

ADMINISTRATIVE ORDER NO. 58-24-06-F
of the
City Manager of the City of Eugene

SETTING SIDEWALK AND DRIVEWAY APRON REPLACEMENT AND GRINDING MAINTENANCE SERVICES FEES AND SUPERSEDING THE FEE SCHEDULE ADOPTED BY ADMINISTRATIVE ORDER NO. 58-20-24-F.

The City Manager of the City of Eugene finds as follows:

A. Section 2.020 of the Eugene Code, 1971, authorizes the City Manager to determine and set fees and charges to be imposed by the City for services, goods, use of municipal property, and licenses and permits. EC 7.154 provides that if sidewalk repair or reconstruction is performed by City forces, the owner shall be charged at a rate established by the City Manager which shall cover the costs of the work, including supervision, inspection, billing, overhead, and whatever additional costs any extraordinary aspect of the work entails.

B. Pursuant to the above authority, on January 21, 2021, I issued Administrative Order No. 58-20-24-F making the most recent changes to the Sidewalk and Driveway Apron Replacement and Grinding Maintenance Services fees and adopting an updated Sidewalk and Driveway Apron Replacement and Grinding Maintenance Services Fee Schedule (“the Fee Schedule”).

C. On June 5, 2024, I issued Administrative Order No. 58-24-06, ordering that notice be given of the opportunity to submit written comments on my proposal to set new Sidewalk and Driveway Apron Replacement and Grinding Maintenance Services fees. The Notice specified that comments on the proposed amendments would be received for 15 days from June 13, the posting date of the Notice. Notice of the fees proposed to be \$250 or greater was also published in the Register-Guard Newspaper on June 10, 2024. No comments were received within the time or in the manner described in the Notice.

D. Based on my investigation pursuant to the provisions of Section 2.020 of the Eugene Code, 1971, I find that the fees should be set as proposed. (See Exhibit B to this Order)

On the basis of these findings, I order that:

1. The Sidewalk and Driveway Apron Replacement and Grinding Maintenance Services Fee Schedule attached as Exhibit A to this Order is the schedule of fees to be charged for the described services as of the effective date of this Order.

2. The Fee Schedule attached to Administrative Order No. 58-20-24-F is superseded by the Sidewalk and Driveway Apron Replacement and Grinding Maintenance Services Fee Schedule attached as Exhibit A to this Order, as of the effective date of this Order.

Dated and effective this 8th day of July, 2024.



Sarah Medary
City Manager

JCH
JCH
EJ
EJ
KH
KH
LLR
LLR
MR
MR

**SIDEWALK AND DRIVEWAY APRON REPLACEMENT
AND GRINDING MAINTENANCE SERVICES FEE SCHEDULE**
(Effective July 8, 2024)

Service	Fees				
	July 8, 2024 – June 30, 2025	July 1, 2025 – June 30, 2026	July 1, 2026 – June 30, 2027	July 1, 2027 – June 30, 2028	After June 30, 2028
Sidewalk Replacement					
Base fee (up to 25 sq. ft.)	\$1,700	\$1,751	\$1,803	\$1,857	\$1,913
Fee per sq. ft. (per sq. ft. above Base Fee 25 sq. ft. min.) For additional thickness in concrete beyond 4", additional fee will be calculated using current concrete cost multiplied by additional concrete quantity.	\$20 per sq. ft. @ 4"	\$20.60 per sq. ft. @ 4"	\$21.22 per sq. ft. @ 4"	\$21.86 per sq. ft. @ 4"	\$22.52 per sq. ft. @ 4"
Driveway Apron Replacement					
Fee per sq. ft. (No Base Fee) For additional thickness in concrete beyond 5" additional fee will be calculated using current concrete cost multiplied by additional concrete quantity.	\$37	\$38.11	\$39.25	\$40.43	\$41.64
Grinding					
Fee per linear ft. (minimum 5 linear ft.)	\$50 per lineal ft.	\$51.50 per lineal ft.	\$53.05 per lineal ft.	\$54.64 per lineal ft.	\$56.28 per lineal ft.
Fees may be reduced by up to the current sidewalk replacement Base Fee for property with one single-family dwelling, where the property owner applies for and meets City of Eugene Low-Income Subsidy qualification criteria, subject to funding availability.					

City Manager's Findings

Proposed Sidewalk and Driveway Apron Replacement and Grinding Maintenance Services Fee Schedule Amendments

Pursuant to Section 2.020(2) of the Eugene Code, 1971, the City Manager has considered the following factors in determining the proposed Sidewalk and Driveway Apron Replacement and Grinding Maintenance Services fee amendments:

(a) Applicable policies, enactments and directives of the Council.

Findings:

EC 7.154 Sidewalk and Culverts – Repair and Reconstruction – Charges

If the work is performed by city forces, the owner shall be charged at a rate established by the city manager pursuant to section 2.020 of this code which shall cover the costs of the work, including supervision, inspection, billing, overhead, and whatever additional costs any extraordinary aspect of the work entails. If the work is performed under private contract, the owner shall be charged the amount actually paid to the contractor, plus a charge for supervision, inspection, billing, interest on warrants and overhead, as established by the city manager pursuant to section 2.020 of this code.

(b) The amount charged by the City in the past.

Findings:

Current charges under AO #58-20-24-F;

<u>Service:</u>	<u>Fees:</u>
Sidewalk Replacement	\$600 mobilization fee plus \$13.80 per sq. ft. @ 4". (Minimum 25 sq. ft.) (Additional thickness add material costs) (One-time mobilization fee)
Driveway Apron Replacement	\$600 mobilization fee plus \$16.96 per sq. ft. @ 5". (One-time mobilization fee; fee waived if sidewalk replacement is being performed in conjunction with driveway apron replacement.) (Additional thickness add material costs)
Grinding	\$32.89 per lineal ft. (5' minimum)

(c) The full costs of providing the service supported by the fee.

Findings:

Full costs for providing services were included in the findings for approval of AO #58-20-24-F. New proposed Administrative Order for amending current rates is consistent with Memorandum to Mayor and Council dated December 21, 2020, which states that additional adjustments to rates is necessary to bridge the gap to achieve full cost recover. (See Attachment 1 to Exhibit C)

(d) The amounts charged by other comparable providers.

Findings:

In 2019 Public Works reached out to other jurisdictions to consider the practices and cost of similar programs. Locally, several contractors that do this work were also surveyed and their costs were considered as part of the decision process to increase fees shown in AO #58-20-24-F. (See Attachment 2 to Exhibit C)

(e) The revenue needs of the City as determined by the adopted city budget.

Findings:

FY24 \$155,000
FY25 \$155,000