,190,000	(125,776)	a	1,064,224
Balance Available	0	505,939	a,c	505,939
Total Non-Departmental	11,010,959	(490,728)		10,520,231
TOTAL REQUIREMENTS	14,965,574	707,635		15,673,209

170 Community Development Fund

a) **Beginning Working Capital Reconciliation:** Decrease the budgeted Beginning Working Capital by \$3,237,737, increase Intergovernmental revenue by \$2,722,863, decrease Special Payments for CDBG/HOME revolving fund loans by \$870,891, decrease Reserves by \$125,776, and increase Balance Available by \$481,793. These adjustments bring the FY16 budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

b) **New Revenues:** Recognize Intergovernmental revenue from CDBG grants in the amount of \$359,195, increase Miscellaneous revenue by \$500,000 for the Turtle Creek sale of lots, and increase Planning and Development Department operating appropriations by \$859,195 for non-profit capital improvement projects (\$22,281), allocation of CDBG funds for Fair Housing (\$30,000), Willow Creek landbank repayment (\$306,914), and Turtle Creek expenditure (\$500,000).

c) **Encumbrance Estimate Reconciliation:** Reduce the Planning and Development Department operating appropriations by \$24,146 to reconcile the amount estimated for payment of obligations incurred but not paid in FY15 to the actual amount paid, and increase Balance Available by the same amount.

d) **One-Time Funding Requests:** Recognize Intergovernmental revenues of \$21,400 for Brownfield Assessment Coalition Grant, increase Miscellaneous revenue by \$276,914 for the proceeds from the sale of Willow Creek property, and increase the Planning and Development Department operating appropriations by \$298,314 for staff time and materials and supplies related to the Brownfields Assessment project (\$21,400) and repayment of previously expended funds to HUD for Willow Creek property (\$276,914).

e) **Interfund Loan:** Increase Fiscal Transactions revenue by \$65,000 to recognize an interfund loan from from the Construction Permits subfund (151) to the Low Income Housing subfund (175) for the purchase of a landbank site with repayment of the loan to occur by 12/31/2017 and increase the Planning and Development Department operating appropriations by the same amount.

180 Library, Parks and Recreation Special Revenue Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	4,161,879	(46,542)	a	4,115,337
CHANGE TO WORKING CAPITAL				
REVENUE				
Rental	16,920	0		16,920
Charges for Services	43,000	0		43,000
Miscellaneous	405,308	100,000	b	505,308
Fiscal Transactions	60,000	0		60,000
Total Revenue	525,228	100,000		625,228
TOTAL RESOURCES	4,687,107	53,458		4,740,565
II. REQUIREMENTS				
Department Operating				
Library, Recreation and Cultural Services	367,000	250,000	d	617,000
Total Department Operating	367,000	250,000		617,000
Capital Projects				
Capital Projects	50,306	0		50,306
Capital Carryover	1,184,136	(197,299)	c	986,837
Total Capital Projects	1,234,442	(197,299)		1,037,143
Non-Departmental				
Reserves	2,639,530	(249,214)	a,d	2,390,316
Special Payments	62,000	100,000	b	162,000
Balance Available	384,135	149,971	a,c	534,106
Total Non-Departmental	3,085,665	757		3,086,422
TOTAL REQUIREMENTS	4,687,107	53,458		4,740,565

180 Library, Parks and Recreation Special Revenue Fund

a) **Beginning Working Capital Reconciliation:** Decrease the budgeted Beginning Working Capital by \$46,542, decrease Library Miscellaneous Trust Reserve by \$41,873, increase Campbell Center Trust Reserve by \$20,464, increase Kaufman Center Trust Reserve by \$39,177, decrease Hayes Trust Reserve by \$48,831, increase Recreation Miscellaneous Trust Reserve by \$31,849, and decrease Balance Available by \$47,328. These adjustments bring the FY16 budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

b) **New Revenues:** Recognize \$100,000 increase in Miscellaneous revenue for a one-time donation to establish the Art Loan Program and increase Special Payments by the same amount for loan expenditures.

c) **Capital Carryover Reconciliation:** Decrease capital appropriations by \$197,299 and increase Balance Available by the same amount. This action reconciles the FY16 Capital Carryover Estimate to the actual ending FY15 capital projects balance.

d) **One-Time Funding Requests:** Increase the LRCS Department operating appropriation by \$250,000 for the design and planning of the Campbell Community Center kitchen remodel project (\$50,000) and remodeling of the library for makerspace areas (\$200,000), decrease Library Miscellaneous Trust Reserve by \$200,000, and decrease Campbell Center Trust Reserve by \$50,000.

211 General Obligation Debt Service Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	38,804	316,048	a	354,852
CHANGE TO WORKING CAPITAL				
REVENUE				
Taxes	14,268,159	0		14,268,159
Miscellaneous	12,000	0		12,000
Total Revenue	14,280,159	0		14,280,159
TOTAL RESOURCES	14,318,963	316,048		14,635,011
II. REQUIREMENTS				
Non-Departmental				
Debt Service	14,318,963	316,048	a	14,635,011
Total Non-Departmental	14,318,963	316,048		14,635,011
TOTAL REQUIREMENTS	14,318,963	316,048		14,635,011

211 General Obligation Debt Service Fund

a) **Beginning Working Capital Reconciliation:** Increase the budgeted Beginning Working Capital by \$316,048 and increase Debt Service by the same amount. This adjustment brings the FY16 budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

250 Special Assessment Bond Debt Service Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	417,355	18,207	a	435,562
CHANGE TO WORKING CAPITAL				
REVENUE				
Miscellaneous	49,500	0		49,500
Fiscal Transactions	320,900	0		320,900
Total Revenue	370,400	0		370,400
TOTAL RESOURCES	787,755	18,207		805,962
II. REQUIREMENTS				
Non-Departmental				
Debt Service	367,502	13,419	a	380,921
Interfund Transfers	363,535	0		363,535
Reserves	56,718	4,788	a	61,506
Total Non-Departmental	787,755	18,207		805,962
TOTAL REQUIREMENTS	787,755	18,207		805,962

250 Special Assessment Bond Debt Service Fund

a) **Beginning Working Capital Reconciliation:** Increase the budgeted Beginning Working Capital by \$18,207, increase Debt Service by \$13,419, and increase Reserves by \$4,788. These adjustments bring the FY16 budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

310 General Capital Projects Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	24,199,900	(7,061,772)	a	17,138,128
CHANGE TO WORKING CAPITAL				
REVENUE				
Rental	15,000	0		15,000
Miscellaneous	15,000	1,650,000	a,d	1,665,000
Interfund Transfers	3,509,300	900,000	c	4,409,300
Fiscal Transactions	0	7,635,863	a,b	7,635,863
Total Revenue	3,539,300	10,185,863		13,725,163
TOTAL RESOURCES	27,739,200	3,124,091		30,863,291
II. REQUIREMENTS				
Department Operating				
Library, Recreation and Cultural Services	20,000	0		20,000
Total Department Operating	20,000	0		20,000
Capital Projects				
Capital Projects	2,979,905	945,238	a,b,c,d	3,925,143
Capital Carryover	23,467,146	2,687,452	b	26,154,598
Total Capital Projects	26,447,051	3,632,690		30,079,741
Non-Departmental				
Debt Service	50,000	0		50,000
Reserves	566,560	(540,000)	b	26,560
Balance Available	655,589	31,401	a,b	686,990
Total Non-Departmental	1,272,149	(508,599)		763,550
TOTAL REQUIREMENTS	27,739,200	3,124,091		30,863,291

310 General Capital Projects Fund

a) **Beginning Working Capital Reconciliation:** Decrease the budgeted Beginning Working Capital by \$7,061,772, increase Fiscal Transactions revenue by \$3,650,708 for General Obligation Bond Proceeds to re-budget revenue for bonds authorized but not sold in the prior fiscal year, increase Miscellaneous revenue by \$1,620,000 to rebudget future revenues for the City Hall funding plan, decrease Capital Projects appropriations by \$524,762 and decrease Balance Available by \$1,266,302. These adjustments bring the FY16 budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

b) **Capital Carryover Reconciliation:** Increase Fiscal Transactions revenue by \$3,985,155 for General Obligation Bond Proceeds to re-budget revenue for bonds authorized but not sold in the prior fiscal year, increase Capital Projects appropriations by \$3,227,452, decrease Reserves by \$540,000 and increase Balance Available by \$1,297,703. These adjustments reconcile the FY16 Capital Carryover Estimate to the actual ending FY15 capital projects balance.

c) **Interfund Transfer:** Recognize Interfund Transfer revenue of \$900,000 from the General Fund and increase Capital Project appropriations by the same amount.

d) **One-Time Funding Requests:** Recognize Miscellaneous revenue increase of \$30,000 for repayment from sale of the Willow Creek property and increase Capital Projects appropriations by the same amount for the expenditure.

330 Systems Development Capital Projects Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	19,554,398	1,322,754	a	20,877,152
CHANGE TO WORKING CAPITAL				
REVENUE				
Rental	138,840	0		138,840
Charges for Services	3,903,500	100,583	e	4,004,083
Miscellaneous	73,172	0		73,172
Total Revenue	4,115,512	100,583		4,216,095
TOTAL RESOURCES	23,669,910	1,423,337		25,093,247
II. REQUIREMENTS				
Department Operating				
Planning and Development	114,035	0		114,035
Public Works	408,146	(11,903)	d	396,243
Total Department Operating	522,181	(11,903)		510,278
Capital Projects				
Capital Projects	3,367,000	1,309,689	c,e	4,676,689
Capital Carryover	5,294,107	(572,949)	b	4,721,158
Total Capital Projects	8,661,107	736,740		9,397,847
Non-Departmental				
Interfund Transfers	39,000	0		39,000
Balance Available	14,447,622	698,500	a,b,c,d,e	15,146,122
	14,486,622	698,500		15,185,122
TOTAL REQUIREMENTS	23,669,910	1,423,337		25,093,247

330 Systems Development Capital Projects Fund

a) **Beginning Working Capital Reconciliation:** Increase the budgeted Beginning Working Capital by \$1,322,754 and increase Balance Available by the same amount. This adjustment brings the FY16 budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

b) **Capital Carryover Reconciliation:** Decrease capital appropriations by \$572,949 and increase Balance Available by the same amount. This adjustment reconciles the FY16 Capital Carryover Estimate to the actual ending FY15 capital projects balance.

c) **One-Time Funding Requests:** Increase Capital Projects appropriations by \$475,000 for bike/pedestrian improvements (\$150,000) and Willamette Street improvements (\$325,000), and decrease Balance Available by the same amount.

d) **Encumbrance Estimate Reconciliation:** Decrease the Public Works Department operating appropriations by \$11,903 and increase Balance Available by the same amount to reconcile the amount estimated for payment of obligations incurred but not paid in FY15 to the actual amount paid.

e) **New Revenue:** Recognize \$100,583 in Charges for Services for new revenues from developers unable to treat their own stormwater, increase Capital Projects appropriations by \$834,689 and decrease Balance Available by \$734,106.

340 Transportation Capital Projects Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	10,060,232	(5,794,172)	a	4,266,060
CHANGE TO WORKING CAPITAL				
REVENUE				
Taxes	2,880,000	0		2,880,000
Intergovernmental	1,433,645	4,068,888	b,c	5,502,533
Charges for Services	10,000	47,200	b	57,200
Miscellaneous	10,000	0		10,000
Interfund Transfers	30,000	0		30,000
Fiscal Transactions	8,300,000	2,508,620	a	10,808,620
Total Revenue	12,663,645	6,624,708		19,288,353
TOTAL RESOURCES	22,723,877	830,536		23,554,413
II. REQUIREMENTS				
Capital Projects				
Capital Projects	12,825,070	726,364	b	13,551,434
Capital Carryover	9,514,677	(1,599,614)	d	7,915,063
Total Capital Projects	22,339,747	(873,250)		21,466,497
Non-Departmental				
Debt Service	10,000	0		10,000
Balance Available	374,130	1,703,786	a,b,c,d	2,077,916
Total Non-Departmental	384,130	1,703,786		2,087,916
TOTAL REQUIREMENTS	22,723,877	830,536		23,554,413

340 Transportation Capital Projects Fund

a) **Beginning Working Capital Reconciliation:** Decrease the budgeted Beginning Working Capital by \$5,794,172, increase Draws on General Obligation Line of Credit for bonds authorized but not sold in the prior fiscal year by \$2,508,620, and decrease Balance Available by \$3,285,552. These adjustments bring the FY16 budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

b) **New Revenues:** Recognize Intergovernmental revenues associated with various grants in the amount of \$513,825, increase Charges for Services by \$47,200 for right of way sales/vacation applications, increase Capital Projects appropriations by \$726,364 for South Bank path project (\$221,325), Railroad Quite Zone (\$47,200), Coburg Bottom Loop path (\$292,500), and street trees contract (\$165,339), and decrease Balance Available by \$165,339.

c) **Capital Grants Reappropriation:** Reappropriate \$3,555,063 in Intergovernmental revenue for previous years grants and increase Balance Available by the same amount.

d) **Capital Carryover Reconciliation:** Decrease capital appropriations by \$1,599,614 and increase Balance Available by the same amount. This adjustment reconciles the FY16 Capital Carryover Estimate to the actual ending FY15 capital projects balance.

350 Special Assessment Capital Projects Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	1,594,990	3,497	a	1,598,487
CHANGE TO WORKING CAPITAL				
REVENUE				
Miscellaneous	11,600	0		11,600
Fiscal Transactions	11,900	0		11,900
Total Revenue	23,500	0		23,500
TOTAL RESOURCES	1,618,490	3,497		1,621,987
II. REQUIREMENTS				
Non-Departmental				
Interfund Transfers	630,291	0		630,291
Balance Available	988,199	3,497	a	991,696
Total Non-Departmental	1,618,490	3,497		1,621,987
TOTAL REQUIREMENTS	1,618,490	3,497		1,621,987

350 Special Assessment Capital Projects Fund

a) **Beginning Working Capital Reconciliation:** Increase the budgeted Beginning Working Capital by \$3,497 and increase Balance Available by the same amount. This adjustment brings the FY16 Budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

510 Municipal Airport Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	22,832,272	(7,198,079)	a	15,634,193
CHANGE TO WORKING CAPITAL				
REVENUE				
Intergovernmental	4,523,250	5,356,809	c,e	9,880,059
Rental	1,146,690	0		1,146,690
Charges for Services	8,147,256	50,000	f	8,197,256
Fines/Forfeitures	6,500	0		6,500
Miscellaneous	10,000	0		10,000
Total Revenue	13,833,696	5,406,809		19,240,505
TOTAL RESOURCES	36,665,968	(1,791,270)		34,874,698
II. REQUIREMENTS				
Department Operating				
Fire and Emergency Medical Services	848,932	0		848,932
Police	551,207	0		551,207
Public Works	7,092,982	556,941	c,d,f	7,649,923
Total Department Operating	8,493,121	556,941		9,050,062
Capital Projects				
Capital Projects	8,055,000	0		8,055,000
Capital Carryover	11,838,550	(2,877,199)	b	8,961,351
Total Capital Projects	19,893,550	(2,877,199)		17,016,351
Non-Departmental				
Interfund Transfers	520,000	0		520,000
Reserves	2,610,001	0		2,610,001
Balance Available	5,149,296	528,988	a,b,d,e,f	5,678,284
Total Non-Departmental	8,279,297	528,988		8,808,285
TOTAL REQUIREMENTS	36,665,968	(1,791,270)		34,874,698

510 Municipal Airport Fund

a) **Beginning Working Capital Reconciliation:** Decrease the budgeted Beginning Working Capital by \$7,198,079 and decrease Balance Available by the the same amount. This adjustment brings the FY16 Budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

b) **Capital Carryover Reconciliation:** Decrease capital appropriations by \$2,877,199 and increase Balance Available by the same amount. This adjustment reconciles the FY16 Capital Carryover Estimate to the actual ending FY15 capital projects balance.

c) **New Revenues:** Recognize Intergovernmental revenue from Department of Transportation Small Community Air Service Development grant for airline revenue guarantee and marketing for new air service in the amount of \$493,171, and \$274,272 from Chamber of Commerce, Lane Metro Partnership, and Travel Lane County for this project, and increase the Public Works Department operating appropriations by \$767,443.

d) **Encumbrance Estimate Reconciliation:** Decrease the Public Works Department operating appropriations by \$285,502 to reconcile the amount estimated for payment of obligations incurred but not paid in FY15 to the actual amount paid, and increase Balance Available by the same amount.

e) **Capital Grants Reappropriation:** Recognize Intergovernmental revenues supporting previously budgeted Airport capital projects in the amount of \$4,589,366 and increase Balance Available by the same amount.

f) **One-Time Funding Request:** Increase Charges for Services revenue by \$50,000, decrease Balance Available by \$25,000 and increase the Public Works Department operating appropriations by \$75,000 to provide shuttle service to the airport by LTD.

520 Parking Services Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	272,826	688,726	a	961,552
CHANGE TO WORKING CAPITAL				
REVENUE				
Rental	513,400	0		513,400
Charges for Services	4,222,780	40,000	b	4,262,780
Fines/Forfeitures	1,340,600	0		1,340,600
Miscellaneous	8,000	0		8,000
Total Revenue	6,084,780	40,000		6,124,780
TOTAL RESOURCES	6,357,606	728,726		7,086,332
II. REQUIREMENTS				
Department Operating				
Central Services	431,769	(3,438)	c	428,331
Planning and Development	4,200,280	0		4,200,280
Public Works	50,237	40,000	b	90,237
Total Department Operating	4,682,286	36,562		4,718,848
Capital Projects				
Capital Projects	50,000	0		50,000
Capital Carryover	34,801	0		34,801
Total Capital Projects	84,801	0		84,801
Non-Departmental				
Interfund Transfers	1,502,755	0		1,502,755
Balance Available	87,764	692,164	a,c	779,928
Total Non-Departmental	1,590,519	692,164		2,282,683
TOTAL REQUIREMENTS	6,357,606	728,726		7,086,332

520 Parking Services Fund

a) **Beginning Working Capital Reconciliation:** Increase the budgeted Beginning Working Capital by \$688,726 and increase Balance Available by the same amount. This adjustment brings the FY16 Budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

b) **New Revenues:** Recognize Charges for Services revenues associated with the West University Neighborhood's Residential Permit Program in the amount of \$40,000 and increase the Public Works Department operating appropriations by the same amount for work associated with the program.

c) **Encumbrance Estimate Reconciliation:** Reduce the Central Services Department operating appropriations by \$3,438 and increase Balance Available by the same amount to reconcile the amount estimated for payment of obligations incurred but not paid in FY15 to the actual amount paid.

530 Wastewater Utility Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	6,042,081	(1,611,662)	a	4,430,419
CHANGE TO WORKING CAPITAL				
REVENUE				
Charges for Services	54,063,221	1,431,720	a,d	55,494,941
Fines/Forfeitures	5,000	0		5,000
Miscellaneous	30,000	0		30,000
Total Revenue	54,098,221	1,431,720		55,529,941
TOTAL RESOURCES	60,140,302	(179,942)		59,960,360
II. REQUIREMENTS				
Department Operating				
Public Works	26,031,442	(373,277)	b,d	25,658,165
Total Department Operating	26,031,442	(373,277)		25,658,165
Capital Projects				
Capital Projects	2,140,000	0		2,140,000
Capital Carryover	3,050,189	(315,962)	c	2,734,227
Total Capital Projects	5,190,189	(315,962)		4,874,227
Non-Departmental				
Interfund Transfers	1,520,000	0		1,520,000
Special Payments	26,644,900	0		26,644,900
Balance Available	753,771	509,297	a,b,c	1,263,068
Total Non-Departmental	28,918,671	509,297		29,427,968
TOTAL REQUIREMENTS	60,140,302	(179,942)		59,960,360

530 Wastewater Utility Fund

a) **Beginning Working Capital Reconciliation:** Decrease the budgeted Beginning Working Capital by \$1,611,662, increase Charges for Services revenues by \$1,033,720 and decrease Balance Available by \$577,942. These adjustments bring the FY16 Budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

b) **Encumbrance Estimate Reconciliation:** Decrease the Public Works Department operating appropriations by \$771,277 to reconcile the amount estimated for payment of obligations incurred but not paid in FY15 to the actual amount paid, and increase Balance Available by the same amount.

c) **Capital Carryover Reconciliation:** Decrease capital appropriations by \$315,962 and increase Balance Available by the same amount. This adjustment reconciles the FY16 Capital Carryover Estimate to the actual ending FY15 capital projects balance.

d) **Wastewater Projects Reappropriation:** Recognize Charges for Services revenues in the amount of \$398,000, and increase the Public Works Department operating appropriations by the same amount for Wastewater equipment replacement (\$162,000), co-generation design and engineering (\$200,000), and covered storage structures (\$36,000).

539 Stormwater Utility Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	8,295,095	(2,142,875)	a	6,152,220
CHANGE TO WORKING CAPITAL				
REVENUE				
Licenses/Permits	108,500	0		108,500
Intergovernmental	35,000	1,142,996	b,e,g	1,177,996
Rental	4,000	0		4,000
Charges for Services	16,607,135	265,747	a	16,872,882
Miscellaneous	28,000	0		28,000
Total Revenue	16,782,635	1,408,743		18,191,378
TOTAL RESOURCES	25,077,730	(734,132)		24,343,598
II. REQUIREMENTS				
Department Operating				
Public Works	14,931,061	(503,610)	a,b,c,g	14,427,451
Total Department Operating	14,931,061	(503,610)		14,427,451
Capital Projects				
Capital Projects	2,815,000	(186,047)	a,f,g	2,628,953
Capital Carryover	4,516,121	(466,863)	d	4,049,258
Total Capital Projects	7,331,121	(652,910)		6,678,211
Non-Departmental				
Interfund Transfers	1,086,000	0		1,086,000
Special Payments	15,000	0		15,000
Balance Available	1,714,548	422,388	a,b,c,d,e,f,g	2,136,936
Total Non-Departmental	2,815,548	422,388		3,237,936
TOTAL REQUIREMENTS	25,077,730	(734,132)		24,343,598

539 Stormwater Utility Fund

a) **Beginning Working Capital Reconciliation:** Decrease the budgeted Beginning Working Capital by \$2,142,875, increase Charges for Services by \$265,747, decrease the Public Works Department operating appropriations by \$531,002, decrease Capital Projects appropriations by \$265,747, and decrease Balance Available by \$1,080,379. These adjustments bring the FY16 budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

b) **Stormwater Projects Reappropriation:** Recognize Intergovernmental revenues in the amount of \$56,225, decrease Balance Available by \$29,398 and increase the Public Works Department operating appropriations by \$85,623 for Ludwigia control project (\$19,007), Whilamut Natural Area landscape services (\$37,218), and herbicide vegetation control (\$29,398).

c) **Encumbrance Estimate Reconciliation:** Decrease the Public Works Department operating appropriations by \$109,231 to reconcile the amount estimated for payment of obligations incurred but not paid in FY15 to the actual amount paid and increase Balance Available by the same amount.

d) **Capital Carryover Reconciliation:** Decrease capital appropriations by \$466,863 and increase Balance Available by the same amount. This adjustment reconciles the FY16 Capital Carryover Estimate to the actual ending FY15 capital projects balance.

e) **Capital Grants Reappropriation:** Recognize Intergovernmental revenues supporting previously budgeted Stormwater capital projects in the amount of \$1,035,771 and increase Balance Available by the same amount.

f) **One-Time Funding Requests:** Increase the Capital Projects appropriations by \$75,000 for additional funding for the Coyote Prairie North Restoration project and decrease Balance Available by the same amount.

g) **New Revenues:** Recognize Intergovernmental revenues associated with BLM fuel reduction grant in the amount of \$51,000, increase the Public Works Department operating appropriation by \$51,000 for work associated with the grant, increase Capital Projects appropriation by \$4,700 for tree replacement, and decrease Balance Available by \$4,700.

592 Ambulance Transport Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	351,331	947,442	a	1,298,773
CHANGE TO WORKING CAPITAL				
REVENUE				
Charges for Services	7,279,494	135,000	b	7,414,494
Miscellaneous	75,758	0		75,758
Total Revenue	7,355,252	135,000		7,490,252
TOTAL RESOURCES	7,706,583	1,082,442		8,789,025
II. REQUIREMENTS				
Department Operating				
Fire and Emergency Medical Services	6,772,184	135,000	b	6,907,184
Total Department Operating	6,772,184	135,000		6,907,184
Non-Departmental				
Interfund Transfers	932,390	0		932,390
Balance Available	2,009	947,442	a	949,451
Total Non-Departmental	934,399	947,442		1,881,841
TOTAL REQUIREMENTS	7,706,583	1,082,442		8,789,025

592 Ambulance Transport Fund

a) **Beginning Working Capital Reconciliation:** Increase the budgeted Beginning Working Capital by \$947,442 and increase Balance Available by the same amount. This adjustment brings the FY16 Budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

b) **New Revenues:** Recognize Charges for Services new revenue in the amount of \$135,000 from the City of Springfield for reimbursement of purchased medical supplies and equipment and increase the Fire and Emergency Medical Services Department operating appropriations by the same amount.

600 Fleet Services Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	13,147,025	4,334,202	a	17,481,227
CHANGE TO WORKING CAPITAL				
REVENUE				
Rental	25,000	0		25,000
Charges for Services	9,552,702	0		9,552,702
Miscellaneous	322,000	0		322,000
Interfund Transfers	1,380,000	0		1,380,000
Total Revenue	11,279,702	0		11,279,702
TOTAL RESOURCES	24,426,727	4,334,202		28,760,929
II. REQUIREMENTS				
Department Operating				
Public Works	11,859,377	(155,442)	b	11,703,935
Total Department Operating	11,859,377	(155,442)		11,703,935
Non-Departmental				
Interfund Transfers	356,000	0		356,000
Reserves	11,755,102	4,494,394	a,b	16,249,496
Balance Available	456,248	(4,750)	a	451,498
Total Non-Departmental	12,567,350	4,489,644		17,056,994
TOTAL REQUIREMENTS	24,426,727	4,334,202		28,760,929

600 Fleet Services Fund

a) **Beginning Working Capital Reconciliation:** Increase the budgeted Beginning Working Capital by \$4,334,202, increase Reserves by \$4,338,952, and decrease Balance Available by \$4,750. These adjustments bring the FY16 Budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

b) **Encumbrance Estimate Reconciliation:** Decrease the Public Works Department operating appropriations by \$155,442 and increase Reserves by the same amount to reconcile the amount estimated for payment of obligations incurred but not paid in FY15 to the actual amount paid.

610 Information Systems and Services Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	5,614,615	2,102,297	a	7,716,912
CHANGE TO WORKING CAPITAL				
REVENUE				
Charges for Services	7,374,248	0		7,374,248
Miscellaneous	29,600	0		29,600
Interfund Transfers	1,963,826	0		1,963,826
Total Revenue	9,367,674	0		9,367,674
TOTAL RESOURCES	14,982,289	2,102,297		17,084,586
II. REQUIREMENTS				
Department Operating				
Central Services	13,297,203	675,943	a,b	13,973,146
Total Department Operating	13,297,203	675,943		13,973,146
Non-Departmental				
Interfund Transfers	299,000	0		299,000
Reserves	755,599	0		755,599
Balance Available	630,487	1,426,354	a,b	2,056,841
Total Non-Departmental	1,685,086	1,426,354		3,111,440
TOTAL REQUIREMENTS	14,982,289	2,102,297		17,084,586

610 Information Systems and Services Fund

a) **Beginning Working Capital Reconciliation:** Increase the budgeted Beginning Working Capital by \$2,102,297, increase Central Services Department operating appropriations by \$695,883, and increase Balance Available by \$1,406,414. These adjustments bring the FY16 Budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

b) **Encumbrance Estimate Reconciliation:** Decrease the Central Services Department operating appropriations by \$19,940 and increase Balance Available by the same amount to reconcile the amount estimated for payment of obligations incurred but not paid in FY15 to the actual amount paid.

615 Facilities Services Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	3,465,624	43,639	a	3,509,263
CHANGE TO WORKING CAPITAL				
REVENUE				
Rental	510,205	0		510,205
Charges for Services	9,442,898	0		9,442,898
Miscellaneous	6,000	0		6,000
Total Revenue	9,959,103	0		9,959,103
TOTAL RESOURCES	13,424,727	43,639		13,468,366
II. REQUIREMENTS				
Department Operating				
Central Services	9,283,708	0		9,283,708
Planning and Development	343,206	0		343,206
Total Department Operating	9,626,914	0		9,626,914
Capital Projects				
Capital Carryover	515,476	(66,602)	b	448,874
Total Capital Projects	515,476	(66,602)		448,874
Non-Departmental				
Debt Service	211,700	0		211,700
Interfund Transfers	433,000	0		433,000
Reserves	542,000	0		542,000
Balance Available	2,095,637	110,241	a,b	2,205,878
Total Non-Departmental	3,282,337	110,241		3,392,578
TOTAL REQUIREMENTS	13,424,727	43,639		13,468,366

615 Facilities Services Fund

a) **Beginning Working Capital Reconciliation:** Increase the budgeted Beginning Working Capital by \$43,639 and increase Balance Available by the same amount. This adjustment brings the FY16 Budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

b) **Capital Carryover Reconciliation:** Decrease capital appropriations by \$66,602 and increase Balance Available by the same amount. This adjustment reconciles the FY16 Capital Carryover Estimate to the actual ending FY15 capital projects balance.

620 Risk and Benefits Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	10,621,511	2,246,281	a	12,867,792
CHANGE TO WORKING CAPITAL				
REVENUE				
Intergovernmental	229,275	0		229,275
Charges for Services	39,754,385	0		39,754,385
Miscellaneous	111,397	0		111,397
Total Revenue	40,095,057	0		40,095,057
TOTAL RESOURCES	50,716,568	2,246,281		52,962,849
II. REQUIREMENTS				
Department Operating				
Central Services	35,313,131	0		35,313,131
Total Department Operating	35,313,131	0		35,313,131
Non-Departmental				
Debt Service	6,069,400	0		6,069,400
Interfund Transfers	129,000	0		129,000
Reserves	6,703,895	108,857	a	6,812,752
Balance Available	2,501,142	2,137,424	a	4,638,566
Total Non-Departmental	15,403,437	2,246,281		17,649,718
TOTAL REQUIREMENTS	50,716,568	2,246,281		52,962,849

620 Risk and Benefits Fund

a) **Beginning Working Capital Reconciliation:** Increase the budgeted Beginning Working Capital by \$2,246,281, increase the Debt Service Reserve by \$48,237, increase the Medical Rate Stabilization Reserve by \$60,620, and increase Balance Available by \$2,137,424. These adjustments bring the FY16 Budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

630 Professional Services Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	4,274,372	82,904	a	4,357,276
CHANGE TO WORKING CAPITAL				
REVENUE				
Licenses/Permits	500	0		500
Charges for Services	5,996,066	0		5,996,066
Miscellaneous	800	0		800
Total Revenue	<u>5,997,366</u>	<u>0</u>		<u>5,997,366</u>
TOTAL RESOURCES	<u>10,271,738</u>	<u>82,904</u>		<u>10,354,642</u>
II. REQUIREMENTS				
Department Operating				
Public Works	6,177,049	0		6,177,049
Total Department Operating	<u>6,177,049</u>	<u>0</u>		<u>6,177,049</u>
Non-Departmental				
Interfund Transfers	665,000	0		665,000
Reserves	2,225,204	0		2,225,204
Balance Available	1,204,485	82,904	a	1,287,389
Total Non-Departmental	<u>4,094,689</u>	<u>82,904</u>		<u>4,177,593</u>
TOTAL REQUIREMENTS	<u>10,271,738</u>	<u>82,904</u>		<u>10,354,642</u>

630 Professional Services Fund

a) **Beginning Working Capital Reconciliation:** Increase the budgeted Beginning Working Capital by \$82,904 and increase Balance Available by the same amount. This adjustment brings the FY16 budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

Resolution Number _____

Attachment B

**A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET;
MAKING APPROPRIATIONS FOR THE CITY OF EUGENE
FOR THE FISCAL YEAR BEGINNING JULY 1, 2015,
AND ENDING JUNE 30, 2016.**

The City Council of the City of Eugene finds that Adopting the Supplemental Budget and Making Appropriations is necessary under ORS 294.471.

NOW THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, A
Municipal Corporation of the State of Oregon, as follows:

Section 1.

That the Supplemental Budget for the City of Eugene, Oregon, for the fiscal year beginning July 1, 2015, and ending June 30, 2016, as set forth in attached Exhibit A is hereby adopted.

Section 2.

The supplemental amounts for the fiscal year beginning July 1, 2015, and ending June 30, 2016, and for the purposes shown in attached Exhibit A are hereby appropriated.

Section 3.

That this Supplemental Budget is prepared in accordance with ORS 294.471(1), which authorizes the formulation of a supplemental budget resulting from "An occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires a change in financial planning." This Supplemental Budget was published in accordance with ORS 294.471(3).

Section 4.

This resolution complies with ORS 294.471(4), and does not authorize an increase in the levy of property taxes above the amount in the Adopted Budget publication.

The foregoing resolution adopted this 14th day of December, 2015.

City Recorder

EXHIBIT A

Amounts
in dollarsGENERAL FUND

Department Operating		
Central Services		1,895,755
Fire and Emergency Medical Services		1,242,676
Library, Recreation and Cultural Services		433,067
Planning and Development		1,085,713
Police		1,019,912
Public Works		366,259
Total Department Operating		<u>6,043,382</u>
Non-Departmental		
Contingency		(32,000)
Interfund Transfers		900,000
* Reserves		(3,390,491)
Total Non-Departmental		<u>(2,522,491)</u>
TOTAL GENERAL FUND		<u>3,520,891</u>

SPECIAL ASSESSMENT MANAGEMENT FUND

Non-Departmental		
* Balance Available		32,990
Total Non-Departmental		<u>32,990</u>
TOTAL SPECIAL ASSESSMENT MANAGEMENT FUND		<u>32,990</u>

ROAD FUND

Department Operating		
Public Works		203,977
Total Department Operating		<u>203,977</u>
Non-Departmental		
* Balance Available		435,732
Total Non-Departmental		<u>435,732</u>
TOTAL ROAD FUND		<u>639,709</u>

PUBLIC SAFETY COMMUNICATIONS FUND

Department Operating	
Police	(2,609)
Total Department Operating	<u>(2,609)</u>
Non-Departmental	
* Balance Available	205,837
Total Non-Departmental	<u>205,837</u>
TOTAL PUBLIC SAFETY COMMUNICATIONS FUND	<u>203,228</u>

TELECOM REGISTRATION/LICENSING FUND

Department Operating	
Central Services	1,248,316
Total Department Operating	<u>1,248,316</u>
Non-Departmental	
* Balance Available	179,431
Total Non-Departmental	<u>179,431</u>
TOTAL TELECOM REGISTRATION/LICENSING FUND	<u>1,427,747</u>

CONSTRUCTION AND RENTAL HOUSING FUND

Department Operating	
Planning and Development	(1,617)
Total Department Operating	<u>(1,617)</u>
Non-Departmental	
Interfund Loans	65,000
* Balance Available	337,250
Total Non-Departmental	<u>402,250</u>
TOTAL CONSTRUCTION AND RENTAL HOUSING FUND	<u>400,633</u>

SOLID WASTE AND RECYCLING FUND

Department Operating	
Planning and Development	(22,304)
Total Department Operating	<u>(22,304)</u>
Non-Departmental	
* Balance Available	26,663
Total Non-Departmental	<u>26,663</u>
TOTAL SOLID WASTE AND RECYCLING FUND	<u>4,359</u>

COMMUNITY DEVELOPMENT FUND

Department Operating	
Planning and Development	1,198,363
Total Department Operating	<u>1,198,363</u>
Non-Departmental	
Special Payments	(870,891)
* Reserves	(125,776)
* Balance Available	505,939
Total Non-Departmental	<u>(490,728)</u>
TOTAL COMMUNITY DEVELOPMENT FUND	<u>707,635</u>

LIBRARY, PARKS AND RECREATION SPECIAL REVENUE FUND

Department Operating	
Library, Recreation and Cultural Services	250,000
Total Department Operating	<u>250,000</u>
Capital Projects	
Capital Projects	(197,299)
Total Capital Projects	<u>(197,299)</u>
Non-Departmental	
Special Payments	100,000
* Reserves	(249,214)
* Balance Available	149,971
Total Non-Departmental	<u>757</u>
TOTAL LIBRARY, PARKS AND REC. SPECIAL REVENUE FUND	<u>53,458</u>

GENERAL OBLIGATION DEBT SERVICE FUND

Non-Departmental		
Debt Service		316,048
Total Non-Departmental		<u>316,048</u>
TOTAL GENERAL OBLIGATION DEBT SERVICE FUND		<u>316,048</u>

SPECIAL ASSESSMENT BOND DEBT SERVICE FUND

Non-Departmental		
Debt Service		13,419
* Reserves		4,788
Total Non-Departmental		<u>18,207</u>
TOTAL SPECIAL ASSESSMENT BOND DEBT SERVICE FUND		<u>18,207</u>

GENERAL CAPITAL PROJECTS FUND

Capital Projects		
Capital Projects		3,632,690
Total Capital Projects		<u>3,632,690</u>
Non-Departmental		
* Reserves		(540,000)
* Balance Available		31,401
Total Non-Departmental		<u>(508,599)</u>
TOTAL GENERAL CAPITAL PROJECTS FUND		<u>3,124,091</u>

SYSTEMS DEVELOPMENT CAPITAL PROJECTS FUND

Department Operating		
Public Works		(11,903)
Total Department Operating		<u>(11,903)</u>
Capital Projects		
Capital Projects		736,740
Total Capital Projects		<u>736,740</u>
Non-Departmental		
* Balance Available		698,500
Total Non-Departmental		<u>698,500</u>
TOTAL SYSTEMS DEVELOPMENT CAP. PROJECTS FUND		<u>1,423,337</u>

TRANSPORTATION CAPITAL PROJECTS FUND

Capital Projects	
Capital Projects	(873,250)
Total Capital Projects	<u>(873,250)</u>
Non-Departmental	
* Balance Available	1,703,786
Total Non-Departmental	<u>1,703,786</u>
TOTAL TRANSPORTATION CAPITAL PROJECTS FUND	<u>830,536</u>

SPECIAL ASSESSMENT CAPITAL PROJECTS FUND

Non-Departmental	
* Balance Available	3,497
Total Non-Departmental	<u>3,497</u>
TOTAL SPECIAL ASSESSMENT CAPITAL PROJECTS FUND	<u>3,497</u>

MUNICIPAL AIRPORT FUND

Department Operating	
Public Works	556,941
Total Department Operating	<u>556,941</u>
Capital Projects	
Capital Projects	(2,877,199)
Total Capital Projects	<u>(2,877,199)</u>
Non-Departmental	
* Balance Available	528,988
Total Non-Departmental	<u>528,988</u>
TOTAL MUNICIPAL AIRPORT FUND	<u>(1,791,270)</u>

PARKING SERVICES FUND

Department Operating	
Central Services	(3,438)
Public Works	40,000
Total Department Operating	<u>36,562</u>
Non-Departmental	
* Balance Available	692,164
Total Non-Departmental	<u>692,164</u>
TOTAL PARKING SERVICES FUND	<u>728,726</u>

WASTEWATER UTILITY FUND

Department Operating	
Public Works	(373,277)
Total Department Operating	<u>(373,277)</u>
Capital Projects	
Capital Projects	(315,962)
Total Capital Projects	<u>(315,962)</u>
Non-Departmental	
* Balance Available	509,297
Total Non-Departmental	<u>509,297</u>
TOTAL WASTEWATER UTILITY FUND	<u>(179,942)</u>

STORMWATER UTILITY FUND

Department Operating	
Public Works	(503,610)
Total Department Operating	<u>(503,610)</u>
Capital Projects	
Capital Projects	(652,910)
Total Capital Projects	<u>(652,910)</u>
Non-Departmental	
* Balance Available	422,388
Total Non-Departmental	<u>422,388</u>
TOTAL STORMWATER UTILITY FUND	<u>(734,132)</u>

AMBULANCE TRANSPORT FUND

Department Operating	
Fire and Emergency Medical Services	135,000
Total Department Operating	<u>135,000</u>
Non-Departmental	
* Balance Available	947,442
Total Non-Departmental	<u>947,442</u>
TOTAL AMBULANCE TRANSPORT FUND	<u>1,082,442</u>

FLEET SERVICES FUND

Department Operating	
Public Works	(155,442)
Total Department Operating	<u>(155,442)</u>
Non-Departmental	
* Reserves	4,494,394
* Balance Available	(4,750)
Total Non-Departmental	<u>4,489,644</u>
TOTAL FLEET SERVICES FUND	<u>4,334,202</u>

INFORMATION SYSTEMS AND SERVICES FUND

Department Operating	
Central Services	675,943
Total Department Operating	<u>675,943</u>
Non-Departmental	
* Balance Available	1,426,354
Total Non-Departmental	<u>1,426,354</u>
TOTAL INFORMATION SYSTEMS AND SERVICES FUND	<u>2,102,297</u>

FACILITIES SERVICES FUND

Capital Projects	
Capital Projects	(66,602)
Total Capital Projects	<u>(66,602)</u>
Non-Departmental	
* Balance Available	110,241
Total Non-Departmental	<u>110,241</u>
TOTAL FACILITIES SERVICES FUND	<u>43,639</u>

RISK AND BENEFITS FUND

Non-Departmental	
* Reserves	108,857
* Balance Available	2,137,424
Total Non-Departmental	<u>2,246,281</u>
TOTAL RISK AND BENEFITS FUND	<u>2,246,281</u>

PROFESSIONAL SERVICES FUND

Non-Departmental	
* Balance Available	82,904
Total Non-Departmental	<u>82,904</u>
TOTAL PROFESSIONAL SERVICES FUND	<u>82,904</u>

TOTAL REQUIREMENTS - ALL FUNDS	<u>20,621,513</u>
---------------------------------------	--------------------------

* Reserves and Balance Available amounts are not appropriated for spending and are shown for informational purposes only.

EUGENE URBAN RENEWAL AGENCY

AGENDA ITEM SUMMARY



Public Hearing and Action: Resolution Adopting a Supplemental Budget; Making Appropriations for the Urban Renewal Agency of the City of Eugene for the Fiscal Year Beginning July 1, 2015, and Ending June 30, 2016

Meeting Date: December 14, 2015
 Department: Central Services
www.eugene-or.gov

Agenda Item Number: 4
 Staff Contact: Twylla Miller
 Contact Telephone Number: 541-682-8417

ISSUE STATEMENT

Urban Renewal Agency (URA) Board approval of the first Supplemental Budget (SB1) for Fiscal Year 2016 (FY16) is requested. Oregon Local Budget Law (ORS 294.471) allows for supplemental budgets in the event of “an occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires a change in financial planning.” ORS 294.471 also allows for a supplemental budget if there are “funds that are made available by another unit of federal, state or local government and the availability of which could not reasonably be foreseen when preparing the original budget or a previous supplemental budget for the current year or current budget period.” This Supplemental Budget does not authorize any increase in the property tax levy and has been published in compliance with the Oregon Local Budget Law.

BACKGROUND

The Supplemental Budget that occurs in December of a fiscal year is usually the largest because of the audit adjustments to budgeted Beginning Working Capital and the reappropriation of funds from the prior fiscal year for program initiatives or projects that were started but not completed in that fiscal year. This Supplemental Budget consists of transactions to amend the Urban Renewal Agency budget to reconcile Beginning Working Capital and Capital Carryover, and to reappropriate those dollars or place them into reserve.

For this Supplemental Budget, the proposed changes fall into the following categories:

Transactions Related to Beginning Working Capital

Isler & Company, LLC, the Urban Renewal Agency's external auditor, has completed its Fiscal Year 2015 (FY15) audit of Beginning Working Capital, and this Supplemental Budget includes Marginal Beginning Working Capital (MBWC) adjustments for all URA funds. The MBWC is the difference between the estimated and audited actual FY15 revenues and expenditures. The total audited adjustment to the FY16 budgeted Beginning Working Capital for all URA funds is an increase of \$1,517,279.

A detailed description of these transactions is provided in Attachment A.

Capital Carryover

The Capital Project Carryover Reconciliation is also included in this Supplemental Budget. An estimate of the unspent balance in each capital project was established in the FY16 Adopted Budget. These estimates have been reconciled with the actual FY15 expenditures, and the Capital Budget is adjusted to reflect the remaining unspent balances in each project. The Capital Carryover on this Supplemental Budget increases the Capital Budget by \$337,600 and decreases Balance Available by the same amount.

Timing

In some cases, expenditure authority is needed immediately to carry out URA Board direction or to meet legal or program requirements. Approval of SB1 in December allows the organization to prepare more accurate mid-year projections by having the general ledger reflect the audited balances in each fund. This, in turn, enables staff to more accurately estimate the Beginning Working Capital for the next fiscal year's Proposed Budget.

RELATED CITY POLICIES

These transactions conform to the City's Financial Management Goals and Policies.

BOARD OPTIONS

Particular requests requiring more information or discussion may be removed from the supplemental budget and delayed for action in a future supplemental budget. In certain cases there may be a financial or legal impact to delaying budget approval. The URA Board may also adopt amended appropriation amounts or funding sources for specific requests in the supplemental budget.

AGENCY DIRECTOR'S RECOMMENDATION

Approve the attached resolution adopting the Supplemental Budget.

SUGGESTED MOTION

Move to adopt Resolution 1077, adopting a Supplemental Budget; making appropriations for the Urban Renewal Agency of the City of Eugene for the fiscal year beginning July 1, 2015, and ending June 30, 2016.

ATTACHMENTS

- A. Transaction Summary
- B. Resolution

FOR MORE INFORMATION

Staff Contact: Twylla Miller
Telephone: 541-682-8417
Staff E-Mail: twylla.j.miller@ci.eugene.or.us

OR

Staff Contact: Jamie Garner
Telephone: 541-682-5512
Staff E-Mail: jamie.p.garner@ci.eugene.or.us

Attachment A

Transaction Summary

817 Urban Renewal Agency Downtown General Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	319,950	1,299,744	a	1,619,694
CHANGE TO WORKING CAPITAL				
REVENUE				
Miscellaneous	55,000	0		55,000
Interfund Transfers	126,000	0		126,000
Fiscal Transactions	450,000	0		450,000
Total Revenue	631,000	0		631,000
TOTAL RESOURCES	950,950	1,299,744		2,250,694
II. REQUIREMENTS				
Department Operating				
Planning and Development	134,654	0		134,654
Total Department Operating	134,654	0		134,654
Non-Departmental				
Special Payments	793,854	1,299,744	a	2,093,598
Balance Available	22,442	0		22,442
Total Non-Departmental	816,296	1,299,744		2,116,040
TOTAL REQUIREMENTS	950,950	1,299,744		2,250,694

817 Urban Renewal Agency Downtown General Fund

a) **Beginning Working Capital Reconciliation:** Increase the budgeted Beginning Working Capital by \$1,299,744 and increase Downtown Revitalization Loan Program (DRLP) appropriations by the same amount. This adjustment brings the FY16 budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

812 Urban Renewal Agency Downtown Debt Service Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	1,263,317	93,834	a	1,357,151
CHANGE TO WORKING CAPITAL				
REVENUE				
Taxes	1,985,000	0		1,985,000
Miscellaneous	11,000	0		11,000
Total Revenue	1,996,000	0		1,996,000
TOTAL RESOURCES	3,259,317	93,834		3,353,151
II. REQUIREMENTS				
Non-Departmental				
Debt Service	2,253,000	0		2,253,000
Interfund Transfers	126,000	0		126,000
Balance Available	880,317	93,834	a	974,151
Total Non-Departmental	3,259,317	93,834		3,353,151
TOTAL REQUIREMENTS	3,259,317	93,834		3,353,151

812 Urban Renewal Agency Downtown Debt Service Fund

a) ***Beginning Working Capital Reconciliation:*** Increase the budgeted Beginning Working Capital by \$93,834, and increase Balance Available by the same amount. This adjustment brings the FY16 budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

813 Urban Renewal Agency Downtown Capital Projects Fund

	FY16 Adopted	FY16 SB1 Action	FY16 Revised
I. RESOURCES			
BEGINNING WORKING CAPITAL	536,498	(234) a	536,264
CHANGE TO WORKING CAPITAL			
REVENUE			
Miscellaneous	3,000	0	3,000
Total Revenue	<u>3,000</u>	<u>0</u>	<u>3,000</u>
TOTAL RESOURCES	<u>539,498</u>	<u>(234)</u>	<u>539,264</u>
II. REQUIREMENTS			
Capital Projects			
Capital Carryover	515,972	0	515,972
Total Capital Projects	<u>515,972</u>	<u>0</u>	<u>515,972</u>
Non-Departmental			
Balance Available	23,526	(234) a	23,292
Total Non-Departmental	<u>23,526</u>	<u>(234)</u>	<u>23,292</u>
TOTAL REQUIREMENTS	<u>539,498</u>	<u>(234)</u>	<u>539,264</u>

813 Urban Renewal Agency Downtown Capital Projects Fund

a) **Beginning Working Capital Reconciliation:** Decrease the budgeted Beginning Working Capital by \$234 and decrease Balance Available by the same amount. This adjustment brings the FY16 budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

821 Urban Renewal Agency Riverfront General Fund

	<u>FY16 Adopted</u>	<u>FY16 SB1 Action</u>		<u>FY16 Revised</u>
I. RESOURCES				
BEGINNING WORKING CAPITAL	8,157,562	125,821	a	8,283,383
CHANGE TO WORKING CAPITAL				
REVENUE				
Taxes	1,415,500	0		1,415,500
Rental	63,000	0		63,000
Miscellaneous	40,100	0		40,100
Total Revenue	<u>1,518,600</u>	<u>0</u>		<u>1,518,600</u>
TOTAL RESOURCES	<u>9,676,162</u>	<u>125,821</u>		<u>9,801,983</u>
II. REQUIREMENTS				
Department Operating				
Planning and Development	333,360	0		333,360
Total Department Operating	<u>333,360</u>	<u>0</u>		<u>333,360</u>
Non-Departmental				
Interfund Transfers	2,990,000	0		2,990,000
Balance Available	6,352,802	125,821	a	6,478,623
Total Non-Departmental	<u>9,342,802</u>	<u>125,821</u>		<u>9,468,623</u>
TOTAL REQUIREMENTS	<u>9,676,162</u>	<u>125,821</u>		<u>9,801,983</u>

821 Urban Renewal Agency Riverfront General Fund

a) ***Beginning Working Capital Reconciliation:*** Increase the budgeted Beginning Working Capital by \$125,821 and increase Balance Available by the same amount. This adjustment brings the FY16 budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

823 Urban Renewal Agency Riverfront Capital Projects Fund

	FY16 Adopted	FY16 SB1 Action		FY16 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	870,518	(1,886)	a	868,632
CHANGE TO WORKING CAPITAL				
REVENUE				
Miscellaneous	4,000	0		4,000
Total Revenue	4,000	0		4,000
TOTAL RESOURCES	874,518	(1,886)		872,632
II. REQUIREMENTS				
Capital Projects				
Capital Carryover	135,286	337,600	b	472,886
Total Capital Projects	135,286	337,600		472,886
Non-Departmental				
Balance Available	739,232	(339,486)	a,b	399,746
Total Non-Departmental	739,232	(339,486)		399,746
TOTAL REQUIREMENTS	874,518	(1,886)		872,632

823 Urban Renewal Agency Riverfront Capital Projects Fund

a) **Beginning Working Capital Reconciliation:** Decrease the budgeted Beginning Working Capital by \$1,886 and decrease Balance Available by the same amount. These adjustments bring the FY16 budgeted Beginning Working Capital in compliance with the audited FY15 actual revenues and expenditures as determined by Isler & Company, LLC, the City's external auditor.

b) **Capital Carryover Reconciliation:** Increase the capital appropriations by \$337,600 and decrease Balance Available by the same amount. This action reconciles the FY16 Capital Carryover Estimate to the actual ending FY15 capital projects balance.

**A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET;
MAKING APPROPRIATIONS FOR THE URBAN RENEWAL AGENCY
OF THE CITY OF EUGENE
FOR THE FISCAL YEAR BEGINNING JULY 1, 2015,
AND ENDING JUNE 30, 2016.**

The Urban Renewal Agency of the City of Eugene finds that adopting the Supplemental Budget and making appropriations is necessary under ORS 294.471.

NOW THEREFORE,

BE IT RESOLVED BY THE URBAN RENEWAL AGENCY OF THE CITY OF EUGENE as follows:

Section 1.

That the Supplemental Budget for the Urban Renewal Agency of the City of Eugene, Oregon, for the fiscal year beginning July 1, 2015, and ending June 30, 2016, as set forth in attached Exhibit A is hereby adopted.

Section 2.

The supplemental amounts for the fiscal year beginning July 1, 2015, and ending June 30, 2016, and for the purposes shown in attached Exhibit A are hereby appropriated.

Section 3.

That this Supplemental Budget is prepared in accordance with ORS 294.471(1), which authorizes the formulation of a supplemental budget resulting from "An occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires a change in financial planning." This Supplemental Budget was published in accordance with ORS 294.471(3).

Section 4.

This resolution complies with ORS 294.471(4), and does not authorize an increase in the levy of property taxes above the amount in the Adopted Budget publication.

The foregoing resolution adopted this 14th day of December, 2015.

City Recorder

EXHIBIT A

URBAN RENEWAL AGENCY DOWNTOWN GENERAL FUND

Non-Departmental		
Special Payments		1,299,744
Total Non-Departmental		<u>1,299,744</u>
TOTAL URA DOWNTOWN GENERAL FUND		<u>1,299,744</u>

URBAN RENEWAL AGENCY DOWNTOWN DEBT SERVICE FUND

Non-Departmental		
* Balance Available		93,834
Total Non-Departmental		<u>93,834</u>
TOTAL URA DOWNTOWN DEBT SERVICE FUND		<u>93,834</u>

URBAN RENEWAL AGENCY DOWNTOWN CAPITAL PROJECTS FUND

Non-Departmental		
* Balance Available		(234)
Total Non-Departmental		<u>(234)</u>
TOTAL URA DOWNTOWN CAPITAL PROJECTS FUND		<u>(234)</u>

URBAN RENEWAL AGENCY RIVERFRONT GENERAL FUND

Non-Departmental		
* Balance Available		125,821
Total Non-Departmental		<u>125,821</u>
TOTAL URA RIVERFRONT GENERAL FUND		<u>125,821</u>

URBAN RENEWAL AGENCY RIVERFRONT CAPITAL PROJECTS FUND

Capital Projects		
Capital Projects		337,600
Total Capital Projects		<u>337,600</u>
Non-Departmental		
* Balance Available		(339,486)
Total Non-Departmental		<u>(339,486)</u>
TOTAL URA RIVERFRONT CAPITAL PROJECTS FUND		<u>(1,886)</u>

TOTAL REQUIREMENTS - ALL FUNDS		<u>1,517,279</u>
---------------------------------------	--	------------------

* Reserves and Balance Available amounts are not appropriated for spending and are shown for informational purposes only.

