

ADMINISTRATIVE ORDER NO. 44-25-03
of the
City Manager of the City of Eugene

**REGARDING THE OPPORTUNITY TO COMMENT ON A PROPOSAL
TO REPEAL AND REPLACE THE SPAY NEUTER CLINIC FEE
SCHEDULE.**

The City Manager of the City of Eugene finds as follows:

A. Section 2.020 of the Eugene Code, 1971, authorizes the City Manager to determine and set fees and charges to be imposed by the City for services, goods, use of municipal property, and licenses and permits. Pursuant to that authority, on March 8, 2023, I issued Administrative Order No. 44-23-04-F establishing the current Spay Neuter Clinic Fee Schedule ("the Fee Schedule").

B. In determining whether to replace the Fee Schedule, in accordance with EC 2.020(2), I have considered the following factors: applicable policies, enactments and directives of the City Council; the amount charged for these services by the City in the past; the full costs of providing the services supported by the fees; the amounts charged by other comparable providers; and the revenue needs of the City as determined by the adopted City budget. See Exhibit C.

C. Based on my consideration of the factors listed above, I propose to replace the Fee Schedule with an updated Fee Schedule as set forth in the Notice attached as Exhibit A to this Order.

On the basis of these findings, I order that:

1. A copy of this Order with its exhibits shall be provided to the Mayor and City Councilors, and a Notice substantially conforming to the Notice attached as Exhibit A shall be made available to any persons who have requested such notice and posted at two locations at City Hall.

2. A Notice substantially conforming to the Notice attached as Exhibit B which contains those fees proposed to be \$250 or more shall be published in the Register Guard Newspaper.

Dated this 3rd ^{December} day of ~~October~~, 2025.



Sarah Medary
City Manager

**NOTICE OF OPPORTUNITY TO COMMENT ON PROPOSED CHANGES TO THE SPAY
NEUTER CLINIC FEE SCHEDULE.**

Pursuant to the provisions of Section 2.020 of the Eugene Code, 1971, and as a result of an investigation of the revenue needs of the City in providing veterinary services, the City Manager is proposing to repeal and replace the Spay & Neuter Clinic Fee Schedule.

The Spay & Neuter Clinic has long been a resource for Eugene pet owners and those residing far beyond the City limits, alike. A recent evaluation of the clinic's clientele and revenue demonstrated that more than 40% of clients utilizing the clinic's services are traveling into Eugene from cities across Lane County and beyond. While the City strives to increase access to veterinary care for anyone in need, it is vital to do so in a way that is sustainable. As costs increase and profit margins narrow, a portion of the clinic's expenses are potentially covered by the City of Eugene's General Fund.

The Spay & Neuter Clinic is proposing a move to a tiered fee schedule which will allow low-income Eugene residents to continue receiving significant discounts on wellness care, while still providing the remaining Eugene residents with a notable reduction in fees compared to traditional full-service veterinarians in the area. Clients residing outside the city limits of Eugene will maintain access to the clinic's services at a rate that is reduced from most full-service veterinarians but will take into account that these clients do not contribute to the City of Eugene's General Fund, which ensures the perpetuity of the clinic.

Below are the current and proposed Spay & Neuter Clinic Fee Schedules:

CURRENT FEE SCHEDULE:

	<u>Rate</u>
<u>SURGERY:</u>	
<u>Cats</u>	
Female	\$95.00
Male	\$75.00
<u>Dogs</u>	
Female	
1 – 25 lbs.	\$135.00
26 – 50 lbs.	\$148.00
51 – 75 lbs.	\$175.00
76 –85 lbs.	\$190.00
Male	
1 – 25 lbs.	\$125.00

	<u>Rate</u>
26 – 50 lbs.	\$140.00
51 – 75 lbs.	\$155.00
76 –85 lbs.	\$168.00

VACCINATIONS:

Vaccinations (Cats & Dogs)

All Vaccinations (each)	\$30.00
Oral pre-med Meloxicam for pain	\$5.00
Pre-med Injection (Benadryl) for vax	\$10.00

OTHER SERVICES:

Miscellaneous Medication Charges:

Additional Sedation	\$35.00
Trazodone tablets	\$25.00

Miscellaneous Surgery Charges:

Anesthesia Induction and Monitoring	\$40.00
Crypt Castration - extra charge per doctor discretion	\$100.00
Extended Anesthesia per 15 min	\$54.00
Hernia Repair (umbilical) - per doctor discretion	\$75.00
Lavage Esophagus	\$35.00
Nursing Care/Monitoring	\$40.00

Dewormer and ear mites medications:

Activyl for cats (< 15#) apply	\$10.00
Drontal Plus (generic) 114mg mg	\$20.00
Drontal cat	\$8.00
Drontal plus (generic) Dog 30m	\$10.00
Hoodie	\$35.00
Profender (All Sizes)	\$20.00
Profender applied in clinic (All Sizes)	\$23.00
Strongid 1 dose	\$5.00

	<u>Rate</u>
Strongid 2 doses	\$9.00
<u>Heartworm Medications:</u>	
Heartgard Plus Single Dose) – All Sizes	\$23.00
Heartgard Plus 26-50# Box of 6	\$55.00
Heartgard Plus 51-100# Box of 6	\$65.00
Heartgard Plus <25# Box of 6	\$45.00
<u>Antibiotic Medications:</u>	
Amoxi-Drops 15ml	\$20.00
Amoxi-Drops 30 ml	\$30.00
Oral Antibiotics	\$25.00
Penicillin Injection	\$5.00
<u>Flea and Tick Medications:</u>	
Activyl (Single Dose) – All Sizes	\$25.00
Activyl 3 pack – All Sizes	\$65.00
Activyl Sm Dog (<14#) applied	\$12.00
Bravecto Applied in clinic	\$35.00
Bravecto (Single Dose) – All Sizes	\$70.00
Cheristin for cats 6 pack	\$125.00
Cheristin for cats - single tube	\$25.00
Credelio Cat 4.1 - 17.0 Dose/	\$25.00
Credelio Cat 4.1 - 17.0lb 6pk	\$120.00
Dermalyte Shampoo 12oz bottle	\$15.00
Hypoallergenic soap free shampoo	\$16.00
Knockout Area Treatment	\$35.00
Nexgard (6 pk) – All Sizes.	\$165.00
Nexgard (Single Dose) – All Sizes	\$32.00
Revolution Canine 85-130# sing	\$42.00
Revolution Feline 5-15# single	\$27.00

	<u>Rate</u>
Revolution Treatment - applied	\$15.00
<u>Other Charges for Services:</u>	
Blood Glucose (Ear Stick)	\$8.00
Cat Carrier	\$10.00
Extract Deciduous Teeth - per tooth	\$35.00
Elizabethan Collar	\$13.00
Euthanasia	\$40.00
In-House Blood Test (HWT/FelV&FIV)	\$35.00
Forfeit Deposit - no show/call	\$75.00
Late Pick Up	\$25.00
Microchip Identification	\$40.00
Miscellaneous treatment	\$35.00
Over Night Boarding Fee	\$20.00
Shipping fee	\$12.00
T Shirts	\$20.00

PROPOSED FEE SCHEDULE

Standard Fee Schedule	Default Fee Schedule. Would apply to those not residing within the city limits of Eugene.
Verification Requirements:	None
Eugene Resident Fee Schedule	Approximately 10% fee reduction for services and select treatments/testing* for clients living within the city limits of Eugene or paying COE prop taxes (regardless of where they reside). *Spay/Neuter Surgery, Vaccinations, Microchipping, Heartworm Testing and FeLV/FIV testing.
Verification Requirements:	Replicate EPLs resident verification protocol, (Photo ID + proof of address, see link for accepted documents or verified via Voter Registration Database). Certify annually.
	For a list of accepted documents visit: https://www.eugene-or.gov/1333/Accepted-documents

**Low-Income Fee
Schedule (Eugene
Residents Only)**

Verification
Requirements:

Fee reductions for services and select treatments/testing* for clients receiving public assistance.

*Spay/Neuter Surgery, Vaccinations, Microchipping, Heartworm Testing and FeLV/FIV testing.

Valid** letter of award/approval from need-based government assistance programs, including but not limited to: SNAP, OHP, SSI, SSDI, WIC, TANF, Medicaid, etc.

**Issued within 12 months and not exceeding any listed expiration/re-certification dates.

Certify annually.

Fee Type	Fee Category	Description	Eugene Resident, Low-Income	Eugene Resident	Standard (non-resident)
<u>Exam Fees</u>					
		Brief Exam	\$0	\$23	\$25
<u>Vaccinations</u>					
		All Vaccinations (each)	\$34	\$36	\$40
		Injectable Pre-med for Vacc.	\$12	\$14	\$15
		Oral Pain Control	\$7	\$10	\$10
<u>Surgical Procedures</u>					
Cats					
		Spay	\$120	\$180	\$200
		Neuter	\$100	\$135	\$150
Dogs, Female					
		Spay - 1-25#	\$200	\$270	\$300
		Spay - 26-50#	\$213	\$288	\$320
		Spay - 51-70#	\$233	\$315	\$350
		Spay - 71-80#	\$280	\$360	\$400
Dogs, Male					
		Neuter - 1-25#	\$160	\$216	\$240
		Neuter - 26-50#	\$175	\$225	\$250
		Neuter - 51-70#	\$190	\$248	\$275
		Neuter - 71-80#	\$225	\$270	\$300
Add-on Procedures & Misc Surgical Fees					
		Anesthesia, Addt'l (15 min)	\$60	\$68	\$75
		Addt'l Care: Pregnant	\$50	\$90	\$100
		Cryptorchid Neuter	\$136	\$144	\$160
		Deciduous Tooth Extraction	\$40	\$45	\$50
		Hernia Repair	\$150	\$185	\$200

Fee Type	Fee Category	Description	Eugene Resident, Low-Income	Eugene Resident	Standard
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Surgical Procedures

Add-on Procedures & Misc Surgical Fees (Continued)

Lavage Esophagus	\$50	\$68	\$75
Sedation, Add'l	\$50	\$68	\$75
Anesthesia & Monitoring	\$50	\$68	\$75
Nursing Care (15 min)	\$49	\$63	\$70
Mild Sedative, Oral Tabs	\$35	\$35	\$35

Parasite Control

Heartworm Prevention

Heartgard Plus (Single Dose)	\$23	\$23	\$23
Heartgard Plus <25# (6 pk)	\$60	\$60	\$60
Heartgard Plus 26-50# (6 pk)	\$70	\$70	\$70
Heartgard Plus 51-100# (6 pk)	\$80	\$80	\$80

Flea Control

Activyl (3 Pk)	\$75	\$75	\$75
Activyl (Single Dose)	\$30	\$30	\$30
Activyl Cat (< 15#) - Applied	\$12	\$12	\$12
Activyl (>15#) - Applied	\$25	\$25	\$25
Activyl Dog (<14#) - Applied	\$12	\$12	\$12
Bravecto Cat (<13.6#) - Applied	\$40	\$40	\$40
Bravecto Cat/Sm Dog - Applied	\$50	\$50	\$50
Bravecto, Dog (Single Dose)	\$80	\$80	\$80
Bravecto, Cat (Single Dose)	\$75	\$75	\$75
Cheristin for Cats (6 pk)	\$90	\$90	\$90
Cheristin for Cats (Single Dose)	\$25	\$25	\$25
Credelio Cat (6pk)	\$120	\$120	\$120
Credelio Cat (Single Dose)	\$25	\$25	\$25
Knockout Area Treatment	\$35	\$35	\$35
NexGard (6 pk)	\$180	\$180	\$180
NexGard (Single Dose)	\$35	\$35	\$35

Combo: Heartworm Prev, Fleas, etc.

NexGard COMBO (3pk)	\$100	\$100	\$100
NexGard COMBO (Single Dose)	\$37	\$37	\$37
NexGard PLUS <17# (6 pk)	\$220	\$220	\$220
NexGard PLUS 17-33# (6 pk)	\$230	\$230	\$230

Fee Type	Fee Category	Description	Eugene Resident, Low-Income	Eugene Resident	Standard
Combo: Heartworm Prev, Fleas, etc. (continued)					
		NexGard PLUS 33-66# (6 pk)	\$240	\$240	\$240
		NexGard PLUS 66-132#(6 pk)	\$250	\$250	\$250
		NexGard PLUS (Single Dose)	\$45	\$45	\$45
		Revolution Treatment – Appl'd	\$18	\$18	\$18
Intestinal Deworming Medications					
		Drontal cat	\$8	\$8	\$8
		Profender - Applied	\$25	\$25	\$25
		Profender (Single Dose)	\$20	\$20	\$20
		Strongid (1 Dose)	\$6	\$6	\$6
		Strongid (2 Doses)	\$11	\$11	\$11
		Virbanel Dog, >25# (Tab)	\$20	\$20	\$20
		Virbanel Dog, <25# (Tab)	\$10	\$10	\$10
<u>In-House Blood Testing</u>					
		FeLV/FIV Test	\$40	\$54	\$60
		Heartworm Test	\$38	\$41	\$45
<u>Misc Treatments</u>					
		Microchip Identification	\$38	\$41	\$45
		Miscellaneous Treatment	\$34	\$36	\$40
		Toenail Trim (Cats)	\$20	\$23	\$25
		Toenail Trim (Dogs)	\$30	\$32	\$35
		Ear Mite Treatment	\$20	\$20	\$20
		Blood Glucose (Ear Stick)	\$8	\$9	\$10
		Clip/Clean/Flush Wounds	\$40	\$45	\$50
		Chlorhexidine Gauze (05-10)	\$5	\$5	\$5
		Chlorhexidine Gauze (11-20)	\$10	\$10	\$10
		Euthanasia	\$49	\$63	\$70
<u>Antibiotics</u>					
		Amoxi-Drops 15ml	\$38	\$40	\$40
		Amoxi-Drops 30 ml	\$45	\$45	\$45
		Antibiotics, Oral	\$40	\$45	\$45

Fee Type	Fee Category	Description	Eugene Resident, Low-Income	Eugene Resident	Standard
<u>Antibiotics</u> (continued)					
		Penicillin Injection	\$10	\$10	\$10
<u>Misc Fees</u>					
		Surgery No Show/Call Fee	Cost of Sched. Surgery	Cost of Sched. Surgery	Cost of Sched. Surgery
		Late Pick-Up Fee	\$35	\$35	\$35
		Over Night Boarding Fee	\$30	\$30	\$30
		Shipping & Handling Fee	\$12	\$12	\$12
		Prof. Service Fee (15 min)	\$30	\$35	\$35
		Rx Fee (3rd Party Pharm.)	\$20	\$25	\$25
		Prescription Maintenance Fee	\$25	\$25	\$25
<u>Retail Items</u>					
		Cat Carrier (Cardboard)	\$15	\$15	\$15
		Dermalyte Shampoo 12oz	\$15	\$15	\$15
		Elizabethan Collar	\$20	\$20	\$20
		Hoodie, Sweatshirt	\$35	\$35	\$35
		T-Shirt	\$20	\$20	\$20

Fee Reduction & Waiver:

The Central Services Director, or designee, may reduce or waive fees based on the availability of vouchers, donations, community partnerships, and other financial assistance (collectively “Third-Party Funding”). The availability of Third-Party Funding is limited and, based on the source of such funds, may be subject to income verification or other eligibility requirements.

Comments on the proposed amendments may be submitted in writing to Pavel Gubanikhin, Central Services Administrative Manager, 3970 W. 1st Avenue, Eugene, Oregon 97402, or via e-mail to PGubanikhin@eugene-or.gov. To be considered, written and e-mail comments must be received within 15 days from the date posted as indicated below. If the City Manager chooses to take action after considering the comments received, the proposed or modified fees will be adopted by administrative order.

Sarah Medary, City Manager

Date of Posting: December 9, 2025.

**NOTICE OF OPPORTUNITY TO COMMENT ON PROPOSED CHANGES TO THE
SPAY NEUTER CLINIC FEE SCHEDULE.**

Pursuant to the provisions of Section 2.020 of the Eugene Code, 1971, and as a result of an investigation of the revenue needs of the City in providing veterinary services, the City Manager is proposing to repeal and replace the Spay & Neuter Clinic Fee Schedule.

Fees proposed to be \$250 or greater are set out below. A full schedule of the proposed amendments can be reviewed at the City Hall bulletin board posting locations, 500 E. 4th Avenue, Eugene and on the City's website at www.eugene-or.gov/520/Administrative-Order.

	Eugene Resident, Low- Income	Eugene Resident	Standard (non- resident)
<u>Surgical Procedures</u>			
Dogs, Female			
Spay - 1-25#	\$200	\$270	\$300
Spay - 26-50#	\$213	\$288	\$320
Spay - 51-70#	\$233	\$315	\$350
Spay - 71-80#	\$280	\$360	\$400
Dogs, Male			
Neuter - 1-25#	\$160	\$216	\$240
Neuter - 26-50#	\$175	\$225	\$250
Neuter - 51-70#	\$190	\$248	\$275
Neuter - 71-80#	\$225	\$270	\$300

Comments on the proposed amendments may be submitted in writing to Pavel Gubanikhin, Central Services Administrative Manager, 3970 W. 1st Avenue, Eugene, Oregon 97402, or via e-mail to PGubanikhin@eugene-or.gov. To be considered, written and e-mail comments must be received within 15 days from the date posted as indicated below. If the City Manager chooses to take action after considering the comments received, the proposed or modified fees will be adopted by administrative order.

Sarah Medary, City Manager

Date of Publication: December 8, 2025

City Manager's Findings
Proposed Spay and Neuter Clinic Fee Schedule Amendments

Pursuant to Section 2.020(2) of the Eugene Code, 1971, the City Manager has considered the following factors in determining the proposed Spay and Neuter Clinic fee amendments:

(a) Applicable policies, enactments and directives of the Council.

Findings:

One of the City of Eugene's public safety missions is to control the unwanted dog and cat population within the City limits in order to ensure a safe community environment and to reduce incidence of infectious and/or zoonotic diseases in pet population.

The City operates the Spay and Neuter Clinic (SNC) which provides low cost spays and neuters, vaccinations and flea control products for cats and dogs. The clinic is a successful prevention strategy in helping to control Eugene's unwanted pet population.

(b) The amount charged by the City in the past.

Findings:

Please reference previous fee schedule approved in 2023 via Administrative Order 44-10-05F and the findings in subsection (c), below, describing the SNC's budget.

(c) The full costs of providing the service supported by the fee.

Findings:

The SNC's 2023-25 biennial expenditures totaled \$1.8 million, while the 2023-25 revenues totaled \$1.1 million, resulting in a General Fund subsidy of approximately \$0.7 million. The clinic fell short of the budgeted revenue target in the 2023-25 biennium due to a combination of factors, including but not limited to staffing and contract veterinarian shortages. SNC is intended to be budget-neutral program that does not receive any General Fund support, and there are no plans for the Clinic to receive funds from other revenues beyond the Clinic on an ongoing basis.

Clinic management is working on addressing this revenue shortfall via a combination of strategies, including ensuring adequate clinic staffing, optimizing operations to reduce costs, analyses of clinic operations to ensure optimal mix of services, and updating SNC fees to ensure 100% cost recovery.

Additionally, analysis of clinic's operations indicates that about 43% of clinic's customers in calendar year 2024 were not City of Eugene residents. The proposed three tier fee structure for low income City of Eugene residents, City of Eugene residents who do not meet low income criteria, and non-City residents balances keeping the clinic service affordable to low-income Eugene residents while continuing to provide access to customers from outside the City limits.

(d) The amounts charged by other comparable providers.

Findings:

The SNC is a low-cost facility and for that reason strives to keep costs at the minimum

needed to support the facility. Considering this, SNC fees for services are less expensive than local full-service veterinary hospitals for comparable services. Proposed SNC fees are generally in line with those charged by other local nonprofit service providers.

(e) The revenue needs of the City as determined by the adopted city budget.

Findings:

2025-27 budgeted revenue for the Spay and Neuter Clinic is approximately \$2.2 million, which assumes a 100% cost recovery. It is estimated that the proposed SNC fee schedule will generate approximately \$1.9 million in revenue in the 2025-27 biennium, with the remainder of the revenue gap to be closed through operational efficiencies, increasing median sales per customer, and optimizing service delivery.