

ADMINISTRATIVE ORDER NO. 58-24-38
of the
Director of the Public Works Department

**DELEGATING TO THE WASTEWATER DIVISION DIRECTOR THE
AUTHORITY TO ADMINISTER THE CITY'S INDUSTRIAL
PRETREATMENT PROGRAM.**

The Director of the Public Works Department finds that:

A. Under the provisions of Chapter IV, Section 16 of the Eugene Charter of 2002, the City Manager is designated as the administrative head of the City, and is specifically authorized to enforce all ordinances of the City.

B. On July 2, 1996, the City Manager issued Administrative Order No. 53-96-09 which jointly delegated to the Director of the Public Works Department and to the Director of the Planning & Development Department the authority to perform and carry out the duties or responsibilities of the City Manager under Chapter 6 of the Eugene Code, 1971, except for: the adoption, amendment, or repeal of any rules authorized therein; the adoption, amendment, or repeal of any fees or fee schedules authorized therein; and decision-making authority with respect to appeals or determinations to implement legal proceedings on behalf of the City. That Administrative Order also provided that each Director may in turn delegate any of the duties or responsibilities delegated therein to such person or persons qualified to perform the delegated duties upon finding it would be more efficient and in the public interest to do so.

C. In addition to the above-listed authority, Section 6.550(3) of the Eugene Code, 1971 (EC), authorizes the City Manager, or the City Manager's designee, to administer, implement, and enforce the provisions of EC 6.550 to 6.586 which establish the City's Industrial Pretreatment Program.

D. I find it would be more efficient and in the public interest to sub-delegate to the Wastewater Division Director the authority to administer the City's Industrial Pretreatment Program.

NOW, THEREFORE,

The Director of the Public Works Department orders and directs that:

1. As of the effective date of this Order, without limiting my authority and except as reserved to the City Manager in Finding C above, I delegate the authority to administer, implement and enforce the City's Industrial Pretreatment Program as established by EC 6.550 to 6.586 to the Wastewater Division Director.

2. Upon finding it would be more efficient and in the public interest to do so, the Wastewater Division Director is authorized to further delegate the duties and responsibilities described in Section 1 of this Order to such person or persons qualified to perform the delegated duties.

3. The delegations of authority contained herein shall be construed to extend to and include any person(s) "acting in capacity" (AIC) for the persons whom authority is delegated.

Dated and effective this 31st day of October, 2024.



Richard T. Hoey
Public Works Executive Director