

# URBAN RENEWAL AGENCY

## AGENDA ITEM SUMMARY



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### Action: Appointment to Expenditure Review Panel for Downtown Urban Renewal Plan

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Meeting Date: March 14, 2016  
Department: PDD/Development  
[www.eugene-or.gov](http://www.eugene-or.gov)

Agenda Item Number: 4  
Staff Contact: Amanda Nobel  
Contact Telephone Number: 541-682-5535

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#### ISSUE STATEMENT

This is an action item to review the Mayor's nomination of Sherry Schaefers to the Expenditure Review Panel for the Downtown Urban Renewal Plan (ERP), and to appoint a new committee member.

#### BACKGROUND

The concept for the ERP comes from Section 900 of the 2010 amended Downtown Urban Renewal Plan, which calls for the City Manager acting as the Agency Director to:

“Convene not less than once each year a committee of such persons to prepare a report to the Director on:

- a) the activities of the Agency for the previous fiscal year, and
- b) whether the Agency's expenditure of tax increment dollars was limited to the projects authorized by the Plan and the associated administrative costs authorized by the Plan.

The Director shall forward that report to the Agency Board upon its receipt.”

The function of the committee is to prepare annual reports for documenting the Agency's use of Downtown Urban Renewal Plan funds. The reports are presented to the Agency Director, who then provides them to the Agency Board. Staff assists the ERP in compiling and distributing the reports. Reports from prior years are on the City website: <http://www.eugene-or.gov/801/Maps-and-Plans>

In January 2012, the Mayor nominated and the Agency Board approved five community members for the ERP: Chris Looney, Josh Burstein, Tom Kamis, David Mandelblatt, and Tamara Irminger-Underwood. Mr. Mandelblatt moved to Portland and needs to be replaced on the panel. He brought “live/work” perspective to the panel and was also active with the Downtown Neighborhood Association.

Ms. Schaefers is a member of the Downtown Neighborhood Association Steering Committee, which recommended her nomination to Mayor Piercy. Ms. Schaefers owns a downtown business (Schaefers Insurance). Once the panel membership is completed, the panel will be able to meet and complete the FY15 Report.

## **URBAN RENEWAL AGENCY OPTIONS**

The Urban Renewal Agency may:

1. Appoint the Mayor's nomination for the ERP; or
2. Direct the Agency Director to solicit additional applications.

## **AGENCY DIRECTOR'S RECOMMENDATION**

The Urban Renewal Agency Director recommends approval of the Mayor's recommendation and appointment of the nominated individual to the ERP.

## **SUGGESTED MOTION**

Move to appoint Sherry Schaefers to the Expenditure Review Panel for the Downtown Urban Renewal Plan.

## **ATTACHMENTS**

None.

## **FOR MORE INFORMATION**

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