

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Action: Appointment to Planning Commission

Meeting Date: November 14, 2011
Department: Planning and Development
www.eugene-or.gov

Agenda Item Number: 4
Staff Contact: Lisa Gardner
Contact Telephone Number: 541-682-5508

ISSUE STATEMENT

This is an action item to appoint one member to the Planning Commission to fill the remaining vacancy resulting from a recent resignation.

BACKGROUND

Each year, the council makes appointments to boards, committees and commissions. Chapter 2 of the Eugene Code addresses standing committees to the City Council and the appointment process for each body. For the Planning Commission, the council is the appointing authority.

The fall 2011 recruitment for the Planning Commission was initiated on September 7, 2011, and concluded on September 28, 2011. The recruitment was publicized on the Internet, via email lists, in the council newsletter, at City offices, and at planning-related meetings and events. Twelve applications were received from community members with a variety of experience and backgrounds, resulting in a significantly larger pool with more depth than in recent past recruitment efforts.

Members of the council were provided with copies of the applications. From this, the council selected those persons who were to be interviewed. Five persons were selected to be interviewed. Interviews were held on October 5, 2011, and the council acted to appoint to Mark Baker and Sara Mason to the commission on October 10, 2011.

Subsequent to council action, Ms. Mason declined to accept her Planning Commission appointment. As a result, the council is being asked to select an additional candidate from the fall recruitment pool for appointment.

RELATED CITY POLICIES

The Planning Commission serves as an advisory body to the City Council in the development of various City policies related to land use and growth management.

COUNCIL OPTIONS

The City Council has the following options:

1. Appoint an applicant who has been nominated;
2. Appoint another applicant from the pool, or
3. Seek additional candidates for this position.

CITY MANAGER'S RECOMMENDATION

The City Manager has no recommendation on this item; the appointment is made by the council.

SUGGESTED MOTIONS

There is one vacancy on the Planning Commission created by the resignation of Sara Mason.

I move to appoint _____ to Position 5 on the Planning Commission for the unexpired term ending on June 30, 2014.

ATTACHMENTS

- A. Ballot for Appointments to the Planning Commission

FOR MORE INFORMATION

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**PLANNING COMMISSION BALLOT
FALL 2011**

There is one vacancy on the Planning Commission. Please indicate the person(s) you would like to interview or appoint. Any candidate receiving three or more votes of any type, who has not already been interviewed, will be interviewed. Any candidate receiving five or more votes to appoint will not be interviewed; instead that person's name will be placed in nomination for formal appointment at an upcoming City Council meeting.

Last Name	First Name	Interview	Appoint
Bayliss	Camilla	BT GB	
Brooks	George		
Hennessey	Michael		
Jaworski*	John		GP PF CP MC
McLean (Withdraw)	David		
Quigley (Resident of Creswell)	David		
Scafa	Stephanie		
Shinabarger	Timothy		
Smith	Jennifer	BT GB	
Sohm*	David		

*** - Indicates applicant interviewed.**