



Eugene City Council

125 E. 8th Ave., 2nd Floor
Eugene, OR 97401-2793
541-682-5010 • 541-682-5414 Fax
www.eugene-or.gov

EUGENE CITY COUNCIL AGENDA

April 28, 2014

5:30 p.m. CITY COUNCIL WORK SESSION

Harris Hall

125 East 8th Avenue

Eugene, Oregon 97401

7:30 p.m. CITY COUNCIL MEETING

Harris Hall

125 East 8th Avenue

Eugene, Oregon 97401

**Meeting of April 28, 2014;
Her Honor Mayor Kitty Piercy Presiding**

Councilors

George Brown, President

Pat Farr, Vice President

Mike Clark

George Poling

Chris Pryor

Claire Syrett

Betty Taylor

Alan Zelenka

CITY COUNCIL WORK SESSION

Harris Hall

5:30 p.m.

A.

WORK SESSION:

City and County Partnership

**6:30 p.m. B. COMMITTEE REPORTS AND ITEMS OF INTEREST FROM
MAYOR, CITY COUNCIL, AND CITY MANAGER**

**CITY COUNCIL MEETING
Harris Hall**

1. CEREMONIAL MATTERS

2. PUBLIC FORUM

3. CONSENT CALENDAR

(Note: Time permitting, action on the Consent Calendar may be taken at the 5:30 p.m. work session.)

A. Approval of City Council Minutes

B. Approval of Tentative Working Agenda

C. Appointment of Budget Committee Member to Human Services Commission

**4. ACTION:
Reprogramming of Community Development Block Grant Funds to the Emergency and Minor Home Repair Program**

**5. ACTION:
Approval of 2014/15 Funding Allocations for Federal Community Development Block Grant and HOME Programs**

**time approximate*

The Eugene City Council welcomes your interest in these agenda items. This meeting location is wheelchair-accessible. For the hearing impaired, FM assistive-listening devices are available or an interpreter can be provided with 48 hours' notice prior to the meeting. Spanish-language interpretation will also be provided with 48 hours' notice. To arrange for these services, contact the receptionist at 541-682-5010. City Council meetings are telecast live on Metro Television, Comcast channel 21, and rebroadcast later in the week.

City Council meetings and work sessions are broadcast live on the City's Web site. In addition to the live broadcasts, an indexed archive of past City Council webcasts is also available. To access past and present meeting webcasts, locate the links at the bottom of the City's main Web page (www.eugene-or.gov).

El Consejo de la Ciudad de Eugene aprecia su interés en estos asuntos de la agenda. El sitio de la reunión tiene acceso para sillas de ruedas. Hay accesorios disponibles para personas con afecciones del oído, o se les puede proveer un interprete avisando con 48 horas de anticipación. También se provee el servicio de interpretes en idioma español avisando con 48 horas de anticipación. Para reservar estos servicios llame a la recepcionista al 541-682-5010. Todas las reuniones del consejo estan gravados en vivo en Metro Television, canal 21 de Comcast y despues en la semana se pasan de nuevo.

For more information, contact the Council Coordinator at 541-682-5010,

or visit us online at www.eugene-or.gov

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Work Session: City and County Partnership

Meeting Date: April 28, 2014
 Department: Central Services
www.eugene-or.gov

Agenda Item Number: A
 Staff Contact: Sarah Medary
 Contact Telephone Number: 541-682-8817

ISSUE STATEMENT

As the City moves forward with a phased City Hall plan, the developing block framework has encouraged creative ideas to emerge around the redevelopment of the full-block site including a possible partnership and property exchange with Lane County. This opportunity could provide a permanent site for the Lane County Farmers' Market, secure a close and prominent location for a future County Courthouse, move forward with Phase One of Eugene City Hall and continue to strengthen the connections between downtown and the river along 8th Avenue, the city's Great Civic Street. This work session will present more details on the concept for council's consideration.

BACKGROUND

In 1915, with land provided by the county and support from the City, the Lane Pomona Grange partnered with Eugene Commercial Club (forerunner of the Chamber of Commerce) to establish a public farmers' market on the west block of Eugene's "public square." The "market in the park" grew to include two covered structures and over 80 vendors. Eventually the market was able to build a permanent facility at Broadway and Charnelton which served the community until 1959. The Lane County Farmers' Market returned to Eugene's Park Blocks in the 1970s and has become a vital source of quality local produce and a cornerstone of downtown activity.

While the Farmers' Market has maximized use of the existing space, the configuration and limitations of the site make it difficult for the market to grow and reach its full potential. For many years, the Farmers' Market has expressed a need and desire to establish a larger and more prominent, year-round market in downtown.

At the same time, Phase One of the City Hall rebuild project continues to move forward. The current design concept includes approximately 25,000 square feet of building area on the existing block set on a public plaza within the context of a larger development framework for the entire site over time. The current development framework was designed to provide the flexibility and adaptability to respond to other potential development opportunities as they arise – including potential partnerships with other public entities that would maintain the civic nature of the block.

The Lane County Courthouse was designed and constructed in 1957-58. The Courthouse has served as the County's primary justice center since that time, housing the State Circuit Court, the District Attorney's Office and the Sheriff's Department. Several independent studies have identified significant deficiencies associated with the Courthouse when measured against current security and building code standards, as well as its limited ability to support modern judicial proceedings. Additionally, annual utility and maintenance costs for the Courthouse have risen steeply as it has aged. The County has previously identified a full renovation or relocation of the Courthouse as an urgent capital improvement priority.

The Butterfly Lot was constructed in 1959 on the County-owned half-block across from the Lane County Courthouse. While the lot has been considered the future site of a new courthouse and has been held for that purpose for decades, it was also identified by the Farmers' Market as a preferred site for establishing a larger, year-round market in downtown.

The City and County have an opportunity to work together to realize their shared vision for this area. By partnering in a property exchange, a portion of the City Hall block could be established as the future home of a new courthouse and the Butterfly Lot could be reclaimed as part of the Park Blocks and serve as a home for the future development of a year-round Farmers' Market. This concept builds on the City and County's shared history that brought about the first public market and supports mutual goals of providing a permanent location for a year-round public farmers' market, supporting a great civic street along 8th Avenue, strengthening downtown's connection to the river, and continuing the momentum of downtown revitalization.

Further exploration of this potential partnership could include a joint public hearing to engage and hear from stakeholders and the community, as well as a more refined timeline and process.

COUNCIL OPTIONS

1. Council can choose to pursue this opportunity and direct the City Manager to work with the County to develop a proposed process, timeline and deal points that (a) would enable the preservation and future development of the Lane County Farmers' Market on the Butterfly Lot and (b) would identify and secure property for the future courthouse development on the City Hall lot, with the first step in that process being a joint public hearing before the County Board and City Council on the concept.
2. Council can choose to pursue this opportunity in a different manner and modify the direction to the City Manager.
3. Council can choose not to pursue this opportunity at this time.

CITY MANAGER'S RECOMMENDATION

The City Manager recommends Option 1 – to pursue the opportunity through working jointly with the County to develop a proposed process, timeline and deal points that (a) would enable the preservation and future development of the Lane County Farmers' Market on the Butterfly Lot and (b) would identify and secure property for the future courthouse development on the City Hall lot, with the first step in that process being a joint public hearing before the County Board and City Council on the concept.

SUGGESTED MOTION

Move to direct the City Manager to work with the County to develop a proposed process, timeline and deal points that (a) would enable the preservation and future development of the Lane County Farmers' Market on the Butterfly Lot and (b) would identify and secure property for the future courthouse development on the City Hall lot, with the first step in that process being a joint public hearing before the County Board and City Council on the concept.

FOR MORE INFORMATION

Staff Contact: Sarah Medary, Assistant City Manager, Planning and Development Director
Telephone: 541-682-8817
Staff E-Mail: Sarah.J.Medary@ci.eugene.or.us



7-

PARTNERSHIP OPPORTUNITY

Lane County & City of Eugene

Historical Museum

Item A.





©

Item A.





"By 1928, the market was hopelessly overcrowded; with 80 stalls available, 90 to 115 producers were on hand every day the market was open."

- Market Days



-12-

PLAZA
CLOSED

LANE COUNTY
COURTHOUSE



against all claiming and

On Witness where of we

Mary Skinner his wife have

we herunto set our hands and

and date above written.

1800

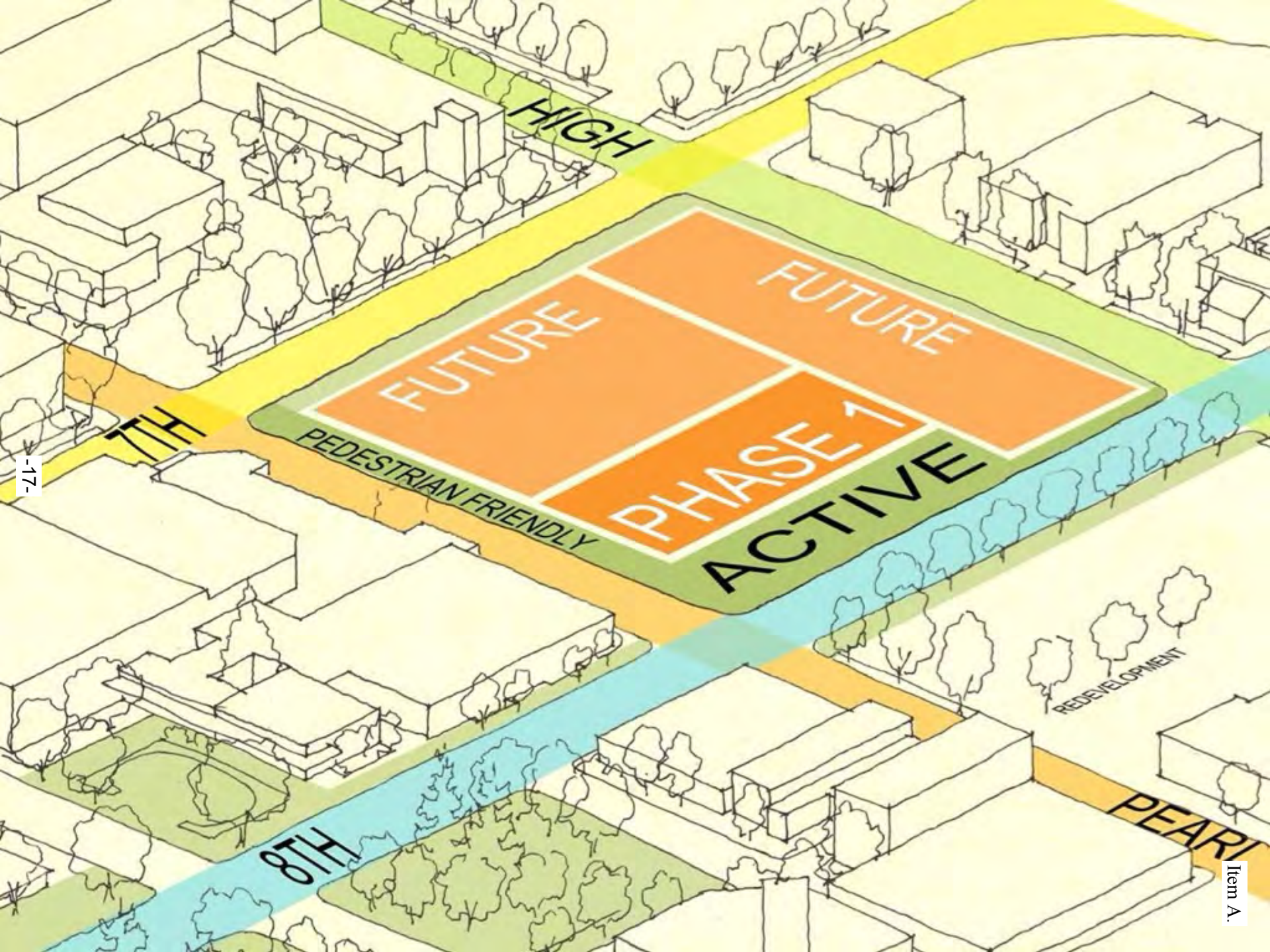
E. Skinner

Mary Skinner

Witness









County
Owned

City
Owned

-18-



**City
Owned**

**City
Owned**

**County
Owned**

-19-

Master Plan



-20-

NEXT STEPS

- Presentation to Council & Commissioners
- Develop proposed process, timeline, deal points
- Joint Public Hearing on concept

-22-

"We have been trying for a long time to break down old barriers and show that we are true friends of the people who live in the country around Eugene. A public market will cement the city and county together and, for both, will prove a good business proposition."

- Ray Goodrich, 1915



EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Ceremonial Matters

Meeting Date: April 28, 2014
Department: City Manager's Office
www.eugene-or.gov

Agenda Item Number: 1
Staff Contact: Beth Forrest
Contact Telephone Number: 541-682-5882

ISSUE STATEMENT

This item is to acknowledge awards and achievements and inform the public of proclamations signed by the Mayor. No action is required by the City Council.

BACKGROUND

At its 1997 fall process session, the council agreed to include a monthly agenda item entitled "Ceremonial Matters." From time to time, the Mayor is asked to sign proclamations or acknowledge awards received, which serve to encourage and educate the community about important issues and events.

CITY MANAGER'S RECOMMENDATION

This is an information item only.

ATTACHMENTS

None.

FOR MORE INFORMATION

Staff Contact: Beth Forrest
Telephone: 541-682-5882
Staff E-Mail: beth.l.forrest@ci.eugene.or.us

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Public Forum

Meeting Date: April 28, 2014
Department: City Manager's Office
www.eugene-or.gov

Agenda Item Number: 2
Staff Contact: Beth Forrest
Contact Telephone Number: 541-682-5882

ISSUE STATEMENT

This segment allows citizens the opportunity to express opinions and provide information to the council. Testimony presented during the Public Forum should be on City-related issues and should not address items which have already been heard by a Hearings Official, or are on the present agenda as a public hearing item.

SUGGESTED MOTION

No action is required; this is an informational item only.

FOR MORE INFORMATION

Staff Contact: Beth Forrest
Telephone: 541-682-5882
Staff E-Mail: beth.l.forrest@ci.eugene.or.us

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Approval of City Council Minutes

Meeting Date: April 28, 2014
Department: City Manager's Office
www.eugene-or.gov

Agenda Item Number: 3A
Staff Contact: Kris Bloch
Contact Telephone Number: 541-682-8497

ISSUE STATEMENT

This is a routine item to approve City Council minutes.

SUGGESTED MOTION

Move to approve the minutes of the March 10, 2014, Work Session, March 10, 2014, Meeting, and March 12, 2014, Work Session.

ATTACHMENTS

- A. April 9, 2014, Work Session
- B. April 14, 2014, Work Session and Meeting
- C. April 16, 2014, Work Session

FOR MORE INFORMATION

Staff Contact: Kris Bloch
Telephone: 541-682-8497
Staff E-Mail: kris.d.bloch@ci.eugene.or.us

ATTACHMENT A

MINUTES

**Eugene City Council
Harris Hall, 125 East 8th Avenue
Eugene, Oregon 97401**

**April 9, 2014
12:00 p.m.**

Councilors Present: George Brown, Alan Zelenka, George Poling, Mike Clark, Chris Pryor, Betty Taylor, Claire Syrett

Councilors Absent: Greg Evans

Mayor Piercy called the April 9, 2014, City Council work session to order.

A. WORK SESSION: Sick Leave Ordinance

Jason Dedrick introduced the item with a PowerPoint presentation that outlined a proposed process and timeline for adopting a sick leave ordinance, including stakeholder engagement.

Council discussion

- Incorporate a panel discussion into process with all perspectives a technical expertise represented.
- Use Triple Bottom Line tool to analyze the benefits and potential challenges.
- Request data and anecdotal feedback from jurisdictions with paid sick leave programs.
- Proposed legislation addresses quality of life, equity, and public health issues.
- Proposed legislation is unfair to business owners and will impede economic development efforts.

B. Committee Reports and Items of Interest from Mayor, City Councilors and City Manager

MOTION AND VOTE: Councilor Pryor, seconded by Councilor Clark, moved to rescind the council’s decision to designate the parking lot near Autzen Stadium where the existing car camp is as a rest stop. **PASSED 4:3**, Councilors Syrett, Brown and Zelenka opposed.

MOTION AND VOTE: Councilor Poling, seconded by Councilor Clark, moved to postpone the work session on the Metro Plan amendment for 955 Coburg Road to no later than May 21, 2014. **PASSED 7:0**.

The work session adjourned at 12:54 p.m.

Respectfully submitted,

Beth Forrest
City Recorder

Item 3.A.

ATTACHMENT B

MINUTES

**Eugene City Council
Harris Hall, 125 East 8th Avenue
Eugene, Oregon 97401**

**April 14, 2014
7:30 p.m.**

Councilors Present: George Brown, Alan Zelenka, George Poling, Mike Clark, Chris Pryor, Betty Taylor, Claire Syrett, Greg Evans

Mayor Piercy called the April 14, 2014, City Council work session to order.

A. COMMITTEE REPORTS:

Human Rights Commission, Sustainability Commission, Travel Lane County, Human Services Commission, Lane Council of Governments, Metropolitan Policy Committee, Public Safety Coordinating Council

The Mayor and councilors gave updates on committee activities, neighborhood meetings, and local events they attended.

B. WORK SESSION: Multi-Unit Property Tax Exemption (MUPTE) Program Revisions

Acting Community Development Division Manager Denny Braud introduced the item with a PowerPoint presentation outlining the proposed MUPTE program revisions, process and recommendation.

MOTION AND VOTE: Councilor Clark, seconded by Councilor Poling, moved to schedule an additional work session on MUPTE after staff has presented the proposal to neighborhood groups. **PASSED 8:0.**

Council discussion

- Proposed revisions represent good start; more is needed.
- Explicit clawback provisions needed.
- Boundaries as proposed may be too broad.
- Develop City policy around preference for women- and minority-owned businesses.
- More public benefit needed in minimum criteria.

The work session adjourned at 6:50 p.m.

Respectfully submitted,

Beth Forrest
City Recorder

MINUTES

**Eugene City Council
Harris Hall, 125 East 8th Avenue
Eugene, Oregon 97401**

**April 14, 2014
7:30 p.m.**

Councilors Present: George Brown, Betty Taylor, George Poling, Mike Clark, Chris Pryor, Claire Syrett, Greg Evans, Alan Zelenka

Mayor Piercy opened the April 14, 2014, City Council meeting.

1. PUBLIC FORUM

1. Melissa Elliott, recognized the recent council action to ban neonicotinoids.
2. Otto Poticha, voiced concerns about the current process for the City Hall redesign.
3. Deb Frisch, voiced concerns about the stated costs for renovating Civic Stadium.
4. Mary K Brant, supported the proposed sick leave ordinance, noting its benefits.
5. Ronald Zauner, opposed option 3 for S. Willamette, noting only bicyclists support it.
6. Margo Zauner, supported the 4-lane option for the S. Willamette business district.
7. Larry Newby, said businesses should decide whether to provide sick leave.
8. Megan Gleason, supported the proposed climate recovery ordinance.
9. Donna Riddle, said the shutdown of Whoville was unnecessary and cruel.
10. Brittany Quick-Warner, opposed the sick leave ordinance on behalf of the Chamber.
11. Ron Tyree, supported 4-lanes on S. Willamette and opposed the sick leave proposal.
12. Keegan Keppner, said he was ashamed of the City's action to close Whoville.
13. Jeff Davis, said a balanced approach to Willamette Street redesign is needed.
14. Gordon Levitt, supported the proposed climate recover ordinance.
15. Susan Day, related her personal experience in support of the sick leave proposal.
16. Brian Cramer, opposed use of lots near BMX track as rest stop sites.
17. Brenda Kame'enui, supported efforts to help the homeless.
18. Zero Vaan Triball, related his experience as a homeless person looking for shelter.
19. Robert Bury, supported the proposed sick leave ordinance as a business owner.
20. Larry Reed, said the sick leave proposal was detrimental to business community.
21. Jennifer Frenzer, said that rest stop at the Autzen Stadium lot will help improve safety.
22. Michael Carrigan, supported establishing a rest stop at Autzen Stadium lot.
23. Anne O'Brien, said Churchwomen United supports the proposed sick leave ordinance.
24. Linda Nelkin, said changes to S. Willamette were solutions in search of a problem.
25. David Nelkin, submitted a petition in support of the 4-lane option on S. Willamette.
26. Art Bowman, supported Whoville and opposed the City's actions to close it.
27. Joseph Newton, said the council's efforts to help the homeless have been useless.
28. Michael Adams, noted the choice between compassion or hypocrisy on homeless efforts.
29. Megan Ludwig, voiced her displeasure about the City's rest stop efforts.
30. Vicki Nelson, said the University's response to the proposed rest stop was shameful.
31. George Rode, opposed the sick leave ordinance, noting the fragility of businesses.
32. Dorothea Marcomb, discussed the effects of sleep deprivation on the homeless.
33. Scott Landfield, spoke in support of the 4-lance option on S. Willamette.
34. David Strahan, spoke about the ongoing persecution of the homeless.
35. Jean Stacey, voiced her displeasure about the City's handling of homeless issues.
36. Alley Valkyrie, voiced her displeasure about the City's handling of homeless issues.

- 37. John Monroe, voiced his displeasure about the City's handling of homeless issues.
- 38. Sue Sierralupé, suggested public health improvements for the homeless community.
- 39. Scotty Perey, expressed displeasure about the City's handling of homeless issues.

2. CONSENT CALENDAR

MOTION AND VOTE: Councilor Pryor, seconded by Councilor Syrett, moved to adopt the items on the Consent Calendar. **PASSED 8:0.**

3. ACTION: Resolution Authorizing Application for an Electronic Commerce Designation in the West Eugene Enterprise Zone

MOTION AND VOTE: Councilor Pryor, seconded by Councilor Syrett, move to adopt Resolution 5104, authorizing application to the State of Oregon for an e-commerce designation in the West Eugene Enterprise Zone. **PASSED 8:0.**

The meeting adjourned at 9:04 p.m.

Respectfully submitted,

Beth Forrest
City Recorder

ATTACHMENT C

MINUTES

**Eugene City Council
Harris Hall, 125 East 8th Avenue
Eugene, Oregon 97401**

**April 16, 2014
12:00 p.m.**

Councilors Present: George Brown, Alan Zelenka, George Poling (via conference phone), Mike Clark, Chris Pryor, Betty Taylor, Claire Syrett, Greg Evans

Mayor Piercy called the April 16, 2014, City Council work session to order.

A. WORK SESSION: South Willamette Street Improvement Plan

Transportation Planning Engineer Chris Henry introduced Ed Whitelaw, Ellen Teninty, and Scott Mansur, who provided an overview of the project and their recommendation to proceed with Alternative 3.

Council discussion

- Concern expressed that trial period won't yield accurate or useful results.
- Public safety concerns are not reflected in the plan goals.
- Goal of the project is to facilitate all modes of transportation efficiently and safely.
- Experience of other cities that have implemented "road diets" is useful to consider.
- Issue is clouded for many by hopes and fears rather than empirical evidence. Trial period will generate real data.
- Community supports transition to "complete streets."
- Important to educate residents on what to do when emergency vehicles need access.

The work session adjourned at 1:30 p.m.

Respectfully submitted,

Beth Forrest
City Recorder

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Approval of Tentative Working Agenda

Meeting Date: April 28, 2014
Department: City Manager's Office
www.eugene-or.gov

Agenda Item Number: 3B
Staff Contact: Beth Forrest
Contact Telephone Number: 541-682-5882

ISSUE STATEMENT

This is a routine item to approve City Council Tentative Working Agenda.

BACKGROUND

On July 31, 2000, the City Council held a process session and discussed the Operating Agreements. Section 2, notes in part that, "The City Manager shall recommend monthly to the council which items should be placed on the council agenda. This recommendation shall be placed on the consent calendar at the regular City Council meetings (regular meetings are those meetings held on the second and fourth Monday of each month in the Council Chamber). If the recommendation contained in the consent calendar is approved, the items shall be brought before the council on a future agenda. If there are concerns about an item, the item may be pulled from the consent calendar at the request of any councilor or the Mayor. A vote shall occur to determine if the item should be included as future council business." Scheduling of this item is in accordance with the Council Operating Agreements.

RELATED CITY POLICIES

There are no policy issues related to this item.

COUNCIL OPTIONS

The council may choose to approve, amend or not approve the tentative agenda.

CITY MANAGER'S RECOMMENDATION

Staff has no recommendation on this item.

SUGGESTED MOTION

Move to approve the items on the Tentative Working Agenda.

ATTACHMENTS

A. Tentative Working Agenda

FOR MORE INFORMATION

Staff Contact: Beth Forrest
Telephone: 541-682-5882
Staff E-Mail: beth.l.forrest@ci.eugene.or.us

EUGENE CITY COUNCIL TENTATIVE WORKING AGENDA

April 24, 2014

APRIL 28	MONDAY	
5:30 p.m.	Council Work Session	
Harris Hall	Expected Absences: Zelenka	
A. WS: City and County Partnership		60 mins – PDD/Medary
B. Committee Reports and Items of Interest from Mayor, City Council, and City Manager		30 mins
7:30 p.m.	Council Meeting	
Harris Hall	Expected Absences: Zelenka	
1. Ceremonial Matters (Jazz Proclamation)		
2. Public Forum		
3. Consent Calendar		
a. Approval of City Council Minutes		CS/Forrest
b. Approval of Tentative Working Agenda		CS/Forrest
c. Appointment of Budget Committee Member to Human Services Commission		CS/Silvers
4. Action: Approval of 2013 CDBG Reallocations		PDD/Wisth
5. Action: 2014-15 Annual CDBG and HOME allocations		PDD/Wisth
APRIL 29	TUESDAY	** MEETING ADDED **
5:30 p.m.	Budget Committee Meeting	
B/T Room, Library	Expected Absences:	
A. FY15 Proposed Budget		CS/Silvers
APRIL 30	WEDNESDAY	
Noon	Council Work Session	
Harris Hall	Expected Absences:	
A. WS: Bethel Community Park Lease		45 mins – PW/Björklund
B. WS: MWMC Update		45 mins – PW/Cahill
MAY 1	THURSDAY	** MEETING ADDED **
5:30 p.m.	Budget Committee Meeting	
B/T Room, Library	Expected Absences:	
A. Public hearing, deliberation and recommendation on FY15 Proposed Budget		CS/Silvers
MAY 12	MONDAY	
5:30 p.m.	Council Work Session	
Harris Hall	Expected Absences:	
A. Committee Reports: Chamber of Commerce, HPB, LRAPA, MWMC		
B. WS: MUPTTE Program Revisions		60 mins – PDD/Braud
7:30 p.m.	Council Meeting	
Harris Hall	Expected Absences:	
1. Ceremonial Matters (UO Track Team)		
2. Public Forum		
3. Consent Calendar		
a. Approval of City Council Minutes		CS/Forrest
b. Approval of Tentative Working Agenda		CS/Forrest
c. Ratification of MWMC FY 2014-15 Regional Wastewater Program Budget and CIP		PW/Huberd
4. Action: Ordinance on Right-of-Way Vacation for Mill Alley and East 8th Alley (VRI 14-1)		PDD/Taylor
MAY 14	WEDNESDAY	
Noon	Council Work Session	
Harris Hall	Expected Absences:	
A. WS and Possible Action: Ordinance Concerning Employment and Industrial Zones		45 mins – PDD/Harding
B. WS and Possible Action: Ordinance Concerning Single Family Code Amendments		45 mins – PDD/Hansen

A=action; PH=public hearing; WS=work session

M:\CMO\CC\CCAGENDA.docx

EUGENE CITY COUNCIL TENTATIVE WORKING AGENDA

April 24, 2014

MAY 19	MONDAY
---------------	---------------

7:30 p.m.	Council Public Hearing	
Harris Hall	Expected Absences:	
1. PH: Annual Hazardous Substance User Fee Ordinance		Fire/Eppli
2. PH: South Willamette Street Improvement Plan		PW/Henry

MAY 21	WEDNESDAY
---------------	------------------

Noon	Council Work Session	
Harris Hall	Expected Absences:	
A. WS: Urban Forestry Policy/Sidewalks		45 mins – PW/Snyder
B. WS: Initiate Process to Amend Metro Plan Diagram for 955 Coburg Rd.		45 mins – PDD/Nystrom

MAY 27	TUESDAY
---------------	----------------

5:30 p.m.	Council Work Session	
Harris Hall	Expected Absences:	
A. WS: Climate Recovery		45 mins – CS/McRae
B. WS: Glass Recycling		45 mins – PDD/Nelson

7:30 p.m.	Council Meeting	
Harris Hall	Expected Absences:	
1. Ceremonial Matters (Willamette High School)		
2. Public Forum		
3. Consent Calendar		
a. Approval of City Council Minutes		CS/Forrest
b. Approval of Tentative Working Agenda		CS/Forrest
4. PH and Action: FY15 Budget		CS/Silvers
5. PH: Supplemental Budget		CS/Silvers
6. Action: Annual Hazardous Substance User Fee Ordinance		Fire/Eppli
7. Action: South Willamette Street Improvement Plan		PW/Henry

MAY 28	WEDNESDAY
---------------	------------------

Noon	Council Work Session	
Harris Hall	Expected Absences:	
A. WS: Fossil Fuel Divestment Initiative		45 mins – CS/Miller
B. WS:		

JUNE 3	TUESDAY	** MEETING ADDED **
---------------	----------------	----------------------------

7 p.m.	Joint Public Hearing with Lane County	
Harris Hall	Expected Absences: Poling	
A. PH: Envision Eugene - Residential Re-designations		PDD/O'Donnell

JUNE 9	MONDAY
---------------	---------------

5:30 p.m.	Council Work Session	
Harris Hall	Expected Absences: Syrett	
A. Committee Reports: PC, Lane Metro, Lane Workforce, LTD/EmX, OMPOC, McKenzie Watershed		30 mins
B. WS:		

7:30 p.m.	Council Meeting	
Harris Hall	Expected Absences: Syrett	
1. Public Forum		
2. Consent Calendar		
a. Approval of City Council Minutes		CS/Forrest
b. Approval of Tentative Working Agenda		CS/Forrest

A=action; PH=public hearing; WS=work session

EUGENE CITY COUNCIL TENTATIVE WORKING AGENDA

April 24, 2014

JUNE 11	WEDNESDAY	
Noon	Council Work Session	
Harris Hall	Expected Absences: Syrett	
A. WS:		
B. WS:		
JUNE 16	MONDAY	
7:30 p.m.	Council Public Hearing	
Harris Hall	Expected Absences:	
1. PH: Ordinance Concerning Deer Fencing (CA 14-1)		PDD/Kappa
JUNE 18	WEDNESDAY	
Noon	Council Work Session	
Harris Hall	Expected Absences:	
A. WS: Sick Leave Ordinance		90 mins – CS/Dedrick
JUNE 23	MONDAY	
5:30 p.m.	Council Work Session	
Harris Hall	Expected Absences:	
A. Committee Reports and Items of Interest from Mayor, City Council, and City Manager		30 mins
B. WS:		
7:30 p.m.	Council Meeting	
Harris Hall	Expected Absences:	
1. Public Forum		
2. Consent Calendar		
a. Approval of City Council Minutes		CS/Forrest
b. Approval of Tentative Working Agenda		CS/Forrest
3. Public Hearing and Action: FY14 Second Supplemental Budget		CS/Silvers
4. Action: Ordinance Concerning Deer Fencing (CA 14-1)		PDD/Kappa
JUNE 25	WEDNESDAY	
Noon	Council Work Session	
Harris Hall	Expected Absences:	
A. WS: Police Auditor Performance Evaluation		45 mins – CS/Smith
B. WS:		
JULY 9	WEDNESDAY	
12:00 p.m.	Council Work Session	
Harris Hall	Expected Absences:	
A. WS:		
B. WS:		
JULY 14	MONDAY	
5:30 p.m.	Council Work Session	
Harris Hall	Expected Absences:	
A. Committee Reports: HRC, SC, Travel LC, HSC, LCOG, MPC, PSCC		30 mins
B. WS:		
7:30 p.m.	Council Meeting	
Harris Hall	Expected Absences:	
1. Public Forum		
2. Consent Calendar		

A=action; PH=public hearing; WS=work session

M:\CMO\CC\CCAGENDA.docx

EUGENE CITY COUNCIL TENTATIVE WORKING AGENDA

April 24, 2014

- | | |
|---|------------|
| a. Approval of City Council Minutes | CS/Forrest |
| b. Approval of Tentative Working Agenda | CS/Forrest |

JULY 16	WEDNESDAY
----------------	------------------

Noon	Council Work Session	
Harris Hall	Expected Absences:	
A. WS: City Manager Performance Evaluation		45 mins – CS/Smith

JULY 21	MONDAY
----------------	---------------

7:30 p.m.	Council Public Hearing	
Harris Hall	Expected Absences:	
1. PH: Sick Leave Ordinance		CS/Dedrick

JULY 23	WEDNESDAY
----------------	------------------

Noon	Council Work Session	
Harris Hall	Expected Absences: Taylor	
A. WS: Joint Meeting with EWEB		90 mins - CS

JULY 28	MONDAY
----------------	---------------

5:30 p.m.	Council Work Session	
Harris Hall	Expected Absences:	
A. Committee Reports and Items of Interest from Mayor, City Council, and City Manager		30 mins
B. WS:		

7:30 p.m.	Council Meeting	
Harris Hall	Expected Absences:	
1. Public Forum		
2. Consent Calendar		
a. Approval of City Council Minutes		CS/Forrest
b. Approval of Tentative Working Agenda		CS/Forrest
3. Action: Sick Leave Ordinance		CS/Dedrick

JULY 30	WEDNESDAY
----------------	------------------

Noon	Council Work Session	
Harris Hall	Expected Absences:	
A. WS:		
B. WS:		

COUNCIL BREAK: July 31, 2014 – September 8, 2014

ON THE RADAR

Work Session Polls/Council Requests	Status
1. Downtown smoking ban (Evans)	Approved, date TBD

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Appointment of Budget Committee Member to Human Services Commission

Meeting Date: April 28, 2014
 Department: Central Services
www.eugene-or.gov

Agenda Item Number: 2C
 Staff Contact: Vicki Silvers
 Contact Telephone Number: 541-682-5082

ISSUE STATEMENT

This is an action item to appoint a Eugene Budget Committee member to the Human Services Commission.

BACKGROUND

The Human Services Commission is a seven-member, multi-jurisdictional group that considers and makes recommendations for funding the provision of human services from the joint human services fund. The commission is composed of two Eugene City Councilors, one Eugene Budget Committee citizen member, two members of the Lane County Board of Commissioners, one Springfield City Councilor, and one Springfield Budget Committee member. The current Eugene City Council representatives are Councilors Syrett and Evans.

There is a vacancy on the Human Services Commission for a member of the Eugene Budget Committee. Current Budget Committee member Ken Beeson has indicated his interest in serving in this capacity.

As with other intergovernmental bodies, the Mayor nominates the candidate and the council confirms the nomination of the candidate by appointment of the candidate. These appointments are made by the Mayor in a manner similar to that of councilor appointments to various bodies. The appointment is for a year; a new representative may be selected each year.

The Mayor has nominated Ken Beeson to fill the vacancy on the Human Services Commission.

RELATED CITY POLICIES

The boards, committees and commissions serve as advisory bodies in the development of various City policies.

COUNCIL OPTIONS

The City Council may:

1. Appoint applicant who has been nominated;
2. Reject the nominee and ask the Mayor to offer another applicant.

CITY MANAGER'S RECOMMENDATION

The City Manager has no recommendation on this item; appointments are made by the City Council.

SUGGESTED MOTIONS

Move to appoint Ken Beeson to serve as the Eugene Budget Committee representative on the Human Services Commission, the unexpired term of Mark Rust.

ATTACHMENTS

None.

FOR MORE INFORMATION

Staff Contact: Vicki Silvers
Telephone: 541-682-5082
Staff E-Mail: Vicki.j.silvers@ci.eugene.or.us

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Action: Reprogramming of Community Development Block Grant Funds to the Emergency and Minor Home Repair Program

Meeting Date: April 28, 2014
 Department: Planning & Development
www.eugene-or.gov

Agenda Item Number: 4
 Staff Contact: Michael Wisth
 Contact Telephone Number: 541-682-5540

ISSUE STATEMENT

The City Council is asked to approve the reprogramming of Community Development Block Grant (CDBG) funds from remaining microenterprise and property acquisition funds to the City's Emergency and Minor Home Repair program.

BACKGROUND

The City of Eugene established current goals and programs benefitting low-income people through the adopted 2010 HUD Consolidated Plan. The Consolidated Plan guides the use of CDBG and HOME funds over a five-year period. Each year, the City Council approves the allocation of federal funds through a One-Year Action Plan. The funding allocations and uses of funds are described and submitted to HUD each year in a document called the One-Year Action Plan and must align with the goals and programs in the adopted Consolidated Plan. From time to time, the City Council also approves the reprogramming of federal funds among projects and programs to address unavoidable changes in approved projects or to facilitate timely use of CDBG funds as required by HUD.

Reprogramming funds for the Emergency and Minor Home Repair program (EMHR)

The EMHR program provides no-interest loans and grants of limited size to very-low-income tenants and homeowners in emergency situations and for accessibility improvements. These critical repairs enable occupants with very limited means to remain housed. Critical emergency repairs costing up to \$5,000 are made on homes owned by households with incomes at or below 50 percent of the local area median income. This assistance is provided as interest-free, deferred loans for homes in fee simple ownership and as grants for homes owned as personal property such as units located in manufactured home parks. Many recipients of emergency home repairs are seniors and persons with disabilities living on fixed-incomes.

The City completes an average of 30 home emergency home repairs each year. Examples of typical repairs include:

- Construction of wheelchair ramps and removal of other architectural barriers so residents who are aging or develop a disability may continue to safely occupy their homes;

- Safety upgrades to hazardous electrical systems to prevent home fires and shock injuries;
- Replacement of leaky roofs to prevent mold; and,
- Repairs to blocked sewer lines to improve sanitation.

The EMHR program has drawn down all available funding for FY13/14, leaving a funding gap for the program. In addition, funding is required for the FY14/15 program. Remaining funding from the microenterprise development program and property acquisition programs are available and may be reprogrammed to assist with covering this program's current deficit and ensure funding through FY14/15.

Funds from microenterprise development became available following the closing of eDev, a long-time provider of microenterprise training and consulting. The funds reallocated from property acquisition will have no adverse effect on the City's ability to purchase property and do not affect the City's affordable housing development plans.

Staff recommends amending the Eugene-Springfield FY10-11, FY11-12, and FY 13-14 One-Year Action Plans for Housing and Community Development to reallocate a total of \$150,000 in Community Development Block Grant (CDBG) annual entitlement funds to the FY 13/14 Housing Rehab Program (Single-Unit) allocation. The funds to be reallocated include:

- \$30,000 – FY13/14 funds originally allocated for eDev Microenterprise Assistance
- \$ 1,795 – FY12/13 funds allocated for eDev Microenterprise Assistance
- \$23 -FY11/12 funds allocated for eDev Microenterprise Assistance
- \$23,896 - FY11/12 funds allocated for Housing Development – Property Acquisition
- \$94,286 - FY10/11 funds allocated for Housing Development – Property Acquisition

Following FY14/15, the EMHR program will receive annual funding consideration from the Community Development Block Grant Advisory Committee, streamlining the funding process of the program. Reprogramming will also facilitate compliance with HUD timeliness requirements by drawing down remaining funds from previous activities.

The CDBG Advisory Committee advises the City on the use of CDBG funds. To amend the One-Year Action Plan and reallocate funds to specific programs or projects, HUD regulations require a citizen participation process, including advertising a 30-day written comment period and a public hearing to be held at a CDBG Advisory Committee meeting, followed by City Council action.

RELATED CITY POLICIES

The recommended proposals support the City's community development goals established in the Consolidated Plan 2010, which guides the use of federal CDBG and HOME funds through 2015.

COUNCIL OPTIONS

The City Council can approve, not approve, or modify this Action Plan amendment.

CITY MANAGER'S RECOMMENDATION

The City Manager recommends the reprogramming of \$150,000 in CDBG funds from the Microenterprise Development & Property Acquisition projects to the Emergency and Minor Home Repair program.

SUGGESTED MOTION

Move to approve the reprogramming of \$150,000 in CDBG funds from the Microenterprise Development & Housing Acquisition projects to the Emergency and Minor Home Repair program.

ATTACHMENTS

None

FOR MORE INFORMATION

Staff Contact: Michael Wisth
Telephone: 541-682-5540
Staff E-Mail: michael.c.wisth@ci.eugene.or.us

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Action: Approval of 2014/15 Funding Allocations for Federal Community Development Block Grant and HOME Programs

Meeting Date: April 28, 2014
 Department: Planning & Development
www.eugene-or.gov

Agenda Item Number: 5
 Staff Contact: Michael Wisth
 Contact Telephone Number: 682-5540

ISSUE STATEMENT

The City Council is asked to approve the allocation of funds received through two federal programs administered by the U.S. Department of Housing and Urban Development (HUD). Through the Community Development Block Grant program (CDBG), Eugene may allocate \$1,247,129 in entitlement grant funds as well as \$1,500,000 in program income. Through the HOME Investment Partnerships Program (HOME), Eugene may allocate \$699,008 in entitlement grant funds, \$90,000 in program income, and \$269,031 in HOME funds carried over from FY 2013/14.

BACKGROUND

Each spring, the City Council approves funding allocations for use of CDBG and HOME funds for the next fiscal year. The proposed uses of funds are described and submitted to HUD each year in a document called the One-Year Action Plan. The Action Plan must be submitted to HUD by May 15, 2014. The proposed uses of funding must align with allowed uses of funds and with the local community needs and strategic plan identified in the Eugene-Springfield 2010 Consolidated Plan (www.eugene-or.gov/hudconplan). Strategic objectives focus on the development and preservation of affordable housing, increasing housing opportunities, support for human services, job creation for low-income persons, improved accessibility to public facilities, and strategic investments in low-income neighborhoods. The proposed uses of funds also advance objectives identified in the Eugene-Springfield 2010 Fair Housing Plan.

The CDBG Advisory Committee advises the City on the use of CDBG funds and the intergovernmental Housing Policy Board (HPB) advises the City on the use of HOME funds. The FY14/15 Action Plan will be the final Action Plan of the 2010 Consolidated Plan. Later this year, staff will start the process of developing a new five year Consolidated Plan and Fair Housing Plan.

Community Development Block Grant (CDBG)

The primary purpose of CDBG is to address the needs of low- and moderate-income persons. The City is a CDBG entitlement jurisdiction and has received annual entitlement grants since 1975. Each year, the Community Development Block Grant (CDBG) Advisory Committee, a departmental

advisory committee, reviews requests for CDBG funds, holds a public hearing, and makes a final recommendation to staff for use of CDBG funds for the next fiscal year. Funds available for allocation for FY 2014/15 include:

- **New CDBG Entitlement Grant Funds (\$1,247,129)** – Each year Congress appropriates funds for CDBG and HUD distributes funds according to a formula to entitlement jurisdictions. The amount received for FY 14/15 is a slight increase of \$5,080 from the FY13/14 allocation.
- **CDBG Program Income (\$1,500,000)** – The City of Eugene receives program income through two revolving loans that have been established with CDBG funds. The Business Development Fund will generate an estimated \$1,100,000 in FY 2014/2015 and the Housing Rehabilitation Fund will generate an estimated \$400,000. In accordance with HUD requirements, program income from revolving loan funds can only be allocated to further the activities of the respective loan funds.

The CDBG Advisory Committee held a public hearing and adopted a final recommendation for use of CDBG funds on April 8, 2014. The package of recommended uses for new CDBG entitlement funds will provide resources for the operation of eight social services, capital improvements to three social service facilities, pedestrian accessibility improvements, and improvements to a park located in a low-income neighborhood. New entitlements will also be used for program administration activities including committee and council support, regulatory compliance, fair housing activities, and a central services contribution. Program income from the Business Development Fund and Housing Rehabilitation Fund will be allocated for new business and housing rehabilitation activities.

Attachment A provides a table showing the sources, recommended uses, and a brief description for each proposed use of CDBG funds.

HOME Investment Partnerships Program

The primary purpose of HOME is to expand the supply of housing affordable to low-income persons. The City is the lead entity in the Eugene-Springfield HOME Consortium, which has received annual entitlement grants since 1992. Each year, the Intergovernmental Housing Policy Board makes recommendations to the Eugene City Council and Springfield City Council for the allocation of HOME funds. The Eugene-Springfield Consortium will receive \$998,583 in HOME funds in FY 2014/15. This allocation is slightly larger (\$55,770) than the FY13/14 allocation, however this amount is still much lower than funding received in previous years.

Eugene will receive 70 percent of HOME entitlement grant funds (\$699,008). Other HOME funds available for allocation include \$269,031 in unused funds and program income from previous years as well as an estimated \$90,000 in program income that will be received in FY 14/15. The expected program income will come from repayments received through the Homebuyer Assistance Program and from other housing development loans.

The HPB met on April 7, held a public hearing, and made a recommendation for allocation of HOME funds to both jurisdictions. HPB recommends allocation of Eugene's portion of HOME

funds primarily for development of affordable housing with small allocations for Community Housing Development Organization (CHDO) Operating Support and Administration. HPB recommends no funds be allocated to either the Security Deposit Assistance Program or Eugene's HAP Program due to the reduction of HOME funds received over time as well as lack of funding for program administration. HOME funds for Housing Development will be offered to developers along with other local City resources through a Housing Request for Proposals. Staff will return to the City Council to receive approval for the specific project proposals received through the Housing RFP in the fall.

In addition to these programs, Eugene staff anticipates up to \$1,000,000 will be available for HOME interim financing. Through HOME interim financing, the City makes short-term loans for HOME eligible uses with funds dedicated, but not yet disbursed, for specific projects. The amount of funds available for HOME interim financing is dependent on project timing.

Attachment B includes a table showing the sources, recommended uses, and a brief description for each use of HOME funds.

RELATED CITY POLICIES

The Action Plan must be developed in accordance with the Eugene-Springfield 2010 Consolidated Plan, which assesses local needs and establishes a five-year strategic plan. In order to allocate funds to specific programs or projects, HUD regulations require a citizen participation process, including advertising and conducting a public hearing, followed by City Council action.

The Action Plan is also consistent with other plans adopted by the local jurisdictions, such as the Residential Land Use and Housing Element of the Metropolitan Area General Plan, Eugene City Council Adopted Growth Management Policies, the Diversity and Equity Strategic Plan, the Lane County Ten-Year Plan to End Chronic Homelessness, and the Lane County Continuum of Care Plan. The proposed uses of funds also specifically support economic development and affordable housing goals set forth in the Envision Eugene Pillars.

COUNCIL OPTIONS

The City Council can approve, not approve, or modify the One-Year Action Plan for use of Federal CDBG and HOME funds for FY 2014/15.

CITY MANAGER'S RECOMMENDATION

The City Manager recommends approval of the One-Year Action Plan for use of Federal CDBG and HOME funds in FY 2014/15.

SUGGESTED MOTION

Move to approve the One-Year Action Plan for use of Federal CDBG and HOME funds in FY 2014/15.

ATTACHMENTS

- A. CDBG Sources and Uses Table and Summary of Recommended Uses
- B. HOME Allocation Table and Summary of Recommended Uses
- C. CDBG Advisory Committee and Housing Policy Board Membership

FOR MORE INFORMATION

Staff Contact: Michael Wisth
Telephone: 682-5540
Staff E-Mail: michael.c.wisth@ci.eugene.or.us

ATTACHMENT A – CDBG Sources and Recommended Uses Table and Summary Descriptions

SOURCES OF FUNDS	AMOUNT
NEW CDBG ENTITLEMENT GRANT	\$ 1,247,129
CDBG PROGRAM INCOME	
<i>Business Development Fund</i>	\$ 1,100,000
<i>Housing Rehabilitation Fund</i>	\$ 400,000
TOTAL	\$ 2,747,129

RECOMMENDED USES OF NEW CDBG ENTITLEMENT GRANT	AMOUNT
AFFORDABLE HOUSING	
<i>Acquisition & Infrastructure</i>	\$ -
<i>Housing Rehabilitation Loan Fund</i>	\$ -
PUBLIC SERVICES	
<i>Social Service Agencies (HSC)</i>	\$ 350,000
<i>Non-Profit Capital Improvements</i>	\$ 198,129
- <i>Catholic Community Services</i>	\$27,000
- <i>Willamette Family Treatment Services</i>	\$37,000
- <i>St Vincent de Paul - Lindholm Service Station</i>	\$134,129
PUBLIC ACCESSIBILITY IMPROVEMENTS	
<i>Curb Ramps</i>	\$ 49,000
<i>Audible Pedestrian Signals</i>	
IMPROVEMENTS TO LOW INCOME NEIGHBORHOODS	\$ 200,000
<i>Charnel Mulligan Park</i>	
ECONOMIC DEVELOPMENT	\$ -
ADMINISTRATION	
<i>Direct Staff Expenses</i>	\$ 355,000
<i>Central Service Allocation</i>	\$ 75,000
<i>Fair Housing Services</i>	\$ 20,000
TOTAL	\$ 1,247,129

RECOMMENDED USES OF PROGRAM INCOME	AMOUNT
<i>Business Development Fund</i>	\$ 1,100,000
<i>Housing Rehabilitation Fund</i>	\$ 400,000
TOTAL	\$ 1,500,000

Land Acquisition for Low-Income Housing Development – Through this program, the City provides critical resources for the purchase of land and associated infrastructure costs to be made available for the development of homes and rental units for low-income households. Staff is currently investigating several potential sites and anticipates identification of one or more sites for purchase within the next fiscal year. Timing is ideal for acquisition given declining real estate prices and an increase in the number of sites available for purchase. No funding is requested for land acquisition for FY 2014/15.

Housing Rehabilitation Fund – No new funds are recommended and as the program can sustain itself through prior year allocations and \$400,000 in program income. The Housing Rehabilitation Fund is a revolving loan fund that offers low-interest loans for improvements to residences occupied by low-income homeowners and renters. In addition, emergency repair grants and loans of up to \$5,000 are available to very low-income homeowners for urgent repairs and accessibility features. Grants of up to \$5,000 for accessibility improvements are available for renters with disabilities.

Public Services Operations – \$350,000 is recommended to support the operations of nonprofit agencies selected and managed through the intergovernmental Human Services Commission (HSC). This recommendation maintains the current funding level. Programs to be funded include: Catholic Community Services family counseling, FOOD for Lane County dinner program and food box distribution, Relief Nursery therapeutic preschool, St. Vincent de Paul singles and family day access centers and Woman’s Space domestic violence sheltering program.

Non-profit Capital Facility Projects – Staff released a Request for Proposals (RFP) related to nonprofit capital improvements resulting in an increase in existing services or addition of new services. The CDBG Advisory Committee received five proposals, three of which were recommended for funding.

- \$27,000 is recommended for Catholic Community Services for the renovation of their facility at 1464 W 6th Ave. Renovations will create an office for consultation with low-income families and individuals seeking assistance for energy assistance and additional services.
- \$37,000 is recommended for Willamette Family Treatment Services for site improvements to assist the opening of a new clinic. Willamette Family Treatment Services will be converting an existing property into a full service clinic and will use CDBG funding to assist preparing the site, particularly the demolition of an existing building for the creation of a parking lot to serve the clinic.
- \$134,129 is recommended for St. Vincent de Paul’s improvements to the Lindholm Service Station, which provides day services to homeless adults. These improvements include rehabilitation of the showering and laundry facilities, HVAC improvements, classroom expansion and security improvements.

The two remaining proposals from Centro Latina American and Eugene Hearing and Speech Center did not receive funding recommendations due to concerns regarding CDBG eligibility of the projects. Staff has consulted with these agencies to discuss the requirements of the CDBG program for potential future funding consideration.

Improvements to Low-Income Neighborhoods – The CDBG Advisory Committee received one proposal for improvements to low-income neighborhoods for safety and access improvements to Charnel Mulligan Park. The process for Charnel Mulligan has been especially thorough with significantly greater participation by neighbors and park users in addition to close cooperation with the Jefferson Westside Neighborhood Association.

Accessibility Improvements - The CDBG Advisory Committee recommends \$49,000 in funding from Public Works & Maintenance for the installation of curb ramps and Accessible Pedestrian Devices (APDs) on existing streets, sidewalks and crosswalks to remove barriers for persons with disabilities. The Public Works Department works in coordination with the Accessibility Committee of the Human Rights Commission to identify and prioritize placement of curb ramps and audible pedestrian signals.

Business Development Fund – No new funds are recommended as the program can sustain itself through prior year allocations and \$1,100,000 in program income is estimated to finance loans to businesses resulting in the creation of jobs for low-income persons. The Business Development Fund is a CDBG revolving loan fund for new and expanding local businesses that promotes job creation for low- and moderate- income individuals. Although the program is mainly focused on job creation, commercial revitalization projects that eliminate conditions of slums and blight are also eligible.

Microenterprise Development – The CDBG Advisory Committee does not recommend funding for microenterprise development for FY14/15 following the closing of Lane Microbusiness, the City's longtime microenterprise training partner. The 2015 Consolidated Planning process will include microenterprise and economic development as a focus area to develop strategic goals related to unmet needs in the community.

Administration – \$450,000 is requested for administration which includes support for project implementation, development of the annual action plan and year-end report, staff support for the CDBG Advisory Committee, fair housing activities contracted with Fair Housing Council of Oregon, the City's Central Services allocation, the annual audit, general program administration, and other regulatory compliance requirements. Administration costs are 16.4% of CDBG entitlement and program income.

ATTACHMENT B – HOME Sources and Recommended Uses Table and Summary Descriptions

SOURCES OF FUNDS	AMOUNT
NEW HOME ENTITLEMENT GRANT	\$699,008
UNUSED FUNDS FROM PREVIOUS YEAR(S)	\$100,000
PROGRAM INCOME FROM PREVIOUS YEARS	\$169,031
ESTIMATED PROGRAM INCOME	\$90,000
TOTAL	\$1,058,039
RECOMMENDED USES OF FUNDS	AMOUNT
HOUSING DEVELOPMENT	\$863,188
HOMEBUYER ASSISTANCE PROGRAM	\$0
SECURITY DEPOSIT ASSISTANCE	\$0
CHDO OPERATING SUPPORT	\$34,950
ADMINISTRATION (10% NEW +10% PROGRAM INCOME)	\$78,901
CARRY FORWARD	\$81,000
TOTAL	\$1,058,039

Housing Development – \$863,188 is recommended to support Housing Development activities including acquisitions, new development construction, rehabilitation, and project-related soft costs incurred by the jurisdictions. Funds can be used for rental or homeownership developments. Eugene awards funds allocated for Housing Development through an annual RFP processes.

Homebuyer Assistance Program (HAP) – No funds are recommended to support this program in FY 2014/2015.

Security Deposit Assistance Program – There is a community need for security deposit and initial lease assistance to help very-low income persons attain rental housing. Although a security deposit

assistance program would help meet this need, funding available to support staff time necessary to implement such a program is not available. HPB recommends reallocating the funds dedicated to the program last year (FY 2013/14) to the City's Housing Development program in FY 2014/15.

Community Housing Development Organization (CHDO) Operating Funds – \$34,950 is recommended for CHDO operating support to expand the capacity of CHDOs to develop affordable housing. All CHDOs must be certified or recertified each year in order to receive CHDO Operating Funds. In addition to meeting organizational requirements, recipients of operating support must agree to apply for HOME project funds or have a HOME project underway. Past recipients include: Metropolitan Affordable Housing Corporation (now Cornerstone Community Housing), Neighborhood Economic Development Corporation (NEDCO), and St. Vincent de Paul Society of Lane County, Inc.

Administration – \$69,901 is recommended for Administration costs to be paid for with New Home funds. The Federal grant management system automatically budgets 10% of new HOME funds for administration. Administration activities include support for project implementation, development of the annual action plan and year-end report, staff support for the HOME allocation process, annual project monitoring, general program administration, and other regulatory compliance requirements. The Consortium may also use up to 10% of any HOME Program Income received during the year for administration. Program Income is estimated yearly and, historically, as it is realized it is allocated to the HAP program. With the exclusion of an allocation to the HAP program, Eugene will use 10% (\$9,000) of FY 2014/15 Program Income for eligible administration costs and the remainder of Program Income realized shall be carried forward for use in the housing development program next year (FY 2015/16).

ATTACHMENT C – CDBG Advisory Committee and Housing Policy Board Membership

CDBG Advisory Committee

John Barofsky
Aaron Box
Chris Nunez
Hanna Scholz
Tina Ely (chair)

Housing Policy Board

Sid Leiken, Lane County Commissioner
Chris Pryor, Eugene City Councilor
Sheri Moore, Springfield City Councilor

Norton Cabell (chair)
Karen Clearwater
Virginia Thompson
John VanLandingham
Morgan Greenwood
Jenna Fribley