

# EUGENE CITY COUNCIL

## AGENDA ITEM SUMMARY



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### Work Session: City Council Processes

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Meeting Date: July 25, 2012  
Department: Central Services  
[www.eugene-or.gov](http://www.eugene-or.gov)

Agenda Item Number: B  
Staff Contact: Beth Forrest  
Contact Telephone Number: 541-682-5882

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#### **ISSUE STATEMENT**

This work session is part of an ongoing opportunity for the City Council to discuss how it conducts its business and for City staff to share information on matters potentially affecting council processes. The council meets periodically to talk about its processes and operating agreements.

#### **BACKGROUND**

On June 27, 2012, the Mayor and City Council received materials and discussed minutes and meeting records, addressing potential council vacancies and other issues. In this session, staff will provide additional information and obtain preliminary feedback on retention procedures for council documents and anticipated logistical changes for public meetings and processes because of the pending move from City Hall. A future discussion will be scheduled following the summer break on council training and travel procedures, and any other outstanding process issues.

#### **RELATED CITY POLICIES**

Items for this work session relate to the council goal of “effective, accountable municipal government.”

#### **COUNCIL OPTIONS**

The council may provide input and direction for staff follow-up on the issues discussed. No formal action is anticipated at this work session.

#### **CITY MANAGER’S RECOMMENDATION**

No recommendations are offered by the City Manager.

#### **SUGGESTED MOTION**

No motions are offered by the City Manager.

#### **ATTACHMENTS**

No attachments are provided.

**FOR MORE INFORMATION**

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