

ADMINISTRATIVE ORDER NO. 21-23-03
of the
City Recorder

**REGARDING DEPUTY CITY RECORDER APPOINTMENTS AND
REPEALING ADMINISTRATIVE ORDER NO. 21-22-02.**

The City Recorder of the City of Eugene finds that:

A. Under the provisions of Chapter IV, Section 16 of the Eugene Charter of 2002, the City Manager is designated as the administrative head of the City, and is specifically authorized to appoint and remove all employees (except as otherwise provided in the Charter), and to enforce all ordinances of the City.


B. On May 18, 2022, the City Manager issued Administrative Order No. 21-22-02, appointing me as City Recorder and reaffirming the City Recorder's authority to appoint and remove Deputy City Recorders. That Order also reaffirmed Amy Matthews and Niyah Ross as Deputy City Recorders, and appointed Brooke Freed and Jason Dedrick as Deputy City Recorders.

C. Due to staff changes, it is necessary to adopt an Administrative Order updating Deputy City Recorder appointments.

NOW, THEREFORE, the City Recorder of the City of Eugene Orders and Directs that:

- 1.** Amy Matthews, Brooke Freed and Jason Dedrick are reaffirmed as a Deputy City Recorders.
- 2.** Sara McKinney, Cherish Bradshaw and Ellie Harwell are appointed as Deputy City Recorders.
- 3.** Niyah Ross is removed as Deputy City Recorder.
- 4.** Administrative Order No. 21-22-02 is repealed as of the effective date of this Order.

Dated and effective this 16 day of May, 2023.



Kathryn LaSala
City Recorder

