

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Public Hearing and Action: Resolution Adopting a Supplemental Budget;
Making Appropriations for the City of Eugene for the Fiscal Year
Beginning July 1, 2012 and Ending June 30, 2013

Meeting Date: June 24, 2013
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 4
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ISSUE STATEMENT

The council approval of the second Supplemental Budget (SB2) for Fiscal Year 2013 (FY13) is requested. Oregon Local Budget Law (ORS 294.471) allows for supplemental budgets in the event of “an occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year.” ORS 294.471 also allows for a supplemental budget if there are “funds that are made available by another unit of federal, state or local government and the availability of which could not reasonably be foreseen when preparing the original budget.” This Supplemental Budget does not authorize any increase in the property tax levy and has been published in compliance with the Oregon Local Budget Law.

BACKGROUND

This Supplemental Budget recognizes new revenues and authorizes changes in legal levels of appropriations for the current fiscal year (FY13). A summary of items included in this supplemental budget is presented below:

General Fund

- Recognize \$612,480 in Assistance to Firefighters grant revenue from the Federal Emergency Management Agency (FEMA) and increase operating appropriations in the Fire and EMS Department for training and equipment by the same amount.
- Recognize Oregon Department of Transportation (ODOT) grant revenue in the amount of \$7,244, and increase operating appropriations in the Police Department for DUII equipment by the same amount.
- Increase Municipal Court charges for services revenues by \$850,000, and increase appropriations for Municipal Court intergovernmental pass-through expenditures by the same amount.
- Recognize \$9,600 in Police charges for services and \$15,412 in Police miscellaneous revenues, and increase operating appropriations in the Police Department for various

- public safety programs by \$25,012.
- Reduce the City Council contingency by \$27,000 (bringing the balance to zero), reduce the Reserve for Revenue Shortfall by \$38,000, and increase operating appropriations in the Central Services Department by \$65,000 to cover the costs associated with the May 2013 special election and voter pamphlets.
- Reduce the Reserve for Revenue Shortfall by \$20,000, and increase operating appropriations in the Central Services Department for FY13 Lane Regional Air Protection Agency (LRAPA) dues by the same amount. These funds are appropriated pursuant to the April 2012 Budget Committee motion on FY13 LRAPA funding , which was as follows:

“Allocate to LRAPA \$30,000 from the savings resulting from the temporary closing of Sheldon Pool with another \$25,000 provided through in-kind contributions, contingent on pro rata participation by Lane County and Springfield. If the City is unable to provide the in-kind contribution to LRAPA, then the City Manager will propose funding that \$25,000 as part of Supplemental Budget.”

It is estimated that the total value of FY13 City of Eugene in-kind contributions to LRAPA is \$5,000. No additional funds for LRAPA were appropriated on Supplemental Budget #1. Additional appropriations in the amount of \$20,000 are necessary in order to bring the FY13 City funding for LRAPA to the level previously approved by the Budget Committee.

Road Fund

- Recognize interfund transfer revenue from the Transportation Capital Projects Fund in the amount of \$1,132,000, and increase operating appropriations in the Public Works Department for Lorane Highway street maintenance (\$532,000), Spencer Butte and Skinner Butte park roads maintenance (\$400,000), pedestrian bridge repairs (\$125,000), and Warren Street maintenance (\$75,000).

General Capital Projects Fund

- Recognize interfund transfer revenue from the Facilities Services Fund in the amount of \$750,000, and increase capital appropriations for the City Hall project by the same amount. The intended use of these funds is to cover the costs associated with the initial analysis and design work that is necessary to determine how to best utilize the existing building elements and structure while facilitating new construction on the site per direction provided by the City Council in January 2013.
- Reduce Balance Available by \$40,750 and increase capital appropriations by the same amount to build a helicopter pad at Fire Station #2. These funds were originally received in FY10 from Lifeflight, which is expected to be the primary user of this helipad.

System Development Capital Projects Fund

- Reduce Balance Available by \$600,000 and increase capital appropriations for the Washington Jefferson Skatepark and Urban Plaza by the same amount. These appropriations will supplement capital funding previously provided for this project, funds raised through private donations and partnerships, and grant revenues per direction provided by the City Council in October 2012.

Transportation Capital Projects Fund

- Recognize intergovernmental revenue from the ODOT Safe Routes to Schools grant in the amount of \$456,000, and increase capital appropriations by the same amount for pedestrian and bicycle safety improvements at the Arts and Technology Academy, Prairie Mountain, Irving Elementary, Malabon Elementary, and Meadow View schools.
- Recognize intergovernmental revenue from the ODOT in the amount of \$166,000, and increase capital appropriations by the same amount for ADA compliant ramps and upgraded pedestrian signals at the intersections of 6th and 7th avenues and Blair Boulevard.
- Recognize additional intergovernmental revenue from the ODOT for the Amazon and Willamette River bike path connectors in the amount of \$9,200, and increase capital appropriations for this project by the same amount.
- Reduce Balance Available by \$252,000, and increase capital appropriations for 2012 Street Bond projects by the same amount. These appropriations are needed in order to meet the construction timeline and to start designing and testing the streets included in this bond measure before the bond funds become available.
- Reduce Balance Available by \$1,462,000, increase capital appropriations for local street repairs and slurry seal projects by \$330,000, and create an interfund transfer to the Road Fund for street maintenance and pedestrian bridge repair projects in the amount of \$1,132,000. These funds were originally received from right-of-way vacation revenues.

Municipal Airport Fund

- Recognize \$150,000 in additional charges for services revenues from the airport parking operations, and increase operating appropriations in the Public Works Department by the same amount to cover the cost of advertising and other marketing services for new commercial air service routes and carriers.
- Reduce operating appropriations in the Public Works Department by \$48,000, and increase operating appropriations in the Police Department by the same amount in order to cover projected personnel costs for the remainder of the fiscal year.

Stormwater Utility Fund

- Recognize \$503,732 in intergovernmental revenue associated with the ODOT stormwater mitigation funding, increase Balance Available by \$430,081, and increase capital appropriations to restore wetlands in the Greenhill area by \$73,651.

Facilities Services Fund

- Reduce the Facilities Replacement Reserve by \$750,000 and increase an interfund transfer to the General Capital Projects Fund for the City Hall rebuild project by the same amount.

RELATED CITY POLICIES

Transactions included in this Supplemental Budget conform to the City's Financial Management Goals and Policies.

COUNCIL OPTIONS

Particular requests requiring more information or discussion may be removed from the Supplemental Budget and delayed for action in the following fiscal year Supplemental Budget. In certain cases, there may be financial, legal or operational impacts to delaying budget approval.

These impacts may include Oregon Local Budget Law violations due to exceeding the legal appropriation levels, or delays with implementation of capital projects. The council may also adopt amended appropriation amounts or funding sources for specific items included in this Supplemental Budget.

CITY MANAGER'S RECOMMENDATION

The City Manager recommends approval of the attached resolution adopting the Supplemental Budget.

SUGGESTED MOTION

Move to approve a resolution adopting a Supplemental Budget; making appropriations for the City of Eugene for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

ATTACHMENTS

- A. Transaction Summary
- B. Resolution
- C. City Council Contingency Worksheet

FOR MORE INFORMATION

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