



COUNCIL RESOLUTION NO. 5438

**A RESOLUTION APPROVING AND ADOPTING
NEIGHBORHOOD CHARTERS.**

PASSED: 8:0

REJECTED:

OPPOSED:

ABSENT:

CONSIDERED: April 14, 2025



RESOLUTION NO. 5438

A RESOLUTION APPROVING AND ADOPTING NEIGHBORHOOD CHARTERS.

The City Council of the City of Eugene finds that:

A. On August 23, 1976, the City Council adopted Resolution 2554 adopting a Neighborhood Organization Recognition Policy (NORP).

B. On January 26, 1983, the City Council adopted Resolution No. 3745 adopting the Model Charter for Neighborhood Organizations (Model Charter). On that same date, the City Council adopted Resolution No. 3746, adopting Guidelines for the City of Eugene's Neighborhood Recognition Policy (Guidelines).

C. On February 25, 2002, the City Council adopted Resolution No. 4705, adopting a Limited Neighborhood Recognition Policy for Organizations in the River Road and Santa Clara Areas (Limited Recognition Policy).

D. Following their adoption, the NORP, Guidelines, Model Charter, and Limited Recognition Policy have been amended at various times; most recently by Resolution No. 5408, which was adopted on May 13, 2024.

E. The NORP adopted by Resolution No. 5408 requires all Neighborhood Associations to include an equity statement in their charter. Nineteen of the City's Neighborhood Associations are proposing to update their charters to include equity statements.

F. Amendments to Neighborhood Association charters must be approved and accepted by the City Council.

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, a Municipal Corporation of the State of Oregon, as follows:

Section 1. The Active Bethel Community Charter as provided in Exhibit A attached to this Resolution is hereby approved and accepted.

Section 2. The Amazon Neighbors Charter as provided in Exhibit B attached to this Resolution is hereby approved and accepted.

Section 3. The Cal Young Neighborhood Association Charter as provided in Exhibit C attached to this Resolution is hereby approved and accepted.

Section 4. The Chambers Westside Neighbors Charter (Formerly Far West Neighbors) as provided in Exhibit D attached to this Resolution is hereby approved and accepted.

Section 5. The Churchill Area Neighbors as provided in Exhibit E attached to this Resolution is hereby approved and accepted.

Section 6. The Downtown Neighborhood Association Charter as provided in Exhibit F attached to this Resolution is hereby approved and accepted.

Section 7. The Fairmount Neighbors Association Charter as provided in Exhibit G attached to this Resolution is hereby approved and accepted.

Section 8. The Friendly Area Neighbors Charter as provided in Exhibit H attached to this Resolution is hereby approved and accepted.

Section 9. The Harlow Neighborhood Association Charter as provided in Exhibit I attached to this Resolution is hereby approved and accepted.

Section 10. The Jefferson Westside Neighbors Charter as provided in Exhibit J attached to this Resolution is hereby approved and accepted.

Section 11. The Laurel Hill Valley Citizens Charter as provided in Exhibit K attached to this Resolution is hereby approved and accepted.

Section 12. The Northeast Neighbors Charter as provided in Exhibit L attached to this Resolution is hereby approved and accepted.

Section 13. The River Road Community Organization Charter as provided in Exhibit M attached to this Resolution is hereby approved and accepted.

Section 14. The Santa Clara Community Organization Charter as provided in Exhibit N attached to this Resolution is hereby approved and accepted.

Section 15. The Southeast Neighbors Charter as provided in Exhibit O attached to this Resolution is hereby approved and accepted.

Section 16. The South University Neighbors Charter as provided in Exhibit P attached to this Resolution is hereby approved and accepted.

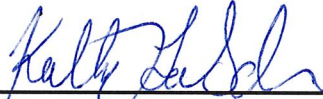
Section 17. The Southwest Hills Neighborhood Association Charter as provided in Exhibit Q attached to this Resolution is hereby approved and accepted.

Section 18. The Trainsong Neighbors Charter as provided in Exhibit R attached to this Resolution is hereby approved and accepted.

Section 19. The Whiteaker Community Council Charter as provided in Exhibit S attached to this Resolution is hereby approved and accepted.

Section 20. This Resolution is effective immediately upon its passage by the City Council.

The foregoing Resolution adopted the 14th day of April, 2025.



City Recorder

Recognition – May 1974

Revised and Approved by membership on October 16, 2024

Approved by Eugene City Council April 14, 2025

Article I. Name:

This neighborhood association shall be known as the Active Bethel Community (ABC).

Article II. Statement of Purpose:

Section 1

It is the purpose of the ABC to advise the City of Eugene, the Bethel School District (#52), and other public or private bodies concerning the improvement of the livability of the Bethel community.

Section 2

ABS has been formed to help resolve the concerns of the people of the neighborhood. These concerns include but are not limited to: land use and planning, social, recreational, educational, economic development and transportation needs; and to promote a sense of community cohesiveness and self-reliance.

Section 3

ABC will also serve in an education capacity to inform the citizens in this community, and to continue the planning process by periodically reevaluating its goals, objectives, and recommendations.

Section 4

ABC opposes any act of discrimination and condemns bias on the basis of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow. ABC supports the City of Eugene's goals of being a safe and welcoming community for everyone.

Article III. Geographic Boundaries:

The Bethel community is bounded on the east by US Highway 99; on the south by the Southern Pacific Railroad Coos Bay line; on the west by Green Hill Road; and on the north by Clear Lake.

Article IV. Participation:

Participation in the ABC is open to persons who are interested in life in the Bethel community.

Article V. Officers

Section 1

The officers of ABC shall include a chairperson, a vice-chairperson, a secretary, and a treasurer.

OR:

The officers of the ABC shall include co-chairperson's, a secretary, and a treasurer.

Section 2

The qualifications for these offices and the duties of these officers shall be set forth in the bylaws.

Section 3

Each officer shall serve for a one (1) year term, or until a successor is elected.

Section 4

Any officer may be removed through the following procedure:

1. the motion to remove shall be made and seconded at a regular meeting;
2. the minutes of that meeting shall serve as notice of the proposed removal;
3. the motion shall be considered at the next regular meeting;
4. the motion must receive a three-quarters (3/4) vote of the voting members present for passage.

Article VI. Committees

Section 1

The ABC may create such committees, both standing and interim, as they deem advisable in accomplishing their purpose.

Section 2

Procedures for the creating of committees and selection of their membership shall be set forth in the bylaws.

Article VII. Meetings

Section 1

The ABC shall meet regularly as set forth in the bylaws

Section 2

Special meetings of the ABC may be called by the chairperson upon adequate notice. Adequate notice shall be five (5) days written notice to all persons on the ABC mailing list, or announced at a regular meeting. Special meetings shall be held at a time and place designated by the chairperson.

Section 3

Ten (10) voting members of the ABC shall constitute a quorum to do business at a regular or special meeting.

Article VIII. Membership and Voting

Section 1

Membership in ABC shall be open to any resident, property owner, or business owner of the Bethel community as defined in Article III.

Section 2

Voting is restricted to members eighteen (18) years of age or older.

Article IX. Bylaws

The ABC shall adopt such bylaws as are necessary to implement this charter.

Article X. Amendments

Amendments to this charter shall be made through the following procedure:

1. The motion to amend this charter shall be made and seconded at a regular or special meeting;
2. Written notice of proposed changes shall be forwarded to all members (mass distribution) prior to the voting;
3. The motion shall be considered and voted upon at the next regular meeting;
4. The motion must receive a three-quarters (3/4) vote of the voting members present for passage.

Amazon Neighborhood Association Charter

ARTICLE I. NAME

The name of this organization shall be Amazon Neighborhood Association.

ARTICLE II. GEOGRAPHIC BOUNDARIES

The Amazon Neighborhood Association shall encompass that area illustrated in Exhibit 1, attached hereto, in Eugene, Lane County, Oregon.

ARTICLE III. PURPOSE

Section 1: The Amazon Neighborhood Association is advisory to the City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. The Amazon Neighborhood Association is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC). The Amazon Neighborhood Association must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 3: The Amazon Neighborhood Association opposes any act of discrimination and condemns bias on the basis of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow. The Amazon Neighborhood Association supports the City of Eugene's goals of being a safe and welcoming community for everyone.

Section 4: The Amazon Neighborhood Association shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP

Section 1: Membership is open to the following categories within the boundaries described in Article II;

- any resident 16 years of age or older.
- property owner.
- business owner.
- employees of businesses and nonprofits.

Section 2: Each property owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote.

Section 3: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Board Member positions and descriptions for each position.
Timing and process for elections.
Process for filling vacancies and for vacating positions mid-term.
Meetings:
Definition of quorum:
General Meeting
Board Meeting
Process for conducting the business of the meeting. (Robert's Rules of Order is recommended.)
Number of general meetings each year.
How often the board will meet.

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

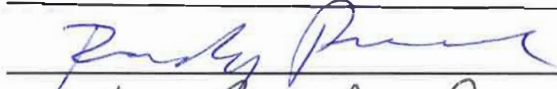
Section 1. This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

Approved by the Amazon Neighborhood Association membership at a general meeting held on September 11th, 2024.

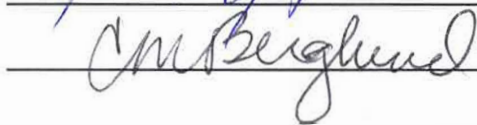
Signatures



Name Surname - Co-chair



Name Surname - Co-chair



Name Surname - Secretary

Exhibit 1: Geographic Boundaries of Amazon Neighborhood Association

The Amazon Neighborhood encompasses the area bounded by E. 24th Avenue on the north, Agate Street and Laurelwood Golf Course on the east, E. 30th Avenue on the south, and Amazon Creek on the west.



Cal Young Neighborhood Association Charter

ARTICLE I. NAME

The name of this organization shall be Cal Young Neighborhood Association (CYNA).

ARTICLE II. GEOGRAPHIC BOUNDARIES

The CYNA shall encompass that area illustrated in Exhibit 1, attached hereto, in Eugene, Lane County, Oregon.

ARTICLE III. PURPOSE

Section 1: The CYNA is advisory to the City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. The CYNA is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC). The CYNA must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 3: The CYNA opposes any act of discrimination and condemns bias on the basis of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow. The Cal Young Neighborhood Association supports the City of Eugene's goals of being a safe and welcoming community for everyone.

Section 4: The CYNA shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP

Section 1: Membership is open to the following categories within the boundaries described in Article II

- a) any resident 18 years of age or older.
- b) property owner.
- c) business owner.
- d) employees of businesses and nonprofits.

Section 2: Each property owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote.

Section 3: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1. General membership meetings shall be held at a time and place to be established by the Neighborhood Association Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2. A quorum of the general membership shall be as stated in the bylaws.

Section 3. All members shall have an opportunity to participate in the general membership meetings.

Section 4: Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHBORHOOD ASSOCIATION BOARD

Section 1:

- a. The CYNA Board (Board) shall consist of the officers of the organization elected democratically during a general membership meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.
- b. The Board shall include a minimum of 5 (five) members.
- c. The Board elections process and timeline shall be articulated in the bylaws and must occur every 3 years.
- d. Subcommittees may be formed at the discretion of the Board.

Section 2: The Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3. The Board may present the CYNA opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 4. The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1. The officers of the organization and any additional Board members shall be elected by a majority of those in attendance at a general or annual meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1. Bylaws shall be established by the neighborhood association that define how the CYNA conducts business. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position.
- Timing and process for elections.
- Process for filling vacancies and for vacating positions mid-term.
- Meetings:
 - Definition of quorum:

- General Meeting
- Board Meeting
- Process for conducting the business of the meeting. (Robert's Rules of Order is recommended.)
- Number of general meetings each year.
- How often the board will meet.

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

Section 1. This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

Approved by the CYNA membership at a general meeting held in November 2024.

Signatures

Katie Werner

Katie Werner, Chair



Chambers Westside Neighbors Charter

ARTICLE I. NAME

The name of this organization shall be Chambers Westside Neighbors.

ARTICLE II. GEOGRAPHIC BOUNDARIES

Chambers Westside Neighbors shall encompass the area illustrated in Exhibit 1, attached hereto, in Eugene, Lane County, Oregon. Starting at W 6th Avenue and Chambers Street, south on Chambers Street until W 24th Avenue, then west on W 24th Avenue until City View Street, then north on City View Street until W 18th Avenue, then west on W 18th Avenue until Oak Patch Road, then north on Oak Patch Road to Amazon Creek, then east along Amazon Creek until City View Street, then north on City View Street until W 11th Avenue, then east on W 11th Avenue until Garfield Street, then north on Garfield Street until W 6th Avenue, then east on W 6th Avenue until the point beginning at W 6th Avenue and Chambers Street.

ARTICLE III. PURPOSE

Section 1: Chambers Westside Neighbors is advisory to the City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. Chambers Westside Neighbors is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC). Chambers Westside Neighbors must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 2: Chambers Westside Neighbors recognizes that the state of Oregon and the City of Eugene were founded on a long history of racist violence and exclusion. Through policy, practice, and education, Chambers Westside Neighbors is committed to adopting and practicing behaviors that eliminate bias and prevent discrimination in our organization, and in how we relate with the public. The officers, board members, committee members, volunteers, and any agent of the organization shall not discriminate in the enjoyment of services, amenities, privileges, and other conditions against any member, resident, or guest on the basis of race; gender; age; sexual orientation; disability; education; economic, social or housing status; or any other factor.

As one of the most diverse neighborhoods in Eugene, Chambers Westside Neighbors is committed to actively encouraging diversity and inclusion in all aspects of our work. We shall recruit neighbors to fill open positions on our board that reflect the diversity of our neighborhood. We strive to create an organizational culture and environment where everyone is respected, valued, and appreciated, in both policy and practice. The values of inclusion and community are essential to the mission and vision of Chambers Westside Neighbors, and we support the City of Eugene's goals of being a safe and welcoming community for everyone.

Section 3: Chambers Westside Neighbors shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP

Section 1: Membership is open to the following categories within the boundaries described in Article II and illustrated in Exhibit 1:

- a) any resident 10 years of age or older
- b) property and business owners
- c) employees and workers of businesses and nonprofits

Section 2: Each property owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote.

Section 3: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1: General membership meetings shall be held at a time and place to be established by the Neighborhood Association Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2: A quorum of the general membership shall be as stated in the bylaws.

Section 3: All members shall have an opportunity to participate in the general membership meetings.

Section 4: Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHBORHOOD ASSOCIATION BOARD

Section 1:

- a) The Chambers Westside Neighbors Board (Board) shall consist of the officers of the organization elected democratically during a general membership meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.
- b) The Board shall include a minimum of 5 (five) members.
- c) The Board elections process and timeline shall be articulated in the bylaws and must occur every 2 years.
- d) Subcommittees may be formed at the discretion of the Board.

Section 2: The Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3: The Board may present the opinions of Chambers Westside Neighbors to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 4: The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1: The officers of the organization and any additional Board members shall be elected by a majority of those in attendance at a general or annual meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1: Bylaws shall be established by the neighborhood association that define how Chambers Westside Neighbors conducts business. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position.
- Timing and process for elections.
- Process for filling vacancies and for vacating positions mid-term.
- Meetings:
 - Definition of quorum:
 - General Meeting
 - Board Meeting
 - Process for conducting the business of the meeting.
 - Number of general meetings each year.
 - How often the board will meet.

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS & CHARTER REVIEW

Section 1: This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

Approved by the Chambers Westside Neighbors membership at a general meeting held on September 25, 2024.


Signatures



Eli Brown, Chair

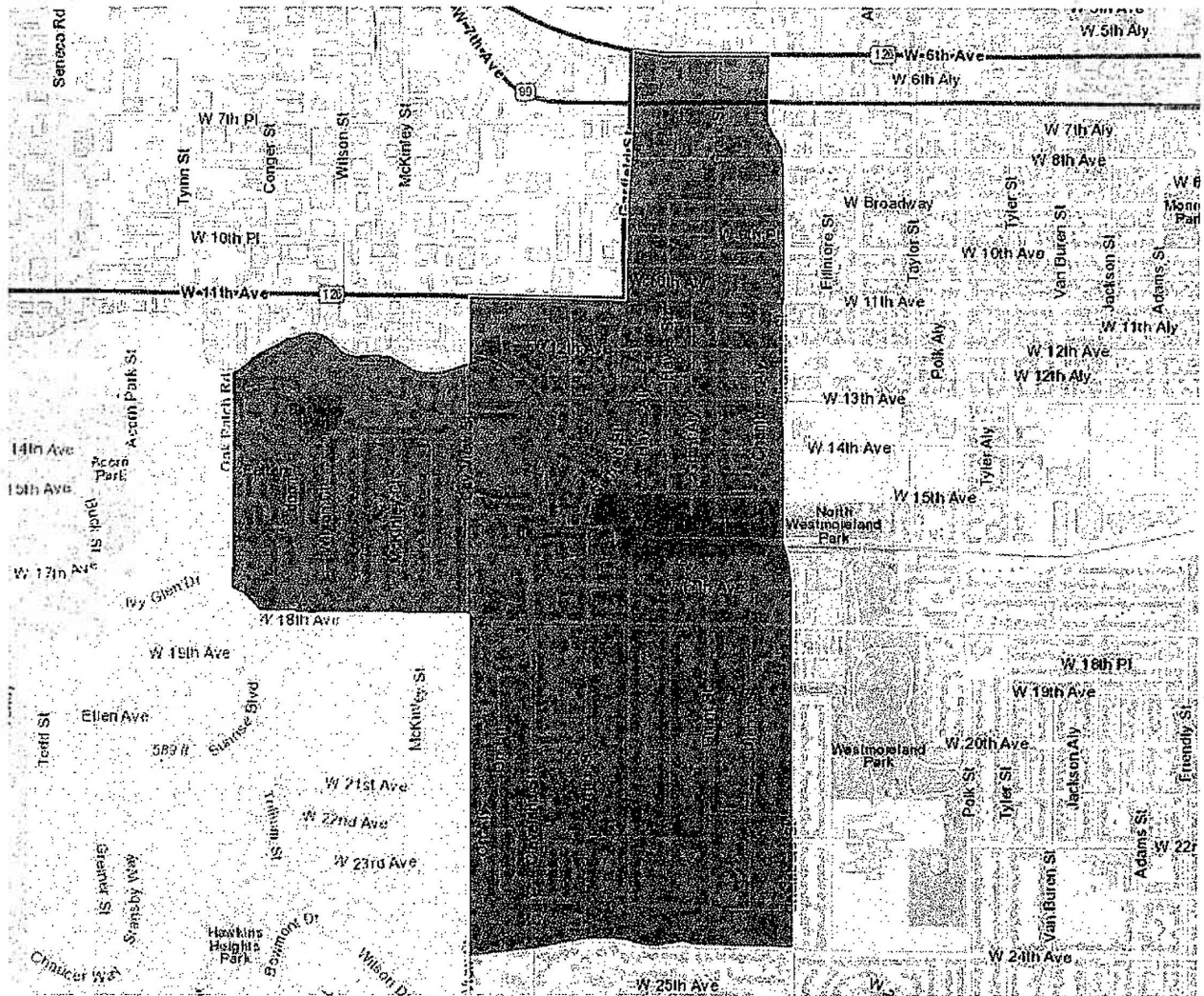


Cinqala Huch, Co-chair



Shane O'Neil, Secretary

Exhibit 1 : Geographic Boundaries of Chambers Westside Neighbors



Churchill Area Neighbors Charter October 2024

ARTICLE I. NAME

The name of this organization shall be Churchill Area Neighbors.

ARTICLE II. GEOGRAPHIC BOUNDARIES

The Churchill Area Neighbors organization shall encompass that area illustrated in Exhibit 1, attached hereto, in Eugene, Lane county, Oregon.

ARTICLE III. PURPOSE

Section 1 - Advise: The Churchill Area Neighbors organization is advisory to the City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. The Churchill Area Neighbors organization is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC). The Churchill Area Neighbors organization must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 2 - Educate: The Churchill Area Neighbors organization shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

Section 3 - Protect: The Churchill Area Neighbors organization supports the City of Eugene's goals of being a safe and welcoming community for everyone. The Churchill Area Neighbors organization opposes any act of discrimination and condemns bias on the basis of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow.

ARTICLE IV. MEMBERSHIP

Section 1: Membership is open to the following categories within the boundaries described in Article II

- a) any resident 16 years of age or older.
- b) property owner.
 - a. Each property owner who is an individual shall be entitled to one vote.
- c) business owner.
 - a. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote.

Section 2: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 3: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1: General membership meetings shall be held at a time and place to be established by the Neighborhood Association Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2: A quorum of the general membership shall be as stated in the bylaws.

Section 3: All members shall have an opportunity to participate in the general membership meetings.

Section 4: Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHBORHOOD ASSOCIATION BOARD

Section 1:

- a) The Churchill Area Neighbors Board shall consist of the officers of the organization elected democratically during a General Membership Meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.
- b) The Board shall include a minimum of 5 (five) members.
- c) The Board elections process and timeline shall be articulated in the bylaws and must occur every 2 years.
- d) Subcommittees may be formed at the discretion of the Board.

Section 2: The Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3: The Board may present the Churchill Area Neighbors opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 4: The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1: The officers of Churchill Area Neighbors and any additional Board members shall be elected by a majority of those in attendance at a General Membership Meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1: Bylaws shall be established by the neighborhood association that define how the Churchill Area Neighbors organization conducts business. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position.
- Timing and process for elections.

- Process for filling vacancies and for vacating positions mid-term.
- Meetings:
 - Definition of quorum:
- General Membership Meeting
- Board Meeting
 - Process for conducting the business of the meeting
 - Number of General Membership Meetings each year.
 - How often the board will meet.

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

Section 1: This charter may be amended by a two-thirds vote at any General Membership Meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

Approved by the Churchill Area Neighbors organization membership at a general meeting held on Thursday October 17, 2024.

Signatures

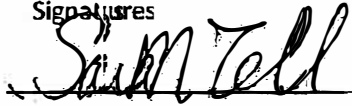
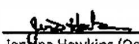
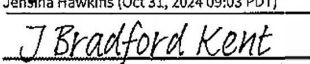
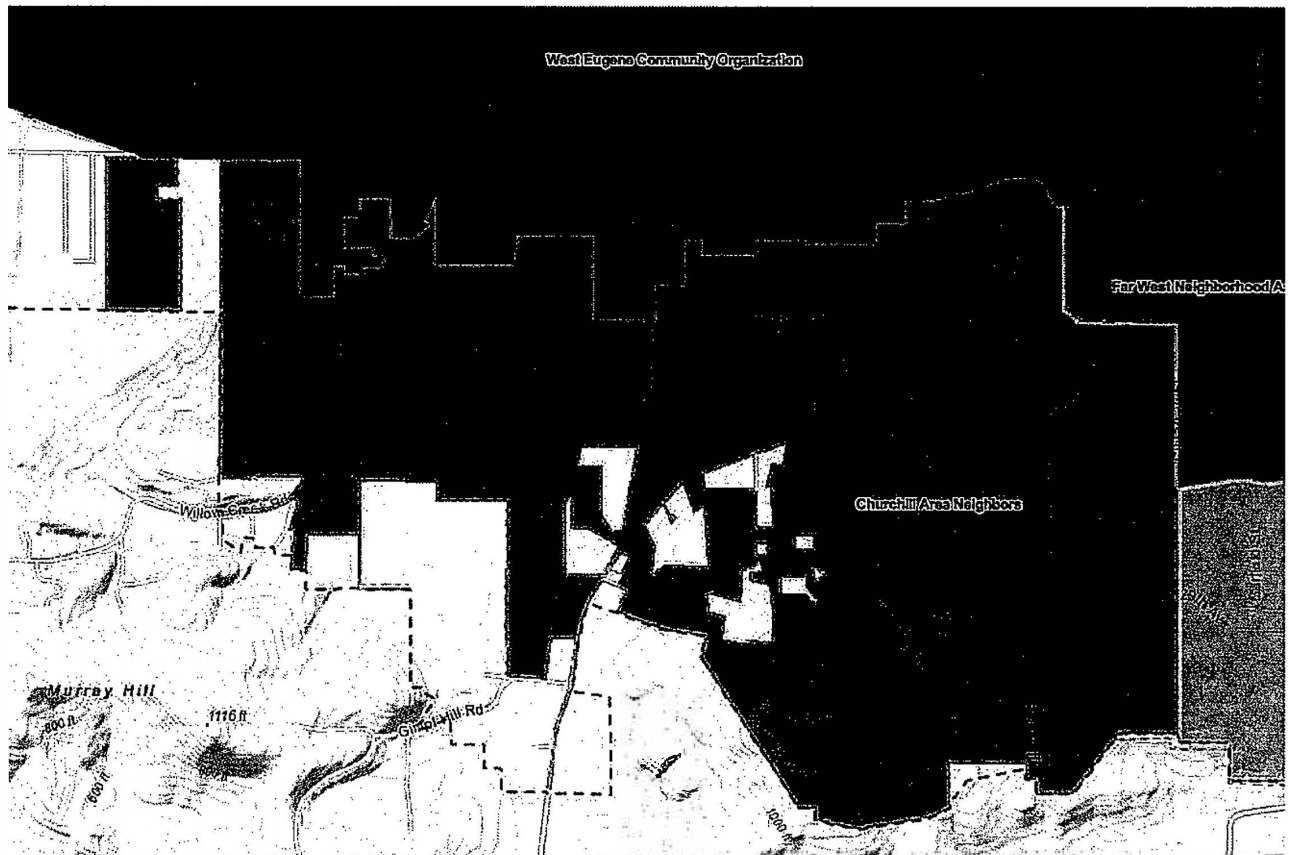
	Sara Zol I	Name Surname - Chair
 <small>Jensina Hawkins (Oct 31, 2024 09:03 PDT)</small>	Jensina Hav	Name Surname – Vice-Chair
 <small>J Bradford Kent (Nov 7, 2024 22:19 PST)</small>	J Bradford K	Name Surname – Secretary

Exhibit 1 : Geographic Boundaries of Churchill Area Neighbors



Downtown Neighborhood Association Charter

ARTICLE I. NAME

The name of this organization shall be Downtown Neighborhood Association.

ARTICLE II. GEOGRAPHIC BOUNDARIES

The Downtown Neighborhood Association shall encompass that area illustrated in Exhibit 1, attached hereto, in Eugene, Lane county, Oregon.

ARTICLE III. PURPOSE

Section 1: The Downtown Neighborhood Association is advisory to the City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. The Downtown Neighborhood Association is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC). The Downtown Neighborhood Association must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 2: The Downtown Neighborhood Association opposes any act of discrimination and condemns bias on the basis of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow. The Downtown Neighborhood Association supports the City of Eugene's goals of being a safe and welcoming community for everyone.

Section 3: The Downtown Neighborhood Association shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP

Section 1: Membership is open to the following categories within the boundaries described in Article II

- a) any resident 18 years of age or older.
- b) property owner.
- c) business owner.
- d) employees of businesses and nonprofits.

Section 2: Each property owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote.

Section 3: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1. General membership meetings shall be held at a time and place to be established by the Neighborhood Association Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2. A quorum of the general membership shall be as stated in the bylaws.

Section 4. All members shall have an opportunity to participate in the general membership meetings.

Section 5: Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHOBRRHOOD ASSOCIATION BOARD

Section 1:

- a. The Downtown Neighborhood Association Board (Board) shall consist of the officers of the organization elected democratically during a general membership meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.
- b. The Board shall include a minimum of 5 (five) members.
- c. The Board elections process and timeline shall be articulated in the bylaws and must occur every 1 year.
- d. Subcommittees may be formed at the discretion of the Board.

Section 2: The Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3. The Board may present the Downtown Neighborhood Association's opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 3. The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1. The officers of the organization and any additional Board members shall be elected by a majority of those in attendance at a general or annual meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1. Bylaws shall be established by the neighborhood association that define how the Downtown Neighborhood Association conducts business. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position.
- Timing and process for elections.
- Process for filling vacancies and for vacating positions mid-term.
- Meetings:
 - Definition of quorum:
 - General Meeting
 - Board Meeting
 - Process for conducting the business of the meeting. (Robert's Rules of Order is recommended.)
 - Number of general meetings each year.
 - How often the board will meet.

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

Section 1. This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

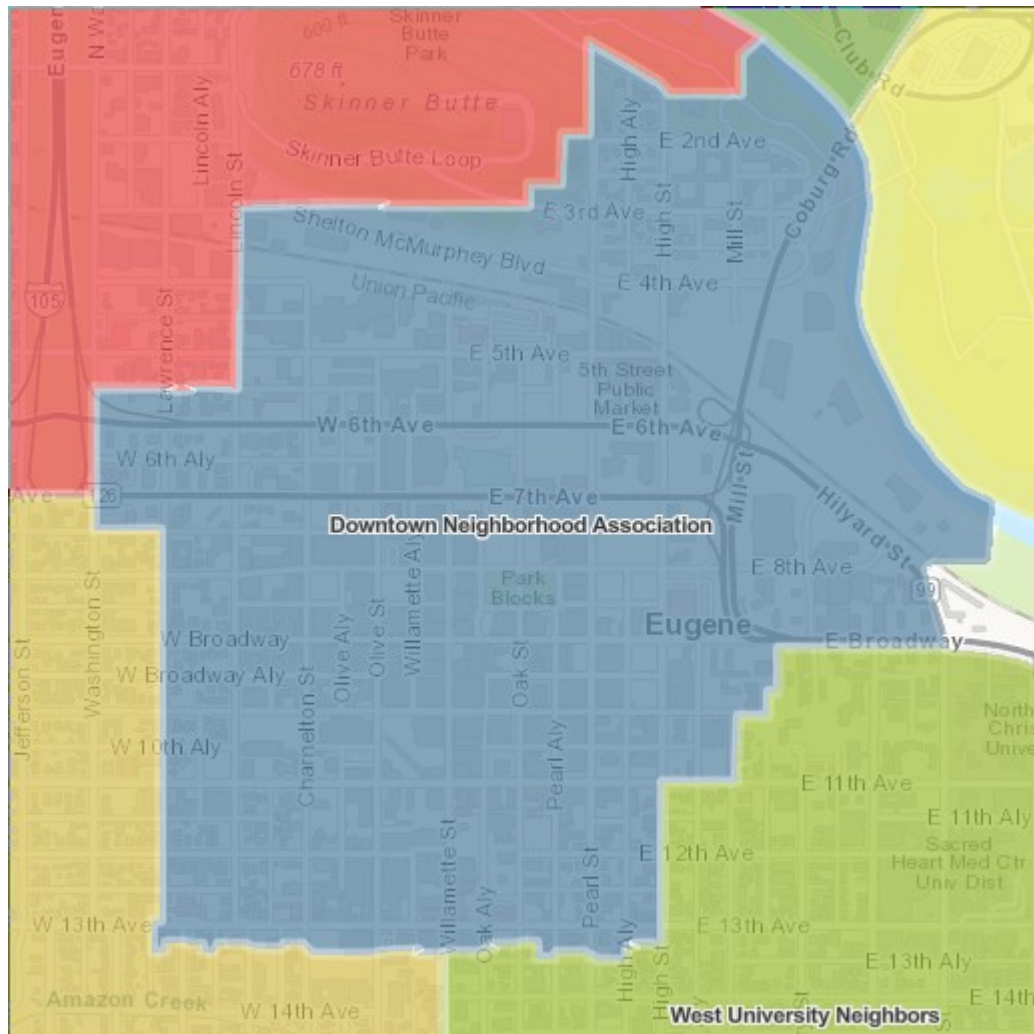
Approved by the Downtown Neighborhood Association membership at a general meeting held on September 25th, 2024.

Leah Murray - Co-chair

Noah Birnel - Co-chair

Tim Morris - Secretary

Exhibit 1 : Geographic Boundaries of Downtown Neighborhood Association



November 2024

FAIRMOUNT NEIGHBORS ASSOCIATION

CHARTER

ARTICLE I. Name.

The Name of this organization shall be Fairmount Neighbors Association, also known as Fairmount Neighbors, hereinafter referred to as FNA.

ARTICLE II. Geographic Boundaries.

The Fairmount Neighbors Association encompasses that area bounded by a line beginning at a point derived by extending the alignment of the Riverfront Parkway north in a straight line to the Willamette River. From the point of intersection, the boundary follows the river eastward to Interstate 5 as it crosses the river, south on Interstate 5 to Franklin Boulevard, west on Franklin Boulevard to Judkins Point. The boundary runs south from Judkins Point along Birch Lane to its intersection with Hendricks Park, then south along the eastern boundary of the park and continues generally south along a jagged course concurrent with the Laurel Hill Valley Association boundary to 30th Avenue, then west along 30th Avenue to the point at which Agate Street, if extended to the south, would intersect. The boundary is then concurrent with the boundary of Amazon Neighbors, running north to Agate Street to East 17th Avenue, then north for approximately 200 feet along the private drive due north of the Moss Alley, then east approximately 200 feet to Moss Street, north on Moss Street to its end, then east to Villard Street and north to Franklin Boulevard, west on Franklin Blvd approximately 2,200 feet to a private drive, north to the Millrace, east on the Millrace to Riverfront Parkway, and north to the Willamette River and the starting point.

ARTICLE III. Purpose.

Section 1. The Fairmount Neighborhood Association is advisory to the City Council and other city board and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. FNA is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC). FNA must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 2. To pursue its purpose the FNA may sponsor neighborhood improvement projects and community events; provide forums to identify, discuss, and resolve neighborhood issues; establish and maintain communication with the City and other organizations and agencies; provide education on local issues and local government processes and services; and identify and advocate FNA's position on land use, transportation, public safety, housing, social services, and other matters affecting the social, economic, and livability aspects of the neighborhood.

Section 3. The Fairmount Neighborhood Association opposes any act of discrimination and condemns bias and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow regardless of ability, age, culture, disability, economic or social status, education level, ethnicity, gender identity or expression, life experience, military status, national origin, perspective, political affiliation, race, religion, sexual orientation, or socioeconomic status. The Fairmount Neighborhood Association supports the City of Eugene goals of being a safe and welcoming community for everyone.

Section 4. The Fairmount Neighborhood Association shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. Membership

Section 1. Membership is open to the following categories within the boundaries described in Article II.

- a. Any resident 18 years of age or older
- b. Property owner
- c. Business owner

Section 2. Each property owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote.

Section 3. The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4. There shall be no absentee voting or voting by proxy.

ARTICLE V. General Membership Meetings.

Section 1. General membership meetings shall be held at a time and place to be established by the Fairmount Neighborhood Association board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2. A quorum at a General Meetings will be stated in the bylaws.

Section 3. All members shall have an opportunity to participate in the general membership meetings.

Section 4. Notice of General Meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. FNA Board of Directors.

Section 1.

- a. The FNA Board shall consist of the officers of the organization elected democratically during a general membership meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.
- b. The Board shall include a minimum of 5 (five) members.
- c. The Board elections process and timeline shall be articulated in the bylaws and must occur every 1 year.
- d. Subcommittees may be formed at the discretion of the Board.

Section 2. The FNA Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3. The board may present the Fairmount Neighborhood Association's opinions to the City Council, Planning Commission, Budget Committee, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is from the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 4. The Board will be responsible for establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTIVLE VII. Nomination, Election, and Removal of Officers and Board Members

Section 1. The officers of the organization and any additional Board members shall be elected by a majority of those in attendance at a general or annual meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. Bylaws

Section 1. Bylaws shall be established by the neighborhood association that define how the Fairmount Neighborhood Association conducts business. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position
- Timing and process for elections.
- Process for filling vacancies and for vacating positions mid-term.
- Meetings:
 - Definition of quorum:
 - General Meeting
 - Board Meeting
 - Process for conducting the business of the meeting. (Robert's Rules of Order is recommended.)
 - Number of general meetings each year.
 - How often the board will meet.

Section 2. Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX: Outreach

Section 1. The Board shall have the ultimate responsibility for content included in outreach materials.

ARTICLE X: Finances

Section 1. The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2. The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. Amendments and Charter Review

Section 1. This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendment shall not take effect unless and until approved and accepted by resolution of the City Council.

Approved by the Fairmount Neighborhood Association membership at a general meeting held on:

Signatures:

Co-chair

Co-chair

Secretary

**Friendly Area Neighbors Charter
October 2024 proposal**

ARTICLE I. NAME

The name of this organization shall be Friendly Area Neighbors (FAN).

ARTICLE II. GEOGRAPHIC BOUNDARIES The Friendly Area Neighbors shall encompass the area of Amazon Creek on the east, 18th Avenue on the north, and Chambers Street on the west. The southern boundary is West 29th Avenue to Lorane Highway, then north on Washington Street to West 28th Avenue, then continuing on West 28th to Chambers Street.

ARTICLE III. PURPOSE

Section 1. The purpose of Friendly Area Neighbors is to build community at the neighborhood level and to enhance and improve the livability and resiliency of the neighborhood.

Section 2: The FAN Neighborhood Association is advisory to the City Council and other City boards and commissions on matters affecting its area in accordance with the City of Eugene's Neighborhood Organization Recognition Policy No. 5408. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. The FAN Neighborhood Association is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC). The FAN Neighborhood Association must allow all members to participate in discussions before issuing an opinion on those matters.

Section 3: The FAN Neighborhood Association opposes any act of discrimination and condemns bias on the basis of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow. The FAN Neighborhood Association supports the City of Eugene's goals of being a safe and welcoming community for everyone.

Section 4: The FAN Neighborhood Association shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP

Section 1: Membership is open to any resident, property owner, or business owner, 18 years of age or older, within the boundaries described in Article II. People of all ages may participate in the discussion.

Section 2: Each property owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote.

Section 3: The voting process shall be inclusive and open to all members as articulated in the bylaws of the organization.

Section 4: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1. General membership meetings shall be held at a time and place to be established by the FAN Neighborhood Association Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2. A quorum of the general membership shall be as stated in the bylaws.

Section 3. Election of FAN Neighborhood Association Board shall be at the Annual Meeting.

Section 4. All members shall have an opportunity to participate in the general membership meetings.

Section 5: Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHBORHOOD ASSOCIATION BOARD

Section 1:

a. The Neighborhood Association Board (Board) shall be elected, at-large, during the annual membership meeting that has been publicized to the general membership. Board Officers will be selected from the at-large board members at the next regular board meeting. Officer descriptions and roles shall be outlined in the bylaws.

b. The Board shall include a minimum of 5 (five) members.

c. The Board elections process and timeline shall be articulated in the bylaws and must occur every year.

d. Committees may be formed at the discretion of the Board.

Section 2: The Board shall strive for inclusivity and equitable access to processes and decision making. Board meeting notices shall be posted in advance, and meetings shall be accessible, including virtual access.

Section 3. The Board may present the Neighborhood Association's opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 4. The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1. Board members shall be elected by a majority of those in attendance at the Annual meeting. The membership will be notified of the meeting and invited to participate in the election in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1. Bylaws shall be established by the Neighborhood Association that define how the Neighborhood Association conducts business. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position.
- Timing and process for elections.
- Process for filling vacancies and for vacating positions mid-term.
- Meetings:
 - Definition of quorum:
 - General Meeting
 - Board Meeting
 - Process for conducting the business of the meeting. (Robert's Rules of Order is recommended.)
 - Number of general meetings each year.
 - How often the board will meet.

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

Section 1. This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

Harlow Neighborhood Association Charter

ARTICLE I. NAME

The name of this organization shall be Harlow Neighborhood Association or “Harlow Neighbors.”

ARTICLE II. GEOGRAPHIC BOUNDARIES

The Harlow Neighborhood Association shall encompass that area illustrated in Exhibit 1, attached hereto, in Eugene, Lane County, Oregon.

ARTICLE III. PURPOSE

Section 1: The Harlow Neighborhood Association is advisory to the City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. The Harlow Neighborhood Association is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC). The Harlow Neighborhood Association must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 3: The Harlow Neighborhood Association is a welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow regardless of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability. The Harlow Neighborhood Association supports the City of Eugene’s goals of being a safe and welcoming community for everyone.

Section 4: The Harlow Neighborhood Association shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP

Section 1: Membership is open to the following categories within the boundaries described in Article II

- a) any resident 16 years of age or older.
- b) property owner.

Section 2: Each property owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote.

Section 3: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1. General membership meetings shall be held at a time and place to be established by the Neighborhood Association Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2. A quorum of the general membership shall be as stated in the bylaws.

Section 3. All members shall have an opportunity to participate in the general membership meetings.

Section 4: Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHBORHOOD ASSOCIATION BOARD

Section 1:

- a. The Harlow Neighborhood Association Board (Board) shall consist of the officers of the organization elected democratically during a general membership meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.
- b. The Board shall include a minimum of 5 (five) members.
- c. The Board elections process and timeline shall be articulated in the bylaws and must occur every 2 years.
- d. Subcommittees may be formed at the discretion of the Board.

Section 2: The Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3. The Board may present the Harlow Neighborhood Association opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 4. The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1. The officers of the organization and any additional Board members shall be elected by a majority of those in attendance at a general or annual meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1. Bylaws shall be established by the neighborhood association that define how the Harlow Neighborhood Association conducts business. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position.
- Timing and process for elections.
- Process for filling vacancies and for vacating positions mid-term.
- Meetings:

- Definition of quorum:
 - General Meeting
 - Board Meeting
- Process for conducting the business of the meeting. (Robert's Rules of Order is recommended.)
- Number of general meetings each year.
- How often the board will meet.

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

Section 1. This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

Approved by the Harlow Neighborhood Association Board June 27, 2024

Katherine Jensen, Chair

Andrew Ross, Vice Chair

Tom Davis, Secretary/Treasurer

Exhibit 1 : Geographic Boundaries of Harlow Neighbors Association



City of Eugene
Office of Equity and Community Engagement
June 27, 2024

Charter for Jefferson Westside Neighbors

Article I. NAME

The name of this organization shall be the Jefferson Westside Neighbors

Article II. GEOGRAPHIC BOUNDARIES

The Neighborhood shall encompass the area bounded by 7th Avenue to the north, 18th Avenue to the south, and Chambers Street to the west. The eastern boundary is Willamette Street between 18th and 13th avenue, then by Lawrence Street from 13th Avenue to the alley between 7th and 8th Avenues, west on the alley to Washington Street, finally north on Washington to 7th Avenue.

Article III. PURPOSE

Section 1. The mission of the Neighborhood association is to build community at the neighborhood level and improve the livability of the neighborhood. This may be done by activities such as:

- a) Providing a forum for members to identify, discuss and resolve neighborhood issues;
- b) Identifying and advocating the Neighborhood Association's position on issues such as land use and zoning, transportation and traffic, public safety, housing, school and community facilities, parks and recreation, economic development, issues affecting youth and elderly, and other factors affecting the livability and social and economic aspects of our neighborhood;
- c) Sponsoring neighborhood improvement projects and social events;
- d) Educating neighbors about issues, public processes, government services and elections;
- e) Establishing two-way communication between neighborhoods and the City, and between neighborhoods and other external agencies.

Section 2. The organization may also address itself to all matters which affects it in accordance with the City of Eugene Neighborhood Organization Recognition Policy as currently adopted by the Eugene City Council.

Jefferson Westside Neighbors is committed to fostering an equitable and welcoming neighborhood in which all may freely live, participate, and thrive.

Article IV. MEMBERSHIP

Section 1. Membership is open to any person 16 years of age or older who resides in or is the single legal representative of a business, non profit organization, property or other establishment located within the Neighborhood boundary as described above. All may participate in discussion

Section 2. a. Membership is declared by entering one's signature and address on the neighborhood association's attendance log available at each general meeting. The Neighborhood Association shall keep and maintain

attendance lists for all general meetings for at least 12 months.

b. Membership shall terminate at once for anyone who moves from the neighborhood or ceases to be the authorized representative of a business, non profit organization, property or other establishment located within the Neighborhood.

Section 3. Each member shall have one vote and there shall be no absentee voting or voting by proxy.

Article V. MEETINGS

Section 1. At least one general meeting shall be held each year at a time and place to be established in the bylaws of this Association. Should the Eugene City Council require additional meetings to meet a minimum meeting requirement, that number shall become the minimum. In any case, any additional meetings may be provided by the bylaws of this Association.

Section 2. Notice of the location, time and date of all meetings shall be provided to the members in a manner to ensure maximal effective Neighborhood notification. Acceptable methods of notice are defined in the bylaws of this Association.

Section 3. A quorum at a general meeting shall be 10 members.

Section 4. Election of the officers of the executive board shall take place at the annual meeting, the date of which shall be established in the bylaws of this Association.

Section 5. Other requirements affecting meetings may be established in the bylaws of this Association.

Article VII — EXECUTIVE BOARD

The bylaws of this Association shall define the membership, duties, and operation of the executive board.

Article VIII --- BYLAWS

The membership shall adopt such bylaws of this Association as necessary to implement this charter. The original bylaws of this Association shall be established in the same manner as defined in Article IX --- Charter Revision.

Article IX —CHARTER REVISION

Section 1 This charter may be amended, repealed or replaced by the following process.

- a) A motion to amend, modify or repeal this charter or to adopt a new charter at the next general meeting shall be made and approved by a majority vote of members present at a general meeting. The motion shall include the language of the proposed amendment.
- b) Written notice of the proposed charter action shall be given to the general membership prior to the next general meeting.
- c) At that next general meeting, the proposed charter action will be presented, discussed, and voted on. If it receives at least a two-thirds vote, it takes effect immediately unless it includes a provision delaying implementation to a specific date.
- d) The action will be submitted to the City Council for affirmation.

Section 2 If there are further requirements established by the Eugene City Council to revise this charter they shall be incorporated into those required by Section 1 of this article.

Approved by Jefferson Area Neighbors at the October 8, 2024 General Meeting

City Charter for Recognition by the City of Eugene

Adopted by the LHVC Executive Committee on June 19, 2024

Ratified by the LHVC Membership on August 4, 2024_

Approved by the Eugene City Council on April 14, 2025, Resolution No.

ARTICLE I. NAME

The name of this organization shall be Laurel Hill Valley Citizens, hereinafter referred to as LHVC.

ARTICLE II. GEOGRAPHIC BOUNDARIES

The boundary of the Laurel Hill Valley Neighborhood is defined by the Plan Area Boundary on the Land Use map included in the 1982 Update of the Laurel Hill Plan adopted as Eugene City Council Resolution 3700 on July 26, 1982. That boundary is approximately described as a line starting where Franklin Blvd. crosses Interstate 5, then running south and west to Birch Street, then following Birch Street to Hendricks Park, then along the east side of Hendricks Park and then following a jagged course generally south, crossing 30th Avenue to the Urban Growth Boundary, then north and east along the Urban Growth Boundary to Interstate 5, then along Interstate 5 to the beginning point. Where there are discrepancies between the adopted map and this verbal description of it, the map determines the actual boundary.

ARTICLE III. PURPOSE OF THIS CITY CHARTER

Section 1. This document shall govern LHVC when it is acting in its capacity as a Recognized Neighborhood Association of the City of Eugene. In all other matters LHVC is governed by the Charter and Bylaws first adopted on July 8, 1974 and revised on January 28, 1981, on February 20, 2003 and on August 7, 2014. LHVC is a Non-Profit Corporation organized under the statutes of the State of Oregon and subject to state and federal regulation regarding 501(c)3 corporations. LHVC is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC).

Section 2. In its capacity as a Recognized Neighborhood Association LHVC is advisory to the City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect the neighborhood. LHVC must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 3. LHVC opposes any act of discrimination and condemns bias on the basis of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow. LHVC supports the City of Eugene's goals of being a safe and welcoming community for everyone.

Section 4. LHVC shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP AND VOTING

Section 1. Membership. All persons 16 or more years of age who reside or who own real estate with the boundaries described in Article II, or who represent a business or non-profit entity sited within those boundaries, are Members of LHVC. Membership will terminate immediately for anyone who no longer meets these requirements for membership.

Section 2. Voting. Each person who meets one or more of the requirements for membership as described in Section 1 shall have one vote. Members who are in attendance remotely, by electronic or other technology, shall have the same voting rights as members attending a meeting in person. There shall be no absentee voting or voting by proxy, except for the election of LHVC Officers and Executive Committee members when absentee ballots received by the start of the Election Meeting shall be accepted and counted.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1. General membership meetings shall be held at a time and place to be established by the LHVC Executive Committee. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the

general meetings.

Section 2. A quorum of the general membership shall be as stated in the bylaws.

Section 3. All members shall have an opportunity to participate in the general membership meetings.

Section 4. Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHBORHOOD ASSOCIATION BOARD

Section 1.

- a. The LHVC Executive Committee (Board) shall consist of the officers of LHVC and members-at-large elected democratically during a general membership meeting that has been publicized to the general membership.
- b. Officer descriptions and roles shall be outlined in the bylaws.
- c. The Board shall include a minimum of 5 (five) members.
- d. The Board elections process and timeline shall be articulated in the bylaws and must occur at least every 3 years.
- e. Subcommittees may be formed at the discretion of the Board.

Section 2. The Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3. The Board may present the Neighborhood Association's opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one third of those voting, this shall also be presented.

Section 4. The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1. LHVC Officers and members of the Executive Committee shall be elected by a majority of the ballots cast by those attending an election meeting, either in person or virtually, as well as absentee ballots received by the start of the election meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, election procedures, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1. LHVC bylaws shall be the document currently known as LHVC Charter and Bylaws first adopted on July 8, 1974 and last revised on August 7, 2014. It includes all items specified in Eugene City Council Resolution No. 5408 Attachment A, or in this document, that are to be included in the bylaws.

Section 2. When LHVC is acting in its capacity as a Recognized Neighborhood Association and there is a conflict between the bylaws and this charter, this charter shall prevail.

Section 3. The bylaws may be amended according to Article X. of that document.

ARTICLE IX. OUTREACH

The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1. Authority. LHVC may receive and spend funds, and own and dispose of property to further its purposes.

Section 2. Approval. Expenditures shall be made only after approval by the Executive Committee.

Section 3. Funding Sources. LHVC may solicit funds for specific or general purposes, or engage in other fundraising

activities. These actions require approval of the Executive Committee.

Section 4. Reporting. Standard accounting practices shall be used for the budgeting, holding and expenditure of funds.

Section 5. City Funding. Any funds received from the City of Eugene shall be spent in accordance with City regulations for such expenditures.

Section 6. Dissolution. Upon dissolution of LHVC, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)3 of the Internal Revenue Code, or corresponding section of any future tax code, or shall be distributed to a local government for a public purpose.

ARTICLE XI. AMENDMENTS

This City Charter may be amended by a two-thirds vote at any LHVC general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Amendments to this charter shall not take effect unless and until approved and accepted by resolution of the Eugene City Council.

Northeast Neighbors Charter

ARTICLE I. NAME

The name of this organization shall be Northeast Neighbors (NeN).

ARTICLE II. GEOGRAPHIC BOUNDARIES

NeN encompasses all lands north of Beltline Highway to the Urban Growth Boundary between the Willamette River and North Game Farm Road.

ARTICLE III. PURPOSE

Section 1. Advisory to the City: NeN is advisory to the City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods.

Section 2. Neighborhood Focus: NeN shall address all matters which affect the neighborhood in accordance with the City of Eugene's Neighborhood Organization Recognition Policy, Resolution No. 5408, including problems of public safety and economic development. NeN is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC).

Section 3. Equity: NeN opposes any act of discrimination and condemns bias based on gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow. NeN supports the City of Eugene's goals of being a safe and welcoming community for everyone.

Section 4. Educational: NeN shall serve in an educational capacity to inform the citizens of the neighborhood. NeN shall encourage and facilitate communication among citizens on matters of common concern.

Section 5. Powers: NeN may do whatever is necessary and appropriate to enhance the welfare of its residents and livability of the neighborhood and to enable it to exercise the powers granted or allowed to it by the Eugene Neighborhood Organization Recognition Policy, Resolution No. 5408.

ARTICLE IV. MEMBERSHIP

Section 1: Membership is open to the following categories within the boundaries described in Article II

- a) any resident 18 years of age or older.
- b) property owner.
- c) business owner.

Section 2: Each member who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote on any motion brought before the membership at any general meeting.

Section 3: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1. General membership meetings shall be held at a time and venue, either in person or virtually, to be established by the NeN Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2. A quorum of the general membership shall be as stated in the bylaws.

Section 3. Meeting participants shall follow meeting rules established by the NeN Board.

Section 4. All members shall have an opportunity to participate in the general membership meetings.

Section 5: Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHBORHOOD ASSOCIATION BOARD

Section 1:

- a. The NeN Board (Board) shall consist of the officers and members of the organization elected democratically during a general membership meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.
- b. The Board shall include a minimum of 5 (five) members.
- c. Subcommittees may be formed at the discretion of the Board.

Section 2: The Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access as decided by the Board.

Section 3. The Board may present NeN's opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 4. The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to the membership to suggest agenda items.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1. The officers of the organization and any additional Board members shall be elected by a majority of those in attendance at a general or annual meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

Section 2. The Board elections process, timeline, and frequency shall be articulated in the bylaws.

ARTICLE VIII. BYLAWS

Section 1. Bylaws shall be established by the neighborhood association that define how NeN conducts business.

Section 2. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position.
- Timing and process for elections.
- Process for filling vacancies and for vacating positions mid-term.
- Meetings:
 - Definition of quorum:
 - General Meeting
 - Board Meeting
 - Process for conducting the business of meetings as determined by the Board.
 - Number and timing of general meetings.
 - How often the board will meet.

Section 3: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating NeN funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

Section 1. This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

Approved by the Northeast Neighbors membership at a general meeting held on September 17, 2024.

River Road Community Organization Charter

ARTICLE I. NAME

The name of this organization shall be the River Road Community Organization (RRCO).

ARTICLE II. GEOGRAPHIC BOUNDARIES

RRCO shall encompass that area illustrated in Exhibit 1, attached hereto, in Eugene, Lane County, Oregon.

ARTICLE III. PURPOSE

Section 1: RRCO is advisory to the City Council and other City Boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. RRCO is not a City Board or commission subject to the requirements of section 2.013 of the Eugene Code (EC). RRCO must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 2: RRCO supports the City of Eugene's goals of being a safe and welcoming community for everyone. RRCO opposes any act of discrimination and condemns bias on the basis of gender, race, color, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, disability, association or political affiliation, religion, familial/marital/partnership status, source of income or housing status. It will also advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow.

Section 3: RRCO shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP

Section 1: Membership is open to the following categories within the boundaries described in Article II

- a. Any resident 18 years of age or older
- b. Property owner
- c. Business owner
- d. Non-profit agency

Section 2: Each resident, property owner, or business owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business shall be limited to one vote.

Section 3: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1: General membership meetings shall be held at a time and place to be established by the RRCO Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2: A quorum of the general membership shall be as stated in the bylaws.

Section 3: All members shall have an opportunity to participate in the general membership meetings.

Section 4: Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHBORHOOD ASSOCIATION BOARD

Section 1:

- a. RRCO Board (Board) shall consist of the officers of the organization elected democratically during a general membership meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.
- b. The Board shall include a minimum of 5 (five) members.
- c. The Board elections process and timeline shall be articulated in the bylaws and must occur every 1-3 years.
- d. Subcommittees may be formed at the discretion of the Board.

Section 2: The Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3: The Board may present RRCO opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 4: The Board will be responsible for: establishing the time, place, and agenda for Board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1: The Board members of the organization shall be elected by a majority of active members in attendance at a general or annual meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections of the Board and its officers, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1: Bylaws shall be established by the neighborhood association that define how RRCO conducts business. Items addressed in the bylaws shall include at a minimum:

- a. Board Member positions and descriptions for each position
- b. Timing and process for elections
- c. Process for filling vacancies and for vacating positions mid-term
- d. Meetings
- e. Definition of quorum
- f. General Meetings
- g. Board Meetings
- h. Process for conducting the business of the meeting (Robert's Rules of Order is recommended)
- i. Number of general meetings each year
- j. How often the Board will meet

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

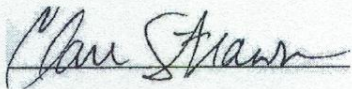
Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating RRCO funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

Section 1: This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of a proposed charter amendment approved by the Board shall be given at the general membership meeting prior to the general meeting when the vote takes place. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

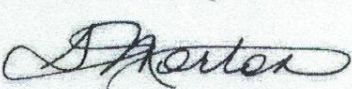
Approved by the River Road Community Organization membership at a general meeting held on **November 4, 2024.**



Clare Strawn, Co-chair



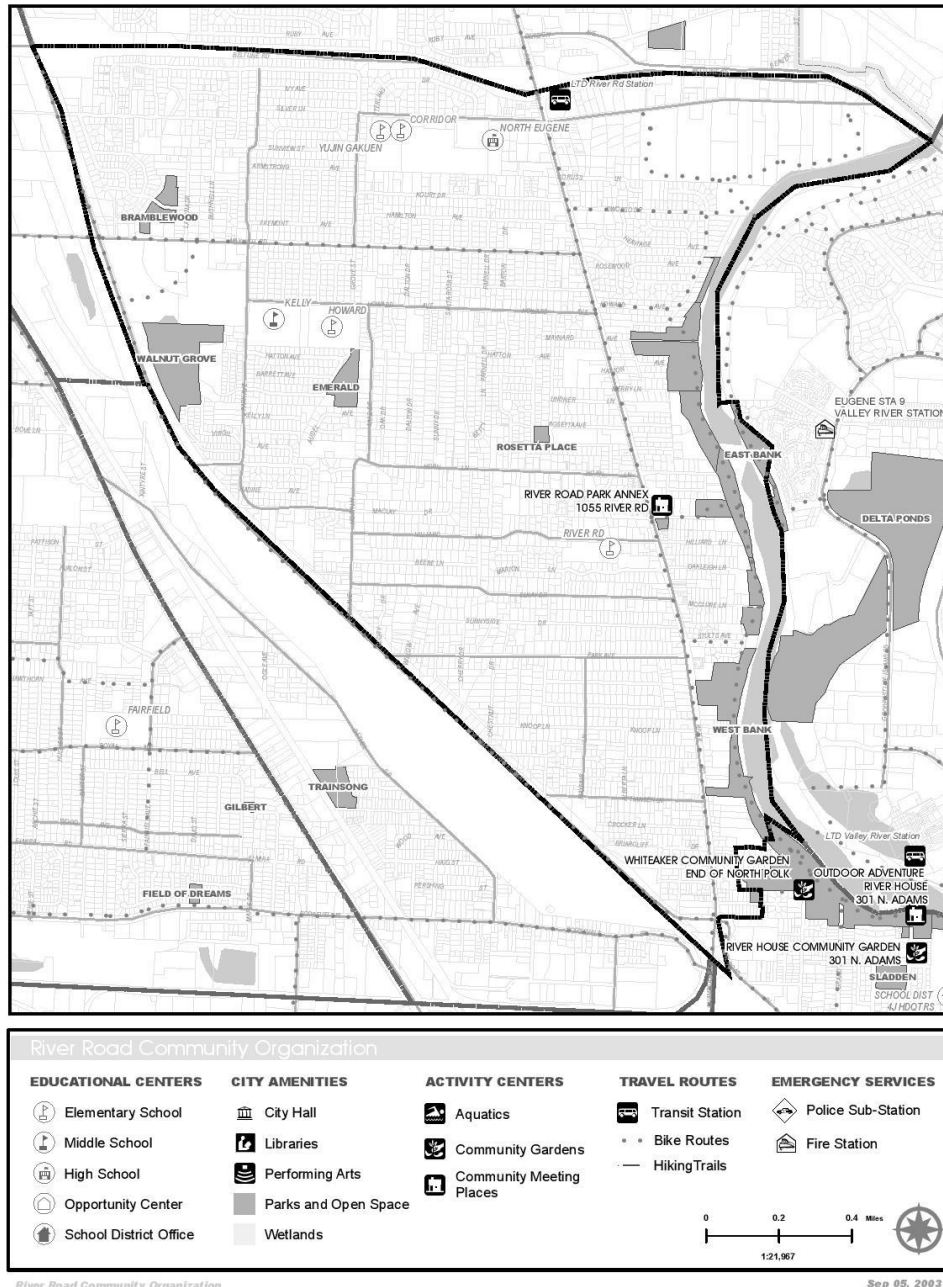
Beth Gerot, Co-chair



Terry Morton, Secretary

Exhibit 1 : Geographic Boundaries of River Road Community Organization

City of Eugene
Office of Equity and Community Engagement
June 2, 2024



SANTA CLARA COMMUNITY ORGANIZATION

Established 1977

Charter and By-laws

(Amended 2024)

Article 1 Section 1	Name The name of this organization shall be the Santa Clara Community Organization (SCCO).
Article II Section 1	Geographic Area (referred to as “area” herein): The Santa Clara Community Organization will encompass that area west of the Willamette River, north of Beltline Road, east of the Southern Pacific Railroad tracks, and south of Beacon Drive and Awbrey Lane.
Article III Section 1	Purpose and Membership: The purpose of the Santa Clara Community Organization is to advocate on behalf of the people living in the area and to represent the community organization’s views to Lane County, the City of Eugene and other decision-making agencies on matters affecting the general welfare and development of the area and to serve the community by engaging in neighborhood planning, enhancing services and providing opportunities for education and social interaction.
Article IV Section 1	Equity Statement The Santa Clara community is rich with natural beauty, passionate residents, and a commitment to using our collective diversity as an asset to benefit our present and inform our future. Our community affirms this commitment via this statement in support of diversity and its multiple benefits, those visible, tangible and otherwise: No person shall be victimized, marginalized, or discriminated against in our community on the basis of race, gender, religion, ethnicity, sexual orientation, socioeconomic status (dis)ability, education level, political affiliation, or citizenship status. We support dialogue, discourse, and disagreement in constructive and holistic capacities that further relationships and prosperity for all at the table. We reject hatred, bigotry, and vulgarity in all forms. We support an individual’s right to lead his, her, or their lives without influence from perspectives that foster racial, ethnic, or other bias based outcomes.
Article V Section 1	Membership The membership of the Organization is open to any resident,

property owner, or business owner, 18 years of age or older within the boundaries described in Article II.

Section 2 Each member in good standing shall be entitled to one vote. A member in good standing is defined as one who has attended at least one prior general or executive board meeting within the immediately preceding twelve months, and whose name appears on the in-person or virtual register of attendance for at least the one required meeting attended.

Section 3 Voting by proxy or by absentee ballot shall not be allowed.

Section 4 The Santa Clara Community Organization shall keep and maintain attendance lists for all such meetings for at least 1 (one) year.

Section 5 Membership shall become void immediately upon termination of property or business ownership or residency in the Santa Clara Community Organization area as described in Article II.

Section 6 No dues are required as a condition of membership

Article VI The Executive Board

Section 1 Any member in good standing of the Santa Clara Community Organization shall be eligible to become a Board member. The Executive Board shall consist of nine members. No more than five (5) members shall be elected in any one year.

Section 2 Board members shall be elected to a two-year term which shall terminate in February two years after their election. Election shall be by a majority of the members in good standing who are in attendance at a general membership meeting conducted during the month of February each year. If an election is not held in February, the election shall be held as soon as practical at a general membership meeting thereafter. Board members are entitled to serve until their position is filled as provided by these bylaws.

Section 3a The Executive Board shall be responsible for making decisions and taking action on behalf of the general membership between general meetings on all matters concerning the purpose of the Organization.

Section 3b The Executive Board's decisions representing the Santa Clara Community Organization on an issue or issues where the general membership has not yet voted shall be shared with the membership at the next general meeting. The membership may override the Board's decision by a two-thirds vote.

Section 3c The Board shall represent the Santa Clara Community Organization's opinions to the County Board of Commissioners, the City of Eugene, and any other appropriate decision makers.

Such advisory opinions will specify whether the position is one of the general membership or the Executive Board. If there is a minority position on the issue represented by at least one third of those voting, this shall also be presented.

- Section 4 No member shall speak for the Executive Board or for the organization unless specifically authorized by the Executive Board.
- Section 5 Whenever a vacancy occurs on the Executive Board, that vacancy shall be filled by a majority vote of the members in good standing who are in attendance at the next general membership meeting. The newly-elected member shall serve for the remaining term of the vacated position. Pending a general membership meeting, executive board vacancies may be temporarily filled by the Santa Clara Community Organization chairperson with the consent of the majority of the members of the Executive Board after a polling of the Executive Board members.
- Section 6 A member of this board who shall absent himself from three consecutive meetings, either executive or general, may have their seat declared vacant by the Executive Board.
- Section 7 A board member may be recalled by a 2/3 vote of the members in good standing at a general meeting. Such a motion may be voted on only after notice has been given at a previous general meeting and the board member who is subject of the motion has been notified in writing by the Executive Board of the intention to recall him.

Article VII

Officers

- Section 1 The officers shall consist of a Chairperson, Vice-Chairperson, and Secretary/Treasurer.
- Section 2 The Officers shall be Executive Board members elected by a majority vote of the membership of the Executive Board in attendance at a regularly scheduled meeting of the board in February following a regularly scheduled meeting of the board at which notice of the election was given and shall serve a one-year term. If an election is not held in February, the election shall be held as soon as practical thereafter. Officers are entitled to serve until their position is filled as provided in the bylaws.
- Section 3 Vacant officer positions shall be filled by a majority vote of the membership of the Executive Board present at a regularly scheduled meeting of the board following a regularly scheduled meeting of the Board at which notice of the election was given.
- Section 4 Executive Board Officers may vote as Executive Board members.
- Section 5 **Duties of the officers:**
- Section 5a Chairperson: The Chairperson shall have general advisory and directional powers of the activities of the board. The Chair shall

preside at all meetings of the Board and general membership.

Section 5b Vice-Chairperson: In the absence of the Chairperson, the Vice-Chairperson shall execute all powers of the Chairperson. The Vice-Chairperson may have other duties as assigned.

Section 5c Secretary/Treasurer: The Secretary/Treasurer shall prepare correspondence required of the Board and shall prepare and disseminate notices and publications as directed. The Secretary/Treasurer shall record the minutes of all general membership and Executive Board meetings and provide copies of the minutes to the City and to the membership as necessary. The Secretary/Treasurer is responsible for circulation and maintenance of the register of attendance. The Secretary/Treasurer shall keep the financial records of the Organization and report at each general membership meeting on the status of The Organization's accounts.

Article VIII

Meetings

Section 1 The Executive Board shall hold regularly scheduled Executive Board meetings and a minimum of four general membership meetings each year at times and places set by the Executive Board.

Section 2 Notice of general membership meetings shall be made in such a manner as to ensure as thorough a distribution of the notice as possible to all residents of the community and shall be included in public calendars and electronic posts and newsletters, as well as, at times, announced in printed newsletters. Notice shall include the meeting date, time. And place.

Section 3 A quorum at Executive Board meetings shall be a majority of Board members. A quorum at general membership meetings shall include at-least ten SCCO members not including the Executive Board. A quorum is required to conduct a vote.

Section 4 Any SCCO member may raise agenda items at a general meeting, but those items may not be voted upon until the next general meeting unless two-thirds of those members present at the meeting determine that a time-sensitive issue exists.

Section 5 SCCO meetings shall be conducted according to generally-accepted rules and procedures, with an emphasis on allowing those persons present at the meeting to have an opportunity to be heard.

Section 6 SCCO will not take positions on political candidates or ballot initiatives, but may provide a balanced forum for discussion of issues affecting the community.

Article IX

Committees

Section 1 In order to carry out the work of the Organization, committees

may be created by a majority vote of the Executive Board members present.

Section 2 Committee membership shall consist of interested Organization members appointed by the Chairperson.

Section 3 The Chairperson of the Executive Board shall appoint a Committee Chairperson. The Committee Chairperson shall be responsible for scheduling committee meetings, establishing agendas, supervising committee work, and reporting to the Executive Board.

Article X

Amendments

Section 1 After adoption, these By-Laws may be amended by a majority vote of members in good standing present at a general membership meeting providing the amendment has been introduced at a previous general membership meeting.

Southeast Neighborhood Association Charter

Approved by the City of Eugene October 2024

ARTICLE I. NAME

The name of this organization shall be Southeast Neighbors Association (referred to in this documents as SEN)

ARTICLE II. GEOGRAPHIC BOUNDARIES

The SEN Shall encompass that area bounded by the intersection of Willamette Street and 29th Avenue, east on 29th Avenue to Amazon Parkway, south to East 30th Avenue and the Eugene city limits to the east.

ARTICLE III. PURPOSE

Section 1: The SEN Neighborhood Association is advisory to the City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. The SEN Neighborhood Association is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC). The SEN Neighborhood Association must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 3: The SEN Neighborhood Association opposes any act of discrimination and condemns bias on the basis of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow. The SEN Neighborhood Association supports the City of Eugene's goals of being a safe and welcoming community for everyone.

Section 4: The SEN Neighborhood Association shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP

Section 1: Membership is open to any resident, property owner, or business owner [18 years of age or older] within the boundaries described in Article II.

Section 2: Each property owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote.

Section 3: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1. General membership meetings shall be held at a time and place to be established by the Neighborhood Association Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2. A quorum of the general membership shall be as stated in the bylaws.

Section 4. All members shall have an opportunity to participate in the general membership meetings.

Section 5: Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHBORHOOD ASSOCIATION BOARD

Section 1:

- a. The Neighborhood Association Board (Board) shall consist of the officers of the organization elected democratically during a general membership meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.
- b. The Board shall include a minimum of 5 (five) members.
- c. The Board elections process and timeline shall be articulated in the bylaws and must occur every year.
- d. Subcommittees may be formed at the discretion of the Board.

Section 2: The Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3. The Board may present the Neighborhood Association's opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 3. The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1. The officers of the organization and any additional Board members shall be elected by a majority of those in attendance at a general or annual meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1. Bylaws shall be established by the Neighborhood Association that define how the Neighborhood Association conducts business. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position.
- Timing and process for elections.
- Process for filling vacancies and for vacating positions mid-term.
- Meetings:
 - Definition of quorum:
 - General Meeting
 - Board Meeting
 - Process for conducting the business of the meeting. (Robert's Rules of Order is recommended.)
 - Number of general meetings each year.
- How often the board will meet.

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

Section 1. This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

South University Neighborhood Association Charter

Recognized: May 20, 1974

Revised: Res. No. 3100, March 1979

Revised: Res. No. 3338, April 1980

Revised: Council consent, February 27, 2006

ARTICLE I. NAME

The name of this organization is the South University Neighborhood Association (SUNA).

ARTICLE II. GEOGRAPHIC BOUNDARIES

Section 1. The South University Neighborhood Association Area is that property within Eugene, Oregon bounded by the south side of 18th Avenue, the west side of Agate Street, the north side of 24th Avenue and the east side of Patterson Street.

Section 2. The area boundaries may be changed by a charter amendment as specified in Article XI of this charter.

ARTICLE III. PURPOSE

Section 1. The purpose of this organization is to build community at the neighborhood level and to improve the livability of the neighborhood.

Section 2: The South University Neighborhood Association is advisory to The City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. The South University Neighborhood Association is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC). The South University Neighborhood Association must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 3: The South University Neighborhood Association opposes any act of discrimination and condemns bias on the basis of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow. The South University Neighborhood Association supports the City of Eugene's goal of being a safe and welcoming community for everyone.

Section 4: The South University Neighborhood Association shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP

Section 1: Membership is open to any resident, property owner, or business owner, 18 years of age or older, within the boundaries described in Article II.

Section 2: Each property owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote. Each member shall have one and only one vote (including a situation of ownership of multiple properties in the neighborhood).

Section 3: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1. General membership meetings shall be held at a time and place to be established by the Neighborhood Association Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2. A quorum of the general membership shall be as stated in the bylaws.

Section 3. All members shall have an opportunity to participate in the general membership meetings.

Section 4: Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, websites, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHBORHOOD ASSOCIATION BOARD

Section 1:

- a. The Neighborhood Association Board (Board) shall consist of the officers of the organization elected democratically during a general membership meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.
- b. The Board shall include a minimum of 5 (five) members.

- c. The Board elections process and timeline shall be articulated in the bylaws and must occur every two years.
- d. Subcommittees may be formed at the discretion of the Board.

Section 2: The Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3. The Board may present the Neighborhood Association's opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 4. The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1. The officers of the organization and any additional Board members shall be elected by a majority of those in attendance at a general or annual meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1. Bylaws shall be established by the Neighborhood Association that define how the Neighborhood Association conducts business. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position.
- Timing and process for elections.
- Process for filling vacancies and for vacating positions mid-term.
- Meetings:
 - Definition of quorum for:
 - General meeting
 - Board meetings
 - Process for conducting the business of the meeting. (Robert's Rules of Order is recommended.)
 - Number of general meetings each year.
 - How often the board will meet.

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

Section 1. This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

Southwest Hills Neighborhood Association Charter

Updated and approved 10/15/2024

ARTICLE I. NAME

The name of this organization shall be the Southwest Hills Neighborhood Association.

ARTICLE II. GEOGRAPHIC BOUNDARIES

The Southwest Hills Neighborhood Association encompasses that area shown in the SHiNA Boundary Map (Exhibit 1) below.

ARTICLE III. PURPOSE

Section 1: The Southwest Hills Neighborhood Association is advisory to the City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. The Southwest Hills Neighborhood Association is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC). The Southwest Hills Neighborhood Association must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 2: The Southwest Hills Neighborhood Association opposes any act of discrimination and condemns bias on the basis of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow. The Southwest Hills Neighborhood Association Neighborhood Association supports the City of Eugene's goals of being a safe and welcoming community for everyone.

Section 3: The Southwest Hills Neighborhood Association shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP

Section 1: Membership is open to the following categories within the boundaries described in Article II

- a) any resident.
- b) property owner.
- c) business owner.
- d) employees of businesses and nonprofits.

Section 2: Each property owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote.

Section 3: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4: There shall be no absentee voting or voting by proxy except for members with physical disabilities that preclude them from attending the meeting. Reasonable accommodations will be made to allow members with physical disabilities to vote.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1. General membership meetings shall be held at a time and place to be established by the Neighborhood Association Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2. A quorum of the general membership shall be as stated in the bylaws.

Section 3. All members shall have an opportunity to participate in the general membership meetings.

Section 4. Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHBORHOOD ASSOCIATION BOARD

Section 1.

- a. The Southwest Hills Neighborhood Association Board (Board) shall consist of the officers of the organization elected democratically during a general membership meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.
- b. The Board shall include a minimum of 5 (five) members.
- c. The Board elections process and timeline shall be articulated in the bylaws and must occur every 2 years.
- d. Subcommittees may be formed at the discretion of the Board.

Section 2. The Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3. The Board may present the Southwest Hills Neighborhood Association's opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 4. The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1. The officers of the organization and any additional Board members shall be elected by a majority of those in attendance at a general or annual meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1. Bylaws shall be established by the neighborhood association that define how the Southwest Hills Neighborhood Association conducts business. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position.
- Timing and process for elections.
- Process for filling vacancies and for vacating positions mid-term.
- Meetings:
 - Definition of quorum:
 - General Meeting
 - Board Meeting
 - Process for conducting the business of the meeting.
 - Number of general meetings each year.
 - How often the board will meet.

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

Section 1. This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general

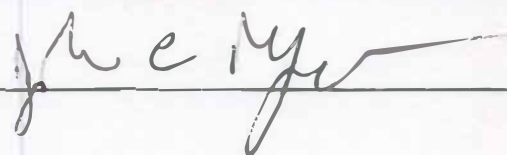
membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

Approved by the Southwest Hills Neighborhood Association membership at a general meeting held on October 15, 2024.

Signatures


Chris Jockheck - Chair


Clay Neal - Secretary


John Rogers - Treasurer

Southwest Hills Neighborhood Association

Legend:

- SW Hills Neighborhood Assoc.
- Neighborhoods
- Urban Growth Boundary
- Area not in Eugene City Limits
- Parks and Open Space
- Community Garden
- Bikeways
- Off Street Ped-Bike paths, soft trails
- Railroad
- Grocery & Markets
- City Hall
- Fire Station
- Police Station
- Clinic
- Hospital
- Activity Centers
- The Arts
- Community Center
- Library
- Museum
- Recreation Center
- Schools
 - Elementary School
 - Middle School
 - High School
 - University

Trainsong Neighbors Charter

ARTICLE I. NAME

The name of this organization shall be Trainsong Neighbors.

ARTICLE II. GEOGRAPHIC BOUNDARIES

The Trainsong Neighbors shall encompass that area illustrated in Exhibit 1, attached hereto, in Eugene, Lane county, Oregon.

ARTICLE III. PURPOSE

Section 1: The Trainsong Neighbors is advisory to the City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. The - Trainsong Neighborhood Association is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC). The Trainsong Neighborhood Association must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 2: The Trainsong Neighbors opposes any act of discrimination and condemns bias on the basis of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow. The Trainsong Neighborhood Association supports the City of Eugene's goals of being a safe and welcoming community for everyone.

Section 3: The Trainsong Neighbors shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP

Section 1: Membership is open to the following categories within the boundaries described in Article II

- a) any resident 18 years of age or older.
- b) property owner.
- c) business owner.
- d) employees of businesses and nonprofits.

Section 2: Each property owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote.

Section 3: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1. General membership meetings shall be held at a time and place to be established by the Neighborhood Association Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2. A quorum of the general membership shall be as stated in the bylaws.

Section 3. All members shall have an opportunity to participate in the general membership meetings.

Section 4: Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHBORHOOD ASSOCIATION BOARD

Section 1:

- a. The Trainsong Neighbors Board (Board) shall consist of the officers of the organization elected democratically during a general membership meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.
- b. The Board shall include a minimum of 5 (five) members.
- c. The Board elections process and timeline shall be articulated in the bylaws and must occur every year.
- d. Subcommittees may be formed at the discretion of the Board.

Section 2: The Board shall strive for inclusive and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3. The Board may present the Trainsong Neighbors opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 4. The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1. The officers of the organization and any additional Board members shall be elected by a majority of those in attendance at a general or annual meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1. Bylaws shall be established by the neighborhood association that define how the Trainsong Neighbors conducts business. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position.

- Timing and process for elections.
- Process for filling vacancies and for vacating positions mid-term.
- Meetings:
 - Definition of quorum:
 - General Meeting
 - Board Meeting
 - Process for conducting the business of the meeting. (Robert's Rules of Order is recommended.)
 - Number of general meetings each year.
 - How often the board will meet.

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

Section 1. This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by the resolution of the City Council.

Eugene Equity & Community Engagement

Trainsong Neighbors

Legend:

- Fire Station
- Police Station
- Other City Facility
- Focus Neighborhood
- Other Neighborhood
- Eugene-UGB
- Park/Open Space
- Waterbody

Map Labels:

- Northwest Expressway
- Bethel Dr
- N Park Ave
- Royal Ave
- Elmira Rd
- Park Ave
- River Road Community Organization
- Trainsong
- Public Works Maintenance (Roosevelt Yard)
- Park & Open Space (Roosevelt Yard)
- Police Services Building
- Euclid Public Works Yard

Scale: 0 to 800 Feet

Inset Map: Shows the location of Trainsong Neighbors within Eugene.

City of Eugene
Office of Equity and Community Engagement
October 31, 2024

CHARTER FOR WHITEAKER COMMUNITY COUNCIL

Recognized July 8, 1974

Latest revision approved by WCC May 11, 2005

Approved by City Council - April 14, 2025

Updated 6/19/2024

Article 1. Name

Section 1. The name of this organization is the Whiteaker Community Council.

Article 2. Area

Section 1. The jurisdiction of the Whiteaker Community Council encompasses the following area: Begin at the intersection of West 7th Avenue and Chambers Street. Proceed north along the centerline of Chambers and then the centerline of River Road until the south boundary of the Capri subdivision, extended westerly. Follow the southern boundary of extended Capri to tax lot #1704251302700. Go north along the easterly edge of tax lots #1704251302700 and #1704251300700, then west along the north boundary of the Capri subdivision to the south terminus of Lombard Street. Proceed north along the centerline of Lombard Street to the north boundary of the Briarcliff subdivision. Go east along the Briarcliff subdivision's north boundary, then north on tax lot #1704251201201 to Maurie Jacobs Park. Proceed northwesterly along the boundary of Maurine Jacobs Park to the Willamette River. The Willamette River forms the north boundary of the Whiteaker Community Council (WCC). The southern terminus of WCC is the southeast point of Skinner Butte Park and the Willamette River. Follow the south boundary of Skinner Butte Park to the centerline of Lincoln Street. Go south on Lincoln to the Fifth-Sixth Street alley. Proceed west on the Fifth-Sixth Street alley to the centerline of Washington Street. Go south to the centerline of West 7th Avenue. Follow West 7th Avenue to Chambers Street.

Section 2. Areas adjacent to the current boundaries may join the Whiteaker Community Council if the residents of such areas so request and if such a change is approved by the Whiteaker Community Council and the Eugene City Council.

Article 3. Purpose

Section 1. The Whiteaker Community Council has been formed to help resolve the concerns of the people in the neighborhoods of the Whiteaker Community. These concerns include, but are not limited to: land use and planning, social, recreational, educational, economic development and transportation needs; and to promote a sense of community cohesiveness and self-reliance.

Section 2. The Community Council also serves in an education capacity to alert the citizens of the community about current issues, of health, safety, and welfare. In addition, Whiteaker Community Council continues the planning process by periodically re-evaluating its goals, objectives, and recommendations.

Section 3. Whiteaker Community Council is committed to creating an equitable environment for community members, businesses and the ecosystem we value in this verdant region of the Willamette Valley, home to a number of indigenous tribes. Our core values of equity, diversity, and inclusion guide us in everything we do. We believe that:

- Every person deserves to be treated with dignity and respect, regardless of their housing status, race, ethnicity, gender, sexual orientation, gender identity, age, disability, religion, or any other factor.
- Diversity strengthens our organization and allows us to better understand and serve the needs of our community.
- Equity requires actively challenging systemic racism, discrimination, and other forms of oppression.
- Inclusion means creating an environment where everyone feels welcome, valued, and has the agency to participate.

We are committed to:

- Involving the community in decision-making processes and seeking input from diverse voices.
- Recruiting and retaining a diverse Board that reflects the communities we serve.
- Advocating for systemic change that addresses the root causes of homelessness and crime in our community.
- Providing culturally competent and trauma-informed services that meet the unique needs of each individual and family we serve.
- Continuously learning and growing to improve our effectiveness in promoting equity and inclusion.

We recognize that this is an ongoing journey of almost 50 years of service to the Whiteaker, and we are committed to continuous improvement. We invite you to join us in our work to create a more just and equitable community for all.

Article 4. Membership

Section 1. The general membership is open to persons who live, work or own property within Whiteaker's boundaries as defined in Article 2, Section 1.

Section 2. There shall be no voting by proxy. Each person from the general membership age 16 and over who has attended at least one meeting in the previous 12 months has the right to vote at a general meeting.

Article 5. Powers

Section 1. The Whiteaker Community Council shall elect from its membership a Board of Directors (hereinafter called the Board) including Whiteaker Community Council officers.

Section 2. The Community Council may appoint committees. Appointment of committees may include a statement of purpose, criteria for membership, meeting requirements, and committee authority, including permission to speak publicly on issues within the committee's specified concern. Representatives of committees may be involved in Board meetings as directed by the Community Council. Committees shall make regular reports to the Board.

Section 3. The Community Council may receive funds and employ persons to further the purposes of the Council. The Council may own property and dispose of it.

Section 4. All general Whiteaker Community Council fund expenditures must be approved by a vote of the council, except that the Council may allow the Board or its delegate to authorize expenditures below \$200. Grants or monies secured to fund specific projects or programs and which have itemized budgets will not require Whiteaker Community Council approval for expenditures within their budgets. Budgets for monies from grants and other sources shall be approved by the Whiteaker Community Council Board before expenditures commence. In addition, the Board will establish a fiscal process including budget expenditure authorization and an internal fiscal control system.

Section 5. The Whiteaker Community Council recognizes its relation to the City of Eugene through the Neighborhood Organization Recognition Policy and will function in accordance with this policy in all matters described therein.

Article 6. Affiliate Groups

Section 1. Affiliate organizations are defined as those organizations sponsored by the Whiteaker Community Council for the purpose of obtaining grants and/or contributions, using the Whiteaker Community Council as their fiscal sponsor and/or declared as affiliate at their request by the Whiteaker Community Council.

Section 2. Affiliate organizations are requested to appoint one of their members as a liaison with the Whiteaker Community Council Board to ensure the necessary coordination and communication between the organizations.

Section 3. Where an affiliate organization is sponsored by the Whiteaker Community Council for the purpose of obtaining grants and/or contributions for that organization, quarterly reports on the progress of funded projects are requested. The reports should include, but need not be limited to an evaluation of the progress of the project in relation to the original grant application, a presentation of project changes if needed, a projection of activities planned for the next quarter and an expenditure and revenue statement. Personal presentations are encouraged. Quarterly reports are requested within a month of the end of each quarter until project completion.

Article 7. The Board of Directors

Section 1. The Board of Directors (the Board) shall consist of elected officers, committee representatives as directed by the Council, and elected at-large members. The entire Board shall not exceed 15 members.

Section 2. The majority of active Board members, no less than three, shall constitute a quorum for the transaction of business. Meetings shall not be called to order unless a quorum is present.

Section 3. Regular meetings of the Board are open to the membership and the general public. Special meetings of the Board may be called by the Chair, or in the Chair's absence, by the Vice Chair, in the event of situations calling for prompt action. Such meetings may be conducted by conference telephone call or e-mail. Approved minutes of Board meetings shall be kept on file and made available to the membership at the next general meeting.

Section 4. The Board may conduct such business and take such actions as may be necessary to accomplish the purposes of the Council. Board actions are subject to review by the Community Council at regular meetings.

Section 5. The Board is responsible for the preparation of the agenda for regular meetings of the Council.

Section 6. The Board shall appoint such standing or ad hoc committees as it deems necessary. Any member of the Council may attend and participate or may be appointed by the Board to serve on a committee. Such appointment carries with it the right to vote at the committee le

Article 8. Officers

Section 1. The officers shall consist of a chair, vice chair, secretary, and treasurer.

Section 2. Chair: It shall be the function of the chair to call meetings, ensure that agendas are planned and meetings are chaired and generally oversee the activities of the Community Council. She/he may appoint people to represent the Council before any public agency and appoint special committees. The chair shall be the primary contact person for, and liaison with the City of Eugene, except that, at the chair's request, another Board member may be appointed by the Board to serve in one or both of these roles.

Section 3. Vice Chair: The vice chair shall be responsible for the duties of the chair in case of his/her temporary absence. The vice chair may assist the chair in generally overseeing the activities of the Community Council as mutually agreed by the chair and vice chair.

Section 4. Secretary: The secretary shall ensure that minutes are taken at each meeting of the Council and Board and shall report them to the subsequent meetings for approval. She/he will maintain the attendance roll and other records of the Council.

Section 5. Treasurer: The treasurer shall supervise the financial affairs of the Council and make periodic reports to board and membership meetings.

Article 9. Election of Officers and At-Large Members

Section 1. Members of the Board of Directors shall be elected for a one year term by the Council membership at the annual meeting in April. Persons may serve more than one term of office. Nominations will begin at the previous meeting and continue until the election. If the occupant of a position loses membership status, or resigns, that position shall be declared vacant by the executive committee and a new member may be elected. If a vacancy exists during the period from April through December, the executive committee may schedule nominations and election at the next two scheduled Whiteaker Community Council general membership meetings. If a vacancy exists during the period from January through March, the executive committee may choose to wait until the next regularly scheduled annual elections.

When there is only one candidate for a position, the majority of votes cast for that position must be affirmative.

When there are two or more candidates for a position, a plurality of affirmative votes is necessary to be elected.

Section 2. Members of the Board who miss three consecutive board meetings shall be declared inactive for the purposes of voting or establishing a quorum. Inactive members may be replaced according to the provisions of Article 9, Section 1. Inactive members may petition the Board to regain their active status.

Article 10. Board Committees

Section 1. Standing committees and ad hoc committees of the Whiteaker Community Council Board consist of board members volunteering to serve on those committees and WCC members appointed by the board.

Section 2. Council members serving on committees may vote on all matters coming before the committee for review and action. Committee actions are subject to review by the Board at regular meetings. The committees will adhere to the policies set by the board or Council in all decisions before the committee.

Section 3. Committee members, to remain in good standing on committees, must meet attendance requirements under which Whiteaker Community Council Board members operate.

Section 4. A person may serve on a committee by making their interest known to the board and being appointed by the Board. A Council member must be at least 16 years of age, and live, work, or own property within the official boundaries of the Whiteaker neighborhood to serve on a committee.

Article 11. General Membership Meetings

Section 1. The assembled membership attending the general meetings shall be the overall policy-making body.

Section 2. The Whiteaker Community Council will meet not less than four times each year, at a time and place designated by the Board. A meeting in the month of April shall be the annual meeting.

Section 3. The general membership shall be notified prior to the annual meeting and as many additional meetings as possible. Notice shall state the special purpose of the meeting if any. Any member may raise a matter not previously put on the agenda.

Section 4. The duration of the meeting shall not exceed two hours, unless otherwise agreed upon by the assembled body. All unfinished business shall be forwarded to the next meeting.

Section 5. A quorum for the conducting of business at general membership meetings shall be 10 members.

Article 12. Amendments

Section 1. This charter, which is also the bylaws of the organization, may be amended by a majority vote at a general membership meeting following discussion of proposed changes at the previous meeting. Written notice of proposed changes shall be forwarded to all members prior to the meetings. If the written notice is only a summary, then the full text of proposed changes shall be made available in writing to any member upon request.

Section 2. If any section or sections of amendments to this charter are held to be in conflict with the City of Eugene Neighborhood Organization Recognition Policy, the section or sections of amendments shall be invalid, and that portion of the charter shall revert to the version last recognized by the City of Eugene. All other sections of amendments shall remain in effect.